CITY OF KEIZER
VOLUNTEER COORDINATING COMMITTEE MINUTES
September 13, 2012

Chair David Fifer called the meeting to order at 6:32 p.m. In attendance were:

Present:
David Fifer, Chair
Marlene Quinn, Vice Chair
Bee Anderson
Shellie Griffin
Kim Freeman

Absent:
Vicki Brammeier
Trish Crenshaw

Also Present:
Staff Liaison:
Debbie Lockhart, Deputy City Recorder

Council Liaison:
Councilor Clark for Mayor Christopher

PUBLIC TESTIMONY ~ None

APPROVAL OF MINUTES ~ Marlene Quinn moved for approval of the July 2012 Volunteer Coordinating Committee minutes. Kim Freeman seconded. Motion passed as follows: Quinn, Griffin and Freeman in favor with Fifer and Anderson abstaining due to absence and Brammeier and Crenshaw absent.

COMMITTEE APPOINTMENTS
Planning Commission ~ Jonathan Thompson
On September 30, 2012, the Keizer Planning Commission term of Jonathan Thompson (position #6) expired. A media release was distributed and an application was received from Jonathan Thompson who had served in that position of the Planning Commission during the previous term and wished to be reappointed. Committee members heard testimony from Mr. Thompson.

Marlene Quinn moved to close the nominations and bring forth the name of Jonathan Thompson. Shellie Griffin seconded. Motion passed as follows: Fifer, Quinn, Anderson, Griffin and Freeman in favor with Brammeier and Crenshaw absent.

Chair Fifer noted that an additional motion was not necessary; the committee would forward a recommendation to Council for the appointment of Mr. Thompson to the Planning Commission.

Stormwater Advisory Committee ~ There are two vacancies on this committee but no applications were submitted.

OTHER BUSINESS

Update of Process for Appointments to City Council Committees: Marlene Quinn reviewed the process used for the Park Host appointment adding that the committee had indicated they felt the process should be added to the written process so that subsequent Volunteer Coordinating Committee members would know what to expect. Discussion followed regarding the Public Meetings law and the most equitable way to interview candidates. Committee members agreed to postpone working on this until the City Attorney had been consulted.

Youth Councilor Recruitment: Councilor Clark explained that she wanted to find a way to get more Keizer youth involved in local government. She noted that over the last couple of years the Youth Councilors have come through the Youth Leadership Program and the Salem Chamber of Commerce and communications have not been good. She suggested using a process which she had submitted in writing which would recruit candidates during their sophomore year for service during their junior year. She provided details and reviewed a draft of the proposed application noting that the Volunteer Coordinating Committee would interview applicants. Discussion took place regarding the liability of councilors if they give a ride to the Youth Councilor with committee members suggesting that perhaps there should be something on the application stating that the Youth Councilor would be responsible for their own transportation. Committee members discussed Alternate Youth Councilors or additional positions as committee liaisons so that, if a Youth Councilor had to relinquish his position, an alternate or a committee liaison could fill the vacancy.

NEXT MEETING DATE: Thursday, October 18, 2012, 6:30 p.m.

ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

Minutes approved: 10-18-12