



**KEIZER PLANNING COMMISSION
MEETING MINUTES
Wednesday, September 12, 2018 @ 6:00 pm
Keizer Civic Center**

CALL TO ORDER

Vice Chair Garry Whalen called the meeting to order at 6:00 pm.

ROLL CALL:

Present:

Garry Whalen, Vice Chair
Crystal Wilson
Matt Lawyer
Michael DeBlasi
Kyle Juran
Josh Eggleston

Absent:

Hersch Sangster, Chair

Council Liaison:

Kim Freeman

Staff Present:

Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Shane Witham, Senior Planner

APPROVAL OF MINUTES: Commissioner Juran moved for approval of the May 9, June 13 and August 27, 2018 Minutes. Commissioner Lawyer seconded. Motion passed as follows: 5/9: Whalen, Wilson, Lawyer and DeBlasi in favor with Juran and Eggleston abstaining and Sangster absent; 6/13 Whalen, Lawyer, DeBlasi, Juran and Eggleston in favor with Wilson abstaining and Sangster absent; 8/27 Whalen, Wilson, Lawyer, DeBlasi, Juran and Eggleston in favor with Sangster absent.

APPEARANCE OF INTERESTED CITIZENS: None

PUBLIC HEARING: Text Amendment Section 1.200 (Definitions; Section 2.315 (Development Standards); Section 3.101 (Summary of Application Types); and Section 3.202 (General Procedures – Type I, II, and III Actions)

Vice Chair Whalen opened the public hearing.

Senior Planner Shane Witham reviewed his staff report noting that section 2.315 was the only one with substantive changes; the changes in other sections were simply for clarification and as a result of changes in 2.315. He distributed pages with last minute changes and reviewed section 2.315 page by page providing explanation and clarification of each of the changes.

Discussion followed regarding driveway crossings, internal crossings, street standards, traffic calming possibilities, listing prohibited building materials rather than those allowed, the flexibility of the Development Code, alternative design standards, multi-family design standards, street oriented frontage, and design standards for low-income housing.

Commissioners accepted the changes submitted by Mr. Witham at the meeting and corrected some scrivener's errors.

With no further testimony, Vice Chair Whalen closed the Public Hearing.

Commissioner Lawyer moved that the Planning Commission forward the recommendation of staff to Council as amended to allow staff to make corrections. Commissioner Juran seconded. Motion passed as follows: Whalen, DeBlasi, Wilson, Lawyer, Juran and Eggleston in favor with Sangster absent.

NEW/OLD BUSINESS/STAFF REPORT: Mr. Brown provided information regarding scheduling related to the current grant-related projects and announced that he is also applying for a Federal grant to establish a quiet zone at the Chemawa railroad crossing.

COUNCIL LIAISON REPORT: Councilor Freeman reported on upcoming meetings and announced volunteer openings for various city committees. Laura Reid (from the audience) urged Commissioners to consider recruiting youth that they are acquainted with to serve on their committees noting that often youth are intimidated by strangers but might feel more comfortable and willing to serve if they knew a member of the committee. She asked Commissioners to give her names of possible candidates.

COUNCIL REPRESENTATIVE: Commissioner DeBlasi will report at the September 17 Council meeting.

OTHER BUSINESS: None

ADJOURN: The meeting adjourned at 7:16 pm.

Next Meeting
Regular Session: October 10, 2018

Minutes approved: 10-10-18