



KEIZER PLANNING COMMISSION MINUTES
Wednesday, September 12, 2007 @ 6:00 p.m.
Keizer City Hall – Council Chambers

1. CALL TO ORDER

Chair Holly Graf called the meeting to order at 6:00 pm.

2. ROLL CALL

Present:

Holly Graf, Commissioner
Kevin Baker, Commissioner
Marty Matiskainen, Commissioner
Doug Schneider, Commissioner
Jim Jacks, Commissioner
Jacque Moir, Council Liaison

Staff Present:

Sam Litke, Senior Planner
Debbie Lockhart, Deputy City Recorder

Absent:

Craig Prins, Commissioner
Greg Rands, Commissioner

- 3. APPROVAL OF MINUTES ~** Kevin Baker moved to approve the July 2007 minutes. Doug Schneider seconded. Motion passed as follows: Graf, Baker, Schneider, Matiskainen and Jacks in favor with Prins and Rands absent.

4. APPEARANCE OF INTERESTED CITIZENS ~ None

- 5. PUBLIC HEARING TEXT AMENDMENTS ~** Sam Litke explained that a Keizer Station text amendment would be on the agenda for the October 10 meeting because Council had initiated the process to amend the text to allow larger buildings (120,000 sf) . This will not affect the overall square footages in the master plan. City Attorney Shannon Johnson noted that because there were only two "big boxes" in Area A, consideration is being given to allowing one in Area C. Chair Graf noted that the Statesman Journal had reported the time of the October meeting **incorrectly**. It should be 6 p.m., NOT 7 p.m.

6. UPDATES

KURB Update ~ Commissioner Schneider reported that there was no KURB meeting in July and he did not attend the August meeting so he had no report.

River Road Renaissance Update ~ Commissioner Baker reported that River Road Renaissance had not met in July or August so he had no report.

TAC Report ~ Holly Graf reported that there had been two meetings which have focused on the goals and objectives. The consultant is awaiting statistical information on traffic counts to continue with their work. Sam Litke explained that 10 intersections are being reviewed and 20% of the information has been submitted to Kittelson (the consultants). Additionally, a subcommittee has been formed to discuss

TSP discrepancies with Keizer's Code and the State Transportation Planning Rule and issues relevant to Keizer. The next meeting will be scheduled when the Consultant has information to share.

7. **COUNCIL LIAISON REPORT** ~ Jacque Moir deferred to Councilor Cathy Clark with her reports on various transportation committees. Ms. Clark reported that:
- *Mid-Willamette Advisory Commission on Transportation (MWACTION)* is looking at large projects with regional impact such as interchange studies, researching moving traffic/freight through the region and planning for different jurisdictions.
 - *Salem-Keizer Area Transportation Study* is a metropolitan planning organization with jurisdiction for disbursement of funds under the State Transportation Improvement Plan. Approved projects are for 2007-2011 with the 2008-2012 process underway. If the city wants anything in the new State Transportation Improvement Plan, it must be in the City's Transportation System Plan.
 - *Environmental Impact Study for the Salem River Crossing* website is the best source for current information. Alternatives are in a constant state of flux. The favored option is still being considered (Parkway/Pine Street "ish"). Mr. Litke added that another is the "Low Build"; he noted, however, that this option would likely be over capacity by the time it is completed. Ms. Moir added that a regional partnership is being explored; Ms. Clark agreed saying the project is seeking recognition as one of statewide significance since it impacts so many areas.

Councilor Moir reported that Civic Center construction is getting close. If all goes well, ground breaking will be in March 2008.

8. **OTHER BUSINESS**

Infill Invitation ~ Sam Litke extended an invitation from the Mayor for Commission to participate in a work session addressing city Infill issues on October 8 at noon. He explained that rather than draft a section for review, it would be preferable to receive input from Commissioners and Councilors. He urged Commissioners to review infill areas in the city and be prepared to discuss them at the meeting. Councilor Moir noted that concern had been voiced regarding narrow streets in infill areas and she hoped this would be addressed at the work session.

Assisted Living Facility ~ Discussion took place regarding consideration of building setbacks along River Road and the possibility of future widening of the road; traffic control devices and speed studies. Mr. Litke noted that these issues could be addressed as part of the Transportation System Plan update.

9. **COUNCIL REPRESENTATIVE** ~ Doug Schneider agreed to attend the September 17 Council meeting.
10. **ADJOURN** ~ The meeting adjourned at 6:50 p.m.

Next Meetings ~ Joint Council Work Session, Monday, October 8 @ Noon
Regular Meeting, Wednesday, October 10 @ 6 p.m.

Minutes approved: 10-10-07