



CITY OF KEIZER
COMMUNITY DIVERSITY ENGAGEMENT WORK GROUP MINUTES
September 8, 2021, 4:00 p.m.

Meeting convened at 4:05 p.m. The following were present:

Councilors:

Elizabeth Smith
Laura Reid

Staff:

Tim Wood, Finance Director
Debbie Lockhart, Deputy City Recorder

Absent: Roland Herrera

APPROVAL OF JUNE MINUTES: Councilor Reid moved for approval of the August Minutes. Councilor Smith seconded. Motion passed as follows: Smith and Reid in favor with and Herrera absent.

STAFF REPORT/UPDATE: Finance Director Tim Wood directed attention to Appendix A for the committee and suggested that the work group adopt this and recommend Council dissolve the Work Group if they felt their task had been completed.

Discussion followed regarding the advisory role of the committee, the role of the staff liaison, helping the committee to be meaningful and engaged and develop specific tasks through input from the community, and the formation process of the committee .

Councilor Smith moved to accept Appendix A for the standing committee. Councilor Reid seconded. Motion passed as follows: Smith and Reid in favor with Herrera absent.

Discussion then took place regarding the cost of hiring a consultant, pulling the funds from the contingency fund and the committee making that request.

Councilor Smith moved to dissolve the Community Diversity Engagement Work Group. Councilor Reid seconded. Motion passed as follows: Smith and Reid in favor with and Herrera absent.

Following discussion, work group members agreed to follow the advice of the City Attorney and keep the volunteer application the same as it is for other City committees. They also indicated that they thought it would be appropriate for the committee to submit an annual report (projects taken on and completed) similar to the Rotary/ Neighborhood Association reports in order to measure their accomplishments.

Councilor Reid suggested that perhaps a committee project would be to put up a plaque in the lobby acknowledging the tribal ownership of city lands. Work group also indicated that they thought the committee should be involved in developing and displaying various acknowledgements of the designated National Observances and Commemorative/ Heritage days and months.

ADJOURN ~ Meeting adjourned at 4:44 pm.