

# **MINUTES**

## **Volunteer Coordinating Committee Thursday, September 8, 2005 Conference Room B - Keizer City Hall**

Jerry McGee, Vice-Chair of the Volunteer Coordinating Committee called the meeting to order at 6:32 p.m. In attendance were:

### **Members:**

Cathy Clark  
David Fifer  
Debbie Lowery  
Jerry McGee  
Bill Quinn  
Brian Stephen  
Tracy Davis – Staff Liaison

### **Absent**

Kim Beesley

## **APPROVAL OF MINUTES**

Corrections were noted on page 3 – Young had 1 vote not 0 as noted and page 4 – Young changed to Wharton.

Bill Quinn moved for approval of the August 18, 2005 Volunteer Coordinating Committee minutes with the corrections as noted. Brian Stephen seconded the Motion.

The Motion passed unanimously by those members present.

## **PUBLIC TESTIMONY**

There was no public testimony to come before the Committee.

## **COMMITTEE APPOINTMENTS**

## **PARKS ADVISORY BOARD APPOINTMENT**

Jerry McGee, Vice-Chair reported Marsha Clark submitted her resignation from the Parks Advisory Board in September. Upon distribution of a press release requesting interested persons to apply, one application was received from Clint Holland.

Bill Quinn moved to bring forth the name of Clint Holland for consideration for the vacancy on the Parks Advisory Board. Brian Stephen seconded the Motion.

The Motion passed unanimously by those members present.

Bill Quinn noted Mr. Holland was not in attendance at the meeting. Tracy Davis, Staff Liaison indicated Mr. Holland was sent a letter inviting him to appear at the meeting; however no response had been received.

The Committee reviewed the information contained on Mr. Holland's volunteer application.

Brian Stephen moved to recommend the appointment of Clint Holland to fill the vacancy on the Parks Advisory Board. Debbie Lowery seconded the Motion.

The Motion passed unanimously by those members present.

### **VOLUNTEER RECOGNITION**

Jerry McGee stated the name of Bruce Anderson was mentioned at the last meeting as a potential recipient of the volunteer of the quarter award for his volunteer contributions to the Planning Commission over the last 7 years. In addition, an email message was received from Councilor Jacque Moir suggesting Stan Compton also be considered for this award. Mr. Compton served on the Urban Renewal Board for several years before being appointed to the Planning Commission, which he has served for 6 years.

Bill Quinn moved to recognize Bruce Anderson and Stan Compton as co-volunteer of the quarter recipients for third quarter 2005. Debbie Lowery seconded the Motion.

The Motion passed unanimously by those members present.

Jerry McGee noted at the last meeting, it was suggested volunteer of the quarter recipients receive a gift of a plaque and blanket rather than the clock that has been used for many years. Mr. McGee noted the clock was a symbol of the time given to the community by each of the volunteers and preferred to remain giving this gift. Other members agreed the clock was a nice gift to receive.

Bill Quinn moved to continue giving the clock as the volunteer of the quarter gift. Cathy Clark seconded the Motion.

The Motion passed unanimously by those members present.

### **OTHER BUSINESS**

The Committee discussed the process and guidelines for staff when one application is received. It was the consensus of the Committee that when one application is received for a vacancy, the application will be forwarded to the Committee for review. The Committee will make the determination if the applicant is qualified or if additional applications will be necessary.

### **NEXT MEETING DATE**

The next meeting of the Volunteer Coordinating Committee will be on October 13, 2005 at 6:30 p.m.

### **ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

A handwritten signature in black ink, appearing to read "Tracy Davis", is written over a horizontal line.

Tracy L. Davis, CMC  
City Recorder/Staff Liaison