



**KEIZER PLANNING COMMISSION MINUTES**  
**Wednesday, September 8, 2004 @ 7:00 p.m.**  
**Keizer City Hall – Council Chambers**

**1. CALL TO ORDER**

Vice Chair Mike Smith called the meeting to order at 7:15pm.

**2. ROLL CALL**

**Present:**

Michael Smith, Commissioner  
Holly Braun, Commissioner  
Ross Day, Commissioner  
Jack Lowery, Commissioner  
Judy Smith, Council Liaison

**Absent:**

Bruce Anderson, Commissioner  
Mike Hart, Commissioner  
Stan Compton, Commissioner

**Also Present:**

Johnny Alexander, Traffic Safety  
Susan Keen, Traffic Safety  
Andy Mortinson, Transpo

**Staff Present:**

Nate Brown, Community Development Director  
Shannon Johnson, City Attorney  
Rob Kissler, Public Works Director  
Debbie Lockhart, Recording Secretary

**3. APPROVAL OF MINUTES**

Approval of minutes was postponed because too few commissioners were present.

**4. APPEARANCE OF INTERESTED CITIZENS ~ None**

**5. STAFF UPDATE**

- **River Road Renaissance** ~ Community Development Director, Nate Brown, reported that the consultant had submitted a memo suggesting what would be included in the implementation strategy. This will be forwarded to Commissioners individually for review and comment.

**6. PUBLIC HEARING – None**

## 7. NEW BUSINESS

### ➤ **Capital Improvement Project List from Transportation System Plan ~**

Mr. Brown explained that the CIP list had been removed from the Traffic Safety Plan so that it could be revised and updated annually or as needed. Those present were asked to review the list and give input.

Commissioner Smith clarified that this list consisted of items in the CIP that are SDC eligible. Mr. Brown added that the list is not the final Capital Improvement List and asked Commissioners to review the list, discuss the merits of the project and decide if the project should remain on the CIP list. Staff will then go through the list to determine SDC eligibility.

Mr. Brown and Mr. Kissler went over the list as follows:

1. Alder Drive – Cherry to Verda: **Completed/Remove** but Alder still exists because two traffic signals are anticipated. It is shown separately on Table 1.
2. Bailey Road – Dearborn to Chemawa: **Remain** with a closer look taken at actual cost because it is anticipated that it would be the choice of the Commission and the community to have *full improvements* on Bailey Road between Chemawa and Dearborn.
3. Bair Park Walkway from Bair Park to Clearlake Elementary: **Remove**. As the Parks Department goes through the Master Planning of Bair Park, they will consider a multi-use path which will connect neighborhoods to school. This issue will be addressed more appropriately there.
4. Bikeways Signing: **Remain**
5. Brooks Avenue – Salem Parkway to Alder Drive: **Remain**
6. Candlewood Drive – Cherry to Brooks: **Remain**.
7. Chemawa Activity Center (Keizer Station Plan) is on **Table 1**.
8. Chemawa Road – Delight Street to Windsor Island Road: **Remain**
9. Chemawa Road – North River Road to Delight Street: **Remain**
10. Chemawa Road – North River Road to Verda Lane: Has been budgeted, will be improved over the next 18 months, but needs to **Remain**. Mr. Kissler added that this project has been determined by staff as a high priority project.
11. Chemawa Road - Verda Lane to Lockhaven Drive: **Remain**
12. Clear Lake Road – Wheatland Road to O'Neill Drive: **Remain**, however some widening has been completed. Mr. Kissler offered to add a column indicating percentage of completion.
13. Cummings Lane – North River Road to Shoreline Drive: Mr. Kissler noted significant restraints on the project due to huge right-of-way issues. The \$600,000 is probably \$2,000,000 low. It should **Remain** on the list with a refined number.
14. Dearborn Avenue – North River Road to Delight Street: **Remain**
15. Dearborn Avenue – North River Road to Verda Lane: Should **Remain** with full improvement and the amount adjusted. This project is considered as Number 2 in priority after item No. 10.

16. Delight Street – Cummings Lane to Chemawa Road: **Remain**
17. Labish Ditch Pedestrian Bridge & Walkway System: **Remove**
18. Lockhaven Drive – McLeod Lane to Ridge Drive: **Remain** for the present time but will probably come off the list as mitigation process continues.
19. North River Road – Chemawa Road to Wheatland Road: **Remove**
20. North River Road – Oakwood Drive to North City Limits: **Remove**
21. North River Road – South City Limits to Plymouth Drive: Should **Remain** but the City may want to work with the River Road Renaissance process.
22. North River Road – South City Limits to Wheatland Road: **Remove**
23. North River Road – Various Locations: Discussion ensued regarding the High Priority Transit Corridor and keeping this item on the City's Capital Improvement Plan. After lengthy discussion it was agreed that this item should **Remain** on the CIP for the present but be readdressed when the revised list comes back to Commission. Nate Brown noted that he would attempt to have more information for Commission at that time.
24. O'Neill Road – Parkmeadow Drive to Clear Lake Road: **Remain** until full improvement is accomplished. Staff will attempt to affix a percentage adjustment under the improvement.
25. Plymouth Drive – North River Road to Cherry Avenue: **Remove**
26. Ridge Drive – Keizer Road to Chemawa Road: The wording needs to be revised and the description changed to "Ridge Drive improvements from Keizer Road to the new realigned McLeod" and **Remain**. Staff will work on the wording.
27. River Road Park – 10-foot Multi-use Path: Staff will look into the Regional TSP and see if it needs to remain.
28. Rivercrest Drive – Sunset Avenue to Wayne Drive: Should be refined to full improvement and **Remain**.
29. Sunset Avenue – North River Road to Rivercrest Drive: **Remain**. Mr. Kissler explained that a grant had been applied for but failed. This project is considered as Number 3 in priority after item No. 10.
30. Tepper Lane – McLeod Lane to Burlington Northern Railroad: **Remain** with full improvement. The percentage of completion will be critical on this project.
31. Thorman Drive – Greenwood Avenue to Dearborn Avenue: **Remain** as full improvement. Mr. Kissler explained that there will be significant impact on residents with this project and perhaps shoulder widening was the only thing appropriate. He concluded that he did not know how to advise Commission on this issue.
32. Traffic Calming: Following lengthy discussion, Commission indicated they desired this item to **Remain** on the CIP.
33. Trail Avenue – Manzanita Drive to Harmony Lane: **Remain** as full improvement, refining number and adding percentage complete.
34. Verda Lane – Chemawa Road to Dearborn: **Remain**
35. Verda Lane – Chemawa Road to Kalmia: **Remain** as full improvement, refining number and adding percentage complete.
36. Verda Lane – Dearborn Road to City Limits: **Remain** as full improvement, refining number and adding percentage complete.

37. Wheatland Road – North River Road to North City Limits: **Remain** as full improvement.
38. Windsor Island Road – Chemawa Road to North City Limits: **Remain**, showing percentage complete

Andy Mortinson suggested that the CIP be organized to include all the projects but keep the SDC eligible ones separate and put a time frame to it so that there is a 20 year planning horizon for those that are SDC eligible. It would also be beneficial to list which ones would be accomplished in the next 5 years so that all SDC and non-SDC related projects can be separated into the first 5 years, 6 to 15, and the latter 5 years. Nate Brown added that Council has not formally agreed to a set plan, but it is anticipated that review of the CIP would be either annual or bi-annual.

Mr. Brown also pointed out that there would be additions to the CIP list as the West Keizer park project progressed.

Commissioner Smith questioned why there was no capacity and/or full improvement to Lockhaven Drive from River Road to the freeway. Mr. Kissler responded that the new model from COG will identify the need. The improvements would be growth driven and will be identified in the SDC Capital Improvement Plan. Commissioners agreed by consensus to direct staff to present additional information about proposed improvements to Lockhaven Drive at the next Planning Commission meeting.

Nate Brown indicated that staff would formulate a new list with prioritization to present at the next meeting with the hope of having joint approval from Planning Commission and Traffic Safety Commission. Commissioner Smith encouraged Mr. Brown to get this list along with pertinent notations to Commissioners prior to the next meeting.

## **7. ADJOURN**

Vice Chair Anderson adjourned the meeting at 8:50 p.m.

*Next Meeting ~ Wednesday, October 13, 2004*