

MINUTES
KEIZER CITY COUNCIL
Tuesday, September 8, 1998
Keizer City Hall
Robert L. Simon Council Chambers, Keizer, Oregon

CALL TO ORDER

Mayor Koho called the regular meeting to order at 7:06 p.m. Roll call was taken as follows:

Present:

Dennis Koho, Mayor
Carl Beach, Councilor
Lore Christopher, Councilor
Jim-Keller, Council President
Jerry McGee, Councilor
Al Miller, Councilor
Garry Whalen, Councilor

Staff:

Wally Mull, City Manager
H. Marc Adams, Chief of Police
Dianne Hunt, Human Resources Officer
Rob Kissler, Public Works Director
Susan Gahlsdorf, Finance Director
Shannon Johnson, City Attorney
Tracy L. Davis, City Recorder

PUBLIC TESTIMONY Presenting testimony to the Council were:

Ken Gierloff, 4035 Arnold Street NE, Keizer voiced his support for the initiation of a ward system for the City Council seats. He noted with the upcoming election there may be at least five members of the Council who live north of Lockhaven Drive. Mr. Gierloff urged the Council to prepare this issue for a vote of the citizens for implementation of a ward system in the City of Keizer. This would give residents of all areas of Keizer a chance to have their voices heard.

Holly Erickson, Keizer Heritage Foundation, 4775 Verda Lane N, Keizer provided a progress report on the restoration of the old schoolhouse. Ms. Erickson indicated there may be a possibility

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that the exterior improvements will not be completed by the September 30th deadline, as earlier promised. Volunteer workers have committed to the work, however they are busy with their occupational trades.

Ms. Erickson distributed a report outlining the necessary exterior items to be completed as well as a partial financial report. This ten year financial report is a chart showing the percentage of the money used on the restoration to this point. The breakdown does not include volunteer work. Ms. Erickson pointed out the 45.86% of the funds have been used on the building. The Heritage Foundation is continuing to seek support and donations from the community. Ms. Erickson hoped the Council would continue to work with the Heritage Foundation

Mayor Koho suggested Ms. Erickson arrange a time for a tour of the building for interested members of the Council.

Wayne Trucke, President – Gubser Neighborhood Association - 6330 14th Avenue NE, Keizer announced a memorandum had been distributed to the Council regarding the Association's position on the Trail/Manzanita property. He pointed out the Association remains opposed to the selling of this property for construction of a gas station/mini mart. Mr. Trucke also requested the Association be kept informed of the status or any changes for this parcel of property.

Mayor Koho believed this issue will be resolved before the end of this year and promised to keep the neighbors apprised of any decisions made.

Mr. Trucke pointed out this issue began in October, 1994 and urged the Council to involve the Association in the process and final conclusions.

Mayor Koho suggested this matter be scheduled for discussion at the September 17th meeting.

Bob Ohrn, Clear Lake Neighborhood Association Chair, 7950 Timothy Lane NE, Keizer distributed invitations to the City Council and staff to attend the Clear Lake Neighborhood Association barbecue on Saturday, September 12, 1998 from

4:30 p.m. to 7:00 p.m.. He announced this is a benefit to raise funds for the installation of four school safety crossing signs near Clear Lake School.

In response to a question from Mayor Koho, Mr. Ohm noted the signs are approximately \$200 each.

COMMITTEE REPORTS

SWEARING IN OF KEIZER POLICE OFFICERS

Chief Marc Adams introduced Officer Daniel Soto and Officer Jeffrey Goodman as the newest members of the Keizer Police Department. Both officers were hired on August 24th and have previous law enforcement experience. Chief Adams welcomed each officer to the City of Keizer.

Shannon Johnson, City Attorney issued the oath of office to Officer Daniel Soto and Officer Jeffrey Goodman.

COUNCIL LIAISON REPORTS

Councilor Beach reported the **Keizer Urban Renewal Board** met on August 26th. Amy Drought, City Planner announced an Assistant Planner was hired and will assist with the planning duties. Other updates provided by Ms. Drought included the landscaping improvement projects at Lockhaven Drive and River Road, potential interest in the redevelopment of the property north of Cafe Diva, and a construction update on the connector road between River Road and Cherry Avenue near Bi-Mart. John Morgan, consultant on the River Road design plan discussed the second phase of the plan and updated the board on the financial status of the urban renewal district.

In addition, Councilor Beach stated there was a discussion of a possible aquatics center in conjunction with the construction of a new school in southeast Keizer. Also, a request was brought before the Board from Rick Curry for reimbursement of the costs of placing a fire hydrant near his storage facility on River Road. This matter was referred to staff for a full report at the next meeting.

Mayor Koho reported he was unable to attend the **Traffic Safety Commission** meeting held on August 27th.

Mayor Koho announced the Council met in Executive Session pursuant to ORS 192.660(1)(l) – **City Manager evaluation** - prior to the commencement of the regular session. Mayor Koho reported the Council was unanimous in their overall evaluation of the excellent performance of the City Manager. In pointing out the individual assessments, each Councilor noted the excellent performance in the areas of team building between the staff and Council, the list of accomplishments, the working relationship developed with the community, and the sense of confidence and trust he has built between the citizens, the staff and the City Council. Furthermore, Mayor Koho indicated the Council will discuss any monetary performance reward for the City Manager in the near future.

Mayor Koho and members of the Council thanked Mr. Mull for his commitment and for a job well done.

OTHER BUSINESS

Mayor Koho declared the month of September as "**Salem-Keizer Volcanoes**" month in the City of Keizer. This proclamation was signed in recognition of their recent accomplishment winning the Northwest League Championship.

Councilor McGee voiced his support for also honoring the 1997 **McNary High School football team** for winning the Class 4A State Football Championship. He suggested signs be erected near the entrances to Keizer noting these accomplishments.

Mayor Koho directed the staff to investigate placing signs near the city entrances.

Mayor Koho read the list of final candidates for the upcoming **City Council election** in November. The list included the following names:

Mayor

- J.R. Bob Newton

Council Position #4

- Carl E. Beach
- Ken Gierloff
- Jacqueline L. Moir

Council Position #5

- Craig Campbell

Council Position #6

- Mark Earl Matlack
- Jerry McGee

Wally Mull, City Manager reported the City has **hired eight new employees** during the last month. These include:

- Debra (Debbie) Bernard – Utility Billing Clerk
- Cathy Rodriguez – Municipal Court Clerical Specialist
- Maria Meier, Associate Planner
- Stacey Kowalski - Community Policing Crime Analyst Asst.
- Prajedes Martinez - Police Support Specialist I
- Donna Hill – Police Support Specialist I
- Daniel Soto – Police Officer
- Jeffrey Goodman – Police Officer

He welcomed each new employee to the City of Keizer.

Wally Mull, City Manager reported a recent memo was distributed in regards to providing money to assist in the coordination of the **Youth Compact** program. He indicated this financial support will assist in the distribution of information of this program.

Councilor Beach supported the financial contribution to this organization. The Youth Compact group consists of members from the City of Keizer, City of Salem, Marion County, Polk County, and the Salem-Keizer School District which address youth problems and how to work together to solve these problems. Of the anticipated \$5000 in funding, the City of Salem and Marion County will pay \$1250 each, the School District \$2450 and Polk County and the City of Keizer \$625 each. Councilor Beach recommends approval for this donation.

Council President Keller voiced his concern with the donation based upon the lack of information on the program and the recommendation during the budget process to not fund this program.

Councilor Beach noted this is not the gang intervention group as discussed during budget sessions.

After discussion by the Council, Mayor Koho directed the City Manager to provide additional information prior to making a decision on the funding of this program.

Wally Mull, City Manager reported the **Municipal Court Amnesty Week** generated \$13,952.60 from 92 different defendants. He noted of these defendants, 80% were able to clear the suspension against their driving privileges. He thanked the staff for their efforts in the coordination of this program and the Council for their support. Mr. Mull indicated all remaining past due fines will now be turned over to the collection agency to pursue collection.

In regards to flooding issues, Council President Keller requested the Council discuss mitigation of **flooded issues** and the status of some of the issues. He believed it is essential for the public to become aware of the status and possible solutions to some of the problems identified after the flooding incidents of 1996 and 1997.

Councilor Beach pointed out many of the issues not only deal with the City of Keizer, but also other jurisdictions.

Concurring with the thoughts expressed, Councilor McGee indicated the possibility of flooding is controlled by the weather and therefore unpreventable. However, he believed we can be better prepared to deal with flooding issues in the future.

City Manager Mull pointed out the Emergency Management Committee has been working hard over the last two years to refine the manual and address these issue. He believed this information needs to be relayed to the public.

Mayor Koho suggested this issue would be a good topic for a CCTV forum.

PUBLIC HEARINGS

WITTENBERG LANE STREET LIGHTING DISTRICT

Mayor Koho reopened the public hearing continued on August 17, 1998.

Wally Mull, City Manager reported Mr. Wittenberg is still working with Portland General Electric and the City Engineer to install decorative lighting similar to those in the surrounding area.

There was not testimony to come before the Council.

Mayor Koho continued the hearing until September 21, 1998 at 7:00 p.m.

ADMINISTRATIVE ACTION

APPEAL OF HEARINGS OFFICER DECISION – PARTITION CASE NO. 97-22 AND PARTITION /ADJUSTMENT CASE NO. 98-03 (CHOM CONSTRUCTION)

Shannon Johnson, City Attorney reported on August 17, 1998 the Council directed staff to prepare an Order on the application of Chom Construction – Partition Case No. 97-22 and Partition/Adjustment Case No. 98-03 upholding the Hearings Officer's decision in both cases.

Mayor Koho moved an Order in the Matter of the Application of Chom Construction for Partition of a 0.45 Acre Parcel Located at 1250 Shady Lane NE, Keizer, Oregon (Partition Case No. 97-22). Council President Keller seconded the Motion.

The Motion passed as follows:

AYES: Beach, Christopher, Keller, Koho, McGee, Miller and Whalen (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Koho moved an Order in the Matter of the Application of Chom Construction for a Partition and an Adjustment to Lot Depth Requirements on a 0.45 Acre Parcel Located at 1250 Shady Lane NE, Keizer, Oregon (Partition Adjustment Case No. 98-03). Councilor Miller seconded the Motion.

The Motion passed as follows:

AYES: Christopher, Keller, Koho, Miller and Whalen (5)

NAYS: Beach and McGee (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

Items on the Consent Calendar were as follows:

- a. Resolution – Approving Engineer's Report for Forrest Ridge Estates Street Lighting Local Improvement District
- b. Resolution – Certification of Delinquent Sewer Accounts
- c. Resolution – Certification of Street Lighting Districts

- d. Resolution – Disinterest for Prison Site Consideration
- e. Resolution – Delight Street and Cummings Lane Bike Lane Designation
- f. Resolution - Authorizing City Manager to Enter Agreement with Morse Bros and D & D Paving to Construct Street Improvements on 15th Avenue and Delta Drive NE
- g. Approval of August 3, 1998 Regular Session Minutes
- h. Approval of August 17, 1998 Regular Session Minutes

Council President Keller pulled item "h" from the consent calendar.

Council President Keller moved for approval of the remaining items on the consent calendar. Mayor Koho seconded the Motion.

The Motion passed as follows:

AYES: Beach, Christopher, Keller, Koho, McGee, Miller and Whalen (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

"item h"

Council President Keller pointed out an error in the motion on page 13 of the August 17th minutes in which he is noted as making the motion and seconding the motion. He believed Mayor Koho seconded the Motion.

Council President Keller moved for approval of the August 17, 1998 minutes as corrected. Mayor Koho seconded the Motion.

The Motion passed as follows:

AYES: Beach, Christopher, Keller, Koho, McGee, Miller and Whalen (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**WRITTEN
COMMUNICATION**

Mayor Koho announced the Council has been invited to an awards banquet on September 29th hosted by Today's Choices.

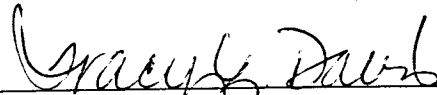
AGENDA INPUT

Mayor Koho noted the agenda input items. He requested the City Manager arrange for a tour of the old Keizer schoolhouse on Monday, September 14th at 5:30 p.m.

City Manager Mull noted representatives from the Salem-Keizer School District will be at the September 21st meeting to give a presentation on the upcoming school bond issue. If this issue passes, he will then schedule a work session to discuss the potential construction of a middle school in southeast Keizer.

ADJOURNMENT

The City Council meeting was adjourned at 8:00 p.m.

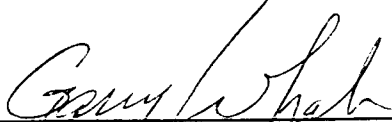


Tracy L. Davis, CMC
City Recorder

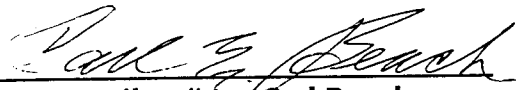
APPROVED:

Dennis Koho-Mayor

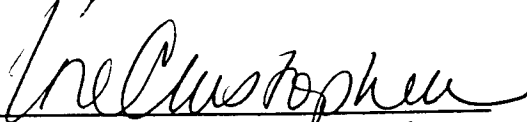
COUNCIL MEMBERS:



Councilor #1 - Garry Whalen



Councilor #4 - Carl Beach

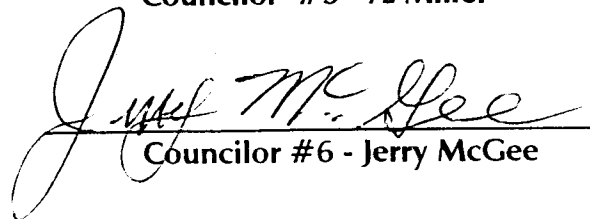


Councilor #2 - Lore Christopher

Councilor #5 - Al Miller



Council President - Jim Keller



Councilor #6 - Jerry McGee

Minutes approved:

October 5, 1998