



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 7, 2010
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jim Taylor, Council President
Richard Walsh, Councilor
Cathy Clark, Councilor
Mark Caillier, Councilor
David McKane, Councilor
Brandon Smith, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Rob Kissler, Public Works
Nate Brown, Community Development
Marc Adams, Police Chief
Kevin Watson, Assistant to the City Manager
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Allen Pollock, General Manager for Salem Keizer Transit District, noted that he was appearing before Council along with Board members, Ron Christopher and Kate Tarter. He reminded Council that on the agenda for the evening is a letter of support for the location of the temporary transit mall. He provided a brief history of recent moves brought about by the unsafe building conditions of the downtown facility and possible alternate locations. He noted that the District is looking to locate the facility in a "permanent temporary" location on Church Street between Marion and Union Street and will be approaching Salem City Council for approval of an intergovernmental agreement which would allow operation of the mall at this location. Administrative offices will be at 925 Commercial Street SE. He concluded noting that he would also like to speak regarding the Keizer Station Transit Center.

City Attorney Shannon Johnson responded that because there have been some issues regarding ex parte contacts, any comments regarding the Keizer Station Area B Master Plan would be appropriate only in writing or at the Planning Commission meeting.

Councilor Clark thanked Mr. Pollock and members of the Board for attending the meeting and read the letter of support from the Agenda Packet.

Mr. Pollock noted that the upcoming Planning Commission meeting would address the Master Plan for Area B of Keizer Station and depending on the process the issue would then come to City Council. He

explained that the District is currently completing an analysis for the land acquisition process and construction would begin when the next construction season begins and after the Master Plan is approved. Community Development Director Nate Brown provided additional information noting that completion of the final aspect of the environmental aspect is the last hurdle.

Joe Egli, Keizer, explained that Keizer contractor and Vice President of the Chamber of Commerce Rich Duncan is the lead contractor on the Extreme Makeover project at the School for the Deaf and invited the Council to the private party on Friday from 11 to 1. Mayor Christopher explained that the project includes 4,000 square feet of dorm space and renovation of the Haunted House with the help of Disney. She noted that proceeds from the Haunted House help defray school operating costs.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. ORDINANCE ~ Relating to the Abatement of Nuisances Created by the Accumulation of Solid Waste and/or Inoperable Vehicles; Repealing Ordinance No. 94-281

City Attorney Shannon Johnson reminded Council that they had directed staff to come back with an Ordinance after the Public Hearing in August. He explained that there are two ordinances: one being a code enforcement ordinance and the other a land use/development code; that the ordinances basically delete the section on junk and junkyards and move much of the section into the solid waste/nuisance ordinance and they also address solid waste enclosures.

Mr. Brown then fielded questions regarding the definition of construction waste and scrap materials.

Councilor Taylor moved to adopt a Bill for an Ordinance Relating to the Abatement of Nuisances Created by the Accumulation of Solid Waste and/or Inoperable Vehicles; Repealing Ordinance No. 94-281. Councilor Walsh seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ORDINANCE ~ Amending Keizer Development Code Regarding Section 2.205 and Section 2.315; Amending Ordinance 98-389

Councilor Taylor moved to adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.205 (Junk and Junkyards) and Section 2.315 (Development Standards); Amending Ordinance 98-389. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION ~
Authorizing
Public Works
Director to
Expend Funds
from the Park
Improvement
Fund for Keizer
Rapids Park Dog
Park
Improvements**

Public Works Director Rob Kissler reminded Council of the proposal by Clint Holland regarding improvements at the Keizer Rapids Park Dog Park. He noted that the Parks & Recreation Advisory Board unanimously supported this proposal and that Council had indicated support and a willingness to fund a portion of the overall improvement estimated at \$43,000. Mr. Holland has requested the amount of \$19,000. He concluded his report noting that staff is recommending that irrigation be sized to accommodate future expansion on the north and west areas outside and adjacent to the dog park; he provided specific locations and a general timeline for the improvements and noted that staff recommends adoption of the resolution to expend \$19,000 for irrigation supplies, turf and decomposed granite materials for renovation.

Mr. Kissler then fielded questions regarding using lower maintenance materials rather than grass and concurred that grass is high maintenance and will require maintenance dollars in the future. He added that fescue is more tolerant of traffic and responds well to watering. Discussion followed regarding methods of rejuvenation, the need for the City to maintain the dog park after the improvements are done, alterations made to the original plan and labor requirements for grass maintenance. Councilors McKane and Clark suggested additional research be done into alternative surfaces and the establishment of a "Friends of the Dog Park" be explored so that those using the park would contribute towards the maintenance.

Councilor Taylor moved to adopt a Resolution Authorizing Public Works Director to Expend Funds from the Park Improvement Fund for Keizer Rapids Park Dog Park Improvements. Councilor Walsh seconded. Motion passed as follows:

AYES: Christopher, Walsh, Smith, Caillier and Taylor (5)

NAYS: Clark and McKane (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. ORDINANCE ~
Relating to the
Amendment of
the Electric
Utility License
Fee Ordinance –
Amending
Ordinance No.
94-286**

City Attorney Shannon Johnson explained that these were previously extended to September 15; the additional four months would allow time to review, negotiate and finalize the terms of the franchises and staff is recommending extension to January 31, 2011.

Councilor Taylor moved to adopt a Bill for an Ordinance Relating to the Amendment of the Electric Utility License Fee Ordinance – Amending Ordinance No. 94-286. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ORDINANCE ~
Relating to the
Amendment of the
Gas Utility License
Fee Ordinance –
Amending
Ordinance No.
94-285**

Councilor Taylor moved to adopt a Bill for an Ordinance Relating to the Amendment of the Gas Utility License Fee Ordinance – Amending Ordinance No. 94-285. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**CONSENT
CALENDAR**

- A. RESOLUTION ~ Authorizing the City Manager to Enter Into Agreement with PGE for Street Lighting Along Wheatland Road North
- B. RESOLUTION ~ Authorizing the City Manager to Sign the First Amendment to the Keizer Rotary Amphitheater Management Agreement for 2010 City Sponsored Concert Series – Repealing R2010-2070
- C. Letter of Support – Salem Keizer Area Mass Transit District Facility
- D. Approval of August 2, 2010 Regular Session Minutes
- E. Approval of August 9, 2010 Work Session Minutes

Councilor Taylor moved for approval of the Consent Calendar. Councilor Walsh seconded. Motion passed as follows:

AYES: Christopher, Taylor, Walsh, Caillier, McKane, Smith and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**COMMITTEE
REPORTS**

Councilor Clark reported that

- She had been accepted as a volunteer in the Extreme Makeover event. She commended Rich Duncan for serving as lead contractor.
- The new signs are in place in the Palma Ciega area. She commended Gary Blake and Eric Duran for their efforts on this project.
- K-23 Advisory Committee is working on fall scheduling, internships, and policies and procedures and will have some proposals for Council later this fall.

She also reminded everyone of the upcoming West Keizer Neighborhood Association meeting, the 9/11 Memorial Service at the Keizer Fire District and the City Hall Week event in Newberg.

Councilor McKane reminded everyone of the Parks Board/Council Work Session Parks Tour and encouraged them to attend the 9/11 Memorial Service put on by the Keizer Fire District.

Councilor Caillier reported that the Planning Commission would be having a special meeting on September 29 to address sign code issues.

Councilor Walsh reported that

- The Keizer Community Library Task Force will be meeting at the KeizerTimes to explore various options. He encouraged citizens to contribute ideas.

- The meeting with the Department of Agriculture representative was a success.
- Portland General Electric gave a presentation at the Economic Development and Government Affairs meeting regarding Environmental Protection Agency regulations and retrofitting of the Boardman plant.
- Personnel Policy Committee will be reviewing classifications of positions.
- He attended the funeral for Sheila Goodman and extended his condolences to the family.

Councilor Walsh also encouraged everyone to attend the 9/11 Memorial Service as well as the upcoming free concert at Keizer Rapids Park.

OTHER BUSINESS

City Manager Chris Eppley commended Finance Director Susan Gahlsdorf and her team noting that every year she submits the City Budget and Comprehensive Annual Financial Report to the Government Finance Officers of America and each year the City is awarded a Certificate of Excellence. He noted that in light of the current economy this deserved recognition and commendation for making sure that the finances of the City are well attended to.

Chief of Police Marc Adams reminded everyone of the expired prescription drop off event noting that last year several hundred pounds were collected and he hoped to do that again this year.

Public Works Director Rob Kissler reported that the American Recovery and Reinvestment Act project is nearly complete. He then fielded questions regarding the Chemawa Road paving project.

Assistant to the City Manager, Kevin Watson

- Thanked Noah Jones with Highway Fuel for donating bark dust for the Focal Point at Chemawa and River Road.
- Reported that the Civic Center building had been officially recognized as a LEED Silver building. The City will receive a plaque recognizing this designation as well as a check from the Oregon Energy Trust.
- Noted that in addition to the Secretary of Agriculture visiting Keizer, Tom Vilsack gave a presentation regarding rural economic opportunities and Kurt Schrader attended also. Mr. Watson expressed the hope that this would generate more interest in Keizer.

WRITTEN COMMUNICATIONS

Mayor Christopher read a letter applauding City Officials for having the foresight to include the rentable rooms in the Civic Center and commended City staff, Paula Collins, Greg Wingett and Kevin Watson for their professionalism.

AGENDA INPUT

September 13, 2010

5:45 p.m. – City Council Work Session

- Parks Tour

September 20, 2010

7:00 p.m. – City Council Regular Session

October 4, 2010

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Christopher adjourned the meeting at 7:59 p.m.

MAYOR:

APPROVED:

Lore Christopher

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Mark Caillier

Councilor #6 – James Taylor

Minutes approved:

October 4, 2010