



**LIBRARY TASK FORCE
MINUTES
Thursday, September 6, 2007
5:30 p.m. Keizer City Hall
Conference Room A**

1. **CALL TO ORDER** ~ The meeting was called to order at 5:35 p.m.

2. **ROLL CALL**

Present

Richard Walsh
Lea Jenny
Art Burr
Eric Meurer
Lyndon Zaitz

Absent:

Lore Christopher
Jim Taylor

Also Present:

Debbie Lockhart, Deputy City Recorder
Shannon Johnson, City Attorney
Jan Deardorff, Technical Advisor
Ruth Metz, Library Consultant
Greg Nelson, CCRLS

Interested Citizens:

Aigul AuGanova
Steve & Joyce May

3. **APPROVAL OF MINUTES** ~ Lyndon Zaitz moved for approval of the May and July minutes as submitted. Art Burr seconded. Motion passed as follows: May Minutes – Walsh, Jenny, Zaitz and Burr in favor with Meurer abstaining and Taylor and Christopher absent; July Minutes – Walsh, Jenny and Burr in favor with Meurer and Zaitz abstaining and Taylor and Christopher absent.

4. **APPEARANCE OF INTERESTED CITIZENS** ~ Jan Deardorff introduced *Aigul AuGanova* reviewing her background in research and problem solving and suggested that Ms. AuGanova might be helpful in assisting the consultant should the need arise. *Steve and Joyce May* indicated they were attending the meeting as interested citizens and library advocates. *Greg Nelson, CCRLS*, distributed and reviewed updated “snapshot” figures on library circulation activity and information specific to Keizer residents.

5. **LIBRARY CONSULTANT REPORT** ~ Ruth Metz explained that today’s meeting is the organizing phase of the upcoming work and that to date people interviewed have been consistent in saying they want to know whether or not residents want a library. She noted that it is important to give people an idea of what is being asked, so she suggested adjusting the process/timeline to accommodate this need. She distributed a chart for review and approval showing the proposed process leading to the survey. Discussion followed at length regarding practical options, political realities,

challenges, history, library design/concepts, expectations, limitations, best practices, education without bias, inclusion of outlying areas of Keizer and a levy vs. a district. Additional dialogue took place regarding survival of today's libraries through a "morphing" process which takes into account serving every age group and generation – "womb to tomb", and examples of libraries that have embraced innovative concepts. Discussion continued regarding various aspects of the survey including development and the process leading to the survey and additional surveys offered to the public through a mailing and the website.

Ms. Metz then offered for task force approval the following timeline and approach summarized as follows:

October meeting – Present several library options for review with committee deciding upon two.

Following October meeting – Present these options to community meetings such as Rotary and Chamber luncheons.

November – Consultant offer concept proposal based on information received at these meetings.

December meeting – Determine what goes on survey (Steve Johnson, Northwest Survey and Data to attend meeting.)

Following December meeting – Present survey questions to Council for approval.

January – Conduct survey.

February – Consultant's report and presentation.

Task Force members agreed by consensus to accept the consultant's timeline as presented.

6. **ADJOURNMENT** – Meeting adjourned at 7:27 p.m.

Next meeting ~ October 4, 2007

Approved: 10-4-07