



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Tuesday, September 5, 2023**  
**Robert L. Simon Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:01 p.m.

**ROLL CALL**

Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Shaney Starr, Councilor  
Laura Reid, Councilor  
Kyle Juran, Councilor  
Soraida Cross, Councilor  
Robert Husseman, Councilor  
Daniel Kohler, Councilor  
Grayton Woodard, Youth Councilor

**Staff:**

Adam Brown, City Manager  
Tim Wood, Assistant City Manager  
Shannon Johnson, City Attorney  
Shane Witham, Planning Director  
Bill Lawyer, Public Works Director  
John Teague, Police Chief  
Melissa Bisset, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS  
OF BUSINESS**

None.

**COMMITTEE  
REPORTS**

Mayor Clark appointed Council President Starr to serve on the Keizer Emergency Management Committee and appointed Councilor Juran as the alternate.

*Carol Doerfler*, Keizer Resident, shared an update on the West Keizer Neighborhood Association (WKNA) including a nomination to fill a board vacancy and provided a copy of the August WKNA Newsletter. WKNA members participated in the KeizerFEST and Keizer School Night, and attended Trashy Tuesday. They raised 1,162 pounds of food for the Food Bank.

**PUBLIC COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**ADMINISTRATIVE  
ACTION**

- a. **Alder & Brooks Flashing Pedestrian Beacon** Public Works Director Bill Lawyer reviewed his Staff Report.
- Councilor Reid noted that there was a plan for a crossing guard before and after school.
- Discussion ensued regarding the cost of a traffic study, speeding on Alder, flashing beacons, and speed trailers. There were two flashing speed signs on Shoreline.
- Councilor Starr moved that the Keizer City Council implement traffic safety measures on Alder equal to what was done on Shoreline. Councilor Reid seconded. Motion passed as follows:
- AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)
- NAYS: Husseman (1)
- ABSTENTIONS: None (0)
- ABSENT: None (0)
- b. **Community Prosperity Initiative Grant** Assistant City Manager Tim Wood summarized his Staff Report and fielded questions regarding costs at the Community Center for new chairs, screens, a fixed microphone on the podium, the capital outlay budget for the Community Center, additional funding for the Turf Field project and expanded electricity at Keizer Rapids Park.
- Councilor Starr moved that the Keizer City Council direct Staff to bring back a Resolution to allocate the Community Prosperity Initiative Grant to expand electricity south of the Big Toy in Keizer Rapids Park. Councilor Reid seconded. Motion passed unanimously as follows:
- AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)
- NAYS: None (0)
- ABSTENTIONS: None (0)
- ABSENT: None (0)
- c. **Community Center Fee Waiver Request - Soaring Heights Recovery Home** Assistant City Manager Wood summarized his Staff Report. Soaring Heights Recovery Home was planning a fundraiser and the fees were \$500, which included staff fees and a refundable deposit of \$1,150.
- Eric Rasor, President, and Victoria Rasor, Executive Director, of Soaring Heights, shared the work they have been doing in the community to help recovering individuals.*
- Councilor Starr moved that the Keizer City Council approve a full fee waiver of \$500 to include the \$250 staffing costs and the refundable deposit of \$1,150 for Community Center Fee Waiver Request - Soaring Heights Recovery Home. Councilor Reid seconded. Motion passed unanimously as follows:
- AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)
- NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. **Ordinance -  
Regulating  
Parades, Special  
Events,  
Temporary  
Closure of Streets  
for Block Parties,  
Repeal of  
Ordinance No. 90-  
178 and  
Ordinance No.  
2000-419**

City Manager Brown summarized his Staff Report.

Discussion ensued regarding providing an estimation of overtime costs and language as well as the public engagement process.

*Rhonda Rich*, President of the West Keizer Neighborhood Association, provided a statement regarding the Miracle of Lights Events thanking the residents and organizer for their work. She commented on the Ordinance and requested that Neighborhood Associations be included in the notification process. She had questions about the response language and solicitation category.

Councilor Juran suggested that the Council hold off on adopting the Ordinance since it was not needed this year, so more time could be spent working out the details.

Councilor Starr moved that the Keizer City Council adopt Ordinance Regulating Parades, Special Events, Temporary Closure of Streets for Block Parties, Repeal of Ordinance No. 90-178 and Ordinance No. 2000-419. Councilor Reid seconded.

Mayor Clark offered an amendment to section 3, Lines 11 and 17 for contact made with residents, businesses and neighborhood associations. Council President Starr and Reid accepted the amendment.

Motion passed as follows.

AYES: Clark, Reid, Husseman, Starr (4)

NAYS: Kohler, Juran, Cross (3)

ABSTENTIONS: None (0)

ABSENT: None (0)

e. **Discussion  
regarding Letter  
Urging Congress  
to pass the  
Affordable  
Housing Credit  
Improvement Act.**

Mayor Clark shared that the letter was in support of extending the low-income housing, tax-credit program. It was a tool available and being used through the Oregon Housing and Community Services to get funding to provide more housing. Mayor Clark was asking for the support of the Council to sign the support letter.

Councilor Starr moved that Council approve the Mayor to sign the letter supporting the Affordable Housing Credit Improvement Act. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Husseman, Kohler, and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

## CONSENT CALENDAR

Councilor Kohler requested to pull item 9.b. from the Consent Calendar.

Councilor Reid requested to pull item 9.a. from the Consent Calendar.

Mayor Clark stated that the items would be handled separately.

### a. **RESOLUTION – Granting Consent to the Artificial Turf Field Project.**

Councilor Reid stated she wanted to make sure that it was clear that it was the artificial turf at the Volcano Stadium as there was another artificial turf project going on. Discussion ensued regarding the cost, maintenance, and the lease contract.

Councilor Starr moved that the City Council adopt Resolution granting consent to the artificial turf field Project. Councilor Reid seconded.

Councilor Reid offered a friendly amendment to add the word Volcanoes to the Resolution. City Attorney Johnson suggested that it be added to the title of the Resolution. Councilor Starr and Councilor Reid accepted the amendment. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Juran, Husseman and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

### b. **Approval of the August 21, 2023, Regular Session Minutes.**

Councilor Kohler commented that he would be abstaining from the vote as he was not present at the City Council meeting.

Councilor Starr moved the Keizer City Council approve the Regular Session Meeting Minutes of August 21, 2023. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Husseman, Cross, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: Kohler (1)

ABSENT: None (0)

## OTHER BUSINESS

None.

## STAFF UPDATES

City Manager Brown reported that the Navy was coming to town on September 27th and there would be special events for the community.

Assistant City Manager Wood shared that the Service Line of America is a legit company and are providing optional insurance to cover the water and sewer lines from the house to the street. The City and City Councilors are not receiving compensation, and no contact lists were sold to them.

Chief Teague reminded citizens to stop for the school buses now that school was back in session.

## COUNCIL MEMBER REPORTS

Councilor Cross attended the Community Conversation at Chemeketa Business Center, Keizer Chamber Board Meeting, Oregon State Fair, 90's Concert, and the Friends from Soaring Heights and Marion County Behavioral Health Networking event.

Councilor Starr attended the Iyo Reception with the delegation from Japan, Town Hall with Congresswoman Salinas, a summer concert at Keizer Rapids Park, and participated in ServeFest with Lakepoint Community Church.

*Colleen Busch*, Keizer Fire District Board Member, shared information about the 9/11 event that would be taking place in memory of the people who lost their lives.

Councilor Kohler noted the community dinner served 380 people, he attended the retirement party of Sergeant LeDay, a Keizer United Board Meeting, and the North East Keizer Neighborhood Association Meeting. He would be participating in the National Day of Service at Ebner Park on September 9th.

Councilor Husseman thanked Congresswoman Salinas and her staff for the Town Hall meeting, and he congratulated the students for the starting of elementary and middle school.

Councilor Reid welcomed the students and new administrators at McNary, and would be attending the upcoming Community Diversity Engagement Committee meeting.

Youth Councilor Woodard attended an event at Oregon Boys State conducted by the American Legion and shared that it was a really good experience where he learned about the government and how it works.

Mayor Clark had a great week by having a series of events with the students, teachers and the Mayor and his wife from Iyo, Japan, and she was looking forward to establishing a Sister-City relationship. She commented that Council President Starr and *Patti Tischner*, President of the Greater Gubser Neighborhood Association, were working together for the Miracle of Christmas Lights Fundraiser Event by coordinating a leadership partner team. Greater Gubser Neighborhood Association would be having a meeting on September 12th to talk about the timeline and involvement for everyone in the community. Mayor Clark highlighted the Strategic Economic Development Corporation (SEDCOR) Awards Luncheon. She attended a Council of Governments Executive Committee Meeting, toured the Chachalu Museum and Cultural Center in Grand Ronde Museum and heard about the culture and strength of the Confederated Tribe community. Mid-Willamette Valley Homeless Alliance meeting is coming up. There would be a work session the end of September on housing and homelessness, and several

agencies were invited to attend. September 28th was the Legislative Breakfast.

**AGENDA INPUT**

September 11, 2023 – 6:00 p.m. - City Council/Parks Advisory Board Joint Work Session - Parks Tour

September 18, 2023 – 7:00 p.m. - City Council Regular Session

September 25, 2023 – 6:00 p.m. - City Council Work Session - Housing Homelessness, Two-County Continuum

October 2, 2023 – 7:00 p.m. - City Council Regular Session

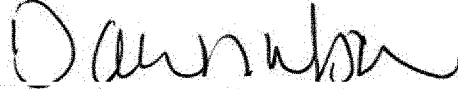
**ADJOURNMENT**

Mayor Clark adjourned the meeting at 8:53 p.m.

MAYOR:

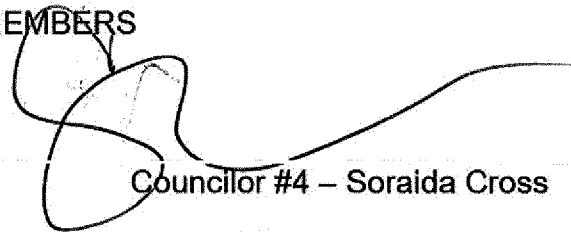
  
Cathy Clark

APPROVED:

  
Dawn Wilson, Deputy City Recorder

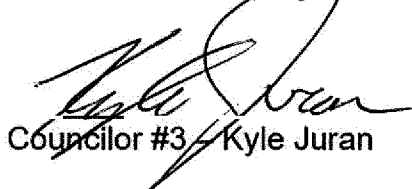
**COUNCIL MEMBERS**

  
Councilor #1 – Laura Reid

  
Councilor #4 – Soraida Cross

  
Councilor #2 – Shaney Starr

  
Councilor #5 – Robert Husseman

  
Councilor #3 – Kyle Juran

  
Councilor #6 – Daniel R. Kohler

Minutes approved: September 18, 2023

*"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."*