



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 5, 2017
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Youth Councilor Samuel Hernandez

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Constitution
Week
Proclamation**

Mayor Clark thanked all first responders working on controlling the fires in Oregon and helping victims of Hurricane Harvey and asked everyone to keep in their hearts and prayers the people in the path of Hurricane Irma.

Ruby Pantalone, Keizer, and Charlene Devine, Salem, shared information about the Daughters of the American Revolution. Mayor Clark then read the proclamation and presented it to Ms. Pantalone and Ms. Devine.

**COMMITTEE
REPORTS**

**a. Recommendation
from Volunteer
Coordinating
Committee for
Appointments
to the Keizer
Planning
Commission
and Mid-
Willamette**

City Manager Chris Eppley announced that following publication of notice of vacancies on the Planning Commission and the Mid-Willamette Valley Community Development Partnership and acceptance of testimony from the applicants, the Volunteer Coordinating Committee unanimously recommended Crystal Wilson and Garry Whalen to fill the vacancies on the Planning Commission and John Morgan to fill the vacancy on the Mid-Willamette Valley Community Development Partnership.

Councilor Parsons moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments: Crystal Wilson and Garry Whalen (Positions 4 & 5 of the Planning Commission respectively) and John Morgan to the Mid-Willamette Valley Community Development Partnership. Councilor Freeman seconded. Motion passed unanimously as follows:

**Valley
Community
Development
Partnership**

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**PUBLIC
TESTIMONY**

None

PUBLIC HEARINGS *Mayor Clark re-opened the Public Hearing.*

**a. Proposed Text
Amendment
Relating to
Landscaping
Requirements –
Keizer
Development
Code (KDC)
Section 2.309
(continued
hearing from 8-
21-17)**

City Attorney Shannon Johnson reminded Council that this Public Hearing began at the last meeting but was extended to provide opportunity for additional testimony and questions. He pointed out changes that he had made for clarification. Community Development Director Nate Brown explained how the proposed 1% would be used to meet business owner obligations. He asked for Council direction on whether or not this requirement should apply to multi-family developments and fielded questions regarding flexibility, industry standards, maintenance and new development on River Road.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved to direct staff to prepare an ordinance for adopting the proposed text amendment relating to landscaping requirements with the exclusion of multi-family in the 1% requirement. Councilor Freeman seconded.

Discussion followed regarding the mandate on businesses and the cost of installation and maintenance, the effect this would have on attracting new businesses, quality of life, and enhancing and beautifying the community.

Motion passed as follows:

AYES: Clark, Reid, Parsons, Freeman and Herrera (5)
NAYS: Anderson and Ryan (2)
ABSTENTIONS: None (0)
ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. ORDINANCE –
Amending
Keizer
Development
Code
Regarding
Section 2.110
(Commercial**

Mr. Johnson reminded Council that this matter had come before them on July 17 when they directed staff to prepare an ordinance allowing an adjoining 450 square foot sales area convenience store. The restroom/backroom area is approximately the same size; the overall structure is 900 square feet. This is included in the amended ordinance. He also explained that this is a text change allowing a conditional use in the restricted zone.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.110 (Commercial Mixed Use); Amending Ordinance 98-389 as amended. Councilor Freeman seconded.

**Mixed Use);
Amending
Ordinance 98-
389**

Discussion followed regarding attracting businesses and intensifying development.

Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. Soccer Field at
Country Glen
Park**

Public Works Director Bill Lawyer reminded Council that Wayne Frey had requested permission from Council to build and maintain a soccer field at Country Glen Park with the Keizer Soccer Club providing back up maintenance and Salem Kiwanis Club providing supplies up to \$500 for three years. This will be a neighborhood community soccer field. Staff supports this proposal and recommends Council approval. Mr. Johnson added that this is an allowed use in the current parks master plan.

Wayne Frey, Keizer, explained that he loved Keizer and wanted to make it even better by contributing to the community and creating and maintaining this soccer field. He provided details regarding maintenance and commitments from Keizer Soccer Club and Salem Kiwanis Club and fielded questions regarding parking and signage.

Councilor Parsons moved that the Keizer City Council accept the creation of a first-come, first-served neighborhood, community practice soccer field at Country Glen Park. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

A. RESOLUTION – Authorizing Finance Director to Enter Into Purchase Agreement with Trebron Company Inc. for Purchase of Sophos Email Protection

B. Approval of August 7, 2017 Regular Session Minutes

C. Approval of August 14, 2017 Work Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Anderson reported on the August Chamber lunch and announced the upcoming Salem-Keizer Education Foundation Awesome Awards. He added that McNary Youth Football kicks off this weekend and stated that he would not be at the next Council meeting.

Councilor Herrera reported that he had volunteered for the Little League World Series softball tournament. He commended the amphitheater free concerts and the LDS Church for their community efforts, announced that this is the 20th anniversary of McNary's first state championship and urged community support for the McNary football team.

Councilor Parsons announced the Parks Tour, Parks Board and Planning Commission meetings and the Commissioners breakfast. She noted that she would miss the next Council meeting.

Councilor Reid added to Councilor Anderson's Chamber Lunch report and announced McNary Band Day and that McNary students are collecting bottles, cans and cash donations. She added that her goal is to fill all the student liaison positions on City committees and urged home and private school students to contact her or find the information on the City website.

Councilor Freeman congratulated the Volcanoes, welcomed Youth Councilor Sam Hernandez, announced upcoming West Keizer Neighborhood Association and Traffic Safety/Bikeways/Pedestrian Committee meetings and openings on various City committees, and added that she would not be at the next Council meeting due to work commitments.

Councilor Ryan congratulated the Volcanoes, McNary football team, the Ducks and the Beavers, commended first responders, and announced the upcoming concert at the Keizer Rotary Amphitheater.

Youth Councilor Sam Hernandez introduced himself, announced the results of the 50/50 raffle, noted that school had started for freshmen, and encouraged everyone to donate recyclable cans and bottles for the benefit of the McNary Band.

Mayor Clark announced opportunities to participate in Habitat for Humanity builds and the next Coffee with Cathy and noted that she had met with Gator & Denise along with Colleen Busch from the Transit Board. She reviewed upcoming meetings including the Mid-Willamette Area Commission on Transportation, 9/11 Remembrance, Strategic Economic Development Corporation and the Bike Repair Station dedication.

OTHER BUSINESS

Chief Teague reminded everyone that the 'Distracted Driving' law goes into effect on October 1. This law prohibits holding a cell phone while driving.

Public Works Director Bill Lawyer announced that the Big Toy would be closing Friday, September 8 until October 15 for removal of woodchips and installation of the rubber fall surface. Chips from the Big Toy will be used in

other area parks.

Community Development Director Nate Brown gave a progress report on the Education Outreach and Keizer Revitalization Plan grants.

**WRITTEN
COMMUNICATIONS**

Mayor Clark read a note thanking Keizer employees Andrew Copeland, Tyler Wampler, Shane Witham and Ben Crosby and citizen Ken Gierloff for their efforts in resolving a neighborhood issue.

AGENDA INPUT

September 11, 2017

5:45 p.m. - City Council Work Session

- Parks Tour

September 18, 2017

7:00 p.m. City Council Regular Session

October 2, 2017

7:00 City Council Regular Session

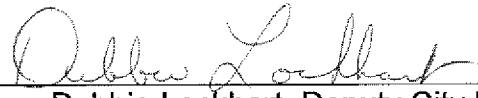
ADJOURNMENT

Mayor Clark adjourned the meeting at 8:38 p.m.

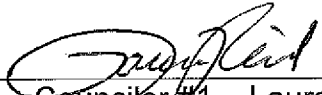
MAYOR:

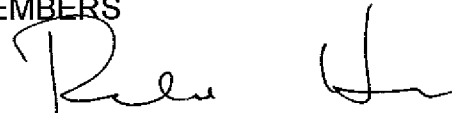
APPROVED:

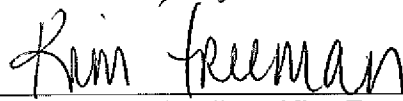

Cathy Clark


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

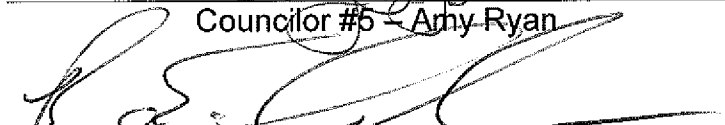

Councilor #1 – Laura Reid


Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Amy Ryan


Councilor #3 – Marlene Parsons


Councilor #6 – Bruce Anderson

Minutes approved: October 2, 2017