MINUTES

KEIZER BUDGET COMMITTEE MEETING

Thursday, September 5, 2002

Keizer City Hall

Robert L. Simon Council Chambers

Keizer City Hall

CALL TO ORDER

Chair Moir called the meeting to order at 5:35 p.m. Roll call was taken as follows:

Present:

Carl Beach
Art Bobrowitz
Mark Caillier
Lore Christopher
Cathy Clark
Charles Lee
Jerry McGee
Jacque Moir
Judy Smith
Richard Walsh

Absent:

Mark Atwood
Michel Gaynor
Pat Sparks-Tewell

Staff:

Chris Eppley, City Manager
Susan Gahlsdorf, Finance Director
Dianne Hunt, Human Resources Director
Rob Kissler, Director of Public Works
John Lien, City Attorney
Tracy L. Davis, City Recorder

ADMINISTRATIVE ITEM

Finance Director Susan Gahlsdorf distributed and summarized the audit report pertaining to the City's 9-1-1 Audit findings and answered questions from the Committee.

PUBLIC TESTIMONY

No public testimony was brought before the Committee.

PARKS OPERATING FUND

1. Budget Scenarios and Level of service
2. Method of Collecting Tax

FMAGIC

- Utility Bills
- Property Tax Assessment
- Other

3. Classes of Citizens to be Assessed

City Manager Eppley reported that the City Council had voted to place the issue on the ballot charging a specific flat tax for the acquisition and maintenance of the parks system.

City Recorder Tracy Davis read and explained the Ballot Title with the suggested changes in language as recommended by the Elections Office. The Committee had no issues with the language and it was noted that the Council would be ratifying these minor changes.

Public Works Director Rob Kissler provided a brief history of the work conducted by the Parks Board to address future budget funding for local parks. He presented two budget scenarios for consideration of the Committee.

Mr. Kissler indicated that Scenario #1 included two additional full-time employees. Scenario #2 recommended two full time employees, and three seasonal employees. A Capital Outlay line item was noted as a new line item for the park's budget. He summarized the remainder of each scenario, which included a reduction in contractual services.

The Committee expressed an interest in the youth recreation line item. Mr. Kissler indicated that he believed the Parks Board was interested in a summer recreation program with additional possibilities being considered.

Jerry McGee expressed concern with adding additional personnel for the creation of new programs.

Mr. Kissler stressed that an increase in manpower would enable a higher level of service versus the using contractual services.

The Committee discussed and debated the level of service that they believed would be appropriate for the area.

<u>Lore Christopher moved a motion in Scenario #2 to</u>

eliminate the Youth Recreation line item entirely, to remove the Municipal Utility Worker #1 and all associated benefits. Increase seasonal help by $20,000 per year; increase contractual services by $20,000 per year, eliminate the lead worker keeping this position status quo. Remove $40,000 from the first year Capital Outlay reviewing on a yearly basis, adjust Working Capital/Ending Fund Balance accordingly and increase unemployment to $4,000. Councilor McGee seconded the motion.

Mayor Christopher spoke strongly against the suggestion of hiring additional employees under the current budget situation.

The remainder of the Committee chimed in basic agreement of the motion. Some of the Committee members expressed their belief that the citizen's would not vote to fund the manpower for the levels of service in the scenarios presented.

Councilor Lee expressed concern with the bottom dollar amount being proposed. He believed even with the motion for reduction that the funds being requested were two and one half times greater than the current park's budget.

The Committee further debated the issue asking questions of staff and re-clarifying the motion. There was some discussion relating around the definition of business units and whether this would be addressed as individual businesses or by building status. Staff agreed that this would need to be addressed further.

Mayor Christopher noted that the adjustments in the motion would alter the bottom line to approximately $244,292 or approximately $1.56 per month in flat tax.

The motion passed as follows:

AYES: Beach, Bobrowitz, Caillier, Christopher, Clark, Lee, McGee, Moir, Smith and Walsh (10)
NAYES: None (0)
ABSENT: Atwood, Gaynor and Sparks-Tewell (3)
ABSTENTIONS: None (0)

OTHER BUSINESS The next meeting date was scheduled for October 14th at 7:00 p.m.

ADJOURN Chair Moir adjourned the meeting at 7:19 p.m.

Cindy Perry, Recording Secretary

BUDGET COMMITTEE CHAIR:

Jacque Moir

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