MINUTES

KEIZER CITY COUNCIL
Tuesday, September 5, 2000
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Newton called the regular meeting to order at 7:02 p.m. Roll Call was taken as follows:

Present:
Bob Newton, Mayor
Lore Christopher, Council President
Jim Keller, Councilor
Jerry McGee, Councilor
Jacque Moir, Councilor
Richard Walsh, Councilor
J. L. Wilson, Councilor

Staff:
Chris Eppley, City Manager
Rob Kissler, Public Works Director
Maria Meier, Senior Planner
Marc Adams, Chief of Police
Dianne Hunt, Human Resources Director
Shannon Johnson, City Attorney
Tracy L. Davis, City Recorder

PUBLIC TESTIMONY

No public testimony was brought before the Council.

COMMITTEE REPORTS

No Committee Reports were submitted to the Council.

OTHER BUSINESS

a. New Business
Carlson Skate Park Summer Finale
Council President Christopher reported that the Summer Finale was scheduled to take place on September 22nd from 5:00 p.m.- 8:00 p.m. at the Carlson Skate Park. A request was being made to allow the park to remain open one hour after dark. Charlane Carlson had secured a donation of lights to be used at the event and would be attempting to have a radio station provide a live broadcast at the event.

Councilor Keller expressed concern that the surrounding

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neighbors had not been contacted regarding this event. He felt a noise variance would apply in this situation.

It was the consensus of the Council to have Ms. Carlson contact the neighbors and allow the City Manager Eppley to evaluate and approve the request at his discretion.

b. Old Business

Parks System Development Charge

City Manager Eppley reported that the Park System Development Charge Methodology Report had been reviewed by the City Council and a motion made by the Parks Board at their June 13, 2000 meeting to adopt the SDC Report.

City Manager Eppley noted the three options available to the Council regarding the report were:

- Direct staff to notice a public hearing to deliberate the Parks SDC Methodology Report and set an SDC rate at the November 6th Council Meeting

- Accept the Parks SDC Methodology Report and table the issue to a date certain.

- Accept the Parks SDC Methodology Report and table the issue to a date uncertain.

Council President Christopher moved to direct staff to notice a public hearing to deliberate the Parks SDC Methodology Report and set an SDC rate at the November 6, 2000 Council Meeting. Councilor Keller seconded the Motion.

Responding to questions from Council, City Attorney, Shannon Johnson requested that Council direct any questions regarding the Parks SDC Methodology directing to staff.

The motion passed unanimously as follows:

AYES: Christopher, Keller, McGee, Moir, Newton, Walsh and Wilson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Mayor Newton reported that the issue of widening Radiant Drive would continue to be reviewed, as there was not enough right- of- way currently to widen the road as discussed.

Public Works Director, Rob Kissler indicated that paving of River Road was continuing and weather permitting should be complete within the next week. Mr. Kissler also noted the process of obtaining quotes for the Carlson Skate paved approach was taking place.

Senior Planner, Maria Meier reported that the Building Department would be changing their hours effective October 1, 2000 to 8:00 a.m.-11:30 a.m.

Responding to questions regarding Radiant Drive, City Manager Eppley indicated that the requirements for Radiant was that it is to be built to collector standards and explained the amount of right-of-way which would be needed for this project.

At Council's request Mr. Kissler indicated that he could bring back estimated costs for Radiant Drive at the next Council Meeting.

The Council and staff discussed some of the issues regarding Radiant Drive whether relocation of the street would be necessary, funding, utility and drainage improvements for the area.

PUBLIC HEARINGS

No public hearing were scheduled.

ADMINISTRATIVE ACTION

a. <u>ORDINANCE-</u> Adoption of City of Keizer Transportation System Plan

Senior Planner, Maria Meier reported at the last Council meeting staff was directed to prepare the appropriate Ordinance to adopt the Transportation System Plan.

Staff recommended adoption of the Keizer Transportation System Plan.

Public Works Director, Rob Kissler answered questions from the Council regarding bike paths.

<u>Councilor Moir moved to Adopt the Keizer Transportation Systems Plan; Amending the Keizer Comprehensive Plan (Ordinance 87-007). Mayor Newton seconded the Motion.</u>

The motion passed as follows:

AYES: Christopher, Keller, McGee, Moir, Newton and Wilson (6)
NAYS: None (0)
ABSTENTIONS: Walsh (1)
ABSENT: None (0)

Mayor Newton thanked everyone who had participated in the development of the plan.

b. RESOLUTION- Authorizing the City Manager to Sign a Storm Water Management Agreement between the City of Keizer, City of Salem and Marion County

Public Works Director, Rob Kissler reported on April 20, 2000 Mayor Newton initiated the SKAPAC process in a letter to Mayor Swaim, requesting a 60 day extension of Salem's adoption of their Storm Water Master Plan. This was to allow staff from the City of Keizer, City of Salem, Marion County and Polk County the opportunity to work through technical issues of the plan.

Mr. Kissler noted attachments regarding the Storm Water Management Plan. Staff recommended that the Council adopt the Resolution authorizing the City Manager to enter into the Storm Water Management Agreement with the City of Salem and Marion County and allowing Mayor Newton to issue a letter ending the SKAPAC regional process.

After discussion it was the consensus of the Council to add the wording "pursuant to statewide goal two" at the end of page three, bullet two.

Councilor Keller moved a Resolution Authorizing the City Manager to the Sign Storm Water Management Agreement Between the City of Keizer, City of Salem and Marion County amending page three, bullet two and B(1) adding the wording "pursuant to statewide goal two". Mayor Newton seconded the Motion.

The motion passed unanimously as follows:

AYES: Christopher, Keller, McGee, Moir, Newton, Walsh and Wilson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Moir moved to direct staff to send a letter to Salem to Stop the SKAPAC Process Contingent Upon

Salem Agreeing with the Proposed Changes to the Agreement.

The motion passed unanimously as follows:

AYES: Christopher, Keller, McGee, Moir, Newton, Walsh and Wilson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

a. **Request for Qualifications-Engineering Services**

b. **Approval of August 21, 2000 Regular Session Minutes**

Mayor Newton pulled item "a" from the Consent Calendar.

Councilor Keller moved for approval of the remainder of the Consent Calendar consisting of August 21, 2000 Regular Session Minutes. Mayor Newton seconded the Motion.

The motion passed unanimously as follows:

AYES: Christopher, Keller, McGee, Moir, Newton, Walsh and Wilson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

City Manager Eppley noted additions that had been made to the final draft for the Engineering Request for Qualifications. He requested that the Council submits any additional changes and requested a release of the RFQ based on the timeline provided and that the Council approves the format as written.

Council President Christopher requested that the minimum qualifications for the City Engineer be reduced from ten years to five years, thus allowing a wider range of applicants to be reviewed.

Councilor Keller and McGee felt that ten years of experience was an appropriate number to request in the Engineering RFQ.

The Council questioned staff regarding the option of the engineer carrying one million dollars in liability insurance and being bondable. It was felt that adding the "bondable" requirement was appropriate. It was decided to also include the wording "That the Principal in the engineering firm must have ten years experience".

Councilor Keller moved to Direct the City Manager to Distribute the Request for Qualifications for Engineers Services with Approval of the the RFQ as an Appropriate Format. Also to add the amendment on page three, number one to include the wording "at least one principal in the firm has ten years experience". Also the Engineer must be bondable and be able to meet insurance requirements. Mayor Newton seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Keller, McGee, Moir, Newton, Walsh and Wilson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

WRITTEN COMMUNICATIONS

No written communications were brought before the Council.

AGENDA INPUT

September 18, 2000
7:00 p.m. Keizer City Council Meeting

- Monterey Development Land Use Case Public Hearing
- Appropriation of Contingency Funds-Personal Services

September 25, 2000
5:30 p.m. Keizer City Council Special Session

- City Council Goal Setting

October 2, 2000
7:00 p.m. Keizer City Council Meeting

Mayor Newton noted the agenda items indicating that action regarding the Special Policy Area would be addressed at the September 18th Council Meeting.

Mayor Newton noted he would invite the City Council candidates to the September 25th meeting and provide them with Council packets.

ADJOURNMENT

Mayor Newton adjourned the meeting at 8:04 p.m.

Tracy L. Davis
City Recorder

APPROVED:
MAYOR:

Bob Newton

COUNCIL MEMBERS:

Councilor #1 - J. L. Wilson

Councilor #2 - Lore Christopher

Councilor #3 - Jim Keller

Councilor #4 - Jacque Moir

Councilor #5 - Richard Walsh

Councilor #6 - Jerry McGee

Minutes approved:

9-18-00