

CITY OF KEIZER MISSION STATEMENT
**KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES
TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION**

AGENDA

KEIZER CITY COUNCIL

Tuesday, September 5, 1995

7:00 p.m.

**Robert L. Simon Council Chambers
Keizer City Hall, Keizer, Oregon 97303**

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC TESTIMONY**

This time is provided for citizens to address the Council on matters not scheduled for public hearing or listed on the agenda.

4. **COMMITTEE REPORTS**

- a. Planning Commission Appointments
- b. Budget Committee Appointments

5. **PUBLIC HEARINGS**

- a. **RESOLUTION** - Formation of Hidden Creek Phase III Street Lighting LID
ORDINANCE - Spreading Assessments to Hidden Creek Phase III Street Light LID

6. **ADMINISTRATIVE ACTION**

- a. **ORDINANCE** - Lien on Dinehardt Property

7. **CONSENT CALENDAR**

- a. **RESOLUTION** - Approve Engineer Report for Tepper East Street Lighting LID
- b. **RESOLUTION** - Initiate Koufax Lane Street Lighting LID
- c. Approval of August 21, 1995 Regular Session Minutes

8. OTHER BUSINESS

This time is provided to allow the Mayor, Council, City Manager and Department Heads an opportunity to bring matters before the Council which are not on tonight's agenda.

- a) Mayor and Council Members
- b) City Manager and Department Heads

9. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications and petitions.

10. AGENDA INPUT

SEPTEMBER 11, 1995

5:30 P.M. Work Session

- Receive Consultant's Final Reports on River Road Recommendations

SEPTEMBER 18, 1995

6:30 p.m. Urban Renewal Agency Meeting

- River Road Redevelopment Board Appointment - Mayor's Position
- Sign Grant Request Procedure/Criteria

7:00 p.m. City Council Meeting

- School Facility Master Plan Public Hearing
- Tree Ordinance Public Hearing
- Certification of Street Lighting Accounts
- Volunteer of the Quarter Award

OCTOBER 2, 1995

7:00 p.m. City Council Meeting

- Chemawa Activity Center Plan

11. ADJOURN

CITY COUNCIL MEETING: September 5, 1995

AGENDA ITEM NUMBER: 4a

TO: MAYOR KOHO AND CITY COUNCIL MEMBERS

THROUGH: DOTTY TRYK *dottry*
CITY MANAGER

FROM: TRACY L. DAVIS
CITY RECORDER *tracy*

SUBJECT: KEIZER PLANNING COMMISSION APPOINTMENTS

ISSUE:

On September 30, 1995 the Planning Commission terms of Richard Inman and Arthur Gottfried are scheduled to expire. In addition, Commissioner Jeff Taylor has submitted a letter of resignation from his position on the Planning Commission. In August, a letter was sent to Mr. Inman and Mr. Gottfried to determine their interest in serving an additional term on the Commission. Mr. Inman has expressed his desire to be reappointed to the Commission.

At the August 23, 1995 meeting of the Volunteer Coordinating Committee, nine applications were reviewed for recommendations to the City Council. The Committee unanimously recommended to reappoint Richard Inman for an additional three-year term. Furthermore, the Committee voted unanimously to recommend the appointment of June Abbott to fill the position vacated by Jeff Taylor and Bill Wolf to fill Mr. Gottfried's position on the Commission. The applications of these individuals are attached for your information.

RECOMMENDATION:

It is recommended the City Council accept the recommendations of the Volunteer Coordinating Committee and reappoint Richard Inman for a three-year term, appoint June Abbott to fill the position created by resignation of Jeff Taylor, and Bill Wolf to a three-year term on the Keizer Planning Commission.

Bill Wolf
4055 Gary St NE
Keizer Or. 97303
(503) 393-5525
(work) - 399-3031
Aug. 18, 1995

To: Volunteer Coordinating Committee Members

I understand that there are several openings on the Planning Commission and that the Volunteer Coordinating Committee is reviewing the applications currently on file. My application is on file, but I would like to briefly explain why I feel I would be a good choice for your recommendation.

I have been increasingly active in volunteer work in Keizer. I started a Neighborhood Watch group on my street, I served for one year on the District 2 Community Policing Committee, and I founded the South East Keizer Neighborhood Association. My involvement with SEKNA has increased my desire to contribute to Keizer's future, and I can not see any better way to do that than by serving on the Commission.

I will bring a beneficial viewpoint due to my background in education as a programmer for the Salem-Keizer School District. In the six years with the school district, I have worked closely with the Curriculum Department and with many school administrators. I have over ten years of experience in the construction field prior to starting my career in programming. Because I live in the SE area of Keizer, which has long had a problem with under-representation in our city, I am able to bring the perspective of the lower to middle income blue collar worker that is common in our part of town.

I am very eager to participate in the commissions' work. I feel that Keizer is at a very important crossroads at this time. The work done by the citizens on all of Keizer's volunteer committees in the next few years will have a huge impact on Keizers future. I would very much like to be a part of it.

Sincerely,

B. Wolf

CITY OF KEIZER
VOLUNTEER APPLICATION FORM

NAME Bill Wolf

ADDRESS 4055 Gary St.

Keizer, Or. 97303

DATE 6-9-95
DAY _____
PHONE 399-3031
EVENINGS/WEEKENDS _____
PHONE 393-5525

PLEASE EXPLAIN WHY YOU WANT TO VOLUNTEER AND WHAT SKILLS YOU COULD BRING TO THE CITY OF KEIZER? (Clerical, writing, editing, foreign languages, degrees, etc. Please feel free to attach a resume.)

I am very interested in the growth of Keizer.
I would like to contribute towards the planning that is
needed to create a more livable community.

Number of hours per week you can volunteer: _____

Day or days of week available: _____

Time of Day available: _____

PLEASE CHECK THE FOLLOWING ACTIVITIES IN WHICH YOU ARE INTERESTED

Budget Committee _____

Parks Committee _____

Planning Commission X

Volunteer Coordinating Comm _____

List Other: R3B

Clerical _____
Computer Entry _____
Research _____
Maintenance _____
Reception _____
Landscape X
Other _____

EDUCATION BACKGROUND

High School McNary

College Chemeketa Com. Coll
A.A. Degree

Date Completed 6-8-95

Date Completed 6-8-95

CITY OF KEIZER
OREGON 97303

95 JUN 12 PM 8:41

PERSONAL REFERENCE

Name Ken Geirloff Telephone 393-7167
Address 4035 Arnold St. Keizer

CURRENT PLACE OF EMPLOYMENT

Employer's Name Salem Keizer Public Schools
Employer's Address and Telephone 1340 State St. 399-3031
Your Position Senior Programmer Beginning Date 11-1-89
May we contact you at work? Yes.

PREVIOUS VOLUNTEER EXPERIENCE

Community Police Committee / South East Keizer Neighborhood
(Volunteer Agency)
Address _____ Telephone _____
Supervisor _____ Duties _____

AUTHORIZATION WAIVER

I HAVE COMPLETED THE ABOVE QUESTIONS AND TO THE BEST OF MY KNOWLEDGE,
WHAT HAS BEEN STATED IS TRUE.

IF APPOINTED TO A VOLUNTEER POSITION, I AGREE TO SERVE WITHOUT
REIMBURSEMENT OF ANY KIND, AND WITH THE UNDERSTANDING AND AGREEMENT THAT
ACCIDENT AND MEDICAL INSURANCE IS NOT PROVIDED BY THE CITY OF KEIZER.

B.R. Wang
Signature of Applicant

6-12-95
Date

PLEASE RETURN COMPLETED APPLICATION TO:

VOLUNTEER COORDINATING COMMITTEE
CITY OF KEIZER
930 CHEMAWA ROAD N.E.
P. O. BOX 21000
KEIZER, OREGON 97307-1000

Telephone: 390-3700
Tracy L. Davis
City Recorder

Called 10-22 AM.
12.30-92

CITY OF KEIZER
VOLUNTEER APPLICATION FORM

NAME June M Abbott DATE 12-22-92

OTHER NAMES YOU HAVE USED _____

(Maiden Name, Prior Marriages, Aliases)

ADDRESS 5012 Hasbrook NE

Keizer OR. 97303

SOCIAL SECURITY NUMBER 516-34-6647

DAY PHONE 390-0896
EVENINGS/WEEKENDS PHONE 393-5393
DRIVER'S LICENSE OR. 2200501

WHAT IS YOUR REASON FOR VOLUNTEERING WITH OUR AGENCY? I like

To be a part of what is going on
around me.

WHAT SKILLS DO YOU HAVE WHICH COULD BE HELPFUL IN THE POSITION? (Clerical, writing, editing, foreign languages, etc.) _____

WHAT TRAINING WOULD YOU LIKE TO RECEIVE FROM THIS VOLUNTEER POSITION? _____

Number of Hours per week you can volunteer _____

Day or Days of Week available _____

Time of Day available _____

PLEASE CHECK THE FOLLOWING ACTIVITIES IN WHICH YOU ARE INTERESTED

Budget Committee ☒

Parks Committee ☐

Planning Commission ☒

Charter Review Committee ☐

Clerical

Computer Entry

Typing

Filing

Answering Phones

Photocopying

Other

RECEIVED
DEC 22 1992
CITY OF KEIZER

Urban Renewal

List Other: _____

8-18-95 expressed her interest in being appointed to Planning Commission

DO YOU HAVE ANY PHYSICAL OR MEDICAL CONDITION WHICH COULD LIMIT THE TYPE OF
ACTIVITIES YOU ARE ABLE TO PARTICIPATE IN? IF SO, PLEASE EXPLAIN: no

EDUCATIONAL BACKGROUND:

High School yes Location Silverton
Date Completed 1953
College 2 yrs. Location Maryland Chemecta
Date Completed _____

PERSONAL REFERENCES

Name Mary Ann Kniss Address _____
Telephone 749-1118
Name Ruth Williams Address _____
Telephone 838-3477

PREVIOUS PAID WORK EXPERIENCE

Employer's Name _____
Employer's Address and Telephone _____
Immediate Supervisor _____
Your Position _____ Reason for Terminating _____
Dates of Employment _____

CURRENT PLACE OF EMPLOYMENT

Employer's Name Self employed / Keizer Kleaners
Employer's Address and Telephone 4450 River Rd N
Immediate Supervisor _____
Your Position _____ Beginning Date _____
May we contact your current employer? _____

Disabled American Veterans
AMVETS
Oregon State Defense Force

PREVIOUS VOLUNTEER EXPERIENCE Government Affairs Committee
(Volunteer Agency)

Address _____ Telephone _____

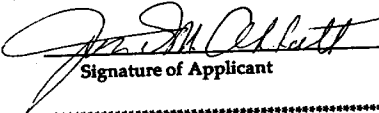
Supervisor _____ Duties _____

Have you ever been convicted of a criminal offense? no If Yes, please list date, location and disposition _____

AUTHORIZATION WAIVER

I HAVE COMPLETED THE ABOVE QUESTIONS AND TO THE BEST OF MY KNOWLEDGE, WHAT HAS BEEN STATED IS TRUE.

IF APPOINTED TO A VOLUNTEER POSITION, I AGREE TO SERVE WITHOUT REIMBURSEMENT OF ANY KIND, AND WITH THE UNDERSTANDING AND AGREEMENT THAT ACCIDENT AND MEDICAL INSURANCE MAY NOT BE PROVIDED BY THE CITY OF KEIZER.


Signature of Applicant

12-22-92
Date of Application

PLEASE RETURN COMPLETED APPLICATION TO:

VOLUNTEER COORDINATING COMMITTEE
CITY OF KEIZER
930 CHEMAWA ROAD N.E.
P. O. BOX 21000
KEIZER, OREGON 97307-1000

Telephone: 390-3700

8-17-95 - Vene expressed her desire to be considered
for the vacant position on the Planning Commission

August 1, 1995

Dick Inman
832 Cummings Lane N.
Keizer, Oregon 97303

Re: Keizer Planning Commission

Dear Dick:

This letter is to advise you that the term you filled on the Keizer Planning Commission expires on September 30, 1995. I assume you wish to be reappointed to another three year term since you've only just begun! However, if for some reason you are **not**, please let me know by **Friday, August 11, 1995**. The Volunteer Coordinating Committee will be meeting the next week to discuss the three expiring terms on the Commission.

If you have any questions regarding this matter, please do not hesitate to give me a call at 390-3700, extension 108.

Sincerely,

Tracy L. Davis
City Recorder

enc.

cc: John Morgan, Community Development Director

*called me 8/14/95
and is still
interested -
td*

VOLUNTEER APPLICATION FORM

DAY

EVENTINGS/WEEKENDS

PHONE 390-1258

**EASE EXPLAIN WHY YOU WANT TO VOLUNTEER AND WHAT SKILLS YOU COULD BRING
THE CITY OF KEIZER? (Clerical, writing, editing, foreign languages, degrees, etc. Please feel
e to attach a resume.)**

recently, I Am a member of the Budget Committee for
the City of Keizer and served in that capacity since the
inception of the City.

All _____

PLEASE CHECK THE FOLLOWING ACTIVITIES IN WHICH YOU ARE INTERESTED

List Other: _____

EDUCATION BACKGROUND

High School R.A. Long Longview, Wash Date Completed 6-66

College Washington State Univ. Date Completed 2-71

RSOWAL REFERENCE

Name Phil Bay Telephone 393-6612
Address 3853 River Rd N. Keizer

RRRENT PLACE OF EMPLOYMENT

Employer's Name Portland General Electric
Employer's Address and Telephone 4245 Kale St. NE Salem, Ore
Your Position Project Manager Beginning Date 8-71
May we contact you at work? yes.

REVIOUS VOLUNTEER EXPERIENCE

City of Keizer Budget Committee
(Volunteer Agency)
Address _____ Telephone _____
Supervisor _____ Duties _____

RECEIVED
AUG 8 PM 3
CITY OF KEIZER
OREGON 97131

AUTHORIZATION WAIVER

I HAVE COMPLETED THE ABOVE QUESTIONS AND TO THE BEST OF MY KNOWLEDGE, WHAT HAS BEEN STATED IS TRUE.

IF APPOINTED TO A VOLUNTEER POSITION, I AGREE TO SERVE WITHOUT REIMBURSEMENT OF ANY KIND, AND WITH THE UNDERSTANDING AND AGREEMENT THAT ACCIDENT AND MEDICAL INSURANCE IS NOT PROVIDED BY THE CITY OF KEIZER.

Phil Bay _____
Signature of Applicant Date August 8, 1994

PLEASE RETURN COMPLETED APPLICATION TO:

VOLUNTEER COORDINATING COMMITTEE
CITY OF KEIZER
930 CHEMAWA ROAD N.E.
P. O. BOX 21000
KEIZER, OREGON 97307-1000

Telephone: 390-3700
Tracy L. Davis
City Recorder

CITY COUNCIL MEETING: September 5, 1995

AGENDA ITEM NUMBER: 4b

TO: MAYOR KOHO AND CITY COUNCIL MEMBERS

THROUGH: DOTTY TRYK *dotty*
CITY MANAGER

FROM: TRACY L. DAVIS *tracy*
CITY RECORDER

SUBJECT: KEIZER BUDGET COMMITTEE APPOINTMENT

ISSUE:

On August 30, 1995, the terms of Budget Committee members JoAnne Beilke and Shirley Pitt expired. Both individuals expressed their desire to be reappointed to these positions. Ms. Beilke has been a member of the Committee since January 21, 1992 and Ms. Pitt was recently appointed on January 17, 1995.

The Volunteer Coordinating Committee, at their meeting on August 23, 1995, unanimously voted to recommend the reappointment of JoAnne Beilke and Shirley Pitt for an additional three-year term on the Keizer Budget Committee.

RECOMMENDATION:

It is recommended the City Council accept the recommendation of the Volunteer Coordinating Committee reappoint JoAnne Beilke and Shirley Pitt to serve another three-year term on the Keizer Budget Committee.

CITY OF KEIZER
VOLUNTEER APPLICATION FORM RECEIVED

NAME Anne Beilke '93 FEB 23 AM 10 1993

OTHER NAMES YOU HAVE USED ATKINSON - Maiden Name
(Maiden Name, Prior Marriages, Aliases) KEIZER

ADDRESS 3854 3RD AVE N
Keizer Or
SOCIAL SECURITY NUMBER 529-54-1955
DAYTON 87503
PHONE 364-9596
EVENINGS/WEEKENDS
PHONE 393-2776
DRIVER'S
LICENSE DDL 144498

WHAT IS YOUR REASON FOR VOLUNTEERING WITH OUR AGENCY? _____

I have been asked to serve on volunteer
committee because of my professional background.

WHAT SKILLS DO YOU HAVE WHICH COULD BE HELPFUL IN THE POSITION? (Clerical, writing, editing, foreign languages, etc.) I have been trained to

work with volunteers and train boards

WHAT TRAINING WOULD YOU LIKE TO RECEIVE FROM THIS VOLUNTEER POSITION? _____

Number of Hours per week you can volunteer _____

Day or Days of Week available _____

Time of Day available _____

PLEASE CHECK THE FOLLOWING ACTIVITIES IN WHICH YOU ARE INTERESTED.

Budget Committee (I serve on Budget Committee until 1994.) _____

Parks Committee _____ Clerical _____

Planning Commission _____ Computer Entry _____

Charter Review Committee _____ Typing _____

_____ Filing _____

_____ Answering Phones _____

_____ Photocopying _____

_____ Other _____

List Other: Volunteer Coordinating Committee

Chair Volunteer Committee from Sept. 1991 to Jan. 1993
Currently on Mayors Advisory Committee

DO YOU HAVE ANY PHYSICAL OR MEDICAL CONDITION WHICH COULD LIMIT THE TYPE OF ACTIVITIES YOU ARE ABLE TO PARTICIPATE IN? IF SO, PLEASE EXPLAIN: _____

None

EDUCATIONAL BACKGROUND:

High School Olympus Location SLC, Utah
Date Completed 6-60

College Weatminster Location SLC, Utah
Date Completed June 1966

PERSONAL REFERENCES

Name Bob Simon Address Evans NE
Telephone _____ Keizer

Name Yvonne Fisher Address 3844 3rd Ave N
Telephone 393-7422 Keizer

PREVIOUS PAID WORK EXPERIENCE

Employer's Name Best Ke's Bus Equip

Employer's Address and Telephone _____

Immediate Supervisor _____

Your Position Owner Reason for Terminating DIVORCE

Dates of Employment _____

CURRENT PLACE OF EMPLOYMENT

Employer's Name Coldwell Banker Mt. West

Employer's Address and Telephone 615 Commercial NE

Immediate Supervisor Landon Daniel

Your Position Sales Assoc. Beginning Date May 1988

May we contact your current employer? Yes -

I am self employed -

PREVIOUS VOLUNTEER EXPERIENCE See Attached Resume
(Volunteer Agency)

Address _____ Telephone _____

Supervisor _____ Duties _____

Have you ever been convicted of a criminal offense? NO If Yes, please list date, location and disposition _____

AUTHORIZATION WAIVER

I HAVE COMPLETED THE ABOVE QUESTIONS AND TO THE BEST OF MY KNOWLEDGE, WHAT HAS BEEN STATED IS TRUE.

IF APPOINTED TO A VOLUNTEER POSITION, I AGREE TO SERVE WITHOUT REIMBURSEMENT OF ANY KIND, AND WITH THE UNDERSTANDING AND AGREEMENT THAT ACCIDENT AND MEDICAL INSURANCE MAY NOT BE PROVIDED BY THE CITY OF KEIZER.

John Beilke
Signature of Applicant

2-17-93
Date of Application

PLEASE RETURN COMPLETED APPLICATION TO:

VOLUNTEER COORDINATING COMMITTEE
CITY OF KEIZER
930 CHEMAWA ROAD N.E.
P. O. BOX 21000
KEIZER, OREGON 97307-1000

Telephone: 390-3700

JOANNE BEILKE

3842 3rd Ave. N.
Keizer, Or 97303

H: (503) 393-2776
O: 364-9596

EDUCATION

WESTMINSTER COLLEGE, Salt Lake, Ut.
BS Physical Education
History
Graduated 1966

EXPERIENCE

Present

COLDWELL BANKER MT. WEST REAL ESTATE, INC.
Sales Associate

FACTS UNLIMITED - Owner
Financial Resource Co.

BEILKE'S BUSINESS EQUIPMENT
Former Owner

N.F.I.B. National Federation of Independent Business
Sales Associate

SALEM-KEIZER PUBLIC SCHOOLS
Instructional aide

YWCA
Professional Staff

ORGANIZATIONS

Keizer Chamber of Commerce, President (1987)
& Board (Past)
Salem Area Chamber of Commerce, Board (past)
Women Entrep. of Oregon - Vice Present (past)
Salem Area Board of Realtors, Member (present)
Mid-Valley Economic Development Dist. Board (past)
City Of Keizer, Budget Committee (present)
Women's Crisis Center Advisory Board (present)
Chair, YWCA Key Division Fund Drive (~~present~~) **PAST**
Small Business Development Centers - Chair (past)
Oregon Wage and Hour Commissioner (past)
Various local schools committees (past)
Marion County Juvenile Services Commission (past)
Various Church committees (past)
KEIZER VOLUNTEER COMMITTEE (PAST CHAIR) Present
KEIZER MAYOR KOHO ADVISORY COMMITTEE
BUDGET LEAD FOR KEIZER - (CHAIR) PAST
TWICE

AWARDS & HONORS

KEIZER FIRST CITIZEN - 1990

KEIZER OUTSTANDING MERCHANT - 1982

SMALL BUSINESS DEVELOPMENT CENTER - 1987

Appreciation for serving as State Chair

STATE OF OREGON - Wage & Hour Commission

Appreciation for Member & Chair - 1988

KEIZER CHAMBER OF COMMERCE - Past President Honor 1987

**SALEM PUBLIC SCHOOLS - RECOGNATION FOR WORK
ON 95 MILLION Dollar Levy - 1992**

November 6, 1994

Mayor Dennis Koho
City of Keizer
City Hall
Keizer, OR 97303

Your Honor,

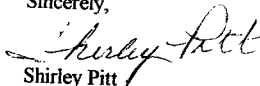
I would like to submit my name as a candidate for a position on the City of Keizer Budget Committee.

I have been employed by a Municipal Government for 22 years, and anticipate another 12 years before retiring. During this time I have been involved in the budgetary process of Municipal Government. With my experience I feel I could be of some benefit to the City of Keizer in preparing their budget. While I realize this process can be extremely frustrating and disappointing, I also realize it is a challenge I would like to be involved in.

I have lived in the Keizer area for a total of 6 years, am interested in the growth of the city and in working for continued good government.

Thank you.

Sincerely,



Shirley Pitt
5422 Dwan Court N
Keizer, OR 97303
390-7709

CITY OF KEIZER
VOLUNTEER APPLICATION FORM

NAME Shirley Pitt DATE 11-30-94
ADDRESS 5422 Dwan Ct N. Keizer DAY
PHONE 982-5264
EVENINGS/WEEKENDS
PHONE 390-7709

PLEASE EXPLAIN WHY YOU WANT TO VOLUNTEER AND WHAT SKILLS YOU COULD BRING TO THE CITY OF KEIZER? (Clerical, writing, editing, foreign languages, degrees, etc. Please feel free to attach a resume.)

Please see attached

Number of hours per week you can volunteer: _____

Day or days of week available: _____

Time of Day available: Evenings

PLEASE CHECK THE FOLLOWING ACTIVITIES IN WHICH YOU ARE INTERESTED

Budget Committee	<u>X</u>	Clerical	_____
Parks Committee	_____	Computer Entry	_____
Planning Commission	_____	Research	_____
Volunteer Coordinating Comm	_____	Maintenance	_____
		Reception	_____
		Landscape	_____
		Other	_____

List Other: _____

EDUCATION BACKGROUND

High School Stayton Date Completed Long time ago
College _____ Date Completed _____

PERSONAL REFERENCE

Name Thom Holly Telephone 982-5265
Address 235 S. Hemlock Ave Woodburn OR 97071

CURRENT PLACE OF EMPLOYMENT

Employer's Name City of Woodburn / Parks & Recreation
Employer's Address and Telephone 491 N. 3rd St Woodburn OR 97071
Your Position Admin Sec Beginning Date 11/30/72
May we contact you at work? Yes.

PREVIOUS VOLUNTEER EXPERIENCE

(Volunteer Agency)
Address _____ Telephone _____
Supervisor _____ Duties _____

AUTHORIZATION WAIVER

I HAVE COMPLETED THE ABOVE QUESTIONS AND TO THE BEST OF MY KNOWLEDGE,
WHAT HAS BEEN STATED IS TRUE.

IF APPOINTED TO A VOLUNTEER POSITION, I AGREE TO SERVE WITHOUT
REIMBURSEMENT OF ANY KIND, AND WITH THE UNDERSTANDING AND AGREEMENT THAT
ACCIDENT AND MEDICAL INSURANCE IS NOT PROVIDED BY THE CITY OF KEIZER.

Shirley Pitt 11-30-94
Signature of Applicant Date

PLEASE RETURN COMPLETED APPLICATION TO:

VOLUNTEER COORDINATING COMMITTEE
CITY OF KEIZER
930 CHEMAWA ROAD N.E.
P. O. BOX 21000
KEIZER, OREGON 97307-1000

Telephone: 390-3700
Tracy L. Davis
City Recorder

ATTACHMENT

November 30, 1994

AREA OF INTEREST: Budget Committee

Shirley Pitt
5422 Dwan Ct. N.
Keizer, OR 97303
390-7709 (home)
982-5264 (work)

PLEASE EXPLAIN WHY YOU WANT TO VOLUNTEER.....

As a Municipal employee for the past 22 years, with 11 years yet to go before retiring, I feel I could bring an inside insight to the budget process. I have been involved with Municipal budgeting process since beginning my employment with the City of Woodburn. Budget preparation has been practically a year round event with Woodburn, a seemingly endless event. I have sat through many budget committee meetings, listening to, what I felt, at times, was an unfair process. It has always been a mystery to me why most Budget Committees which are required by law, are made up of lay people who have no idea of the needs of a City. I do not feel Municipal Government is anything like doing personal budgets, a budget for a department store, or any other type of business. Their needs are unique and sometimes seemingly unnecessary to a lay person. However, most of the time, in Municipal organizations, when a dollar amount is asked for by a department head for a certain item or function it is put there with a specific need in mind. I am also aware that cuts have to be made at times. The age old question is where. I feel I have worked in the organization long enough to know, most of the time, the difference between honest need and padding. I know you can only cut so many times before the need begins to crumble and then you end up with a real mess. Also, as a tax payer, I do not like to pay taxes unless I know where my tax dollars are going. I am certain that after being on both sides of the budget issues that I could be fair and honest in my recommendations. I am also aware of the uncertain future of employees after the passage of Measure 8 and the additional problems that brings into the budgeting process. My job as Administrative Secretary in the Department of Recreation and Parks is to assist in preparing the budget for the entire Department, we have four Divisions in the Department, Maintenance, Leisure Services; Swimming Pool; and Administrative. Being the only secretary/office manager I am responsible for keeping track of expenditures and ending balances on a monthly basis. I make sure bills are recorded and paid by City Hall, for the distribution of all purchase orders as well as monthly open purchase orders. Being a small community with limited office personnel (me), office personnel have an unique insight into the budgetary process and of managing funds directly relating to the individual departments and/or divisions. For this reason I feel that I could be a valuable resource to the budget process of the City of Keizer.

Thank you for your consideration.

Sincerely,



TO: MAYOR KOHO AND CITY COUNCIL

FROM: DOTTY TRYK - CITY MANAGER *Dottry*

THROUGH: TRACY L. DAVIS - CITY RECORDER *Tracy*

SUBJECT: PUBLIC HEARING - To consider remonstrances or objections to formation of the Hidden Creek Phase III Street Lighting Local Improvement District and objections to an ordinance spreading assessments to Hidden Creek Phase III Street Lighting Local Improvement District

ISSUE

1. Shall the City Council form the Hidden Creek Phase III Street Lighting Local Improvement District after conducting a public hearing to receive objections or remonstrances to its formation?
2. Shall the City Council adopt an ordinance spreading assessments in the Hidden Creek Phase III Street Lighting Local Improvement District after conducting a public hearing to receive written objections to the ordinance spreading those assessments to the district.

BACKGROUND

In March 1994, the Keizer City Council adopted Ordinance 94-278 relating to formation of street lighting local improvement districts within the City of Keizer.

On July 5, 1995, the developer of the Hidden Creek Phase III subdivision filed a petition to form a street lighting local improvement district. In response to this petition, the City Council adopted Resolution R95-850 on July 17, 1995 to initiate formation of a street lighting local improvement district and directing the City Engineer to make a survey and file a written report with the City Recorder. On August 21, 1995 the City Council approved the City Engineer's report and set a public hearing to consider remonstrances to the project and objections to proposed assessments. On August 23, 1995 notice of the public hearing and intention to form the district and assess for the lighting improvements, as required under Ordinance 94-278, were provided by mail to the property owners.

ANALYSIS

Included within the agenda packet is the proposed resolution forming the Hidden Creek Phase III Street Lighting Local Improvement District and setting forth the time and manner of installing the street lights within that district. If the Council decides to form the street lighting district, the next step is to proceed with an ordinance spreading assessments.

Included within the agenda packet is the proposed ordinance to spread assessments to the properties benefited by the lighting district. The ordinance provides for first annual assessments and the procedure for determining second and future annual assessments. Following the City Council's adoption of the Ordinance spreading assessments, the City authorizes the appropriate utility company to install the poles and lights. Depending on the type of poles requested by the City, it takes the utility company from two to six months to have the lights on site and operational.

FISCAL IMPACT

The City initially pays the street lighting expense to the utility company as it is billed throughout the year. The operating cost of the lights is then billed to the property owners on an annual basis, thereby recovering the City's costs for bills paid throughout the year. In addition, the bills include the cost of the City Engineer's Report in the first year, and a 8.5% administrative charge in the first and subsequent years to recover the City's cost for administering the lighting districts. All funds are budgeted through the Utility Fund.

RECOMMENDATION

1. Open the public hearing to first consider oral objections and written remonstrances to formation of the Hidden Creek Phase III Street Lighting Local Improvement District.
2. If valid remonstrances of the owners of two-thirds of the land to be specially assessed for the lighting district are presented to the Council at the public hearing, close the hearing and suspend formation of the district for six months.
3. Consider other objections to the formation of the district. The Council may suspend formation of the district without remonstrance of owners of two-thirds (2/3) of the land if the Council deems that action appropriate.
4. If valid remonstrances of the owners of two-thirds of the land to be specially assessed for the lighting district are not presented to the Council at the public hearing, or other valid objections to formation are not presented, then consider objections to the scope, design or equipment proposed for the district.
5. After consideration of objections of the plans for the district, and if it appears that the Council will form the district, Council should next consider written objections to the proposed assessments which were filed with the City.
6. Close the public hearing.
7. Consider adoption of the resolution officially forming the lighting district.
8. If council forms the district, consider adoption of the proposed assessment ordinance. Council may adopt, correct, modify or revise the assessment against each lot in the district according to special and peculiar benefits accruing to the lot.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R95-_____

FORMING THE HIDDEN CREEK PHASE III STREET LIGHTING
LOCAL IMPROVEMENT DISTRICT

WHEREAS, the City of Keizer has adopted a Resolution initiating the formation of Hidden Creek Phase III Street Lighting Local Improvement District; and

WHEREAS, the City Council has adopted a Resolution approving the City Engineer's Report for Hidden Creek Phase III Street Lighting Local Improvement District; and

WHEREAS, notice of public hearing to consider formation of street lighting district was mailed as required by Ordinance 94-278; and

WHEREAS, the City Council conducted a public hearing to receive objections and remonstrances to the formation of the street lighting district; NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that Hidden Creek Phase III Street Lighting Local Improvement District is hereby formed, and that the street lights shall be installed within a reasonable time and in the manner set forth in the City Engineer's Report for Hidden Creek Phase III Street Lighting Local Improvement District.

PASSED this _____ day of _____, 1995.

SIGNED this _____ day of _____, 1995.

Mayor

City Recorder

BILL NO. _____

A BILL FOR

AN ORDINANCE SPREADING ASSESSMENTS TO
HIDDEN CREEK PHASE III STREET LIGHTING LOCAL
IMPROVEMENT DISTRICT

Section 1. FINDINGS. The City Council of the City of Keizer makes the following

findings:

- a. The City Council did heretofore declare its intention to install street lights to serve an area known as Hidden Creek Phase III Street Lighting Local Improvement District which is described as follows:

Hidden Creek Phase III (Lots 58-91) in the NW 1/4
of Section 26; Township 6 South Range 3 West,
W.M. in the City of Keizer, County of Marion, State
of Oregon;

which includes the installation of three (3) -100-watt sodium luminaires on 4-foot long mast arms attached to 25-foot aluminum poles located within the subject local improvement district, all in accordance with the City Engineer's Report for Hidden Creek Phase III Street Lighting Local Improvement District.

- b. The total initial cost of the Hidden Creek Phase III Street Lighting Local Improvement District is \$1,172.05.
- c. The per space/lot assessment formula was used for this district.
- d. The improvements in the district have been or will be constructed as provided in the Engineer's Report.
- e. Notice was duly mailed to the benefited property owners on August 23, 1995.
- f. A meeting of the City Council was held at the time and place fixed by public notice for the purpose of considering any such written objections to the proposed assessments.

1 g. No written objections to the proposed assessments were filed.

2 h. The Council has considered the matter and determined that construction of said
3 improvements was and is of material benefit to the City, and all the property to be
4 assessed therefore will be specially benefitted by the improvements in the amounts
5 shown on the assessment roll.

6 NOW, THEREFORE, the City Council of the City of Keizer ordains as follows:

7 Section 2. ASSESSMENTS.

8 a. First Annual Assessment. It is hereby determined that the share of the cost of the
9 improvements for the Hidden Creek Phase III Street Lighting Local Improvement
10 District for each parcel and property benefitted thereby for the first annual assessment
11 is the amount set opposite the description of each piece or parcel of land as described
12 in Hidden Creek Phase III Street Lighting District Assessment Roll as set forth in
13 Exhibit "A" attached, and that each piece or parcel of land benefitted by the
14 improvements, to the full extent of the amount so set opposite such piece or parcel and
15 that the respective amounts represent the proportionate benefits of said improvements
16 to said respective parcels of property, and the Council does hereby declare that each of
17 the parcels of property described in Hidden Creek Phase III Street Lighting District
18 Roll as set forth in Exhibit "A" attached is hereby assessed the first annual assessment
19 amount set opposite each respective description.

20 i. Summary of first annual assessment costs for formation of the lighting district
21 to serve the area known as "Hidden Creek Phase III Street Lighting Local
22 Improvement District":

23	3 - Poles and Luminaries	\$641.52
24	Engineering Costs	\$476.00
25	Administrative Fee @ 8.5%	\$ 54.53
26	Total Assessments	\$1,172.05

1 ii. The Recorder of the City of Keizer is hereby directed to send a notice of first
2 annual assessment to each owner of assessed property by mail within ten (10)
3 days after this Ordinance levying the first annual installments is passed. The
4 notice shall include information that an application to make installment
5 payments may be filed with the City if the assessment is collected directly from
6 the property owner and not pursuant to ORS 223.866.

7 b. Second and Subsequent Annual Assessments. After a municipal lighting district has
8 been formed in accordance with City of Keizer Ordinance 94-278, the second and
9 subsequent annual assessments shall be spread by Resolution which may include
10 changes in the mode of collecting the assessment. The method of assessment and
11 notification for subsequent annual assessments shall be determined in accordance with
12 City of Keizer Ordinance 94-278.

13 c. Mode of Collecting Assessments. Assessments for Hidden Creek Phase III Street
14 Lighting Local Improvement District shall be collected pursuant to ORS 223.866.

15 d. Lien on Property. The assessment shall be entered as a lien against the benefited
16 property in the City Lien Docket.

17 PASSED this _____ day of _____, 1995.

18 SIGNED this _____ day of _____, 1995.

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22 _____
23 Mayor

24 _____
25 City Recorder
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CITY COUNCIL MEETING: September 5, 1995

AGENDA ITEM NUMBER: 6a

TO: MAYOR KOHO AND COUNCIL MEMBERS
THROUGH: DOTTY TRYK *dottry*
CITY MANAGER
FROM: E. SHANNON JOHNSON
CITY ATTORNEY
SUBJECT: ORDINANCE DECLARING LIEN FOR NUISANCE
ABATEMENT (ROGER DINEHART)

BACKGROUND:

As you are aware, the City has had difficulties with a abandoned house located at 3856 Cherry Avenue Northeast, across from the Bi-Mart store. The house was the scene of an attempted murder and suicide last year, and has remained vacant after that incident.

The house and garage were in very poor structural condition, suffering from extensive water damage due to failure of the owner to repair the roof. The water damage was so severe as to weaken the load bearing capacity of the roof and caused some concern that the structure may collapse. The house harbored rats and there were problems with the electrical, plumbing and heating systems as well.

The community service officers attempted to work with the owner, Roger Dinehart of Milwaukie. He had a buyer for the property, but the sale fell through. After that, he told the CSO that he would demolish the building, but failed to follow through with that statement.

From the outside of the house, one could see that it was in a dilapidated condition. However, without viewing the interior we could not clearly say that it violated any ordinances, though we had some information regarding a problem with the rats in the structure. Without further evidence, the CSO and I were reluctant to cite Mr. Dinehart or initiate the Nuisance Abatement Procedure.

Therefore, Community Service Officer Anderson requested permission from Mr. Dinehart to inspect the interior of the structure. Such permission was refused. Consequently, we had to appear in Municipal Court to get an inspection warrant. Based on the evidence of potential violations, the Court issued its warrant and the premises were inspected by the police, and building inspection and vector control personnel from Marion County.

After review of the evidence gathered during the inspections, the City Manager authorized initiation of the Nuisance Abatement Procedure, and Mr. Dinehart was given fourteen days to abate the nuisance or request for judicial review. On the day before the deadline, Mr. Dinehart requested judicial review of the abatement process. I was at City Hall at the time that he dropped by and I spoke briefly to Mr. Dinehart. He indicated that he was aware that the structure was not salvageable and needed to be demolished. We discussed avoiding the lien process by reaching a settlement in which the City, with Mr. Dinehart's permission, would demolish the structure and he would repay the City when the property was sold. The City would secure this obligation by a trust deed against the property.

Mr. Dinehart appeared interested in pursuing this type of resolution. I prepared the agreement and trust deed and mailed it to Mr. Dinehart, but he never responded other than a phone message that he had questions about the documents. I called him numerous times and left messages on his answering machine, but the calls were never returned. Mr. Dinehart refused to contact us after several calls and letters from our office.

Since Mr. Dinehart refused to cooperate, the City Manager requested that a court date be set for judicial review. Such date was set and Mr. Dinehart was given notice of the hearing. Witnesses were subpoenaed and testimony prepared for the hearing, but Mr. Dinehart failed to appear. The Court required that the evidence be entered into the record and a videotape of the property was viewed and testimony was taken. The Court entered an Order that required Mr. Dinehart to abate the nuisance within 15 days or the City was authorized to demolish the structures. A copy of that Order is attached.

Mr. Dinehart failed to abate the nuisance and the City has demolished the house and garage. Pursuant to the Nuisance Abatement Procedure, now is the time for the Council to adopt an Ordinance assessing the costs of abatement as a lien against the property.

Because Mr. Dinehart failed to cooperate with inspection of the property and requested judicial review of the matter, the City incurred attorney fees for advising the CSOs, acquiring the inspection warrants, preparing witnesses and appearing at the hearing. The Ordinance allows those fees to be added to the costs of the nuisance abatement, along with a 10% administrative fee. Itemization of these amounts can be seen on Exhibit "A" on the attached Ordinance.

RECOMMENDATION:

Staff recommends that the Mayor open the public hearing, take any testimony that may be given, and close the public hearing. After consideration of any testimony, staff recommends passing the enclosed Ordinance and declaring a lien against the property for the amounts shown. I will be available to answer any questions the Council may have.

ESJ/tmh
attachments

IN THE MUNICIPAL COURT OF THE CITY OF KEIZER
FOR THE COUNTY OF MARION, STATE OF OREGON

In the Matter of

JUDICIAL REVIEW OF THE KEIZER
UNIFORM NUISANCE ABATEMENT
PROCESS

City of Keizer, an Oregon
municipal corporation

v.

Roger A. Dinehart and the Single
Family Dwelling Located at
3856 Cherry Ave. N.E., Keizer,
Oregon.

Case No. _____

ORDER DECLARING NUISANCE
AND SPECIFYING ABATEMENT

This matter came before the Court on July 11, 1995, at 10:30 a.m. on Defendant, Roger A. Dinehart's Request for Judicial Review. On that date and time the Court called this case and noted that the Defendant, Roger A. Dinehart was not present. Whereupon, the Court recessed until 10:50 a.m. awaiting Mr. Dinehart's arrival. At 10:50 a.m., the Court again convened and called this case at which time the Court noted that Mr. Dinehart had not appeared.

At that time the City of Keizer, appearing by and through its attorney, John A. Lien, advised the Court that Plaintiff was prepared to proceed with the evidence in this matter. Witnesses were then called and evidence was introduced concerning the alleged nuisance.

The Court, after hearing the witnesses and reviewing the evidence and arguments of Counsel and being fully advised in the premises, makes the following Findings of Fact:

///

///

///

1 - ORDER DECLARING NUISANCE AND SPECIFYING ABATEMENT

LIEN, HOBSON & JOHNSON

Attorneys at Law
4855 River Rd. N.
Keizer, Oregon 97303
(503) 390-1635

FINDINGS OF FACT

1
2 a) The subject property is located at 3856 Cherry Ave. N.E., which is
3 within the corporate limits of the City of Keizer.

4 b) The legal owner of the subject property is Roger A. Dinehart.

5 c) Formal documented complaints about accumulated garbage and
6 rodents on the subject property began September 13, 1994.

7 d) From September 13, 1994, until the present, periodic complaints
8 have been filed by neighbors concerning accumulated solid waste and rodents as
9 well as additional complaints concerning the very poor condition of the structures
10 on the property.

11 e) The Defendant, Mr. Dinehart, was advised of the condition of the
12 property by neighboring property owners, community service officer, Carrie
13 Anderson, Marion County Environmental Health Specialist, Rick Sherman, and City
14 Attorney, E. Shannon Johnson but Defendant Dinehart took no action to remove
15 the solid waste or rodents or improve the condition of the structures.

16 f) On May 11, 1995, the subject property was inspected on the basis
17 of an Inspection Warrant issued by this Court. Present at the inspection were
18 community service officer Anderson, building inspector, Don Woodley, Marion
19 County Environmental Health Specialist, Rick Sherman, among others.

20 g) On May 11, 1995, the following conditions were present on the
21 subject property:

22 i) An electrical service to the subject property was via an
23 energized overhead drop which was attached to the barge
24 rafter on the south end of the building. The barge rafter and
25 the entire eave are in eminent danger of collapse as evidenced
26 by severe sagging and deflection. The opposite eave barge
27 rafter has already collapsed and fallen from the roof. The
28 electrical service panel is missing a dead-front thereby
29 exposing energized terminals to accidental contact.

2 - ORDER DECLARING NUISANCE AND SPECIFYING ABATEMENT

LIEN, HOBSON & JOHNSON

Attorneys at Law
4855 River Rd. N.
Keizer, Oregon 97303
(503) 390-1635

- 1 ii) There are holes in the roof of the dwelling structure as well
2 as the garage structure. There is severe deflection of most of
3 the westerly rafters on the dwelling structure which also show
4 numerous signs of active mold growth thereby depleting their
5 load carrying capacity. The roof rafters have been exposed
6 to moisture which causes loss of their load carrying capacity.
- 7 iii) The majority of the interior ceilings have collapsed from water
8 damage. The floors are soft and yielding and show signs of
9 failure in numerous areas. There is standing water in
10 numerous areas. The subfloor has rotted in some areas to the
11 point it will not support a persons weight. The majority of the
12 windows have been boarded shut depriving the structure of
13 the required light and egress standards. The required utilities,
14 such as water and electricity, are absent from the structure.
- 15 iv) The garage structure exhibits many of the same signs of
16 deterioration as the dwelling structure. The roofing material
17 is missing over much of the garage roof and the rafters are
18 sagging. There is accumulated solid waste within the garage
19 structure. There is an abandoned vehicle parked outside the
20 garage structure.
- 21 v) There is accumulated rotting and decaying food material within
22 the dwelling structure. There is human brain matter and dried
23 blood remaining from the shooting and suicide that occurred
24 within the structure.
- 25 vi) The kitchen facilities and bathroom plumbing fixtures are
26 inoperable. There is no operable heating facility in the dwelling
27 structure.
- 28 vii) There is organic matter, debris, garbage, offal, rat harborage,
29 stagnant water and rodent infestation present in the dwelling
30 structure as well as the garage structure.
- 31 viii) Due to the deteriorated condition of the structures, the subject
32 property has an increased value with the dwelling and garage
33 removed.

34 h) Notice to abate nuisance was provided to Defendant Dinehart on
35 May 19, 1995, by mailing such notice by both certified mail and first class mail
36 to Defendant Dinehart at his address and by posting the notice to abate nuisance
37 on the subject property.

38 ///

39 ///

3 - ORDER DECLARING NUISANCE AND SPECIFYING ABATEMENT

LIEN, HOBSON & JOHNSON

Attorneys at Law
4855 River Rd. N.
Keizer, Oregon 97303
(503) 390-1635

i) After receiving such notice to abate nuisance, Defendant Dinehart requested judicial review. Defendant Dinehart was notified of the date and time set for the judicial review but he failed to appear.

j) At the time of judicial review on July 11, 1995, no action had been taken to abate the nuisance on the subject property.

The Court having heard the evidence and the arguments of Counsel and being fully advised in the premises hereby makes the following Conclusions of Law:

CONCLUSIONS OF LAW

a) Roger A. Dinehart is the owner and the person responsible for maintaining the property at 3856 Cherry Ave. N.E., Keizer, Oregon.

b) The subject property located at 3856 Cherry Ave. N.E., Keizer, Oregon is in violation of the Keizer Solid Waste Abatement Ordinance 91-210, the Keizer Housing Code 94-280 and the Keizer Dangerous Building Code 90-184.

c) The dwelling structure and garage structure at 3856 Cherry Ave. N.E., Keizer, Oregon are declared to be a nuisance.

NOW, THEREFORE, it is hereby ORDERED as follows:

1

The nuisance at 3856 Cherry Ave. N.E., Keizer, Oregon shall be abated by removal of the accumulated solid waste, by demolition of the dwelling structure and garage structure and by removal of the debris from those structures and by removal of any abandoned vehicle on the subject premises.

2

Defendant Dinehart, as the responsible person, shall abate this nuisance as directed herein no later than 5:00 p.m. on July 27, 1995.

///

4 - ORDER DECLARING NUISANCE AND SPECIFYING ABATEMENT

LIEN, HOBSON & JOHNSON

Attorneys at Law
4855 River Rd. N.
Kaiser, Oregon 97303
(503) 390-1635

If Defendant Dinehart, as the responsible person, has not abated the nuisance by 5:00 p.m. on July 27, 1995, the City of Keizer is authorized to enter onto the property, abate the nuisance as directed herein and charge the costs of such abatement as set forth in Ordinance No. 94-282.

Dated this 12th day of July, 1995.



Erik Larson,
Municipal Court Judge

Submitted by:

John A. Lien
Keizer City Attorney
4855 River Rd. N.
Keizer, OR 97303
(503) 390-1635

4311COK.005

5 - ORDER DECLARING NUISANCE AND SPECIFYING ABATEMENT

LIEN, HOBSON & JOHNSON

Attorneys at Law
4855 River Rd. N.
Keizer, Oregon 97303
(503) 390-1635

1 BILL NO. _____

A BILL

ORDINANCE NO.
95-_____

2
3 FOR

4 AN ORDINANCE

5 DECLARING A LIEN AGAINST PROPERTY LOCATED AT
6 3856 CHERRY AVENUE NORTHEAST AND DIRECTING
7 THE CITY RECORDER TO ENTER SUCH LIEN IN THE
8 MINOR LIEN DOCKET PURSUANT TO ORDINANCE NO.
9 94-282 (NUISANCE ABATEMENT); DECLARING AN
10 EMERGENCY

11 WHEREAS, the Keizer Uniform Nuisance Abatement Procedure (Ordinance No.
12 94-282) provides that a Responsible Person, as defined in that ordinance, shall have the
13 duty to abate all nuisances as defined in City Ordinances; and

14 WHEREAS, the Responsible Person for the property located at 3856 Cherry
15 Avenue Northeast, Keizer, Oregon has failed to comply with the Keizer Solid Waste
16 Ordinance (No. 94-281), the Keizer Housing Code Ordinance (No. 94-280) and the
17 Keizer Dangerous Building Code Ordinance (No. 90-184) after being duly given the
18 notice required under the Keizer Uniform Nuisance Abatement Procedure (Ordinance No.
19 94-282); and

20 WHEREAS, the Responsible Person for the property located at 3856 Cherry
21 Avenue Northeast, Keizer, Oregon has failed to comply with the Order of the Municipal
22 Court after requesting Judicial Review; and

23 WHEREAS, the City Manager, or her designee was required to go upon such
24 property to demolish the structures and abate the nuisance under the power given to city
25 officials under the Keizer Uniform Nuisance Abatement Procedure and pursuant to the
26 Order of the Municipal Court; and

27 WHEREAS, after such work was performed, the City Manager or her designee
28 notified the persons responsible by certified mail of the sum of money due to the City
29 of Keizer for such work performed and such person was duly notified of the public
30 hearing to consider and assess such cost as a lien against the property; and

Page 1 - ORDINANCE NO. 95-_____

LIEN, HOBSON & JOHNSON
Attorneys at Law
4855 River Rd. N.
Keizer, Oregon 97303
(503) 390-1635

1 WHEREAS, pursuant to Keizer Uniform Nuisance Abatement Procedure, the
2 matter was heard by the City Council at public hearing on September 5, 1995, after
3 reasonable opportunity for objections; NOW, THEREFORE,

4 The City of Keizer ordains as follows:

5 Section 1. CORRECTNESS OF STATEMENT. The City Council declares
6 the correctness of the statement of costs as set forth in Exhibit "A", attached hereto, and
7 by this reference incorporated herein.

8 Section 2. DECLARATION OF LIEN. The amount set forth on the statement
9 of costs regarding the property located at 3856 Cherry Avenue Northeast, Keizer,
10 Oregon is declared to be a lien upon such property, as more particularly described in
11 Exhibit "B" attached, and by this reference incorporated herein.

12 Section 3. ENTRY IN LIEN DOCKET. The City Recorder is directed to
13 enter the amount set forth in Exhibit "A" into the minor lien docket and such amount
14 shall be a lien against the property described in Exhibit "B" from the date of such entry.
15 Such lien shall accrue interest at the rate of nine percent (9%) per annum from the date
16 of entry in the lien docket until paid.

17 Section 4. EMERGENCY CLAUSE. This Ordinance being necessary for
18 the immediate preservation of the public health, safety, and welfare, an emergency is
19 declared to exist and this Ordinance shall take effect immediately upon its passage.

20 PASSED this _____ day of _____, 1995.

21 SIGNED this _____ day of _____, 1995.

22
23

Mayor

24
25

City Recorder

26 4311COK.008

STATEMENT OF COSTS FOR NUISANCE ABATEMENT
at 3856 Cherry Ave. N.E., Keizer, Oregon

Date of this Statement: August 23, 1995

To: **Roger A. Dinehart (Owner/Responsible Person)**

1. **Itemization of Abatement Costs:**

<u>Item</u>	<u>Amount</u>
Capping of sewer line and City of Salem permit fees	\$ 575.50 2,700.00
Demolition of structures	30.00
Mowing	3,007.50
Attorney fees	75.69
Miscellaneous Costs (Postage, telephone charges, etc.)	<u>638.87</u>
Administrative charge (10%)	
TOTAL COSTS	\$7,027.56

2. **Costs to be Assessed:**

The above costs will be assessed against the subject property unless paid in full within ten (10) days from the date of this statement as shown above.

3. **Public Hearing:**

The Keizer City Council will hold a public hearing on September 5, 1995, to determine the correctness of this Statement of Costs and to declare a lien against the subject property.

4. **Interest to Accrue:**

If not paid prior to September 5, 1995, the lien for costs shall bear interest at the rate of nine percent (9%) per annum from the date of entry of the lien in the lien docket.



DOROTHY TRYK, CITY MANAGER

Beginning at the Southwest corner of Lot 19, Block 5, Hicks-Jones Subdivision in Marion County, Oregon; thence North $14^{\circ}15'$ West along the West line of said tract, 87.895 feet; thence East parallel with the South line of said lot, 419.05 feet to the East line of said lot; thence South $14^{\circ}15'$ East along the East line of said tract, 87.895 feet to the Southeast corner thereof; thence West along the South line of said lot, 419.05 feet to the place of beginning.

TO: MAYOR KOHO AND CITY COUNCIL

THROUGH: DOTTY TRYK *Doty*
CITY MANAGER

FROM: TRACY L. DAVIS *TL Davis*
CITY RECORDER

**SUBJECT: TEPPER EAST STREET LIGHTING LOCAL
IMPROVEMENT DISTRICT**

ISSUE:

Upon review of the City Engineer's report filed for Tepper East Street Lighting Local Improvement District, should City Council adopt a Resolution approving this report - or amend and approve the report as amended - and set a public hearing date to receive remonstrances to the project; or, in the alternative, abandon formation of the district.

BACKGROUND:

On August 7, 1995, the City Council adopted Resolution R95-855 declaring the City's intent to initiate the Tepper East Street Lighting Local Improvement District and directing the City Engineer to make a survey and file a written report with the City Recorder. This Council action was taken in response to a petition from the developer requesting the formation of a lighting district in this area.

FISCAL IMPACT:

The costs for establishing the district in the first year include a fee for the engineers report and an 8.5% administrative fee to cover the costs for advertising and staff time in establishing the district. The City receives reimbursement from the property owners for these costs and the actual electricity used through assessments placed on the tax rolls. All activity is budgeted through the Utility Fund.

RECOMMENDATION:

It is recommended City Council adopt a Resolution approving the City Engineer's Report and setting the public hearing date for October 2, 1995 to consider remonstrances and other comments on the district's formation and objections to proposed assessments, and directing the City Recorder to provide notice of public hearing.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R95-____

**APPROVING THE CITY ENGINEER'S REPORT; DECLARING
THE CITY'S INTENT TO FORM TEPPER EAST STREET LIGHTING LOCAL
IMPROVEMENT DISTRICT; PROVIDING NOTICE AND SETTING HEARING**

BE IT RESOLVED by the City Council of the City of Keizer, Oregon:

Section 1. That the City Council hereby finds the City Engineer's Report, marked as exhibit "A" and by this reference incorporated herein, containing preliminary plans and an estimate of probable costs for Tepper East Street Lighting Local Improvement District which was filed with the City Recorder on August 23, 1995 to be satisfactory, and the same are hereby approved and adopted.

Section 2. That the City Council hereby declares its intention to form the Tepper East Street Lighting Local Improvement District and to make the lighting district improvements to serve Tepper East Street Lighting Local Improvement District.

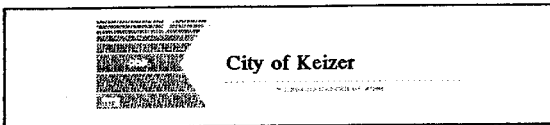
Section 3. That the City Council hereby directs the City Recorder to give notice of its intention to form the Tepper East Street Lighting Local Improvement District and to make the improvements by sending notice to the property owners within the district stating a public hearing will be held on October 2, 1995, said notice to also provide that information required under City of Keizer Ordinance 94-278, an ordinance providing for procedures for municipal lighting districts and special assessments.

PASSED this ____ day of _____, 1995.

SIGNED this ____ day of _____, 1995.

Mayor

City Recorder



930 Chemawa Rd. N.E.
P.O. Box 21000
Keizer, Oregon 97307-1000

ENGINEER'S REPORT FOR

TEPPER EAST

STREET LIGHTING DISTRICT

For City Council Action September 5, 1995



Renew date December 31, 1996

PREPARED BY:
William I. Peterson
Engineering Consultants, Inc.
3851 River Rd. N
Keizer, OR 97303

(503) 390-7402

Date: August 16, 1995

Project File 95-0415

•
Administration
Public Works
Community Development
Municipal Court
Phone 503.390.3700
Fax 503.393.9437
Police (business only)
Phone 503.390.3713
Fax 503.390.8295
•

Incorporated 1982
Pride, Spirit, Volunteerism

August 16, 1995

TO: The Hon. Mayor and City Council

FROM: City Engineer's Office

SUBJECT: Street Lighting District for Tepper East

Authority and Purpose: This report is submitted in accordance with the requirements of City of Keizer Ordinance No. 94-278 and Council Resolution 95-855 for the purpose of creating the subject Street Lighting District.

District Boundaries and Map: A Map of the proposed District is attached showing the areas benefited by the street lights proposed to be installed.

Lighting Plan: The lighting improvements will consist of 3, 200 Watt high pressure Sodium luminaires mounted on 4 foot long mast arms and attached to P.G.E. Distribution poles on Tepper Lane. Plus 7, 100 Watt, high pressure Sodium luminaires mounted on 4 foot long mast arms and attached to 25 foot aluminum poles. This design is selected to be consistent with adjacent lighted areas. It is recommended that installation be accomplished by the following method:

Portland General Electric (PGE) would supply, install and maintain the luminaires, poles and underground or overhead wiring. PGE would also supply the electrical power to the District.

Estimated Costs:

Initial Cost and Annual costs -

7 Poles & 100 Watt luminaires @ \$17.82 per month each x 12 mos. =	\$ 1,496.88
3, 200 Watt luminaires @ \$9.37 per month each x 12 mos. =	337.32
Administrative Fee @ 8.5%	155.91
Engineering @ \$14.00/Lot:	<u>392.00</u>
Total Assessment	\$ 2,382.11
(1)Per Lot Assessment (First Year , 28 Lots)	\$ 85.08

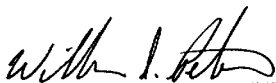
(1) Includes tax roll preparation, audit, delinquencies and miscellaneous administrative costs to the City as authorized by Res. 94-716.

Method of Assessment: It is recommended that the costs be assessed on a per lot basis to each parcel in the district.

The first year assessment would include the one time costs for District formation and engineering. Subsequent years assessments would reduce to \$ 65.51 per lot.

Assessment Roll: The attached preliminary assessment roll identifies the benefited properties and the first year assessments to be levied against each.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "William I. Peterson", is written over a horizontal line.

William I. Peterson, PE

PRELIMINARY ASSESSMENT ROLL

**TEPPER EAST
STREET LIGHTING DISTRICT**

***Assessors Map 6 3W 36BA**

Tax Lot #	Owners Name and Address	Cost per Lot	Lots	Assessment
500, 600 & 701	Pro-Construct, Inc. et al P.O. Box 12573 Salem, OR 97309	\$85.08	28	\$2,382.11
TOTAL ASSESSMENT		\$2,382.11		



COUNCIL MEETING: September 5, 1995

AGENDA ITEM NUMBER: 7b

TO: MAYOR KOHO AND CITY COUNCIL

THROUGH: DOTTY TRYK *Dotty*
CITY MANAGER

FROM: TRACY L. DAVIS *Tracy*
CITY RECORDER

SUBJECT: INITIATING KOUFAX LANE STREET LIGHTING
LOCAL IMPROVEMENT DISTRICT

ISSUE:

Shall the City Council initiate Koufax Lane Street Lighting Local Improvement District?

DISCUSSION:

A petition was filed on August 22, 1995 by the residents of this area to form a local improvement district for street lights on Koufax Lane in Keizer. The petition contained the required signatures of the property owner as outlined by City of Keizer Ordinance 94-278.

RECOMMENDATION:

It is recommended that the City Council approve the Resolution initiating Koufax Lane Street Lighting Local Improvement District and direct the City Engineer to prepare a survey of the area.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R95-_____

**DECLARING THE CITY'S INTENT TO INITIATE A STREET LIGHTING
LOCAL IMPROVEMENT DISTRICT (KOUFAX LANE) AND
DIRECTING THE CITY ENGINEER TO MAKE A SURVEY AND FILE A
WRITTEN REPORT WITH THE CITY RECORDER**

WHEREAS, the City Council of the City of Keizer has received a petition from the residents to initiate a street lighting district on Koufax Lane in the City of Keizer, Oregon; and

WHEREAS, pursuant to City of Keizer Ordinance 94-278, the necessary signatures of land owner comprising two-thirds of the property to be included within Koufax Lane Street Lighting District have requested the formation of the district; NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that:

1. The City Council declares its intent to initiate the Koufax Lane Street Lighting Local Improvement District;
2. The map attached hereto, marked Exhibit "A", and by this reference incorporated herein sets forth the proposed boundaries of the district;
3. The City Engineer is hereby directed to make a survey of the District;
4. The City Engineer shall file a written report with the City Recorder to be considered by the City Council on October 2, 1995.

PASSED this ____ day of _____, 1995.

SIGNED this ____ day of _____, 1995.

Mayor

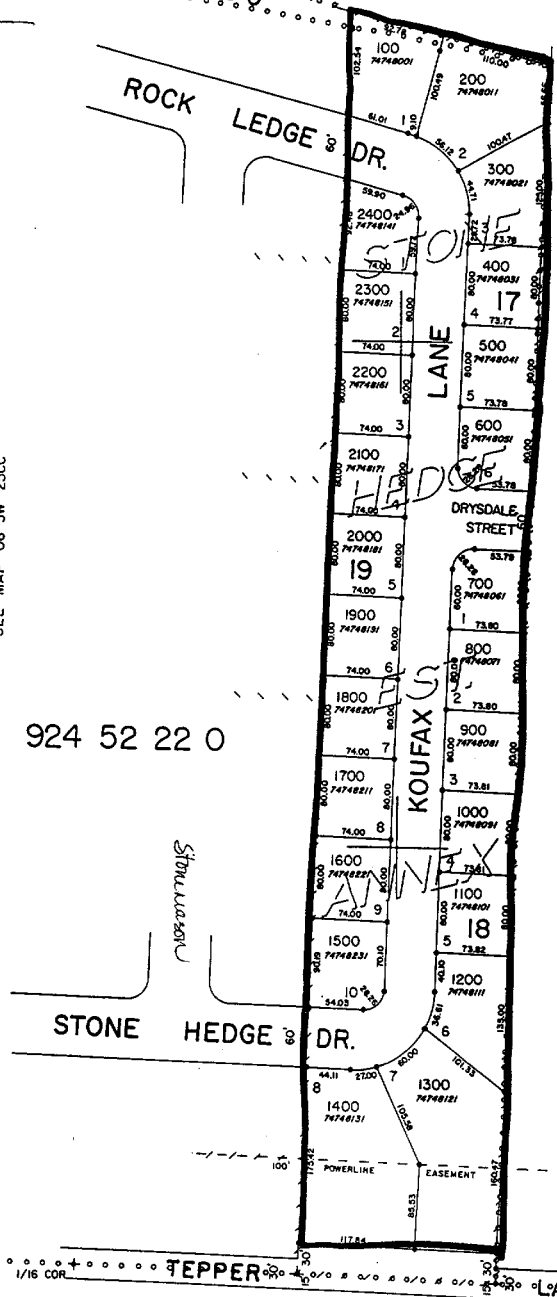
City Recorder

Exhibit "A"

024 20 22 0

SEE MAP 06 3W 25CC

924 52 22 0



MINUTES

KEIZER CITY COUNCIL

Monday, August 21, 1995

**Robert L. Simon Council Chambers
Keizer City Hall
Keizer, Oregon**

CALL TO ORDER

Mayor Koho called the regular meeting to order at 7:08 p.m.
Roll call was taken as follows:

Present:

Dennis Koho, Mayor
Carl Beach, Councilor
Jim Keller, Councilor
Jerry McGee, Councilor
Al Miller, Councilor
Bob Newton, Councilor
Jerry Watson, Councilor

Staff:

Dotty Tryk, City Manager
Charles R. Stull, Chief of Police
Kim Krause, Finance Director
John Morgan, Community Development Director
Shannon Johnson, City Attorney
Tracy L. Davis, City Recorder

PUBLIC TESTIMONY

Cathy Clark, 715 Ventura Street N, Keizer addressed the Council to voice her concern with the possible adoption of the curfew and truancy Ordinances this evening. Her concerns focused on the possibility of age discrimination in which younger looking adults may be questioned or required to show proof of age in regards to the violation of curfew or truancy. Ms. Clark also questioned how the children in alternative education programs will be treated in respect to these Ordinances. She expressed her concern the curfew ordinance may violate the civil rights of the majority of the law abiding families and young people in this community.

Ms. Clark urged the Council to continue the development of the partnership between the families, schools and police in order to continue to address this issue more fully.

There was no other public testimony to come before the Council.

COMMITTEE REPORTS

GUBSER NEIGHBORHOOD ASSOCIATION ANNUAL REPORT

Joanie Mann, President of the Gubser Neighborhood Association presented the annual report to the Council. Ms. Mann reported the association was formed in 1994 and has been meeting on the third Thursday of each month. The annual meeting for election of new officers and board members is scheduled for September 21, 1995. Ms. Mann reviewed the five major responsibilities of neighborhood associations as outlined in Keizer Ordinance 93-257.

Ms. Mann announced one of the main goals of the association during the first year was to inform the residents within their boundaries of the association and the purpose. Information was included in the Keizertimes, Statesman Journal, enclosures in the water bill, flyers delivered door-to-door, notices distributed through the elementary school, postcards, personal contacts and through public service announcements on local radio stations. In addition, Ms. Mann noted there have been special features on the association in both the Keizertimes and Statesman Journal.

In order to further involve the residents of the association, Ms. Mann stated a quarterly newsletter will be published and distributed. As president of the association, Ms. Mann has been working with other Keizer Neighborhood Association Group (KNAG) presidents to obtain a non-profit status and work towards other common goals.

In accordance with the by-laws, Ms. Mann announced several meetings have provided open forums and educational programs on such items as gang awareness, neighborhood watch, the Keizer Fire Department smoke detector project and a presentation regarding the City's budget levy. In addition, two meetings were held in which all residents of Keizer were invited; the 1993 Mayoral debate and improvements to Lockhaven Drive.

The Gubser Neighborhood Association takes great pride in the annual Miracle of Christmas lighting display and food drive. The 1994 food drive set a new record of 14,812 pounds of food and \$8,800 in donations which were given to Marion-Polk food share to be used in the Keizer-Salem area. Funds were distributed to the Keizer Chamber of Commerce to be used for area food baskets.

Ms. Mann commended the City staff in keeping the association apprised of all meetings and projects which affect the Gubser Neighborhood Association area.

Councilor Keller thanked Ms. Mann and the other board members for their outstanding contributions to the community during the last year.

Councilor Keller moved to extend recognition to the Gubser Neighborhood Association for another year. Councilors Watson and Newton seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

VOLUNTEER COORDINATING COMMITTEE APPOINTMENTS

Mayor Koho announced the terms for the Mayor's position and position number one on the Volunteer Coordinating Committee will expire on August 30, 1995. Mayor Koho recommended the reappointment of Lydia Muniz to the Mayor's position.

Councilor Watson recommended the reappointment of Anne Rasmus to position number one on the Committee.

Mayor Koho moved to nominate Anne Rasmus to position number one and Lydia Muniz to the Mayor's position for another three-year term on the Volunteer Coordinating Committee. Councilor Watson seconded the Motion.

Councilor McGee requested the Council be given advance notice of the names of the individuals being recommended for appointments prior to the meeting.

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

ORDINANCE - ZONE CODE AMENDMENT RELATIVE TO AUTOMOTIVE RELATED USES IN RIVER/CHEMAWA SPECIAL PLAN AREA

Dotty Tryk, City Manager reported this Ordinance which regulates automotive related uses in the River/Chemawa Special Plan area is before the Council for a second reading after a 5-1-1 vote (Keller and McGee in opposition and Newton abstaining) on August 7, 1995.

In response to a question from Councilor McGee, Community Development Director John Morgan stated notice of the hearing was published, however Unocal was not specifically notified of the hearing. Councilor McGee voiced his concern this property owner was not notified of the action. Furthermore, Councilor McGee also questioned if the property will be devalued by the adoption of this Ordinance.

Shannon Johnson, City Attorney stated the Ordinance does not determine what the area will be, only the regulation of the uses. In addition, Mr. Johnson noted the only protection for property owners in this instance is the constitutional prohibition against "taking", however, he stated this action would not be considered as a "taking." Finally, Mr. Johnson maintained this is a legislative decision and does not require notice to be given to each specific property owner.

Mayor Koho stated he is interested in this general area, not a specific property location.

In researching background on this issue, Councilor McGee referred to the Planning Commission minutes of July 13, 1995 in which it specifically discusses the possible placement of a gas station on the Unocal property.

Councilor Beach concurred with the concerns of Councilor McGee, however he believed the urgency in adopting these amendments is to place a temporary hold on development in order to complete the study on the best possible uses for this area.

Councilor Miller supported these amendments on a temporary basis in order to await the results of the study stating the best possible uses.

In response to a question from Councilor Keller, Mr. Morgan clarified the information he received regarding Unocal's reevaluation for this site for a gas station came from the corporate real estate office. In addition, Mr. Morgan prepared a letter addressed to Unocal explaining the access issues surrounding this site.

Councilor Keller expressed his concerns this Ordinance was solely drafted in response to rumor of possible automotive related use for the corner of River and Chemawa Roads. He does not support this type of spot zoning.

Dotty Tryk, City Manager stated she was aware of other auto related use contacts of property owners in this specified area.

Councilor Watson stressed this Ordinance is broader than specifically prohibiting gas stations. In addition, he noted this is the cross point of our community and agreed by adopting this ordinance temporarily, it will allow the determination of the best future uses and development.

Councilor McGee disagreed with the process in which this Ordinance has come before the Council. He suggested the Ordinance include a date certain of the time period of its effectiveness.

Councilor McGee moved to amend the Ordinance Amending the Keizer Zoning Ordinance to Restrict Automobile Related Uses in the River Road and Chemawa Area to add the following section to the Ordinance: Section 5 - Sunset Clause - The Ordinance is repealed on February 1, 1996. Mayor Koho seconded the Motion.

AYES: Beach, Keller, Koho, McGee, Miller and Watson (6)

NAYS: None (0)

ABSTENTIONS: Newton (1)

ABSENT: None (0)

The vote on the second reading of the Bill for an Ordinance Amending the Keizer Zoning Ordinance to Restrict Automobile Related Uses in the River Road and Chemawa Road Area; and Declaring an Emergency (Amending Ordinance No. 87-078) as amended passed as follows:

AYES: Beach, Keller, Koho, Miller and Watson (5)

NAYS: McGee (1)

ABSTENTIONS: Newton (1)

ABSENT: None (0)

ORDINANCE - **SPECIFYING HOURS OF** **CURFEW FOR MINORS**

Dotty Tryk, City Manager reported the Ordinance specifying hours of curfew for minors is before the Council for a second reading after a 6-1 vote (Watson in opposition) on August 14, 1995.

Shannon Johnson, City Attorney reviewed the changes to the Ordinance agreed upon at the meeting of August 14, 1995. These changes include adding the word *knowingly* on the second page, line 14; the addition of a sunset clause and an effective date; correcting a typographical error on the top of page 2; and the change in section 4 to state *severability* clause rather than *savings* clause as previously stated.

Councilor Watson reviewed the recently passed HB 2884 which created the new offense of failing to supervise a child which includes the act of curfew. He noted the proposed Ordinance is much broader in scope than the newly adopted law. Councilor Watson suggested the Council consider adding provisions similar to those contained in the law due to the

vagueness of the Ordinance. He stressed the importance of specifying the behavior boundaries or a definition of the lawful activities that are allowed under this Ordinance.

In response to a question from Councilor Watson, Chief Stull indicated the proposed Ordinance is based upon a combined effort of Marion County, City of Salem and Keizer to establish a curfew ordinance to regulate juvenile activities during the hours listed for the protection of juveniles.

Councilor Watson called attention to the Keizertimes article of August 17, 1995 in which exceptions listed were for jobs and school or city sponsored functions. He questioned how these activities will be distinguished. Councilor Watson asked the Council to consider having staff to expand the Ordinance by creating a section which provides additional detail of what is allowed.

Councilor Watson proposed a new section to the Ordinance which defines lawful pursuit or activity. For instance, as going to or from a job; going to or from an activity sponsored by the school or school district whether public or private; going to or from a destination approved in advance by a parent or guardian in which written permission noting the date, time and destination is specified.

In response to Councilor Watson suggestion, a poll of the Council noted there was not an interest to include this language in the Ordinance.

Councilor Watson voiced his disappointment with not including the proposed language.

Councilor Beach stated the issues and concerns raised by Councilor Watson were discussed in detail during the Juvenile Justice Committee meetings. However, he noted the responsibility of determining when a juvenile is charged and the extent of the punishment will fall within the jurisdiction of the Municipal Court Judge.

Councilor Keller expressed his support of the Keizer Police Officers to determine if the juvenile is engaged in a lawful activity after the curfew hours.

In conclusion, Councilor Watson questioned the level of permissibility granted to the police and administration to enforce this Ordinance.

The vote on the second reading of the Bill for an Ordinance Specifying Hours of Curfew for Minors passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller and Newton (6)
NAYS: Watson (1)
ABSTENTIONS: None (0)
ABSENT: None (0)

ORDINANCE -
PROHIBITING TRUANCY

Dotty Tryk, City Manager reported the Ordinance prohibiting truancy is before the Council for a second reading after a 6-1 vote (Keller in opposition) on August 14, 1995.

Shannon Johnson, City Attorney reviewed the changes agreed upon at the August 14, 1995 meeting. These amendments were the addition of language on page 2, line 9 requiring the parent to take reasonable steps; in section 5, line 21 which allows a child to be taken into custody in a private residence; and the change of section 6, severability rather than savings clause; the changing of the effective date to September 1, 1995; and the sunset clause of August 30, 1997.

Councilor Miller moved to amend the language to Section 2(d) of the Ordinance: Such child is authorized and approved to be away from the school.... Mayor Koho seconded the Motion.

The amendment passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Keller voiced his concern with the Ordinance and notified the Council he will be appearing before the school board to suggest allowing a child to be given permission by a parent to leave campus for lunch.

The vote on the second reading of the Bill for an Ordinance Prohibiting Truancy and Declaring an Emergency as amended passed as follows:

AYES: Beach, Koho, McGee, Miller, Newton and Watson (6)
NAYS: Keller (1)
ABSTENTIONS: None (0)
ABSENT: None (0)

Mayor Koho requested Councilor Keller review his position he will be presenting to the school board.

Councilor Keller stated he will be recommending the school board reintroduce a system in which the parent may provide written authorization for the student to leave campus to have lunch at home or an eating establishment during the lunch period.

Chief Stull stated during a meeting with a member of the school board a discussion ensued regarding an alternative lunch schedule and the flexibility for the school to rescind permission if the student is involved in an activity that is inappropriate at lunch time. He requested the Police Department be allowed to try and work out alternatives with the School District.

Councilor Keller pointed out his proposed action to address the school board is in response to testimony received which stated a policy could not be adopted for McNary High School only.

Councilor Beach suggested gathering information from the McNary LSAC and other school representatives in regards to allowing such a policy.

Councilor Miller stated the decision will be made by the School District and the input provided by the Council or Police Department may not have any bearing on these decisions. However, he supported Councilor Keller's position.

Councilor Watson supported the closed campus option which may will reduce the adverse impact upon the neighborhoods.

Councilor Newton noted this is an opportunity to enforce good behavior of the students. In addition, he felt this would defray the need for additional officers to patrol the local hamburger establishments during the lunch period for truancy.

Mayor Koho asked Councilor Keller to report back on any discussions or actions taken on this issue by the School District. In addition, he requested the Police Department not be allowed to have a "hamburger patrol" with the adoption of this Ordinance.

In response to a question from Councilor McGee, City Manager Tryk stated the City is working with the Juvenile Department to establish a system to allow the Municipal Court to handle juvenile violations such as curfew and truancy.

Councilor McGee requested the enforcement of this Ordinance should be delayed until this agreement is worked out.

Mayor Koho thanked the members of the Community Policing Committee for their work on these Ordinances.

**RESOLUTIONS
REQUIRED FOR USE OF
FEDERAL FUNDS**

John Morgan, Community Development Director reported in order to take advantage of Federal Funds, including the Community Development Block Grants, the City must have the proposed Resolutions adopted.

**RESOLUTION -
ADOPTING ANTI-
DISCRIMINATION
POLICY**

Councilor Miller expressed his concern the antidisplacement resolution is discriminatory in which it only refers to low or moderate income dwelling units.

**RESOLUTION -
ADOPTING HOUSING
RELOCATION POLICY**

Shannon Johnson, City Attorney stated there are state and federal laws which specifies the procedures for condemnation and relocation assistance.

**RESOLUTION - FAIR
HOUSING
AMENDMENTS**

Councilor Miller moved a Resolution Residential Ant-Displacement and Relocation Assistance Plan Under Section 1049(D) of the Housing and Community Development Act of 1974, as amended with the deletion of all references to low or moderate type of income dwelling units and replace with occupiable dwelling units. Councilor Beach seconded the Motion.

Councilor Watson voiced his concern with the deletion of this language if it is required by federal law. He requested staff advise the Council if this amendment is in violation of the requirements of the law.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller and Newton (6)

NAYS: Watson (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Koho moved a Resolution Amending Resolution R87-263 - Fair Housing. Councilor Beach seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Koho moved a Resolution Adopting a Policy of Nondiscrimination on the Basis of Handicapped Status. Councilor Watson seconded the Motion.

The Motion passed as follows

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

The consent calendar consisted of the following:

- a) RESOLUTION - Blooming Cuisine Liquor License - Change of Ownership/Name
- b) RESOLUTION - Approve Hidden Creek Phase III Street Lighting Local Improvement District Engineer Report
- c) RESOLUTION - Declaring Alder House Surplus Property
- d) Motion to Approve July Council Goal Work Plan Report
- e) Motion to Approve Keizer Police Department Two-Year Plan
- f) Approval of August 7, 1995 Regular Session Minutes

Councilor Keller removed item "e" from the consent calendar.

Mayor Koho moved for approval of the remaining items on the Consent Calendar. Councilor Beach seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

"item e" - Motion to Approve Keizer Police Department Two-Year Plan

In response to a question from Councilor Keller, City Manager Tryk stated the realistic timeline implementation of the Juvenile Detective, Narcotics Detective and School Resource Officers will be in May, 1996.

Councilor Keller expressed his concern with the lack of emphasis on drug enforcement in the community at this time.

Responding to a question by Councilor Keller, Chief Stull noted the Community Policing Program Evaluation will be conducted by volunteers. The questions will be presented to the Council for review prior to conduction of the survey.

Mayor Koho suggested a consultant or firm be hired to conduct the survey.

Councilor McGee questioned if the survey will obtain factual information to determine the desired level of service of the community. City Manager Tryk stated this will be only one tool used and the information gathered will be used as a baseline for future surveys.

In addition, Councilor McGee questioned the timeline for the implementation of the traffic enforcement team. Chief Stull explained the hiring and training requirements of the added police officers.

Councilor McGee expressed his desire to provide information to the Police Department for evaluation of these programs.

Councilor Watson stated if the survey is created and conducted by the Police Department, it will be of limited value. Since this is the Council's goal, he suggested the survey document should be created by the Council and then given to an independent firm to conduct the survey.

Mayor Koho suggested Councilors Keller and Watson discuss the survey information with the City Manager and Police Chief.

Councilor Keller suggested the signs indicating the number of traffic accidents replace the DARE signs at the City entrance points.

Mayor Koho moved to receive the report on the Development of a Two-Year Work Plan for the Keizer Police Department. Councilor Beach seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS

Mayor Koho expressed his sadness at the recent passing of Chalmers Jones. He suggested a committee of Council and community members meet to discuss options for a memorial to Mr. Jones for his contributions to the community. Councilor McGee and citizen member Jim Dyer volunteered to take part on this project.

Mayor Koho suggested the Council analyze the committee liaison positions to determine if additional appointments should be made. Councilor Watson suggested a list of appointments be distributed to the Council and schedule this matter for discussion at the next meeting.

Councilor Keller requested staff investigate if permits were obtained for the sale of fresh corn and tapestry paintings along River Road.

John Morgan, Community Development Director announced the undergrounding work by Portland General Electric started today. Also a committee is being established to investigate the placement on banners along River Road.

In addition, Mr. Morgan explained the status of the Staats Lake project and the effect the new owners have had on the development. Councilor McGee inquired if this will provide any opportunities for change to the plans.

In response to a question from Councilor Miller, Mr. Morgan stated the sawed-off poles along River Road are plugs holding a place for a light pole.

WRITTEN COMMUNICATION

There was no written communication to come before the Council.

AGENDA INPUT

Mayor Koho noted the agenda input items.

ADJOURNMENT

The meeting was adjourned at 9:20 p.m.

Tracy L. Davis
City Recorder

APPROVED:
MAYOR:

Dennis Koho

COUNCIL MEMBERS:

Councilor #1 - Jerry Watson

Councilor #4 - Carl Beach

Councilor #2 - Bob Newton

Councilor #5 - Al Miller

Councilor #3 - Jim Keller

Councilor #6 - Jerry McGee

Minutes approved:

PUBLIC HEARING SIGN UP SHEET

RING RE: HIDDEN CREEK PHASE III STREET LIGHTING DISTRICT

September 5, 1995 **TIME: 7:00 p.m.** **AGENDA ITEM # 5a**

E: KEIZER CITY COUNCIL PLACE: ROBERT L. SIMON COUNCIL CHAMBERS

[illegible]