



**Keizer Little League Park Long Range Planning Task Force
Meeting Minutes
Wednesday, September 4, 2019
Keizer Civic Center**

CALL TO ORDER ~ Vice Chair Lawyer called the meeting to order at 6:05 pm.
Attendance was taken as follows:

Present:

Mayor Cathy Clark, Chair (6:12)
Matt Lawyer, Vice Chair
Marlene Parsons, Councilor (6:14)
Dan Kohler, Councilor
Bo Lane, McNary Youth Baseball
Rob Tavares, McNary Youth Baseball
Brad Arnsmeier, Keizer Little League

Absent:

Lisa Buik, Keizer Little League
James Hutches, Citizen

Also Present:

Clint Holland
Alycia Sanders
Ryan Siegel
Shane Diarmit

Staff Present:

Debbie Lockhart, Deputy City Recorder

APPEARANCE OF INTERESTED CITIZENS: None

APPROVAL OF MINUTES: Brad Arnsmeier moved for approval of the April 24, 2019 Minutes. Bo Lane seconded. Motion passed as follows: Lawyer, Lane, Kohler and Tavares in favor with Arnsmeier abstaining, Buik and Hutches absent and Clark and Parsons absent at time of vote.

REPORT AND DISCUSSION – ‘Parent Organization’ Plan: Matt Lawyer reviewed the proposed new structure which would have an Operations and Maintenance entity that would take care of the field and concessions so that the two baseball organizations could simply focus on running their programs. The annual concessions goal would be \$35,000 and any profit over that would be divided between the organizations.

Discussion followed regarding the difficulty of getting volunteers to work the concession stand, concession pricing, the reduced number of games at the park and resultant lower concession profits, and the importance of holding tournaments. Bo Lane noted that MYB held their games and practices at other fields due to the slot fees charged at the KLL fields but that they lose money on those games because there are no concessions. If there were no slot fees at the KLL fields, MYB could make use of the fields and sell concessions to defray costs. Brad Arnsmeier noted that KLL would not open the fields for just one game. Matt Lawyer pointed out that if there was a game on one field and a practice on another, revenue would be generated from concessions.

Discussion continued on scheduling tournaments, increasing use of the fields, the importance of giving volunteers a break, the sustainability of using volunteers, elimination of slot fees, having an outside party run the concessions, sharing the work at the park, reaching an equitable agreement involving both organizations, educating the users on what is expected of them, scheduling, determining how concessions will be handled, an organization having control of the maintenance/operations of the park rather than the City, developing a maintenance plan for during the season, how to handle coaches who don't do their part on the fields, taking away a field from a team that doesn't do their required maintenance in order to encourage compliance with the required maintenance, having a sign-in/sign-out system so that non-conforming teams could be identified and bringing in tournament teams.

Additional dialog took place regarding the duties of the third party entity: would it be responsible for maintenance/operations AND concessions? Should concessions be handled by an outside group or should concessions be a shared duty of the two baseball organizations?

Next steps:

- Figure out the schedule: schedule tournaments first with scheduling of league games to follow
- Set before/after use expectations for all organizations with on-premises monitoring and a penalty for not complying
- Clint Holland/Shane Diarmit/Bo Lane will work together on the concession piece.

Goal: No slot fees for home organizations – outside users will pay slot fees

Matt Lawyer, Bo Lane and Brad Arnsmeier will meet prior to the next meeting to finalize a plan for the third party entity.

FIELD PROJECTS AND PRIORITIES: Field drainage, ADA pathways, lighting, parking improvements.

PROJECT PLANNING: To be addressed at next meeting

ADJOURNMENT: Meeting adjourned at 7:40 p.m.

Next Meeting: TBD - October

Minutes approved: 11-21-19