



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 4, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Anne Farris, Youth Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Camden and Aaron of Scout Troup 67 led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Introduction and
Oath of Officer
for New Keizer
Police Officers**

Police Chief John Teague summarized his staff report introducing each of the new police officers: Michael Kowash, Garrett Van Cleave, Jeremy Darst, Chad Fahey, Marcus Risteen and Jennifer Starns. City Attorney Shannon Johnson issued the oath to each.

Mayor Clark introduced the new Youth Councilor, Anne Farris. Ms. Farris shared information about herself.

**COMMITTEE
REPORTS**

**a. Volunteer
Coordinating
Committee
Recommendations
for
Appointments
to Budget
Committee and
Planning
Commission**

City Manager, Chris Eppley, reported that following publication of notice of vacancies on the Budget Committee and the Planning Commission and acceptance of testimony from applicants, the Volunteer Coordinating Committee unanimously recommended J. D Gillis and Jonathan Thompson to positions 6 and 7 on the Budget Committee and Mark Caillier to position 6 on the Planning Commission.

Councilor Parsons moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**PUBLIC
TESTIMONY**

Youth Councilor Farris announced that school at McNary had started for Freshmen; the remaining classes will begin tomorrow.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

**a. RESOLUTION –
Forming
Summerview
Estates Street
Lighting Local
Improvement
District**

City Manager Chris Eppley summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Forming Summerview Estates Street Lighting Local Improvement District. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ORDINANCE –
Spreading
Assessments to
Summerview
Estates Street
Lighting Local
Improvement
District**

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Spreading Assessments to Summerview Estates Street Lighting Local Improvement District. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. RESOLUTION –
Authorizing the
Community
Development
Director to
Apply for a
Consolidated
Rail
Infrastructure
and Safety Im-
provement Grant**

Community Development Director Nate Brown summarized his staff report and fielded questions from Council. He pointed out that the grant requires a 50% match from the City and that the cost will likely be 30-40% higher than the estimate from 2016. Public Works Director Bill Lawyer added that there are adequate funds available for the grant.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing the Community Development Director to Apply for a Consolidated Rail Infrastructure and Safety Improvement Grant. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. ORDINANCE –
Amending
Keizer
Development
Code Regarding
Sections 2.107,
2.109, 2.110,**

City Attorney Shannon Johnson reminded Council that they had directed staff to bring this ordinance to them for adoption.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.107 (Mixed Use (MU)), Section 2.109 (Commercial Retail (CR)), Section 2.110 (Commercial Mixed Use (CM)), Section 2.119 (General

**2.119, 2.125,
2.315, 3.101,
3.113 and 3.202;
Amending
Ordinance 98-
389; and
Amending Keizer
Station Plan;
Amending Ordin-
ance 2003-479**

Employment (EG)), Section 2.125 (Activity Center Overlay Zone (ACO)),
Section 2.315 (Development Standards), Section 3.101 (Summary of
Application Types), Section 3.113 (Keizer Station Master Plan Review),
Section 3.202 (General Procedures – Types I, II, and III Actions);
Amending Ordinance 98-389; and Amending Keizer Station Plan;
Amending Ordinance 2003-479. Councilor Freeman seconded. Motion
passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

- a. Approval of August 6, 2018 Regular Session Minutes
- b. Approval of August 20, 2018 Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar.
Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Anderson reported on the Keizer Classic Tap Dance performance at the State Fair and announced that the McNary school season is underway and the McNary football program started last week. Upcoming meetings include the Keizer Chamber Board and Claggett Creek Watershed Council.

Councilor Herrera reported on the Softball Little League event in Seattle, Keizer Points of Interest Committee, and the first soccer and football games. Upcoming events included Rotary, Marion County Public Safety Coordinating Council, the 9-11 Memorial event at the Keizer Fire District, and a C-TEC Board meeting.

Councilor Parsons reported on the Chamber luncheon and volunteer efforts at Kennedy Elementary School. She announced upcoming events including the Parks Tour, Commissioners Breakfast, Traffic Safety/ Bikeways/Pedestrian Committee meeting and the 9-11 event.

Councilor Reid reported on the first day of school at McNary, the Planning Commission/Council work session, Chamber Teacher Appreciation Luncheon, the McNary football game, and a recent ride-along with Keizer Police Officer Bigler. She urged citizens to check the McNary website and participate in various activities posted there and announced the next Southeast Keizer Neighborhood Association meeting and Band Day.

Councilor Freeman announced volunteer openings and the upcoming West Keizer Neighborhood Association and Stormwater Advisory

Committee meetings, reported on the August Work Session and the State Fair, welcomed Youth Councilor Anne Farris and congratulated the new police officers and their families.

Councilor Ryan announced the Marion County Commissioners Breakfast, the 9-11 Memorial event, and the Salem-Keizer Education Foundation luncheon.

Mayor Clark reported on the Strategic Economic Development Corporation awards luncheon, and announced the Mid-Willamette Area Commission on Transportation meeting, the ribbon cutting for the Law Enforcement and Business Leadership Program at C-TEC, the JFK concert at the amphitheater, the 9-11 Memorial, the Taylor House ribbon cutting, and the Keizer Heritage Foundation meeting. She added that she is working with staff to get the Keizer Little League Task Force going.

OTHER BUSINESS Public Works Director announced that the Dearborn Bridge ribbon cutting is scheduled for September 25.

City Attorney Shannon Johnson noted that in his 25 years with the City he had never sworn in six officers at once and it was great!

WRITTEN COMMUNICATIONS

Mayor Clark shared contents of a letter from Keizer resident Dina Bower.

AGENDA INPUT **September 10, 2018, 5:45 pm** – City Council Work Session (Parks Tour)
 September 17, 2018, 7:00 pm - City Council Regular Session
 October 1, 2018, 7:00 pm - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 7:52 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved: October 1, 2018