



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 3, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Marlene Parsons, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Elizabeth Smith, Councilor
Youth Councilor Christopher Wolfert

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Roland Herrera, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

Oath of Office

Police Chief John Teague introduced new officers Bradley Hans and Jorge Miranda and provided a brief history of them both. City Attorney Shannon Johnson issued the oath of office.

**a. PROCLAMATION
– Constitution
Week**

Mayor Clark read the proclamation and presented it to Ruby Pantelone who thanked Mayor Clark and shared information about the Daughters of the American Revolution.

**a. PROCLAMATION
- Library Card
Sign Up Month**

Mayor Clark read the proclamation and presented it to Vickie Brammeier, the manager of the Keizer Community Library. Ms. Brammeier thanked Mayor Clark and shared information about the library.

**COMMITTEE
REPORTS**

**a. Volunteer
Coordinating
Committee
Recommendation
for Appointment
to the Keizer**

City Manager, Chris Eppley, reported that the Volunteer Coordinating Committee unanimously recommended Andrea Madison to fill the remainder of a vacancy on the Public Arts Commission.

Councilor Freeman moved that the Keizer City Council accept the Volunteer Coordinating Committee recommendation and appoint Andrea Madison to Position #2 on the Public Arts Commission. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)

**Public Arts
Commission**

NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

**b. Volunteer
Coordinating
Committee
Recommendations
for Appointment
to the Charter
Review
Committee**

City Manager, Chris Eppley, reported that the Volunteer Coordinating Committee unanimously recommended Broderick Pack, Pat Fisher, Rick Kuehn, Kathy Lincoln, Shannon Flowers, Zaira Marin-Flores and Garry Whalen to serve. Mayor Clark appointed Councilors Freeman and Smith to serve on the committee as representatives from Council.

Councilor Freeman moved that the Keizer City Council accept the Volunteer Coordinating Committee recommendation and appoint Broderick Pack, Pat Fisher, Rick Kuehn, Kathy Lincoln, Shannon Flowers, Zaira Marin-Flores and Garry Whalen to the Charter Review Committee. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

**PUBLIC
TESTIMONY**

Carol Doerfler, Keizer, thanked Counselor Johnson and Mayor Clark for their efforts to stop the shooting in the quarry across the river. Mayor Clark noted that Mr. Eppley and Mr. Johnson worked tirelessly on this issue and she commended Ms. Doerfler, Ms. Rich and the West Keizer Neighborhood Association for their hard work.

PUBLIC HEARING

None

**ADMINISTRATIVE
ACTION**

**a. Park Host –
Buchanan
House at Keizer
Rapids Park**

City Attorney Shannon Johnson summarized his staff report and reviewed the various options explored. Councilor Reid noted that Council and staff put a lot of work into exploring options. Mr. Eppley provided additional information regarding the camp host possibility and the requirement that the area be a camp ground and not just a park.

Councilor Freeman moved that the Keizer City Council direct staff to rent the Buchanan house at fair market rent and to initiate a parks system master plan amendment to delete the caretaker house designation. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

**b. ORDINANCE –
Regulating the
Maintenance,
Reconstruction,
Alteration and
Repair of
Sidewalks;
Repealing
Ordinance No.
2016-758**

Mr. Johnson summarized his staff report. Mayor Clark clarified that this discussion is about sharing public spaces.

Jonathan Thompson, Keizer, referred to an email he had submitted, noted that he was opposed to the ordinance as written regarding basketball hoops, suggested possible alternatives, voiced support for some parts of the ordinance and finally urged that a slower approach be taken so that the public could provide input.

Mayor Clark summarized email comments submitted by Jeff Cowan and Danielle Bethell.

Councilor Freeman moved that the Keizer City Council adopt a Bill for an Ordinance Regulating the Maintenance, Reconstruction, Alteration and Repair of Sidewalks; Repealing Ordinance No. 2016-758. Councilor Reid seconded.

Discussion followed regarding a definition of 'active use', basketball standards/furniture/debris blocking sidewalks, Code Enforcement, liability, the need for greater discussion and input from citizens, ADA compliant options, and mailboxes blocking sidewalks.

Motion passed as follows:

AYES: Clark, Freeman, Parsons, Smith and Kohler (5)

NAYS: Reid (1)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

**ORDINANCE –
Relating to
Street
Obstructions
and Debris on
Public-Right Of
Way; Repealing
Ordinance No.
2008-578**

Councilor Freeman moved that the Keizer City Council adopt a Bill for an Ordinance Relating to Street Obstructions and Debris on Public-Right Of Way; Repealing Ordinance No. 2008-578. Councilor Reid seconded.

Councilor Reid offered a friendly amendment to remove the last sentence in section 1.e) 1. Councilor Freeman accepted the amendment.

Discussion followed regarding the definition of 'active use' and the preference for vague language.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Council agreed by consensus to ask interested citizens to work with the Traffic Safety/Bikeways/Pedestrian Committee to develop a list of ADA appropriate alternatives for basketball hoops or other sports equipment placement in and around public right of way.

- c. ORDER – Designating “No Parking” Zone in a Certain Area of Maine Avenue Northeast at River Road, Keizer, Oregon**
- Mr. Eppley read the staff report of Public Works Director Bill Lawyer.
- Discussion followed regarding the impact on residents of Main Street and Taco Bell employee parking.
- Councilor Freeman moved that the Keizer City Council adopt an Order Designating “No Parking” Zone in a Certain Area of Maine Avenue Northeast at River Road, Keizer, Oregon. Councilor Reid seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Herrera (1)
- d. RESOLUTION – Authorizing City Manager to Sign Memorandum of Agreement Relating to the Creation of a Development Council to Form a Continuum of Care Collaborative Governance Structure for the Marion and Polk County Region**
- Mr. Johnson summarized his staff report.
- Jan Calvin*, one of the two contractors who is working through the Council of Governments on the development of the application to form a continuum of care, fielded questions and provided clarification regarding the functions and footprint of the continuum of care, funding levels, partnerships and matching funds.
- Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Sign Memorandum of Agreement Relating to the Creation of a Development Council to Form a Continuum of Care Collaborative Governance Structure for the Marion and Polk County Region. Councilor Reid seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Herrera (1)
- CONSENT CALENDAR**
- A. RESOLUTION – Authorizing the City Manager to Purchase 2020 Ford F-250 Vehicle for the Parks Division of the Public Works Department and Authorizing Disposition of Surplus Property; Repealing R2019-3010
- B. RESOLUTION – Authorizing the City Manager to Purchase 2020 Peterbilt 384 Dump Truck and Pioneer Truck Weld Box for the Public Works Department and Authorizing Disposition of Surplus Property
- C. RESOLUTION – Authorizing the City Manager to Purchase 2020 Ford F-150 4x2 Truck for the Water, Stormwater, and Street Divisions of the Public Works Department
- D. RESOLUTION - Authorizing the City Manager to Award and Enter Into an Agreement with Dreamland Skateparks LLC for Carlson Skatepark Enhancement Project
- E. Approval of August 19, 2019 City Council Regular Session Minutes
- Councilor Kohler pulled Item D.

Councilor Freeman moved for approval of items A, B, C and E of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Councilor Kohler asked what the original budget amount was for the Skatepark Enhancement project. Mr. Eppley responded that staff had anticipated a cost of \$250,000 and the bid came in \$50,000 under that.

Councilor Freeman moved for approval of Item D of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

COUNCIL LIAISON REPORTS

Councilor Parsons reported on the teacher appreciation luncheon and announced upcoming meetings and that she would be out of town September 10 through 17.

Councilor Smith also reported on the teacher appreciation luncheon and welcomed her nephew Youth Councilor Christopher Wolfert.

Councilor Freeman announced upcoming meetings and urged everyone to be cognizant of children returning to school.

Councilor Reid announced the next Southeast Keizer Neighborhood Association meeting and reported that parking will be challenging at McNary High School until construction is complete.

Councilor Kohler reported on meetings and events he had attended, suggested that Council serve at the Keizer Community Dinner on November 27 and announced upcoming meetings and events.

Youth Councilor Christopher Wolfert introduced himself noting that he had lived in Keizer all his life and was attending C-Tech and studying business.

Mayor Clark reported on meetings and event she had attended and announced upcoming ones.

OTHER BUSINESS

Chief Teague announced that Dorothy Diehl had left the Department for a full time position with the Oregon Marine Board and she would be missed.

Nate Brown reported that staff is preparing for the City Council hearing on the Revitalization Plan at the September 16 Council meeting.

Mayor Clark announced that she had received numerous compliments

on the River Road paving project and the 14th and Lockhaven project and reported that the Keizer Station Boulevard project is working toward completion but the permanent traffic signal will not arrive until December.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

September 9, 2019 - 6:00 p.m. ~ City Council Work Session – Keizer
Parks Tour

September 16, 2019 - 7:00 p.m. ~ City Council Regular Session

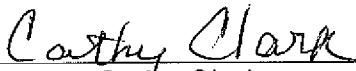
October 7, 2019 ~ 7:00 p.m. ~ City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:02 p.m.

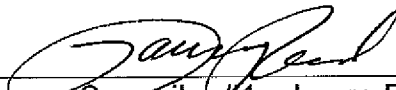
MAYOR:

APPROVED:


Cathy Clark

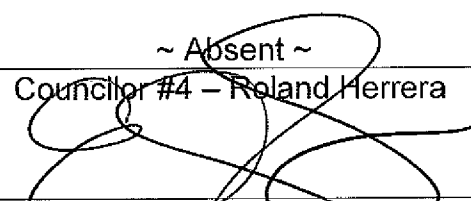
Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

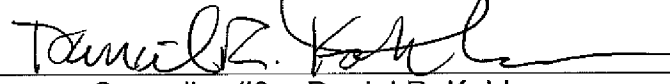

Councilor #1 – Laura Reid

~ Absent ~
Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons


Councilor #6 – Daniel R. Kohler

Minutes approved: September 16, 2019