



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 3, 2013
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Council President Joe Egli called the meeting to order at 7:02 pm. Roll Call was taken as follows:

Present:

Joe Egli, Council President
Jim Taylor, Councilor
Kim Freeman, Councilor
Cathy Clark, Councilor
Dennis Koho, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Susan Gahlsdorf, Finance Director
Jeff Kuhns, Police
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

Absent:

Lore Christopher, Mayor
Marlene Quinn, Councilor

FLAG SALUTE

Councilor Egli led the pledge of allegiance.

PUBLIC TESTIMONY

Jerry McGee, Keizer, commended the City Attorney for bringing this issue forward because it is a gap in procedures that escaped the attention of previous Charter reviews. He noted that he approved of the Special Master fact-finding concept but voiced concern regarding the required "super majority" for acceptance. He indicated that he felt it should be accepted by a simple majority like everything else that comes before Council. He noted that accepting the report does mean a Councilor agrees to it, but it brings an end to the investigative process. Finally he questioned where in the Charter a reprimand or censure is addressed; the Charter speaks only of removal. He concluded that the ordinance should speak only to what is stated in the Charter and that would not include lesser sanctions. City Attorney Shannon Johnson provided explanation and additional input. Council discussed the process and degrees of offense. City Manager Chris Eppley noted that flagrant violations would likely break State Ethics Law and warrant investigation by the Ethics Commission or by the Attorney General's Office.

Jeanne Bond-Esser, Keizer, representing the Keizer Parks Foundation, reported that Nick Nedo asked the Foundation for matching money to build some benches for Bob Newton Park so the mothers could sit while watching their toddlers play. She then presented a check for half of the estimated cost of the benches.

PUBLIC HEARINGS

a. RESOLUTION – Forming Aldine Meadows Street Lighting Local Improvement District

City Manager, Chris Eppley, provided the history of the formation of this Street Lighting Local Improvement District and noted that the Public Hearing was to consider remonstrances to the project and objections to proposed assessments. Staff recommendation is that Council open a Public Hearing to consider oral objections and written remonstrances to the formation of Aldine Meadows Street Lighting Local Improvement District and if there are no objections, close the Public Hearing and consider adoption of the resolution forming the district and the proposed assessment ordinance.

Councilor Egli opened the Public Hearing. Hearing no testimony, Councilor Egli closed the Public Hearing.

Councilor Taylor moved that Keizer City Council adopt a Resolution Forming Aldine Meadows Street Lighting Local Improvement District. Councilor Clark seconded.

Councilor Koho suggested that with over 200 lighting districts in the City it would be prudent to consolidate some of them. Mr. Eppley responded that staff has looked at this exhaustively but the way it is being handled is the most efficient.

Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

b. ORDINANCE – Spreading Assessments to Aldine Meadows Street Lighting District

Councilor Taylor moved that Keizer City Council adopt an Ordinance Spreading Assessments to Aldine Meadows Street Lighting District. Councilor Clark seconded. Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

ADMINISTRATIVE ACTION

a. ORDINANCE – Adopting Council Member Removal Procedures for Interference with Administration as Set Forth in

City Attorney Shannon Johnson explained that this was addressed at the last meeting; some changes were made regarding purchasing and the Administrative Procedures Act. He added that points brought up by Jerry McGee are all policy questions for Council to address and provided clarification and opinion to aid Council in their decision.

Discussion then took place regarding various scenarios, sanctions, alternatives to Council removing a member, changing the vote requirements from super majority to simple majority, and accepting or approving the Special Master's report and policies. Councilor Koho asked Mr. Johnson to explore the possibility of doing a Charter Amendment which would allow the voters to decide whether or not to give Council the ability to remove a Councilor from office.

**City Charter
Section 21(f)**

Council agreed by consensus to postpone voting on this issue until the next meeting.

**b. RESOLUTION –
Authorization
for
Supplemental
Budget
(Ammunition,
Software
Maintenance,
Training, and
Park
Improvements)**

Finance Director Susan Gahlsdorf noted that there were four budget adjustments to be addressed; three having to do more with timing and the fourth with anticipated revenue. She reviewed each item and provided an explanation regarding each. She also proposed an amendment to include the \$400 received from the Parks Foundation earlier in the evening and an additional \$400 that Mr. Lawyer is anticipating which changes the \$3,200 anticipated donations to \$4,000. Ms. Gahlsdorf then fielded questions regarding training and certification costs.

Councilor Taylor moved that the Keizer City Council adopt a Resolution Authorization for Supplemental Budget (Ammunition, Software Maintenance, Training, and Park Improvements) as amended. Councilor Clark seconded. Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

**CONSENT
CALENDAR**

None

**COMMITTEE
REPORTS**

Taken out of Order.

**a. PROCLAMATION
– Constitution
Week**

Councilor Egli read the Proclamation declaring the week of September 17-23 as Constitution Week. Ruby Pantalone and Tish Baker, Daughters of the American Revolution, Anna Maria Pittman Chapter, explained that Ms. Pittman was the first wife of Jason Lee.

**b. Appointment to
Keizer Budget
Committee**

City Manager, Chris Eppley, reported that there were two vacancies on the Budget Committee. Notice of the vacancies was published and the Volunteer Coordinating Committee recommended Eric Peterson to fill the vacancy.

Discussion then took place regarding the Council Rule which prohibits volunteers from serving on more than two committees without Council approval.

Councilor Taylor moved that the Keizer City Council allow Mr. Peterson to serve on three City committees since one is not active. Councilor Clark seconded.

Further discussion took place regarding the limit, the importance of following Council Rules, exceptions, encouraging more people to volunteer, and advising Mr. Peterson to resign his position on the Keizer Urban Renewal Board so that he could serve on the Budget Committee.

Councilors Taylor and Clark withdrew the motion and second.

Councilor Clark moved to postpone consideration of the recommendation of the Volunteer Coordinating Committee for appointment of Mr. Peterson to the Budget Committee until the second meeting in October. Councilor Koho seconded. Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

c. Appointment to Keizer Parks Advisory Board

City Manager, Chris Eppley, reported that there was a vacancy on the Parks Advisory Board. Notice of the vacancy was published and the Volunteer Coordinating Committee recommended Tanya Hamilton to fill the vacancy.

Councilor Taylor moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint Tanya Hamilton to position number 8 on the Parks Advisory Board, filling the remainder of the term expiring December 31, 2016. Councilor Clark seconded. Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

d. Appointment to Keizer Planning Commission

City Manager, Chris Eppley, reported that there are three vacancies on the Planning Commission. Notice of the vacancies was published and the Volunteer Coordinating Committee recommended Michael DeBlasi to fill one of the vacancies.

Mr. Johnson explained that there appeared to be a lack of interest in people willing to serve on the Commission, but in spite of the term limits in effect for Commissioners, ordinance indicates that Commissioner terms do not expire until a replacement is sworn in.

Councilor Taylor moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint Michael DeBlasi to position number 1 on the Planning Commission to serve a three year term expiring September 30, 2016. Councilor Clark seconded. Motion passed as follows:

AYES: Egli, Koho, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Quinn (2)

OTHER BUSINESS

Councilor Koho announced that he will be attending the morning Chamber meetings and the Volcanoes are now in the playoffs.

Councilor Clark reported that a \$50,000 grant was awarded to the Chamber by "Cover Oregon"; she will be covering Economic Development and Government Affairs (EDGA) and the Sustainability Summit meetings. She congratulated the Keizer Farmers Market for a successful first year, reported on the recent EDGA meeting and announced the upcoming West Keizer Neighborhood Association meeting.

Councilor Freeman urged citizens to volunteer to serve on City committees, encouraged drivers to be aware of children walking to school and commended Captain Kuhns for the Chief's retirement party.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

September 9, 2013

5:45 p.m. – City Council Work Session

- Annual Keizer Parks Tour

September 16, 2013

7:00 p.m. – City Council Regular Session

October 7, 2013

7:00 p.m. City Council Meeting

ADJOURNMENT

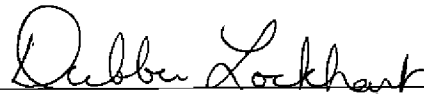
Councilor Egli adjourned the meeting at 8:26 p.m.

MAYOR:

APPROVED:

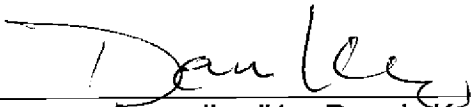
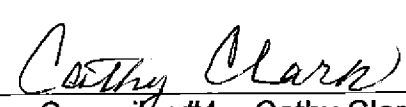
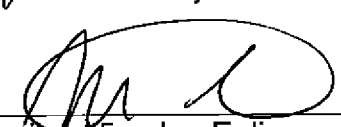
~ Absent ~

Lore Christopher

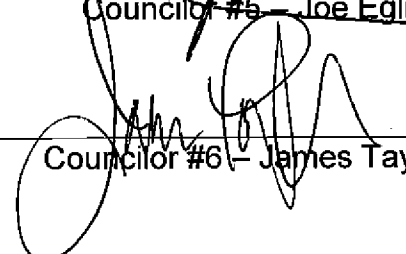


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS


Councilor #1 – Dennis Koho
Councilor #4 – Cathy Clark
Councilor #2 – Kim Freeman
Councilor #5 – Joe Egli

~ Absent ~
Councilor #3 – Marlene Quinn


Councilor #6 – James Taylor

Minutes approved: September 16, 2013