



KEIZER TRAFFIC SAFETY COMMISSION MINUTES

**Thursday, August 25, 2005 @ 6:00 p.m.
Keizer City Hall – Conference Room B**

1. CALL TO ORDER

Chair Prothero called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present:

Steve Prothero, Chair
Susan Keen, Vice Chair
Randy Jackson
Chris Arnett (Left at 6:30)
David Dehlin
David Rios

Also Present:

Carl Anderson, Inventory Clerk
Charles Hoffer

Staff Present:

Debbie Lockhart, Deputy City Recorder
Rob Kissler, Public Works Director
Trevor Wenning, Police Department

Absent:

Gerald Watson (Resigned)
David McKane, Council Liaison
Lance Inman, Police Liaison

- 3. APPROVAL OF MINUTES** ~ Randy Jackson moved for approval of the April 28, 2005. Chris Arnett seconded. Motion passed unanimously by all members present. (Prothero, Jackson, Arnett, Dehlin, Rios and Keen.)

4. APPEARANCE OF INTERESTED CITIZENS - None

5. OLD/NEW BUSINESS

- **River Road Renaissance Report** ~ Chris Arnett reported that the group is putting together the master planning, but is waiting for the Urban Renewal Agency approval and adoption of the increase in maximum indebtedness for the Urban Renewal District. However, in the interim, the committee is reviewing locations for focal points along with exploring easements, public/private partnerships and paving types. There will be some sort of unveiling of a master plan towards the end of the year. Mr. Arnett encouraged members to check out the Chemawa Road improvements as these will be examples of what is planned for River Road.
- **ACTS Oregon Grant ~ Report from Inventory Clerk** ~ Carl Anderson reported that the rough draft of the maps was complete. The data bases have been split into smaller sections for easier viewing and are almost complete except for comments from Bikeways. He will develop a set of instructions for use and review that at the next meeting.
- **Windsor Island Road Report: Trevor Wenning & Rob Kissler** ~ Steve Prothero reminded members that citizens had complained about the speed limit on

Windsor Island Road and had requested that it be lowered. Trevor Wenning reviewed data received on Windsor Island Road summarizing that there did not appear to be a problem with 85% of the traffic traveling at or under the speed limit. Rob Kissler added that Public Works is willing to pursue a request for speed reduction from Chemawa to the north city limits, not because of any speed issues, but because of school zones, truck routes, additional subdivisions, the vertical curve at the Willow Lake Treatment Plant and turn movements. He suggested having Windsor Island Road lowered to 30 mph between Chemawa and Lockhaven and 40 mph from Lockhaven to the north city limits. Discussion followed at length.

David Dehlin moved to direct staff to move forward with a request to the Oregon Speed Control Board for a speed reduction between Chemawa and Lockhaven on Windsor Island Road and between Lockhaven and the north city limits. Chris Arnett seconded. Motion passed unanimously by all members present. (Prothero, Jackson, Arnett, Dehlin, Rios and Keen.)

- *Consideration of Meeting Time* ~ Chair Prothero asked for input on changing the meeting time back to the original 7 p.m. in hopes of getting more regular attendance. Discussion followed.

Randy Jackson moved to change the meeting time for the Traffic Safety Commission back to 7 p.m. Chris Arnett seconded. Motion passed as follows:

AYES: Prothero, Dehlin, Arnett, Rios, and Jackson (5)

NAYS: Keen (1)

ABSENT: None (0)

ABSTENTION: None (0)

- *Member Absences and By-laws* ~ Deputy City Recorder read the section in Appendix "A" of the Resolution forming the Traffic Safety Commission relating to attendance. Chair Prothero reported that Gerry Watson had been meaning to resign and had finally done so.
- *Boys & Girls Club Report* ~ Steve Prothero reminded members that Ms. Glasier, who lives across from Kennedy School and the Boys and Girls Recreation Center, was concerned about southbound motorists dropping off children and the children running across the street to the Club. He reported that he had talked to the person running the club and within a matter of days they had put up a no parking sign which accomplished the purpose, but the drop-off problem still persists. He suggested that the club encourage motorists to use the Kennedy School parking lot to turn around and drop off the children there. The person Mr. Prothero talked to agreed to pass this on to her supervisor and added that there is a parent meeting at Kennedy after school starts and these recommendations will be brought forth at that time. Ms. Glasier is pleased with what has been done.

Officer Wenning suggested that if this doesn't remedy the situation it should be passed on to Lance Inman because it is illegal stopping. David Dehlin, on behalf of the Commission, commended Mr. Prothero for responding and following through on this issue.

- 6. BIKEWAYS REPORT** ~ Red Vanis reviewed the last Bikeways meeting and the status of the Keizer Rapids Park. He questioned if something was going to be done with the sidewalk in front of Autozone. Rob Kissler responded that there was a proposal that Urban Renewal Board was going to work out with the landowner in front of Baskin & Robbins and do a separated sidewalk with a transition, but he does not know the status. He offered to research that issue.

Mr. Vanis reported that the Bikeways Committee has recently purchased about 100 more bike and skating helmets. The committee is looking for a contact to get more helmets. Susan Keen offered to give him a contact for a grant. Officer Wenning added that the PD requires that a parent come in with the child before a helmet is given away and they keep track of the recipients to avoid duplication.

- 7. OTHER BUSINESS** ~ Steve Prothero read criteria on the ACTS Oregon Grant. Randy Jackson pointed out that in the past the Commission had applied for grants and some of those received have included bicycle helmets, the Bikeways Committee's educational campaign packet materials, radar equipment and traffic counting plates, and that one of the principal reasons for the existence of the Traffic Safety Commission is to allow the city to apply for those grants. The Bikeways Committee alone is not eligible to apply for a grant, but must be supported by the Traffic Safety Commission. Discussion followed at length regarding splitting the resources received from grants to be used for video/safety resources and helmets. Chair Prothero offered support but noted that he preferred that Bikeways Committee take care of completing the paperwork.

Randy Jackson moved that Traffic Safety Commission support the Bikeways Committee in applying for ACTS Oregon Building a Safer Community mini grant up to \$5,000 and that TSC Chair take the necessary action to promote this grant. David Dehlin seconded. Motion passed unanimously by all members present. (Prothero, Jackson, Dehlin, Rios and Keen.)

Rob Kissler reported that Chemawa Road NE will be open before school starts. He explained that there would be a crosswalk at an unsignalized, uncontrolled intersection to connect the Cherriots bus stop with the mobile home park. Reconstruction of the Claggett Creek bridge will not begin until spring depending on when bid documents come out.

- 8. COUNCIL LIAISON REPORT** ~ No report.
- 9. ADJOURNMENT** ~ Meeting adjourned at 7:10 p.m.

Next Meeting ~ September 22, 2005, 7:00 pm.