



MINUTES
KEIZER CITY COUNCIL
Monday, August 21, 2017
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Roland Herrera, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

Councilor Parsons provided an update on events leading up to, during, and following the eclipse. She noted that Keizer Rapids Park was filled with amazing people from 9 or 10 different countries and all over the United States who were respectful, grateful, and took care of the park. She thanked sponsors and volunteers especially Allen Barker, David Loudon and Councilors Reid and Freeman. She also read some entries from the guest book that was passed around the park.

Councilor Reid also thanked the Parks Foundation, CERT, Keizer Chamber, El Patron, park neighbors and several individual volunteers.

Councilor Freeman echoed the appreciation expressed by Councilors Parsons and Reid and thanked others as well.

Mayor Clark explained that the Parks Foundation will tally the funds from the campsite rentals, pay expenses, and then donate the remainder to the City Parks Matching Grant Program to benefit parks. She reported that at the other end of town the Volcanoes Baseball Team was the very first sporting organization in the history of major league sports to have play suspended in order to watch an eclipse. She then read a list of countries, states and cities from which people had come.

COMMITTEE REPORTS

Matt Lawyer, Keizer, thanked the Parks Foundation for their efforts in making the eclipse weekend a success. He reported on recent Parks Board actions including public testimony received, discussion on signage recognizing the Schneider family and memorializing the work done by Michael Walsh at the volleyball court/covered structure, planning of the Council/Parks Board Parks Tour on September 11 and planning community outreach for input on prioritization of park improvements. Lengthy dialog followed regarding the community outreach and prioritization of park improvements.

PUBLIC TESTIMONY

Robert Dozler, Keizer, voiced concern regarding cars running red lights at controlled intersections and requested that more police officers be hired to apprehend offenders. City Manager Chris Eppley responded that with the new Police Fee there will be officers hired; two will be traffic officers.

PUBLIC HEARINGS

a. Casamigos Restaurant & Cantina Liquor License Application

Mr. Eppley reported that an application was submitted for a Liquor License for Casamigos Restaurant & Cantina, Keizer, Oregon. A background check was done and calls for service are within the City recommended standards. Staff recommends that Council review the application and forward a recommendation to the OLCC for approval.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council approve the application for a Liquor License for Casamigos Restaurant & Cantina under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Reid, Freeman and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

b. Keizer Development Code Text Amendment – Section 2.309 (Landscaping Requirements)

Mayor Clark opened the Public Hearing.

Community Development Director Nate Brown summarized his staff report noting that changes include lowering the threshold for compliance with landscaping requirements, clarification of significant tree replacement requirements and allowances, and addition of a requirement that 1% of project cost be dedicated to on-site public amenities or contribution to a City art fund. The Keizer Planning Commission has recommended that Council adopt the proposed amendment.

Discussion followed regarding examples of public amenities, oversight on selection of public art, inclusion of multi-family developments, expenditure of the funds, governance, and Public Art Commission participation in the

review and approval of art. Staff indicated that they would prefer further internal discussion on this matter. Councilor Anderson asked that staff consider finding a way to encourage businesses to do this voluntarily rather than making it a requirement.

Mayor Clark continued the Public Hearing to the next regular session on Tuesday, September 5.

c. RESOLUTION – *Mayor Clark opened the Public Hearing*

**Adopting
Updates to the
City of Keizer
Representation
in the Marion
County Multi-
Jurisdictional
Hazard
Mitigation Plan**

Mr. Eppley provided background relevant to the Plan and its adoption noting that required updates are done on a scheduled basis by the County Emergency Management staff but that, in order to get FEMA approval, cities included in the plan must formally approve the updates. Discussion followed regarding outreach by the Stormwater Department and including SEDCOR and the Chamber as partners.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Adopting Updates to the City of Keizer Representation in the Marion County Multi-Jurisdictional Hazard Mitigation Plan. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

**ADMINISTRATIVE
ACTION**

Mr. Eppley explained that this agreement was at the request of Keizer Heritage Board. He provided details of the agreement.

**a. RESOLUTION –
Authorizing
City Manager to
Enter Into
Agreement for
Management of
Events Rental
Room/Gazebo
at Keizer
Heritage
Foundation**

Councilor Reid recused herself from discussion and vote because she is on the Keizer Heritage Board. Mayor Clark announced that she sits on the Board as a City representative and according to Mr. Johnson she can represent both interests and participate in the discussion and vote.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Enter into Agreement for Management of Events Rental Room/Gazebo at Keizer Heritage Foundation. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman and Anderson (5)

NAYS: None (0)

ABSTENTIONS: Reid (1)

ABSENT: Herrera (1)

Mayor Clark noted that this would be reviewed in 6 months to make sure it is working for everybody.

**b. ORDINANCE –
Amending**

City Attorney Shannon Johnson reminded Council that they had asked staff to come back with this ordinance. It is being offered for their review and adoption.

**Keizer
Development
Code Regarding
Section 2.303
(Off Street
Parking and
Loading)
Amending
Ordinance 98-389**

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.303 (Off Street Parking and Loading) Amending Ordinance 98-389. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Ryan and Freeman (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera with Anderson out of room at time of vote (2)

**c. Master Plan
Application –
Keizer Station
Area B**

Mr. Johnson reported that this matter came before Council for public hearing on July 17, 2017. Following the public hearing, it was discovered that the actual revised Traffic Impact Analysis (TIA) was not presented to Council. Staff recommends that the City Council reopen the record, accept the revised TIA, and keep the record open for written comments only until 5 p.m. on August 31.

Councilor Parsons moved to reopen the record on the Keizer Station Area B Master Plan Application, accept the revised Transportation Impact Analysis (TIA) into the record, and keep the record open for written comments regarding the TIA only until August 31, 2017 at 5:00 p.m. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

**d. Keizer Station
Area A Master
Plan
Amendment to
Be Heard by
City Council**

Mr. Brown reported that ACP Holdings LLC has submitted an application for an amendment to the Keizer Station Area A Master Plan. He provided a brief history of the recent construction in the area and noted that the Keizer Development Code does not address amendments to an approved Keizer Station Master Plan. Staff is therefore recommending that Council review it for reasons explained in his staff report.

Councilor Parsons moved that the proposed Area A Master Plan Amendment be heard directly by the City Council. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

**e. Surplus
Property
Report Fiscal
Year 2016-17**

Finance Director Tim Wood explained that this is a report required by City ordinance listing all items sold or otherwise disposed of over the course of the year. No action is required, it is for information only.

CONSENT CALENDAR

- A. RESOLUTION – Authorizing the City Manager to Enter Into An Agreement with Dreamland Skateparks LLC for Carlson Skate Park Repair
- B. Approval of July 10, 2017 Work Session Minutes
- C. Approval of July 17, 2017 Regular Session Minutes

Item A was pulled.

Councilor Parsons moved for approval of items B and C of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Freeman, Reid, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Councilor Ryan questioned if this would be a temporary fix. Mr. Eppley responded that this will fix some of the biggest issues until a permanent solution can be determined. The real fix will be to resurface it but these repairs will make the park safe until that can be done. Mr. Johnson added that Public Works Director Bill Lawyer had indicated that it may take over two years to figure out a long-term fix.

Councilor Parsons moved for approval of item A of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Freeman, Reid, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

COUNCIL LIAISON REPORTS

Councilor Ryan reported on the Public Arts Commission story pole project and announced the Commission holiday greeting card contest.

Councilor Freeman reported on the Traffic/Bikeways/Pedestrian Committee reviewing Police Department grants and purchases of speed counters. She urged motorists to be cognizant of school children walking to school in the near future and announced that the West Keizer Neighborhood Association will begin meeting again in September.

Councilor Reid praised the success of the eclipse event and announced that one of her goals for the school year will be to recruit youth liaisons for all the committees. She urged interested students to contact her or check the city website.

Councilor Parsons announced that her life had been consumed by the eclipse event. It was a great event and worth it.

Councilor Anderson voiced appreciation for the hospitality of everyone during the eclipse and announced that he had been unable to attend the Keizer Chamber Board meeting but shared notes received regarding the meeting including the effort of the tribes towards a project at Keizer

Station. Blue Day was last Saturday; his son is playing McNary football; Lt. Copeland is a great coach.

Mayor Clark praised the community people who helped McKay High School in the completion of their turf field. She also reported on the Commissioner Breakfast and the John Knox Community Barbeque, announced upcoming Keizer Rotary Amphitheater free concerts, the State Fair and Teacher Appreciation Chamber Lunch, and urged everyone to be aware of upcoming changes with the fall: students walking to school, and start-up of neighborhood association meetings and sports activities.

OTHER BUSINESS

Chief Teague explained that the Police Department will be hiring two lateral motor officers between now and January; one is from the Police Fee the other is due to a December retirement. Mayor Clark relayed positive feedback she had received regarding officers giving instruction for safe driving rather than tickets.

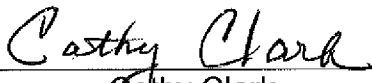
WRITTEN COMMUNICATIONS None

AGENDA INPUT September 5, 2017 (Tuesday)
7:00 p.m. – City Council Regular Session
September 11, 2017
5:45 p.m. – City Council Work Session
• Parks Tour
September 18, 2017
7:00 p.m. City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:02 p.m.

MAYOR:

APPROVED:


Cathy Clark


Debbie Lockhart, Deputy City Recorder

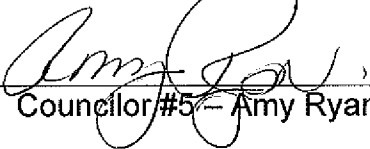
COUNCIL MEMBERS


Councilor #1 – Laura Reid

~ Absent ~

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman


Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved: September 18, 2017