

MINUTES

VOLUNTEER COORDINATING COMMITTEE

Wednesday, August 21, 1991

Robert L. Simon Council Chambers

Keizer City Hall

The Volunteer Coordinating Committee held its first organizational meeting on Wednesday, August 21, 1991 in the Robert L. Simon Council Chambers at Keizer City Hall. In attendance were JOANNE BEILKE, Chair, RAY BOUCHER, MARK CAILLIER, YVONNE FISCHER, MIKE GAYNOR, RUTH GILBERT, and LYDIA MUNIZ. Also in attendance were Mayor Andy Orcutt and Staff Support Sue Darby.

Ms. Beilke called the meeting to order at 7:08 p.m.

Mayor Orcutt greeted the members and defined the concept of this committee. The intent is to rejuvenate the City's volunteer recruitment and volunteer recognition programs. Areas where volunteers may be considered include not only the advisory committees, but also as staff support. He indicated that the City will be forming a Police Advisory Committee, Citizens Advisory Committee, and Charter Review Committee. In addition, there are vacancies on some of the current committees. The Volunteer Coordinating Committee will recruit, screen, interview and recommend appointment of citizens to these various areas.

Ms. Beilke suggested that the committee be grouped to work on three projects. One subcommittee would work on organizing the method to be used in selecting members for the Police Advisory Committee. She recommended that Mark Caillier, Yvonne Fischer and Lydia Muniz serve on this subcommittee. A second subcommittee will begin looking into a volunteer recognition program. She suggested Ray Boucher and Mike Gaynor be involved in this endeavor. Ruth Gilbert indicated that she would also work with this group. The third subcommittee will involve itself in conducting an inventory of past, present and future volunteer needs of the City. Ms. Beilke and Sue Darby will take on this project.

The next full committee meeting was set for Wednesday, September 11, 1991 at 7:00 p.m. at City Hall.

Following these assignments, the full committee adjourned its meeting at 7:50 p.m. The subcommittees then met to discuss their assignments.