



MINUTES
KEIZER CITY COUNCIL
Monday, August 20, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Amy Ryan, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Roland Herrera, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

David Dempster and Michael DeBlasi, Keizer, representing the Traffic Safety/Bikeways/Pedestrian Committee, requested permission to apply for a Safe Routes to School Grant for improvements at Kennedy and Cummings Elementary Schools. Becky Gilliam, from the Safe Routes to School National Partnership, commended the enthusiasm of the community and explained that the committee will be working with the Public Works Department. City Attorney Shannon Johnson clarified that this is not an application; it is simply a letter of intent and normally this would come to Council with a formal staff report because there is a match involved.

Councilor Parsons moved to suspend the rules to take up the matter of the letter of intent. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Councilor Parsons moved that the Keizer City Council direct staff to draft a letter of intent to apply for the Safe Routes to School grant for Cummings and Kennedy Elementary. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Matt Lawyer, Keizer, reported that at the recent Parks Board meeting a citizen approached the Board about putting in exercise equipment in area parks. Peggy and Jerry Moore brought tomatoes to the Board from the Rickman Community Garden and provided an update on the garden improvements; the Board discussed the concept of recognizing long-time park volunteers, planned the September Parks Tour, decided to send thank you letters to Bair Park cleanup participants and celebrated the one-year anniversary of the Parks Fee. Mayor Clark commended parks staffing for their excellent work in keeping the parks beautiful and safe.

PUBLIC TESTIMONY

Martin Doerfler, Keizer, urged that fire danger signage and notices that are currently in English, be posted in Spanish as well. He also asked that Keizer City Council consider banning plastic bags. City Manager Chris Eppley responded that the signage would be taken care of.

Jonathan Thompson, Keizer, announced that the September 26 Chamber of Commerce Community Conversation would discuss recycling.

David Blair, Keizer, shared several stories about encounters with panhandlers, noted that he was able to survive without begging and that panhandling should not be allowed. Mayor Clark explained that the Mid-Willamette Homeless Initiative is working to address this issue.

Carol Doerfler, Keizer, invited everyone to the September 13 West Keizer Neighborhood Association Master Recycler presentation.

Carolyn, Keizer, explained that she is the last remaining member of a family that is one of the first families that came to Keizer and is currently homeless but she does not panhandle or beg. She complained that aggressive panhandlers that know when homeless people get their Social Security checks wait outside banks to beg. She asked if there was anything that could be done about this.

Chief Teague responded that the Supreme Court has upheld the rights of panhandlers but if they are on private property the police can try to move them along if the property owner calls.

PUBLIC HEARING a. ORDINANCE – Amending

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report. He added the following to Page 9, Section 2.308.05 C: Property Signs. For

**Keizer
Development
Code Regarding
Section 2.308
(Signs) and
Section 3.103
(Conditional Use
Permits);
Amending
Ordinance No.
98-389**

commercial properties only, one (1) sign *per parcel or integrated business center* not exceeding....

Community Development Director Nate Brown provided background information about the 16 square foot regulation. He also provided information about awning signs and suggested that Council consider an exemption of up to 10% of an awning area for signage.

Discussion followed regarding printing on awnings and signage allowances.

Jonathan Thompson, Keizer, Chair of the Chamber Government Affairs, thanked Nate and Shannon for their work on the real estate issue and voiced support for the changes.

Kori Seki, Rancho Santa Margarita, California, representing In-N-Out Burgers, provided background about the restaurant, explained the features of the proposed restaurant building, and asked Council to support the proposed amendment which would include allowing for printing on the awnings.

With no further testimony, Mayor Clark closed the Public Hearing.

Discussion followed regarding sign size and printed awning allowances.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.308 (Signs) and Section 3.103 (Conditional Use Permits); Amending Ordinance No. 98-389, including the verbiage “*per parcel or integrated business center*” in Section 2.308.05C (after the word sign), and allowing 32 square foot signs for commercial properties or integrated business centers, and 16 square foot signs for construction and remodeling signs and for second signs on a second street and that 100% of awnings could be used for signage. Councilor Ryan seconded.

Mr. Johnson provided the following language for the end of Section 2.308.08A1 “, *except that awnings shall be allowed _____ % of awning area be exempt from this limit.*” and that exact language would be repeated in 2.308.08B1 at the end of the first sentence.

Councilor Anderson offered a friendly amendment allowing all signs to be 32 square feet. Councilors Parsons and Ryan accepted the amendment.

Mayor Clark offered a friendly amendment to change the 100% allowance on awnings to 20%. Councilors Parsons and Ryan did not accept the amendment.

Mayor Clark offered a friendly amendment to change the 100% allowance on awnings to 50%. Councilors Parsons and Ryan accepted the amendment.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

ADMINISTRATIVE ACTION

a. RESOLUTION – Adopting Land Use and Sign Permit Fees Unrelated to Partitions and Subdivisions; Repealing R2016-2679 and R2016-2712

Shannon Johnson summarized his staff report. Because adoption of this resolution involved payment of fees, an opportunity was allowed for comments from the audience. There were none.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Adopting Land Use and Sign Permit Fees Unrelated to Partitions and Subdivisions; Repealing R2016-2679 and R2016-2712. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

b. RESOLUTION – Establishing Keizer Little League Park Long Range Planning Task Force

Shannon Johnson summarized his staff report.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Establishing Keizer Little League Park Long Range Planning Task Force. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

Councilor Parsons moved to appoint the people named in the staff report to the Task Force. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

c. Surplus Property Report for Fiscal Year 2017-2018

Finance Director Tim Wood summarized his staff report noting that item 3 was approved to be surplus in June but is not surplus yet. It will be when the new truck arrives.

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Enter Into Web Development and Maintenance Agreement with Kentucky Underground Storage, Inc.
- b. RESOLUTION – Authorizing City Attorney to Sign Oregon Judicial Case Information Network Terms of Use
- c. RESOLUTION – Authorizing the City Manager to Sign Amendment Number 01 to Oregon Parks and Recreation Department Local

Government Grant Program Agreement for Keizer Rapids Park Big Toy Phase 2 Project

- d. RESOLUTION – Adoption of the VantageCare Retirement Health Savings (RHS) Program – Plan Number 80317

Councilor Parsons moved for approval of the Consent Calendar.

Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

COUNCIL LIAISON REPORTS

Councilor Ryan reported that the July Arts Commission meeting was cancelled due to a lack of quorum and that she had attended the Commissioner Breakfast and National Night Out. She urged everyone to attend the 9-11 Remembrance Ceremony at the Fire District.

Councilor Freeman reported on National Night Out, Personnel Policy and Volunteer Coordinating Committees and Blue Day at McNary. She thanked the Elks Lodge for their \$5000 donation to the McNary Booster Club and announced upcoming Planning Commission and West Keizer Neighborhood Association meetings and volunteer openings.

Councilor Reid thanked everyone involved in National Night Out, reminded everyone that the Community Dinner is the last Wednesday of the month at St. Edwards, announced the upcoming Southeast Keizer Neighborhood Association meeting and urged citizens to donate money, school supplies, clothing and/or food to area locations including the Keizer Network of Women (KNOW) Celtic Closet.

Councilor Parsons reported that she had attended the Personnel Policy Committee meeting and the Celtic Self Storage ribbon cutting, and that she had met with Robert Johnson to discuss possible improvements near the Big Toy at Keizer Rapids Park.

Councilor Anderson reported on Blue Day at McNary, thanked the Elks Lodge and Skyline Ford for their donations, and announced the approach of football season and the opening of the Oregon State Fair.

Mayor Clark thanked those involved in National Night Out and reported on the Commissioner Breakfast, John Knox Church Community barbeque, area community gardens, Keizer Heritage Foundation Board, and McNary Blue Day and announced Executive Committee for the Mid-Willamette Council of Governments and Salem Keizer Area Transportation Study meetings and the Chamber luncheon.

OTHER BUSINESS

Finance Director Tim Wood announced that the City once again received a Certificate for Excellence in Financial Reporting. This is the 19th year in a row the City has received this award.

Chief Teague announced that it is hoped that all of the newly hired officers will be attending the September 4 Council meeting.

Public Works Director Bill Lawyer provided an update on the Dearborn Bridge and the Keizer Rapids Park restrooms projects. He noted that bids are out for pathway improvements in area parks and Robert is trying to get more bids for sports courts at Claggett Creek and Northview Parks.

Community Development Director Nate Brown brought attention to the draft Gap Analysis Report which will be the subject of the August 27 Work Session. He urged Councilors to digest the document and be prepared for meaningful discussion. He reported that he had responded to the representative at the Department of Land Conservation and Development about the update on the Housing Needs Analysis. Recent legislation gives Keizer an opportunity to get an accurate number rather than one combined with Salem.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

August 27, 2018, 6:00 pm – City Council/Planning Commission Joint Work Session - Revitalization

September 4, 2018 (Tuesday), 7:00 pm - City Council Regular Session

September 10, 2018, 5:45 pm – City Council Work Session (Parks Tour)

September 17, 2018, 7:00 pm - City Council Regular Session

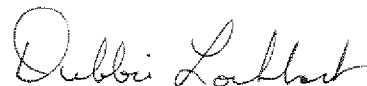
ADJOURNMENT

Mayor Clark adjourned the meeting at 9:07 p.m.

MAYOR:

APPROVED:


Cathy Clark



Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS



Councilor #1 – Laura Reid



Councilor #2 – Kim Freeman



Councilor #3 – Marlene Parsons

~ Absent ~

Councilor #4 – Roland Herrera



Councilor #5 – Amy Ryan



Councilor #6 – Bruce Anderson

Minutes approved: September 4, 2018