



MINUTES
KEIZER CITY COUNCIL
Monday, August 18, 2003
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Michel Gaynor, Councilor
Charles E. Lee, Councilor
Jacque Moir, Council President
Judy K. Smith, Councilor
James Taylor, Councilor
Richard Walsh, Councilor
Crisel Perez, Youth Councilor

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Marc Adams, Chief of Police
Vickie Hilgemann, Keizer Parks Board
Shannon Johnson, City Attorney
Susan Gahlsdorf, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Chris Jones from McNary High School, a volunteer police cadet, was introduced and led the City Council in the flag salute.

PUBLIC TESTIMONY

Patrick Sieng, 7090 Ridgemont Drive N, Keizer - Spoke to the Council as a Senior Cadet for the Keizer Police Department. He commended the cadets and thanked Officer Kelly, Sgt. Inman and Sgt. Teague for their help in the academy. He continued by congratulating the parents for their part in creating such high quality candidates.

Councilor Lee responded, complimenting Patrick Sieng for his leadership and noting that the high caliber of candidates was likely due to the fine example set by previous cadets. He thanked Patrick for his inspiration.

Vickie Hilgemann, representative of the Keizer Parks Board - Updated Council on Park Board activities.

- Regarding the Adopt A Park Program, she noted that about half of the parks are being mowed by volunteers and that an assessment will be done at the end of the year. If the Board feels it is beneficial, they will target other areas for improvement.
- The Board is working with Channel 23 creating a series of ads about parks in the community..
- Concerning the Carlson Skate Park and the helmet issue Ms. Hilgemann noted that the Board was split on the issue. Four (4) board members felt the existing regulation should remain in effect, two (2) felt the State regulation should be adopted, and one (1) felt more information was necessary before deciding. The Board felt the appropriate method for enforcing the regulation was reward rather than penalty but if citations were issued they would support a Peer Court to address the infractions. Additionally, Ms. Hilgemann noted that there are now three (3) Pepsi machines at the park. Recycling is hoped to be an option used to earn revenue for youth activities at this park.
- Ms. Hilgemann informed Council that there has been some preliminary consideration given to the need for a park in the Cummings area. The Board has talked with 24J and is hoping to get a master plan and then ask for community input. She noted additionally that the Board has been considering new play equipment for Pleasantview Park and has stayed updated on the Willamette River Task Force and the Labish Watershed Project.
- Mayor Lore Christopher noted that the annual Gubser Neighborhood Picnic is scheduled for 6:00 p.m., Thursday, August 18, 2003.

Mayor Christopher asked if there were additional people in the audience who wished to speak. There was no response. Mayor Christopher thanked everyone for their testimony.

CADET ACADEMY GRADUATION

Chief Marc Adams briefed Council regarding the Cadet Academy. Seven new cadets were accepted at the beginning of the summer and spent 90 hours in training showing capabilities in various aspects of police work. Chief Adams noted that these cadets have adopted the Keizer police ethics and may someday join Keizer Police Department. Officer Dan Kelly introduced the individual cadets and Chief Adams presented the certificates. In conclusion, Mayor Lore Christopher congratulated the cadets.

COMMITTEE REPORTS

Budget Committee Appointments

Chris Eppley, City Manager, read the staff report. It was noted in the report the terms of Art Bobrowitz and Cathy Clark would expire on August 30, 2003. Since both individuals had expressed their desire to be re-appointed for an additional 3-year term at the July 24, 2003,

Volunteer Coordinating Committee meeting, it was unanimously recommended that Art Bobrowitz and Cathy Clark be re-appointed to another 3-year term on the Budget Committee.

Councilor Moir moved to accept the recommendation of the Volunteer Coordinating Committee and reappoint Art Bobrowitz and Cathy Clark each to another 3-year term on the Keizer Budget Committee. Councilor Smith seconded the motion.

Councilor Smith, liaison to the Volunteer Coordinating Committee commended Art Bobrowitz and Cathy Clark for being positive influences on the Budget Committee and being dedicated volunteers with perfect attendance.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Volunteer of the Quarter Award

Sergeant Teague, Patrol Sergeant with the City of Keizer and City Emergency Manager, briefed Council regarding Louis Newman. He noted that Mr. Newman had been involved with the City of Keizer since before its incorporation. Sergeant Teague noted the nomination of Mr. Newman as Volunteer of The Quarter, which was unanimously approved by the Volunteer Coordinating Committee.

Mayor Christopher read several e-mails she received which enthusiastically supported the nomination of Mr. Newman. Mayor Christopher thanked Mr. Newman for his volunteer efforts and presented him with an inscribed clock from the City.

Mr. Newman accepted the award with thanks.

PUBLIC HEARINGS

a. Resolution for the Certification of Street Lighting District Assessments

Susan Gahlsdorf gave the staff report. She stated that the Street Lighting District Fund operates on a reimbursement basis. Because of this, the fund operates in deficit. This year the fund is beginning with a deficit of about \$2,000. At \$35,000/month cost, the fund will have \$170,000 deficit by the end of November. With this in mind, a financial policy has been developed which proposes that at June 30 of each year sufficient reserves shall exist to adequately cover the cash-flow needs of the fund and to adequately provide for economic uncertainties for the upcoming year. To achieve this the finance department pro-rated the \$170,000 deficit to each lighting district based on their electricity bills. She noted that the issue is whether or not to continue borrowing money or to make the fund whole. The latter is the least expensive

option because interest will not be paid for borrowed funds, but will be earned and can be used to offset operating costs in future years. Ms. Gahlsdorf requested that the public hearing be opened, the issue deliberated and a decision made.

City Manager, Chris Eppley, noted that after researching several other options, the option presented appeared to be the most appropriate and cost effective method.

Mayor Christopher opened the public hearing

Testimony:

Jerry McGee, 1030 Ridgepoint Street NE, Keizer - testified against the resolution as presented. He noted that some sort of resolution needs to be passed by August 31 and that this issue involves cash flow and not cash deficit. He stated that he felt it was not a good idea to pre-charge the community \$170,000 in order to solve a short-term cash flow issue. However, if it is determined that this is the best way to address the issue, he asked that the remedial action be spread out over a 5-year period. He questioned the amount of \$170,000 vs. \$113,000. Mr. McGee suggested borrowing funds from another program, or, if the pre-charge option was adopted, to spread it over a 5-year period.

With no one else wishing to testify, Mayor Christopher closed the public hearing.

Councilor Moir stated she was against inter-fund borrowing because it meant postponement of planned projects. She also questioned the amount being requested. Councilor Smith noted that this resolution is asking citizens to fund the stoppage of inter-fund borrowing. They will not be getting more electricity or benefits.

City Manager Eppley responded stating that it is a question of equity. For example: Should a fee that a development group paid for the purpose of funding park improvements be used to subsidize the costs of providing street lighting in a district because the electric costs went up? The city has to be made whole for those districts, otherwise the public in general is subsidizing that district's use of street lighting. It is an equity issue.

Discussion continued with Council addressing the issues of lighting districts, deposits and billing. Members also considered adjusting the requested resolution so that the amount was spread out over a period of three years.

Councilor Moir moved to adopt Resolution R2003 - Certification of Street Lighting District Accounts with an amendment that the cash-flow requirement line be reduced to one-third of the stated amount and that the extra two-thirds be made up in the next two years with the round up year being on the third year. Councilor Lee seconded.

City Attorney Shannon Johnson clarified the motion: The motion is to adopt the resolution as written with the amendment that the cash flow requirement line in the exhibit be reduced to one-third of that amount. For each one of the street lighting districts, the cash flow requirement would be reduced to one-third of the amount on the exhibit and in the succeeding two years it would be increased by one-third until it is whole. The rounded year would be year three.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, Moir, Taylor and Walsh (6)

NAYS: Smith (1)

ABSTENTIONS: None (1) (0)

ABSENT: None (0) (0)

corrected
10-20-03

OTHER BUSINESS

Keizer Chamber of Commerce Visitors Services Committee met on August 12. Councilor Lee informed Council that the Committee is considering a Keizer Image Award which would be an annual award for businesses within the Keizer business district that have improved the appearance of existing businesses or created new ones. They are planning involvement with enhancement of River Road as well and considering focusing on recognition of 45th parallel.

BAT Teen Ad Hoc Committee - Councilor Lee relayed a request from Janet Carlson for volunteer citizens to serve on the BAT Teen Ad Hoc Committee. The committee is designed to give the school districts input on budget issues. It is a 24-member committee, but there are only 12-15 signed up at the present time. He left an application with Tracy Davis for anyone interested. The District web page has the application as well.

Councilor Moir stated that the BAT committee deadline is August 19 so interested parties should get application right away. She also noted that there are three other school district committees who are looking for volunteer citizen members. School district offices or web pages will have that information.

Letters from Home Campaign - Councilor Lee informed Council that arrangements were made with the Salem/Keizer Volcanoes to tie in with the Letters from Home Campaign. Ike Media attended the August 6 game (Patriotic Night) and video taped the event. Any families in the Keizer community who would like to send the video to

a relative serving in Iraq can get the video free of charge. Interested parties should call 1-800-299-6374.

Councilor Smith noted that Keizer Times is interested in information from anyone who has been participating in this project. If participants have anything of interest they would like to pass on to Keizer Times they should get in touch with them.

Keizer Places of Interest Committee - Mayor Lore Christopher noted that the Council had adopted a resolution for KPIC, the Keizer Places of Interest Committee. She named Councilor Taylor as liaison to the committee and asked Councilor Lee to join the committee as well.

Councilor Moir asked how citizens would get on this committee and Tracy Davis noted that according to the press release, the closing date is Friday, August 22. Those interested should contact her.

MWACT Meeting - Councilor Walsh addressed Council regarding the MWACT Meeting. He noted that if anyone wants to make a comment, the "Draft Project Eligibility Criteria and Prioritization Factors for the 2006-2009 Development Stip and Construction Stip Process Overview" is available. He has extra copies for anyone interested to review and comment on.

Councilor Moir noted that input on this was crucial. Council may want to schedule a work session to discuss what projects Council would like to put in the pipeline. The next MWACT meeting is scheduled for September 11, so Council members should get back to him before then. Mayor Christopher noted a work session could be scheduled for in combination with the Library and Transportation work sessions on September 8.

US Flag from Iraq - Councilor Walsh noted that the flag from Iraq is on its way. He is expecting it to be at the next City Council meeting.

Willamette River Task Force - Councilor Walsh stated that Oregon State Parks are requiring a Resource Inventory before any planning can be done. The Governor's Committee, Willamette River Initiative and the Mid-Willamette River Connection Group have access to some lottery funds and have dedicated the funds to this expense.

Keizer Build Day at State Fair is scheduled for August 27. Councilor Smith noted volunteers and donations are still needed. She noted three shifts were available. Ike Media has put her phone and e-mail on so she could be contacted. Council Walsh gave Councilor Smith a list of 21 people from St. Edward who had signed up to help. Additionally, he noted that at the next meeting he would have a \$500 donation.

Labish Ditch Mitigation Project - Public Works Director, Rob Kissler, informed Council that on August 4 staff met with three representatives of the Corp of Engineers. Hopefully their feasibility study will be complete by the mid-September. Funding on the project will be determined sometime after October 10. There appears to be about 80% chance that funding will be granted.

Wheatland/River Road Intersection - In response to a query from Councilor Taylor, Mr. Kissler stated that the underground portion for the utilities for the traffic signal has been completed. The paving will be completed August 18. Mr. Kissler indicated that the intersection would be operational by mid-September or early October.

ADMINISTRATIVE ACTION

a. RESOLUTION Establishing an Ad Hoc Task Force to Create a Storm Water Master Plan

Public Works Director, Rob Kissler, read the staff report on Resolution R2001-1300 which created An Ad Hoc Task Force to study water rates. The Task Force was comprised of seven (7) members: a representative from the Keizer Chamber Governmental Affairs Committee, a representative from the Development Committee, two Keizer residents, two members of the City Council and a representative from the Keizer Neighborhood Association Group. The Director of Public Works served as the staff liaison. Additionally, Mayor Christopher appointed Councilors Moir, Gaynor and Smith to serve on the Task Force. The Task Force has been meeting regularly since January 2003. It has been noted that a resolution has not been adopted by Council which formalizes the Task Force. Mr. Kissler recommended that City Council adopt a resolution which will formally create the Ad Hoc Task Force to carry out the process for creating a storm water management plan.

Councilor Moir moved to adopt Resolution R-2003 Establishing an Ad Hoc Task Force to Create a Storm Water Master Plan. Councilor Smith seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

Councilor Moir moved for the approval of the Consent Calendar which is one item, a Resolution - Authorization of Expenditure of Specific Purpose Funds. Councilor Lee seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

WRITTEN COMMUNICATIONS

Mayor Christopher read a card addressed to City Leaders, asking for the repaving of Wheatland and Clear Lake Roads before school starts. Public Works Director, Rob Kissler, responded saying that because projects like this need to be coordinated with the County, these roads would not be repaved until late spring or early summer of 2004. A Pavement Management program has been implemented which will "rate" Keizer streets and streets will be paved in order of need. Mr. Kissler added that more cuts are anticipated on Wheatland and Clear Lake, but smoothing will be attempted when those cuttings are completed.

Councilor Walsh directed Council's attention to the communication from the SKATS Project Manager regarding the High Priority Transit Corridor on River Road. He asked Council members to contact him or City Manager, Chris Eppley, if they disagree with the plan.

City Attorney Shannon Johnson noted that Council needed to take action on the Gooley matter which is set for Public Hearing on September 2, 2003. He pointed out that this was the Barnick Road property that ended up with an extra lot and Council changed the variance criteria. Councilor Johnson reviewed the background on this issue and suggested that Council move to suspend the rules and then pass a motion to notice the issue for Public Hearing. Mayor Christopher added that residents of that neighborhood have signed a petition asking Council to address this issue so they don't have to have a bare lot in the neighborhood.

Council Moir moved to suspend the rules to address the Gooley property issue Minor Variance Case No. 2003-21. Councilor Taylor seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Council Moir moved to call up for Public Hearing at City Council Meeting on Tuesday, September 2, 2003, Minor Variance Case No. 2003-21 (Gooley) . Councilor Taylor seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

AGENDA INPUT

September 2, 2003 (Tuesday)

7:00 pm City Council Meeting

- Minor Variance Case No. 2001-21 (Gooley)

September 8, 2003

12:00 Noon - City Council Work Session

- CCRLS Library/ City of Keizer
- Transportation Projects

September 8, 2003

5:30 pm - Second Tour of Lake Oswego

September 15, 2003

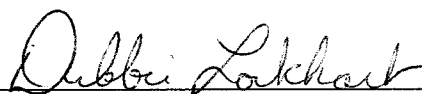
7:00 pm - City Council Meeting

- Comp Plan/Zone Change Pubilc Haering (Chapin-Marion County Fire District)

ADJOURNMENT

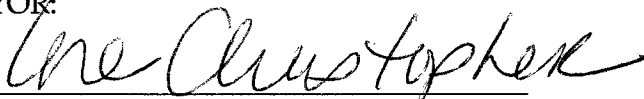
Mayor Christopher adjourned the meeting at 8:38 p.m.

APPROVED:



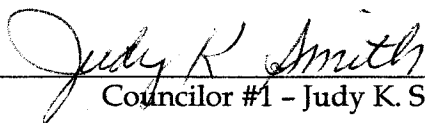
Debbie Lockhart, Recording Secretary

MAYOR:

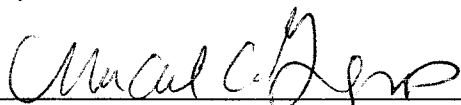


Lore Christopher

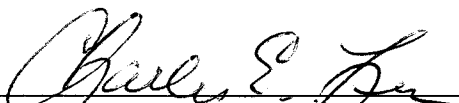
COUNCIL MEMBERS



Councilor #1 - Judy K. Smith



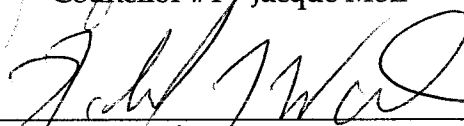
Councilor #2 - Michel Gaynor



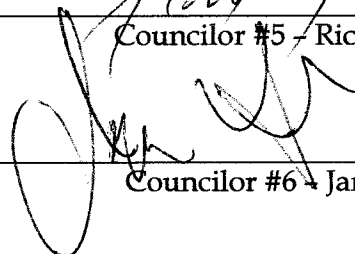
Councilor #3 - Charles E. Lee



Councilor #4 - Jacque Moir



Councilor #5 - Richard Walsh



Councilor #6 - James Taylor

Minutes approved:

October 20, 2003