



MINUTES
KEIZER CITY COUNCIL
Monday, August 17, 2015
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Amy Ripp, Councilor
Brandon Smith, Councilor
Kim Freeman, Councilor
Roland Herrera, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Assistant Controller
Tracy Davis, City Recorder

Absent:

Dennis Koho, Council President
Marlene Parsons, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

Richard Walsh provided an update on Parks Board activities including Parks Matching Grant program projects and review of plans for the upcoming Council Parks Tour. He reported that 101% of the Big Toy fundraising goal was met and efforts are continuing to secure funding for the poured-in-place rubber surface to increase accessibility to handicapped and elderly.

Garry Whalen reported that the Planning Commission had considered registration of vacant property to help code enforcement deal with neglected properties and how to deal with abandoned grocery carts.

**PUBLIC
TESTIMONY**

Mayor Clark read a letter from Scott Amlin requesting that a "Quite Zone" at the Chemawa Road railroad crossing be established between the hours of 10 p.m. and 6 a.m. She asked Public Works Director Bill Lawyer to look into this and come back to Council with a recommendation.

**PUBLIC
HEARINGS**

Community Development Director Nate Brown explained that the revisions govern compatibility with existing neighborhoods, parking, access easements, and building design. He noted that the Planning

**a. Keizer
Development
Code Text
Amendment -
Infill**

Commission had discussed the matter over three meetings, and staff met with builders, developers, and the Salem-Keizer Home Builders Board to solicit comments. Mr. Brown reviewed the changes, fielded questions, and provided clarification. Councilors suggested areas where clarification in the code was needed with City Attorney Shannon Johnson agreeing to rewrite as needed.

Mayor Clark opened the Public Hearing. Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that Keizer City Council direct staff to prepare an ordinance with findings to support the proposed revisions to the Development Code related to Infill with three amendments: (1) Section 2.316.01B changing the word 'protect' to 'conserve', (2) Section 2.316.04B adding the word 'process' at the end of the sentence on line 5, and (3) Section 2.302.03O add "Streetscape trees are required along public streets, shall comply with the provisions of Section 2.309, and must be located according to the following provisions". Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Freeman, Smith, Ripp and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Parsons (2)

**b. RESOLUTION -
Adopting Use
Policies and
Rates for the
Keizer
Community
Center Rooms;
Repealing R90-
495, R2006-
1699, R2009-
1937 and
R2011-2131**

City Recorder Tracy Davis reviewed the history of the Keizer Community Center and directed attention to her staff report which provided details regarding the rate structure. She noted that review of the rates and comparison to other venues took place during the past year and staff is recommending changing the rates and providing various discounts.

Mayor Clark opened the Public Hearing.

Joann Beilke, Keizer, Event Coordinator for Keizer Heritage Center, explained that cooperation between the City and the Center has been exceptional with each referring business to the other. She suggested that the City clarify a non-profit organization (501c3 or 501c6) and change the minimum rental time from 3 to 4 hours. She voiced opposition to the 25% Keizer citizen/government partner discount stating that this is competition to the Center and suggested that the 25% discount apply only to the medium and large rooms.

With no further testimony Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council adopt a Resolution Adopting Use Policies and Rates for the Keizer Community Center Rooms; Repealing R90-495, R2006-1699, R2009-1937 and R2011-2131. Councilor Freeman seconded.

Responding to inquiry, Mr. Eppley noted that the operation of the Community Center is subsidized by almost \$90,000 taxpayer dollars.

The following friendly amendments were incorporated into the motion:

- Replace the 501c with 501c3
- Specify that the Keizer resident discount is for 'personal use'
- Specify that the 20% government and 25% Keizer resident discounts are for medium and large rooms only (small rooms are not discounted)

Motion passed as follows:

AYES: Clark, Freeman, Smith, Ripp and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Parsons (2)

ADMINISTRATIVE ACTION

a. Marijuana Issues Raised by 2015 Legislature

City Attorney Shannon Johnson reviewed issues raised by the 2015 Legislature regarding marijuana and questioned if Council wanted to:

1. Ban either early sales of medical marijuana at medical marijuana facilities or permanent marijuana facilities,
2. Regulate recreational marijuana in the same manner as medical marijuana,
3. Impose a tax of up to 3% on commercial retail sales of marijuana, and
4. Direct staff with regard to dealing with the other marijuana activities.

Council

- Had no direction regarding early sales (1),
- Wished to have the same regulations in place for recreational marijuana as for medical marijuana (2),
- Wished to keep the tax at 10% and monitor (3), and
- Wished to look at regulations dependent on what the State does (4).

b. ¹ RESOLUTION – Authorization for Appropriations Transfer – Municipal Court Staffing

Assistant Controller Tim Wood explained that the current City Budget provides for one full-time equivalent employee in the Municipal Court area, but additional resources are necessary when Court is in session. Therefore, staff is requesting appropriation for 4 hours of staff time each week to be staffed with existing staff by reallocating workloads.

Councilor Smith moved that Keizer City Council adopt a Resolution Authorization for Appropriations Transfer – Municipal Court Staffing. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Freeman, Smith, Ripp and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Parsons (2)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Purchase 2015 Ford F150 4x2 Pickup Truck for Public Works Department
- b. Approval of July 20, 2015 Regular Session Minutes

Councilor Smith moved to approve the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Freeman, Smith, Ripp and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Parsons (2)

COUNCIL LIAISON REPORTS

Councilor Freeman thanked Officer Goodman for escorting her at National Night Out; announced the upcoming Volunteer Coordinating Committee meeting and reported on the Parks Advisory Board meeting that she had attended for Councilor Parsons. She praised Ben Crosby for his customer service as Code Enforcement Officer, praised the Career and Technical Center which Council had toured, and invited everyone to the Big Toy Grand Opening on August 29.

Councilor Ripp shared activities of the Traffic Safety/Bikeways/Pedestrian Committee and Arts Commission, noted that Keizer Chamber office has moved, praised the Keizer Men of Action group, announced plans of the Keizer Network of Women, and added that she had attended 'Coffee with Cathy' and officiated at Hoopla.

Councilor Smith thanked Carrie Anderson for escorting him on National Night Out and invited every to the Big Toy Grand Opening.

Councilor Herrera reported that he enjoyed National Night Out with Officer Rickets, had attended a music convention, the County Commissioner breakfast and a community project at Kennedy School. He added that his home town in Texas is in the Little League World Series tournament at Alpenrose.

Mayor Clark thanked Officer Troncoso for escorting her on National Night Out, Officer Cummings and the Keizer Cadets for assistance at the free concerts, Jerry Nuttbrock for his work at the amphitheater, and Colleen Bush (Keizer Transit) and Betty Hart (Fire District) for joining her at her monthly 'Coffee with Cathy'. She wished Officer Troncoso and Rita Powers happy retirement and announced the McNary Turf dedication event and a reception to celebrate the first district-wide Access to Student Assistance Programs in Reach of Everyone (ASPIRE) program. She also reviewed meetings and events she had attended including Mid-Willamette Area Commission on Transportation (MWACT) and a tour of the Salem-Keizer Education Foundation facility.

OTHER BUSINESS

a. Surplus Property Report Fiscal

City Manager Chris Eppley explained that City Ordinance requires that staff provide a surplus property report to Council each year for the previous fiscal year. No action is required. Council had no questions.

Chief Teague noted that 36 neighborhoods participated in the National Night Out event and that is a very high per capita participation. He added that this is a reflection of the good people who live in Keizer and the high

Year 2014-2015 livability of Keizer.

Community Development Director Nate Brown announced that the Marion County Economic Development Board has recommended to the County Commissioners that he be appointed to the board.

**WRITTEN
COMMUNICATIONS**

Mayor Clark read a letter requesting that the amount of hens allowed be increased to 6 – similar to that allowed in Salem and announced that she had received notice of the closure of Haggen's (formerly Albertson's) in the Creekside Shopping Center. She also indicated that she wished to share with Council the United States Conference of Mayors Business Council Best Practices Report - Mayors and Businesses Driving Economic Growth.

AGENDA INPUT

September 8, 2015 (Tuesday)

7:00 p.m. – City Council Regular Session

September 14, 2015

5:45 p.m. – City Council Work Session

- Annual Keizer Parks Tour

September 21, 2015

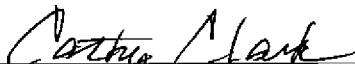
7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:57 p.m.

MAYOR:

APPROVED:

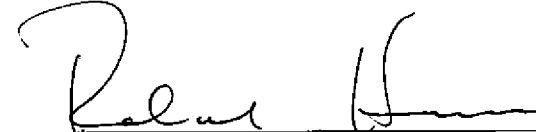

Cathy Clark


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Dennis Koho


Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Amy Ripp

~ Absent ~

Councilor #3 – Marlene Parsons


Councilor #6 – Brandon Smith

Minutes approved: September 8, 2015