

CITY OF KEIZER MISSION STATEMENT
***KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY
PROVIDING CITY SERVICES TO THE COMMUNITY IN A COORDINATED,
EFFICIENT AND LEAST COST FASHION***

A G E N D A
KEIZER CITY COUNCIL
WORK SESSION

Monday, August 15, 2005

5:30 p.m.

**Robert L. Simon Council Chambers
Keizer City Hall, Keizer, Oregon 97303**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
 - a. Presentation by The Results Group**
- 4. ADJOURN**



CITY OF KEIZER MISSION STATEMENT
**KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY
SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION**

A G E N D A
KEIZER CITY COUNCIL
EXECUTIVE SESSION

Monday, August 15, 2005

6:30 p.m.

Keizer City Hall
Keizer, Oregon 97303

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - b. Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection.
 - c. Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
4. **ADJOURN**

The Oregon Public Meeting Law authorizes governing bodies to meet in executive session in certain limited situations. An executive session is defined as any meeting or part of a meeting of a governing body which is closed to certain persons for deliberations on certain matters as defined by ORS 192.660. These sessions are closed to the public. The media may attend the session, unless the Oregon State Statutes specifically prohibits media attendance. The governing body is not allowed to take any final action or make any final decisions during the executive sessions. Any final action or decision must be made after returning or at the next regularly scheduled meeting.

CITY OF KEIZER MISSION STATEMENT
**KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO
THE COMMUNITY IN A COORDINATED, EFFICIENT, AND LEAST COST FASHION**

AGENDA

KEIZER CITY COUNCIL

REGULAR SESSION

Monday, August 15, 2005

7:00 p.m.

Robert L. Simon Council Chambers

Keizer, Oregon 97303

1. CALL TO ORDER

2. ROLL CALL

3. FLAG SALUTE

4. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing

5. COMMITTEE REPORTS

a. Proclamation – John Preston Day – August 18, 2005

b. Proclamation – Chet Patterson Day – August 28, 2005

6. PUBLIC HEARINGS

7. OTHER BUSINESS

This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

a. New Business

b. Old Business

▪ Taco Bell Traffic Issues

8. ADMINISTRATIVE ACTION

a. Keizer Sports/Community Center Presentation

9. CONSENT CALENDAR

a. Approval of July 18, 2005 Regular Session Minutes

10. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications.

11. AGENDA INPUT

September 6, 2005 (Tuesday)

7:00 p.m. City Council Regular Session

September 12, 2005

5:30 p.m. City Council Work Session

September 19, 2005

7:00 p.m. City Council Regular Session

12. ADJOURN

City of Keizer, Oregon



Proclamation

WHEREAS, the Mayor and City Council for the City of Keizer recognizes that John Preston is an outstanding role model for the community of Keizer, having proudly served the City of Keizer as a Planning Commissioner; and

WHEREAS, through his actions and positive works with the Keizer Chamber of Commerce by working tirelessly for many years as the Chair of the Iris Festival, Keizer' premier annual community event, and in his work with youth by coordinating the annual Turn-Around Awards event, John Preston exemplifies the personal traits and qualities that define a person of exceptional character; and

WHEREAS, John Preston has given of himself in service to his community for the betterment of others at a significant personal sacrifice of time and energy; and.

WHEREAS, the City Council, on behalf of the citizens of Keizer, wishes to recognize John Preston for his great dedication and public service to Keizer,

NOW THEREFORE, BE IT PROCLAIMED by Mayor Lore Christopher of Keizer, Oregon, with the concurrence of the City Council that **August 18th** is

John Preston Day

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Keizer, Oregon to be affixed to this document this 15th day of August, 2005.

Signed:

Lore D. Christopher, Mayor

August 15, 2005

Date

City of Keizer, Oregon



Proclamation

WHEREAS, the Mayor and City Council for the City of Keizer recognizes that Keizer's Chet Patterson is an outstanding role model for the community having proudly served the City of Keizer as one of the original seven City Councilors after Keizer incorporated as a city in 1982; and

WHEREAS, through his actions and positive works, Chet Patterson exemplifies the personal traits and qualities that define a person of exceptional character; and

WHEREAS, Chet Patterson has given of himself in service to his community for the betterment of others at a significant personal sacrifice of time and energy; and.

WHEREAS, the City Council, on behalf of the citizens of Keizer, wishes to recognize Chet Patterson for his great dedication and public service to Keizer.

NOW THEREFORE, BE IT PROCLAIMED by Mayor Lore Christopher of Keizer, Oregon, with the concurrence of the City Council that **August 28th** is

Chet Patterson Day

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Keizer, Oregon to be affixed to this document this 1st day of August, 2005.

Signed:

Lore D. Christopher, Mayor

August 1, 2005

Date



CITY OF KEIZER PUBLIC WORKS DEPARTMENT

DATE: August 4, 2005

TO: Chris Eppley
City Manager

FROM: Rob Kissler
Director of Public Works

SUBJECT: Taco Bell

Chris; I have reviewed the Taco Bell site and have determine addition improvements at a minimal cost would be appropriate to assist traffic movements for the Maine Ave residents and patrons of Taco Bell. This project may be done in two phases as follows'

City of Keizer Phase 1 Improvements

- No Outlet sign placed at the easterly Commercial Zoned property
- Council establishes No Parking Zone on both sides of Maine Ave from River Road to the easterly Commercial Zoned Property.
- Additional striping on Maine Ave to delineate lanes at River Road.
- Contact PGE and determine if guy wires from power pole are a conflict and make changes as necessary.

Taco Bell Phase 1 Improvements

- Improve Maine Ave Driveway by adding stop sign right turn only sign and stop bar to protect pedestrians.
- Shorten the westerly planter strip at the Maine Ave Driveway to provide adequate turn movement.
- Remove lighted sign located along block wall.
- Re-stripe Parking lot to clearly delineate traffic pattern to avoid potential stacking on Maine Ave from the drive thru service area.

City of Keizer Phase 2 improvements not budgeted at this time

- Develop an improvement plan if needed that may include full improvements on Maine from River Road to the easterly Commercial Zoned properties
- Provide a change of construction materials (concrete) speed hump or driveway approach look to delineate the residential area.

IMPROVE INTERNAL TRAFFIC
PAVEMENT MARKINGS TO
MATCH NEW IMPROVEMENTS

TACO
BELL

REMOVE PLANTER

REMOVE LIGHTED
SIGN

ADD STOPBAR, STOP
SIGN AND RIGHT TURN
ONLY SIGN

IMPROVE LANE
MARKINGS

MAINE AVE

ADD NO PARKING
ZONES

ADD NO OUTLET SIGN

ZONED CM

COUNCIL MEETING: August 15, 2005

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

FROM: CHRIS EPPLEY, CITY MANAGER

SUBJECT: SPORTS CENTER

ISSUE:

Councilor Walsh requested that time be allotted at the Council meeting for the Keizer Rotary (or their representative) and other interested community groups to present a sports/expo center concept to the City Council for their consideration.



MINUTES KEIZER CITY COUNCIL

Tuesday, July 18, 2005

Keizer City Hall

Robert L. Simon Council Chambers

Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:04 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Richard Walsh, Council President
Jacque Moir, Councilor
Troy Nichols, Councilor
Chuck Lee, Councilor
Jim Taylor, Councilor
David McKane, Councilor
Delilah Calhoun, Youth Councilor

Staff:

Shannon Johnson, City Attorney
Marc Adams, Police Chief
Nate Brown, Community Development
Chris Eppley, City Manager
Rob Kissler, Public Works
Tracy Davis, City Recorder

FLAG SALUTE

City Manager Chris Eppley led the pledge of allegiance.

PUBLIC TESTIMONY

Alison Hilburn, Salem representing AFS explained that the organization promotes understanding of other cultures by sending students from the United States to other countries. She appealed for a volunteer family to host a student next year and explained the requirements of the host families and details of students who participate in the program. She encouraged families to contact Lucy Hilburn at 585-9804 or the Portland regional office 1-800-237-4636 or www.AFS.org/usa.

Garry Whalen, Keizer, reported on activities of the Parks Advisory Board including River's Edge Park/Wallace House, Keizer Rapids Park and the grants received for property acquisition, Keizer Little League, the proposed Community Center and the Skate Park event which was postponed until summer of 2006. He invited Council to the Parks Tour on August 8.

COMMITTEE REPORTS

Mayor Christopher referred to an article in the Keizer Times which alleged that because six Councilors had attended a KURB meeting, the Public Meetings Law had been broken and she asked City Attorney Shannon Johnson to explain the law. She noted that Councilors spend hours trying to do good things for the community

and the last thing any of them would want to do would be to embarrass the community by doing something illegal.

Shannon Johnson reviewed the document pointing out that the article was not accurate. He explained that the Public Meetings Law states that when members meet as a quorum to deliberate or decide then it must be noticed as a public meeting. "Meeting" is defined as "the convening of a governing body of a public body for which a quorum is required in order to make a decision." He noted that the "in order to make a decision" was the key phrase adding that in a situation where individual councilors show up and there happens to be a quorum that does not make it a council meeting. He did, however, warn Council members that any time they get together a quorum (4 or more) and discuss city business that would constitute a meeting, but he added that all Council members have been very conscientious about observing this rule. He concluded that there had been no violation of the law.

Mayor Christopher also refuted the claim in the newspaper that she had said the Keizer Little League Park would be moved in order to provide added parking for Keizer Station. She explained that what she had said was that she had been spoken to by some of Keizer Little League's leadership about the possibility of moving the park in the future to alleviate *their* parking problems.

Mayor Christopher then reported that the **River Road Renaissance Design Standards Sub-Committee** had met and discussed the design parameters for the various districts such as scored concrete, awnings, colors, tree wells, etc.

Councilor Walsh noted that working closely with the Marion County Commissioners had been a pleasure and commended them for the reception dinner and the County Fair. He explained the outreach efforts at the Fair in the Keizer booth and thanked the Chamber of Commerce for their efforts.

Councilor Nichols reviewed the past meetings of **Keizer Urban Renewal Board** and the proposed expansion of indebtedness for the Urban Renewal District. He noted that the group had prioritized and cut some projects and the final decision will be voted on at the July 27th meeting.

Councilor Lee distributed an activity report from **Emergency Volunteers Assisting Keizer** and pointed out upcoming activities and added that the **Keizer No Meth Committee** was focusing on August as the "No Meth in Keizer" month. He encouraged interested citizens to attend the next meeting on Wednesday, July 27 at noon.

PUBLIC HEARINGS None.

OTHER BUSINESS

Chris Eppley reported that on August 15 at 5:30 there would be a Work Session with Results Group, the contractor being considered for planning the upcoming Civic Center ballot measure.

Chief Adams reported that

- ♦ The City hosted the first two days of the Sergeant Academy and received free training for some of the department's Sergeants.
- ♦ The Department has recently completed a project with the County Juvenile Department assisting with gang activity pro-active work.
- ♦ The school resource officers are working this summer in the evening on some anti-gang activities.
- ♦ National Night Out is August 2. Interested parties should contact Sgt. Lance Inman. More information is forthcoming. Council Walsh noted that if anyone was interested in seeing a functioning Neighborhood Association, they should participate in the National Night Out. Mr. Eppley encouraged citizens to access the website and respond to the survey regarding Neighborhood Associations.

Rob Kissler reported that

- ♦ The pedestrian bridge across Labish Creek is nearing completion. A temporary path to serve Hidden Creek will be complete before school starts. The waterline connection between Country Glen and Hidden Creek is being funded by Keizer Station and will be an upgrade benefiting the entire city. The house adjoining the pathway may be put on the market when the fencing and landscaping are complete. At Mayor Christopher's request, Mr. Kissler reviewed the history of the purchase of the property.
- ♦ Curbs and gutters are complete on Chemawa Road with a few small medians in place as well. An ITS conduit has been placed for future use, sidewalks are being formed and paving is scheduled to occur in three weeks. It is anticipated that the road will be open by the time school starts but street lights and plantings will probably not be in place at that time.
- ♦ Through the Police Department it has been determined that a U-turn northbound on Cherry Avenue at the intersection of Plymouth is legal by state statute. Signage has not yet been installed pending investigation by the legal department.

Nate Brown reported that

- ♦ Agreements are forthcoming relating to Keizer Rapids Park grants and the respective easements necessary, maintenance, and other details. The decisions have been made to award the grants, but completion of the details is necessary to receive the funds.
- ♦ The developer of Keizer Station is anticipating requesting a change to include the Lowery property in the subdivision and changes in signage.

- ♦ Rumors that the Little League Park may go out to the Keizer Rapids Park are unfounded.

Mayor Christopher reported

- ♦ The McNary High School fund raiser (\$25 admission) will offer two championship signs for sale on August 20 with a roast pig and a chicken barbeque and a flag football game between the 1997 and 2001 state title teams.
- ♦ Some members of the Library Task Force met with CCRLS to discuss issues relating to achieving full membership in the CCRLS. It is hoped that this matter can be put on the May 2006 ballot. CCRLS will be placing a ballot measure on the November 2006 ballot asking for additional funding.

ADMINISTRATIVE ACTION

a. City Manager Performance Evaluation Report

Mayor Christopher summarized the process for the City Manager review adding that Mr. Eppley had received the highest rating possible in 20 of the elements and a strong rating in 10 elements. She reviewed council evaluation comments which included praise for work on Keizer Station, Lowery property acquisition, budget, accessibility and Keizer Rapids project.

Councilor Walsh moved to adopt Resolution R2005 Granting Step Increase and Tuition/Educational Payment to the City Manager. Councilor Nichols seconded. The motion passed unanimously as follows:

AYES: Christopher, Walsh, Lee, Nichols, Moir, McKane and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

City Manager Chris Eppley thanked Council for their continued trust and support adding that it was a pleasure to work for the city, and that he looked forward to continuing to serve the city.

b. RESOLUTION – Authorizing the City Manager to Enter Agreement to Purchase Real Property (Nopp)

City Attorney Shannon Johnson reminded Council that they had approved a resolution to ratify an agreement in this matter but that some changes had been made to the agreement. The modified agreement was before Council for approval.

Councilor Walsh Moved To Adopt Resolution R2005 Authorizing The City Manager To Enter Into An Agreement To Purchase Real Property Located At 2289 Chemawa Road Northeast (Residence Property), Property Located North Of Lockhaven Drive, Plus Easement Areas (ROW Property), And Remaining Land On Either Side Of The ROW Property (Excess Property), Keizer, Marion County, Oregon (Patricia Nopp); Repealing Resolution R2005-1609. Councilor Moir seconded.

The motion passed unanimously as follows:

AYES: Christopher, Walsh, Lee, Nichols, Moir, McKane and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION –
Authorizing City
Manager to Enter
Agreement to
Purchase Real
Property
(Charge/Trust for
Public Lands))**

Shannon Johnson reminded Council that the Keizer Rapids Park project consists of three separate parcels: the State of Oregon property, Charge property and a portion of the Buchholz property. The Charge property is a sale between Trust for Public Lands, which has an option on the property, and the city. Mr. Johnson pointed out that Exhibit D has a blank which relates to the potential for an off-leash dog area and requested that Council delegate a range that would go in the blank. Following discussion Councilor Walsh made a friendly amendment to delete the phrase "with river access no less than ____". Councilor McKane pointed out that the master plan will override the agreement.

Councilor Walsh Moved to Adopt R2005 Authorizing the City Manager to Enter into an Agreement to Purchase Real Property Located at 1990 Chemawa Road North, Keizer, Marion County, Oregon (Winifred Charge/Trust For Public Lands), as Amended. Councilor Lee seconded.

Discussion followed regarding funding sources and associated grant restrictions.

The motion passed unanimously as follows:

AYES: Christopher, Walsh, Lee, Nichols, Moir, McKane and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Initiating Brian Meadows Street Lighting District**
- a. RESOLUTION – Approving Engineer's Report for Selena Estates Street Lighting District**
- c. RESOLUTION – Approving Engineer's Report for Clear Lake Meadows Street Lighting District**

Councilor Walsh moved to approve the Consent Calendar. Councilor Taylor seconded. The motion passed unanimously as follows:

AYES: Christopher, Walsh, Lee, Nichols, Moir, McKane and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

August 1, 2005

7:00 p.m. City Council Regular Session

- Resolution – Initiating Street Bonds
- Resolution – Park SDC Fee Amendment
- Resolution – Transportation SDC Index Amendment
- Resolution – Delinquent Sewer Assessments
- Resolution – Spreading Street Lighting District Assessments
- Resolution – Awarding Street Sweeping Contract

August 8, 2005

5:30 p.m. City Council Work Session

- City of Keizer Annual Parks Tour

August 15, 2005

5:30 p.m. Work Session – Results Group – Civic Center

7:00 p.m. City Council Regular Session

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:28 p.m.

APPROVED:

MAYOR:

Debbie Lockhart, Deputy City Recorder

Lore Christopher

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Jacque Moir

Councilor #2 – Troy Nichols

Councilor #5 – Richard Walsh

Councilor #3 – Charles E. Lee

Councilor #6 – James Taylor

Minutes approved:
