

Personnel Policy Committee

Date: August 14, 2014 **Time Called to Order:** 12:21

Committee Member		Present	Absent	Staff:		Present	Absent
Lore Christopher	Mayor	X		Machell DePina	Human Resources	X	
Cathy Clark	Councilor	X		Kristen Brokaw	Human Resources	X	
Jim Taylor	Councilor	X		Bill Lawyer	Public Works	X	

Agenda Item	Introduced Reviewed Discussed			Action Taken
Approval of Minutes		X		Approval of 2/05/14 Minutes & Distribution of corrected 11/07/13 Minutes Note: No meeting held in June (was to cover 1 st quarter 2014)
Review of Cover Memo		X	X	
<i>Event Center Coordinator</i>		X	X	Lore requested pre/post hire stats be presented when the recommendation to change position from LD to regular status is brought to council.
<i>Salary/Comps</i>		X	X	Lore explained why only salary and PERS have been used in comps (superfluous extras e.g. Volcanoes tickets). Machell recommended reviewing the pros/cons of including other retirement benefits given recommendation by LGPI.
<i>Vacation Management Plan</i>	X		X	Lore would like to explore a vacation buy-out option and will send Machell the state's current plan/practice. Lore asked for information on how many employees are at the max at the next meeting.
<i>Committee Review</i>	X	X	X	With the upcoming change in Council and Mayor, Machell provided background and requested thoughts from the members on the usefulness of PPC in the future.

Other Business

Review of Public Works Reorganization	X	X	X	Bill Lawyer introduced and discussed his reorganization plan with PPC members. Lore arrived late and met with Bill 1:1 following the meeting. All PPC members confirmed support of the plan and asked Bill to share the information with the rest of the Council.

Next Meeting: 11/05/14

Adjourn: 1:57

Minutes Approved: