



KEIZER PLANNING COMMISSION MINUTES
Wednesday, August 11, 2010 @ 6:00 p.m.
Keizer Civic Center

CALL TO ORDER

Chair Greg Rands called the meeting to order at 6:00 pm.

ROLL CALL

Commissioners Present:

Greg Rands, Chair
Jim Jacks, Vice Chair
Doug Schneider
Holly Graf
Jonathan Thompson
John Rizzo
Mark Caillier, Council Liaison

Absent:

Albert Castaneda

Staff Present:

Sam Litke, Senior Planner
Elizabeth Sagmiller, Stormwater Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES ~ Doug Schneider moved to approve the June 2010 Minutes. Holly Graf seconded. Motion passed as follows: Rands, Jacks, Schneider, Graf, Rizzo and Thompson in favor with Castaneda absent.

APPEARANCE OF INTERESTED CITIZENS ~ None

OLD/NEW BUSINESS ~ Stormwater Program: Sam Litke introduced Stormwater Manager, Elizabeth Sagmiller, noting that she would discuss some aspects of the new stormwater ordinances relative to requirements imposed on cities in the state. Ms. Sagmiller then showed a Power Point program that gave an overview of the Stormwater Division of the Public Works Department and provided regulatory background and environmental impacts of stormwater controls. She reviewed erosion control programs including the Small Project Erosion Control Plan and Construction Site Pollution Prevention Plan (CSPPP) and discussed the 1200C Permit vs. local programs. She concluded by providing details on the next steps including completion of the CSPPP, finalization of the ordinance, development of outreach material for the community, promotion of the program, solicitation of support from the Planning Commission and recommendation for Council adoption of the ordinance.

Discussion then took place regarding infractions and the process for ordinance adoption. Ms. Sagmiller also fielded questions regarding progressive steps that would be taken for an inactive construction site, renewal fees, protection, stabilization and inspection of construction sites, and plan flexibility. Further discussion ensued focusing on the Small Project Erosion Control Plan and informing the public about the need for

one, educating the public to meet the program criteria, making vendors of the materials responsible for educating the public and tracking infractions.

KURB REPORT ~ Doug Schneider reported that the Board is in the process of reviewing plans for redevelopment of the corner of River Road and Evans but has asked for additional information from the property owner. He added that one of the Board members is doing an "extreme makeover" in the Salem Keizer area.

STAFF REPORT ~ Sam Litke informed Commissioners that the September meeting will address the Master Plan for Are B in Keizer Station. He noted that it would be a lengthy document and that he hoped to have it available within 8-10 days for review prior to the meeting.

COUNCIL LIAISON REPORT ~ Councilor Caillier urged expedience in addressing changes to the sign code so that businesses could benefit promptly. He suggested that because Commission regular agenda is so full that perhaps an additional meeting could be held solely to address the sign code. Discussion then took place regarding notice requirements with Commissioners indicating that they would be willing to participate in an additional meeting to address this issue.

OTHER BUSINESS ~ Commissioner Jacks explained the city has some residences in the floodplain and all have flood insurance and there are programs where when the city does certain things, the residents in the floodplain get a reduction in their insurance. He suggested that once the stormwater plans and ordinances are adopted they be put into the community rating system and perhaps the city would only have to do a few other things to get a 5 or 10% reduction for those residents. Commissioner Jacks also requested that the storm grates be oriented in such a way so that bicycle tires could go over them without risking falling through.

Commissioner Rizzo expressed concern regarding the safety of a house that is being torn down or destroyed which is located at the SE corner of Chemawa and Verda and requested that staff look into this. Mr. Litke responded that he would give this request to Code Enforcement Officer, Tony Casker.

ADJOURN ~ The meeting adjourned at 7:14 p.m.

Next Meeting ~ Wednesday, September 8, 2010

Minutes approved: 9-8-10