

Personnel Policy Committee

Date: August 9, 2018 Time Called to Order: 6:04 p.m.

Committee Member		Present	Absent	Staff:		Present	Absent
Cathy Clark	Mayor	X		Machell DePina	Human Resources	X	
Kim Freeman	Councilor	X		Kristen Brokaw	Human Resources	X	
Marlene Parsons	Councilor	X					

Agenda Item					Action Taken
	Introduced	Reviewed	Discussed		
Approval of Minutes	X	X	X		
Review of Quarterly Report Memo	X	X	X		HR Director DePina walked the committee through the memo and attachments and responded to questions. HR Generalist Brokaw also presented information in key program areas.

Other Business

- Active Shooter Training for Council X Mayor Clark asked HR Director DePina to relay to staff interest in providing Active Shooter Training for members of the City Council following the election.
- Performance Evaluation Presentation @ LOC X Mayor Clark shared that she has been asked to join a panel discussing performance evaluation for City Managers and City Attorneys. HR Director DePina offered to provide materials to support the presentation.

Next Meeting: November 1, 2018
February 21, 2018

Adjourn: 6:51 pm Minutes Approved: 2.21.2019