



***Thomas Dove Keizer Statue Task Force
Meeting Minutes
Wednesday, August 7, 2008 at 12 Noon
Keizer Public Works Shop***

Meeting convened at Noon.

Committee attendance:

Present:

Jerry McGee, Chair
Jacque Moir, Vice Chair
Bob Stai
Terri Hoag
Barbara Clement
Mark Caillier
Joan Pauley
Jim Taylor

Absent:

Ken Whitler
JoAnne Beilke
One Position Vacant

Staff:

Kevin Watson, Assistant to the City Manager
Debbie Lockhart, Deputy City Recorder

Charge of Task Force: To select an artist through the RFP process and work with the successful artist to design and construct the statue.

Approval of Minutes: Mark Caillier corrected the spelling of his name in the minutes and moved for approval as corrected. Barbara Clement seconded. Motion passed unanimously: McGee, Moir, Stai, Hoag, Clement, Caillier, Pauley and Taylor in favor with Whitler and Beilke absent and one position vacant.

Chair McGee noted that JoAnne Beilke had indicated that she was resigning from duties on this committee due to family needs.

Appearance of Interested Citizens: None

Review and narrow the Field of Candidates: Kevin Watson distributed budget comparisons between the top seven candidates with discussion and questions following regarding the cost, number and details of the emblems. Mr. Watson then distributed a synopsis of the artists' work submitted by the Visual Arts Coordinator for the Oregon Arts Commission, Meagan Atiyeh. Committee members then tallied their votes on the final seven artists in an effort to bring the number of those to be interviewed down to 3 or 4.

	Stai	Caillier	Taylor	Pauley	Hoag	Clement	Moir	McGee	Totals
Chen		X	X					X	3
Malec							X		1
Randell	X	X	X	X	X	X	X		7
Curtiss	X			X	X	X	X	X	6
Stinger									0
Demetro								X	1
Noble/Sand	X	X	X	X	X	X			6

Barbara Clement moved to eliminate Demetro, Stinger and Malec from the list. Mark Caillier seconded. Discussion took place regarding whether or not to include Chen in this motion or to interview him. Motion passed 6-2 as follows: Caillier, Taylor, Hoag, Clement, Moir and McGee in favor with Stai and Pauley opposed, Whitler and Beilke absent and one position vacant.

Mark Caillier moved to interview the remaining four candidates (Chen, Randell, Curtiss and Noble/Sand). Jacque Moir seconded. Motion passed unanimously: Caillier, Taylor, Hoag, Clement, Moir, McGee, Stai and Pauley with Whitler and Beilke absent and one position vacant.

Members of the committee agreed that this would be the appropriate time to contact the artists who were not in the top four and let them know that they would not be needed for an interview at this time, but that circumstances could change and they might still be considered. They urged Kevin to convey to the artists that competition was keen and all applicants were strongly considered. A final letter will be sent when the selection has been made and a contract negotiated.

Discussion on Interview Questions: Discussion took place regarding items that would be addressed during the interview and items that would wait until negotiation of the contract. Additionally, members discussed timeline, use of the Oregon historical society to assure authenticity, and development of a question that would be asked at the interview for a spontaneous answer. All other questions will be submitted to the artists prior to the interview to give them time to develop thorough answers. The committee provided additional input on the questions.

Interview time was set for August 19 in Council Chambers beginning at 1 p.m. with one hour allowed for each candidate.

Adjournment ~ Meeting adjourned at 1:20 p.m.

***Next Meeting ~ August 19, 2008 ~ 1 p.m.
Council Chambers***

Minutes approved:

8-19-08