

AGENDA
KEIZER CITY COUNCIL
REGULAR SESSION
Monday, August 4, 2014
7:00 p.m.
Robert L. Simon Council Chambers
Keizer, Oregon

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

5. PUBLIC HEARINGS

6. ADMINISTRATIVE ACTION

- a. Keizer Police Service Dog Bruno and Recognition of Donors
- b. Request for Waiver of Fees for Use of Keizer Rotary Amphitheatre for Keizer Chamber Appreciation Barbeque
- c. Keizer Channel 23 Social Media Experiment
- d. Greater Gubser Neighborhood Association Request for Carry Over Funds
- e. RESOLUTION – Approving Marion County Order to Initiate Formation of Marion County Extension and 4-H Service District
- f. ORDINANCE – Adopting the Keizer Medical Marijuana Facility Permit Process

7. CONSENT CALENDAR

a. Approval of July 7, 2014 Regular Session Minutes

8. COMMITTEE REPORTS

9. OTHER BUSINESS

This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

a. New Business or Old Business Issues

10. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications.

11. AGENDA INPUT

August 11, 2014

5:45 p.m. – City Council Work Session

August 18, 2014

7:00 p.m. – City Council Regular Session

September 2, 2014 (Tuesday)

7:00 p.m. – City Council Regular Session

12. ADJOURNMENT

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at (503)390-3700 or through Oregon Relay at 1-800-735-2900 at least two working days (48 hours) in advance.

COUNCIL MEETING: _____

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THRU: CHRIS EPPLEY
CITY MANAGER**

**FROM: CHIEF JOHN TEAGUE
POLICE DEPARTMENT**

SUBJECT: POLICE SERVICE DOG BRUNO AND RECOGNITION OF DONORS

In early June, following the retirement of police service dog Bas, the police department purchased a new dog, Bruno. Bruno is a 21 month old German Shepherd, who was born in and imported from Slovakia.

In addition to being titled in Shutzhund, Bruno and his handler, Officer Scott Keniston, have completed the Basic Police Canine Academy and are certified for patrol duties. Schutzhund was developed in Germany in the early 1900s as a breed suitability test to assess traits and characteristics in the areas of tracking, obedience and protection. It is a demanding test for any dog and few can pass. The canine academy consists of 240 hours of control work, aggression training, tracking, handler protection and searches of areas, buildings and articles.

Last year the department's two K9s were deployed 292 times. So far this year K-9 Buster is responsible for 23 arrests. Almost all of these incidents were resolved with less risk—or, for that matter, were resolved at all—only because of the availability of a police canine team.

Bruno cost \$9,600, which is typical for a well-trained, well-bred police service dog; however, the entire cost of acquiring him was over \$13,000. Bruno's purchase was made possible through private donations—both large and small.

There are four donors in particular whom the police department wants to recognize publicly before the City Council. They are Lou Nordyke, Debora Knaupp, Enya Wallace, and, to punctuate community service, the Keizer Volunteer Firefighters Association. These donors and many others provide both the dogs and much of the dogs' daily maintenance and equipment.

The Keizer Police Department is honored to present both police service dog Bruno and the good people who brought him here.

CITY COUNCIL MEETING: August 4, 2014

AGENDA ITEM NUMBER:_____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

**SUBJECT: REQUEST FOR WAIVER OF FEES FOR USE OF KEIZER
ROTARY AMPHITHEATRE FOR KEIZER CHAMBER
APPRECIATION BARBEQUE**

Christine Dieker on behalf of the Keizer Chamber has requested that the City Council waive the fees connected with the use of the amphitheater for an appreciation barbeque being held on August 12, 2014. The appreciation barbeque is for Keizer educators, coaches, and Sunday school teachers. Representative Kurt Schrader will address the audience which will include Keizer Chamber members; however, the event is open to the public upon payment of the lunch cost (\$15.00).

This matter is before the Council to consider whether it is appropriate to waive fees for the August 12, 2014 event. Here is an example of the total fees for an application for a two hour event.

Application Fee	\$ 52.00
Refundable Deposit	\$150.00
Use Fees	\$ 74.00
Electricity	<u>\$ 10.00</u>
	\$286.00

It is appropriate for Council to consider the matter of the fees and make a minute motion to reject the waiver, waive some of the fees, or waive all of the fees for the August 12, 2014 Keizer Chamber event at the Keizer Rotary Amphitheatre. By way of example, Council requires KRA LLC to pay the application fee only for the free concert series.

RECOMMENDATION:

The City Council should consider the matter and make a minute motion to formalize its intent with regard to waiving fees.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh

STAFF REPORT

TO: CITY COUNCIL

FROM: CHRISTOPHER C. EPPLEY
CITY MANAGER

SUBJECT: K23 SOCIAL MEDIA EXPERIMENT

Background:

It is becoming more and more the case that citizens are receiving their news and information via social media. I have asked Rex to develop the capacity to produce short information pieces like interviews with Councilors, Department Heads or staff members on current City projects, updates on large initiatives like the big toy, or special events like the Iris Festival and push them to our customers via social media links. It is intended that this project would progress for several months to assess the effectiveness of this type of information pushing for possible inclusion in our next K-23 RFP as a capability requirement.

Fiscal Impact:

The cost to the City for providing this additional service for 2-months at 7-episodes/month is \$4,900. Our PEG fund is healthy and can support this expense if the Council chooses to move forward.

Recommendation:

I recommend that the City Council agrees to the additional expense of this social media push pilot program for 2-months and we assess the value of the added service at that time to determine whether or not it is a product we wish to require in the next K-23 RFP this fall. If the Council agrees with this recommendation, staff will prepare the appropriate budget amendment to allocate PEG contingency for this purpose.



Increasing Communication

Civic Leaders • Businesses • Citizens • City of Keizer

Video interviews w/
Joe-Councilor

Content posted to Facebook page

 **Joe Egli City Council President - City of Keizer Oregon**
Posted by David Dahle (?) · July 15

Keizer TV interview with Keizer City Council President Joe Egli...
Keizer TV interview with Keizer City Council President Joe Egli July 2014, Joe Egli City Council President - City of Keizer Oregon, KeizerTV.com,



Like · Comment · Share

26 people like this. [Top Comments -](#)

 Write a comment...

 **Nari Burt Mendenhall** Good Job David. Super fun to see you doing what you do! I hadn't heard your voice for years....Thanks for posting!
Like · Reply · July 21 at 9:46pm

 **Arlene Egli** Congrats Joe, it is amazing the things a mother learns on Facebook! Love you
Like · Reply · 1 · July 20 at 1:56pm

 View 2 more comments

3,276 people reached [See Results](#)

 **Joe Egli City Council President - City of Keizer Oregon**
Government Official
[Liked](#) [Following](#) [Message](#) ...

[Timeline](#) [About](#) [Photos](#) [Likes](#) [Manage Tabs](#)

PEOPLE [>](#)

204 likes

Joe Egli, Dawn Bostwick and 9 others like this.

 **Find New Customers**
Connect with more of the people who matter
[Promote Page](#)

[Invite your friends to like Joe E...](#)

 **Brian Adams** [Invite](#)

 **James Thomas Flu** [Invite](#)

[See All Friends](#)

ABOUT [>](#)

- Joe Egli is serving his 1st term in position 5 city council position for the City of Keizer, Oregon. He is currently city council president.
- <http://keizer.org/> [Promote](#)

PHOTOS [>](#)



Post [Photo / Video](#)

 Write something on this Page...

 **Joe Egli City Council President - City of Keizer Oregon**
Posted by Diana Dettwyler · July 27

Shakespeare's Julius Caesar (18 photos)
Keizer Homegrown Theatre presented Shakespeare's Julius Caesar, at Keizer Rapids Park, directed by Linda Baker.



 **Brad Coy** and 4 others like this.

 Write a comment...

87 people reached [Boost Post](#)

 **Joe Egli City Council President - City of Keizer Oregon**
shared Lyndon Alan Zaitz's photo.
Posted by Joe Egli · July 23

For always...I am Caesar. Thursday-Saturday, July 24-

Video Interview Shared Across Social Media



Facebook Pages

State Farm
Don Suklis

Java Crew

Keizer Fire

Big Town
Hero

Greater Gubser
Neighborhood
Association

5711
Citizens



KeizerTV



[Home](#) [About](#) "Like" us to get links to new videos

Select any channel below to view all videos within that channel:

K23 Live

Featured

City Council

Keizer Gov

Community

Fire

Police

Youth

Planning Commission 07-23-2014

Posted on July 23, 2014

Featured, Featured Mobile, Homepage, Keizer Government

Comments: 0



Subscribe to be notified of new videos!

Your email:

- Latest Videos
- Planning Commission 07-23-2014
 - City Council 07-21-2014
 - Parks Board 07-08-2014
 - City Council 07-07-2014
 - City Council 06-16-2014



Keizer TV - August 4, 2014 Keizer City Council Packet Inserts

We are increasing the communication for the City of Keizer through the use of informative videos on social media. Increasing interest in these videos will bring more visibility to the other Keizer civic meeting replay videos. Videos will also be loaded to KeizerTV.com, added to Keizer Public Access TV Channel 23

Here is a list of sample interviews produced during July 2014. These sample videos were paid for by Rex Robertson to give the council a better idea of what we are proposing.

Each of these are now playing on Facebook, KeizerTV, K23 on Comcast.

1. Joe Egli Interview
2. Marlene Quinn Interview
3. Cathy Clark Interview
4. Linda Baker - Keizer Homegrown Theatre
5. Julius Caesar Keizer Homegrown Theatre female actresses interview
6. Julius Caesar Keizer Homegrown Theatre male actors interview
7. Clint Holland - Keizer Summer Concert Series video invite
8. Johnny Limbo and the Lugnuts Interview with Johnny Limbo
9. Johnny Limbo and the Lugnuts 3 minute video highlights
10. Keizer Citizen Wayne Moreland on receiving Wright Brothers Master Pilot Award

Our Ask...

We propose that the city uses PEG funds to pay for 14 more videos to be produced and socially shared over the next two months: August 2014 - September 2014

Each David Dahle costs \$350 per video. (Includes shooting, editing, posting to many places on Facebook and also posting to KeizerTV and K23 on Comcast.)

We are asking the city to pay \$2450 for August and \$2450 for September to produce the 14 videos listed below.

We will return to council on October 6th.

We will ask you to consider funding 7 videos each month.

The cost will be only **\$1750 per month (\$250 x 7 videos)**. The cost will be reduced from \$350 per video to only \$250 per video because Rex Robertson will pay \$100 per video out of his programming funds.

Cathy Clark

- Lyndon Zaitz Invite to River FAIR 2014
- Keizer National Night Out Video Invite
- Literacy Center - Mid Valley Literacy Center
 - dearborn and riverroad
- Ryan Edsel
 - Keizer student who participated in Boys State.



Neighborhood Association Interviews

- Brad Coy - Greater Gubser Neighborhood Assn update
- Rhonda Rich - West Keizer Neighborhood Assn update

Keizer Rotary Amphitheater

- August 2, 2014 - Patrick Lamb interview
- August 9, 2014 - RIVERfair Video invite
- August 16, 2013 - Cherry City Band
- August 23, 2014 - Pig in the Park Luau interview
- September 6, 2013 - JFK Band interview

Keizer History

- History of the Keizer Iris Festival
 - Tom Bauer and Ray Boucher
- History of Dave Walery in Keizer

McNary High School

- Blue Day Interviews August 2014
 - Coach Isaac Parker
 - Keizer Rotary at Blue Day
 - Keizer Booster Club President at Blue Day
 - Keizer Mayor at Blue Day

In the city council meeting we'd decide which 14 community videos to produce.

Thank You for your consideration

Rex Robertson and David Dahle

COUNCIL MEETING: August 4, 2014

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRIS EPPLEY, CITY MANAGER

FROM: SUSAN GAHLSDORF, FINANCE DIRECTOR

SUBJECT: Neighborhood Association Carryover Funds

ISSUE: During public testimony at the July 21, 2014 Council Meeting, the Greater Gubser Neighborhood Association (GGNA) requested a carryover of their unused appropriation for Fiscal Year 2013-14 in the amount of \$245.25. Due to timing issues as outlined in the attached letter, GGNA was not able to receive their printed neighborhood newsletter by June 30, 2014. Receipt of these materials by fiscal year end is required in order for the cost to be applied to that fiscal year.

FISCAL IMPACT: There is no net fiscal impact to GGNA's request since the total budget for the two-year period FY13-14 through FY14-15 is \$1,700 (\$604.75 expended in FY13-14 and \$1,095.25 appropriated for FY14-15). However, Council could decline the request saving \$245.25 to the General Fund.

RECOMMENDATION: Staff recommends Council approve staff's recommendation for an additional \$245.25 for GGNA expenses in FY14-15. No budget adjustment is necessary as existing appropriation is available in Miscellaneous Expense to cover this change.

July 15, 2014



Dear Keizer City Council:

On behalf of the Greater Gubser Neighborhood Association, I am writing to request the reallocation of \$245.25 of our association's unused budget from Fiscal Year 2013/2014 to Fiscal Year 2014/2015. These funds are intended to help cover the printing and mailing costs for our first neighborhood newsletter, which will inform all 2,500 households within the association boundaries of our recent expansion and encourage them to join us on Nextdoor Gubser, our online community.

We have been working for the past six months to solicit sponsors to cover the majority of our newsletter cost and have found the necessary number of sponsors but were unable to collect the full amount in time to print our newsletter prior to June 30, 2014.

We considered other ways to spend our funds but in consultation with Susan Gahlsdorf, the City Finance Director, decided the most prudent course of action would be to allow our funds to expire and then request reallocation from the City Council. Because our newsletter will provide the backbone of our publicity efforts, we want to make sure it is all squared away first before making other expenditure decisions.

Thank you for considering our request and for all the support you have provided to our association. Please don't hesitate to contact us if there are things the association can do to serve our community.

Sincerely,

Brad Coy
President
Greater Gubser Neighborhood Association
bradcoy@gmail.com
(503) 407-0242

CITY COUNCIL MEETING: August 4, 2014

AGENDA ITEM NUMBER:_____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

**SUBJECT: RESOLUTION APPROVING MARION COUNTY ORDER TO
INITIATE FORMATION OF MARION COUNTY EXTENSION
AND 4-H SERVICE DISTRICT**

At its last meeting, the Council directed staff to prepare a resolution of consent for support of the formation of a special district to be known as “Marion County Extension and 4-H Service District.” Attached is such Resolution for your consideration.

RECOMMENDATION:

Adopt the attached Resolution.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2
3 Resolution R2014-_____

4
5 APPROVING MARION COUNTY ORDER TO INITIATE
6 FORMATION OF MARION COUNTY EXTENSION AND 4-H
7 SERVICE DISTRICT
8

9 WHEREAS, Marion County, Oregon, Board of Commissioners have resolved to
10 form a county Extension Service District under the authority of ORS 451.010(1)(i), if
11 approved by the voters of Marion County;

12 WHEREAS, a county Extension Service District would have authority to fund
13 Extension educational program activities for all county residents;

14 WHEREAS, the citizens of Marion County may initiate the formation of an
15 Extension Service District by petition under authority of ORS 198.750;

16 WHEREAS, the petitioners would like to include all cities within the boundaries
17 of the Marion County Extension and 4-H Service District;

18 WHEREAS, alternatively, the Marion County Board of Commissioners may
19 initiate the formation of an Extension Service District by adopting an order under
20 authority of ORS 198.835;

21 WHEREAS, if the Marion County Board of Commissioners were to adopt an
22 order to initiate the formation of an Extension Service District, the Board would like to
23 include all cities within the boundaries of the Marion County Extension and 4-H Service
24 District;

1 WHEREAS, the territory of the City of Keizer may only be included within the
2 boundaries of the Extension Service District if the City Council adopts a Resolution
3 approving the petition or County order initiating the formation of the Extension Service
4 District;

5 WHEREAS, the City Council believes an Extension Service District plays a vital
6 role in helping city residents improve their quality of life by providing education and
7 support on youth development, family life, health and nutrition, community gardening,
8 forestry and natural resources, and local farm, food processing and food and beverage
9 business development;

10 NOW, THEREFORE,

11 BE IT RESOLVED that the City Council of the City of Keizer consents to the
12 inclusion of all the territory of the City of Keizer within the boundaries of the proposed
13 Marion County Extension and 4-H Service District, and approves the petition or, in the
14 alternative, the Marion County order initiating the formation of that district.

15 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
16 upon the date of its passage.

17 PASSED this _____ day of _____, 2014.

18 SIGNED this _____ day of _____, 2014.

19

20

21

Mayor

22

23

24

City Recorder

CITY COUNCIL MEETING: August 4, 2014

AGENDA ITEM NUMBER:_____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

SUBJECT: ORDINANCE ADOPTING THE KEIZER MEDICAL MARIJUANA FACILITY PERMIT PROCESS (DRAFT)

At the June 16, 2014 meeting, the City Council considered the recommendations of the Medical Marijuana Facilities Regulations Task Force and deliberated on the matter. The Council then directed staff to prepare an Ordinance consistent with the Council's direction.

I have prepared a draft Ordinance for Council consideration. The following summarizes some of the main points of the Ordinance:

1. The Ordinance provides for a permit process where the applicant renews the permit each year.
2. No owners, operators, employees, or volunteers can have a felony conviction of any kind. Background checks are required.
3. Operating hours are 10:00 a.m. to 7:00 p.m.
4. Rather than a distance requirement from residences, Council directed a provision prohibiting odors. The draft regulations require an air filtration and ventilation system to confine all objectionable odors to the facility.
5. The medical marijuana facility shall not be located within 1500 feet from any public/private school, or within 1000 feet of any publicly-owned property, not including right-of-way.
6. Signage cannot include logos or illustrations and shall emphasize the identification of the premises.
7. No edible marijuana products are allowed. Council had indicated that they may want to revisit that issue in the future once state regulations become well-settled.
8. The draft provisions require a quarterly return to the City providing financial information. The same section requires keeping certain records for at least three years. I discuss this issue below.

Although the Ordinance is in adoptable form, I would prefer that the Council wait one more meeting before adopting the final version. This is to allow both questions and comments from the Council to be addressed, but also to look at three issues that I want to investigate further. First, security measures have not been addressed and I want to check the state's requirements in more detail.

Second, I may want to expand on the hearings officer section (Section 9) to provide more detail on any possible hearings from an applicant appealing the City Manager's decision on the permits.

Third, staff would like to try to work up recommendations with regard to the appropriate application/permit fees. It is our understanding that Salem's task force is recommending a fee of \$10,000 per year. Should that get adopted by Salem City Council, there may be a dynamic in effect if Keizer's fees are substantially lower. The dynamic I am referring to is that a facility operator may give careful consideration to placing the facility in Keizer rather than Salem.

With regard to Item 8 above, Section 6(O) has a requirement for a quarterly return to provide certain listed information to the City. This is on Page 11 of the Ordinance and I have placed the first portion in brackets. This provision came from Ashland's Ordinance and I presume it allows for monitoring of the facilities and their operation. The Council could choose to make the reporting period longer (one year for example) or remove the reporting requirement entirely. At a minimum, I would recommend retaining the rest of Subsection (O) to require records to be held for at least three years.

I have included a map that shows the areas that would be prohibited from having medical marijuana facilities based on the distance requirements. In addition, locations of possible medical marijuana facilities are labeled with a star. However, these are only very hypothetical locations. We simply took the areas that are not prohibited and allowed in the zone and measured 1000 feet apart as required by state law. A particular location would have to be vacant and the owner would have to allow a medical marijuana facility.

RECOMMENDATION:

Review the draft Ordinance and provide staff with any questions, comments, or concerns.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh

1 BILL NO. ____

A BILL

ORDINANCE NO.

2014-_____

3 FOR

4
5 AN ORDINANCE

6
7
8 ADOPTING THE KEIZER MEDICAL MARIJUANA
9 FACILITY PERMIT PROCESS

10
11
12 WHEREAS, Section 4 of the Keizer City Charter provides:

13 SECTION 4. POWERS OF THE CITY. The city shall have all
14 powers which the constitutions, statutes, and common law of the
15 United States and of this state expressly or impliedly grant or
16 allow municipalities, as fully as though this charter specifically
17 enumerated each of those powers;

18
19 WHEREAS, the above referenced grant of power has been interpreted as
20 affording all legislative powers home rule, constitutional provisions reserved to Oregon
21 Cities;

22 WHEREAS, the Oregon Legislature enacted House Bill 3460 in 2013 (ORS
23 475.314) which requires the Oregon Health Authority to develop and implement a
24 process to register Medical Marijuana Facilities;

25 WHEREAS, under Oregon law, local governments may regulate the operation and
26 location of certain types of businesses within their jurisdiction except when such action
27 has been specifically preempted by state statute;

1 WHEREAS, the City Council of the City of Keizer desires to allow operation of
2 Medical Marijuana Facilities in the City in ways that protect and benefit the public
3 health, safety and welfare of existing and future residents and businesses of the City;

4 WHEREAS, the Council finds that the unique characteristics of Medical
5 Marijuana Facility operations and their potential impacts makes it necessary to establish
6 particular time, place, and manner requirements for such operations and a separate
7 permitting process for Medical Marijuana Facilities;

8 WHEREAS, the Keizer Medical Marijuana Facilities Regulations Task Force has
9 considered the matter and made recommendations to Council;

10 WHEREAS, the City Council has duly considered the recommendation of the
11 Task Force and comments from the public;

12 NOW, THEREFORE, the City of Keizer ordains as follows:

13 Section 1. Purpose. The purpose of this Ordinance is to minimize any adverse
14 public safety and public health impacts that may result from allowing Medical
15 Marijuana Facilities in the City by adopting particular time, place and manner
16 requirements and a permitting process for such Facilities.

17 Section2. Definitions.

18 A. “Manager” means the City Manager of the City of Keizer or his/her
19 designee.

- 1 B. “Cash Accounting” means a cash basis system of accounting in which the
2 Operator of an enterprise records revenue and expenses when they are
3 paid, regardless of when goods are received or delivered.
- 4 C. “Company Principal” means a Person who is an officer or director of a
5 legal entity or has a controlling interest in the entity, through ownership or
6 control of 10% or more of the stock in the entity or 10% or more of the
7 total membership interest in the entity or 10% or more of the total
8 investment interest in the entity.
- 9 D. “Controlled Substances” means substances designated as Schedule I or
10 Schedule II controlled substances in the Code of Federal Regulations Title
11 21, Chapter II, Part 1308.
- 12 E. “Convicted” means found guilty by verdict or finding entered in a
13 criminal proceeding in a court of competent jurisdiction.
- 14 F. “Debt Financing” means secured or unsecured loans to provide funds for
15 use in the Medical Marijuana Facility business, except for monies owed
16 for the reasonable cost of goods or services received.
- 17 G. “Facility or Facilities” means a Medical Marijuana Facility or Medical
18 Marijuana Facilities.
- 19 H. “Financial Interest” exists when a Person, the Person’s immediate family,
20 or a legal entity to which the Person is a Company Principal (1) receives or

1 is entitled to receive directly or indirectly any of the profits of the Facility;
2 (2) rents or leases real property to the Operator for use by the business; (3)
3 rents or leases personal property to the Operator for a commercially
4 unreasonable rate; or (4) lends or gives money, real property, or personal
5 property to the Operator for use in the business.

6 I. “Marijuana” means all parts of the plant of the Cannabis Moraceae,
7 whether growing or not, the resin extracted from any part of the plant; and
8 every compound, manufacture, salt, derivative, mixture, or preparation of
9 the plant or its resin, as may be defined by Oregon Revised Statutes or as
10 they currently exist or may from time to time be amended. It does not
11 include the mature stalks of the plant, fiber produced from the stalks, oil or
12 cake made from the seeds of the plant, any other compound, manufacture,
13 salt, derivative, mixture, or predation of the mature stalks (except the resin
14 extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant
15 which is incapable of germination.

16 J. “Medical Marijuana” means all parts of marijuana plants that may be used
17 to treat or alleviate a Medical Marijuana Qualifying Patient’s debilitating
18 medical condition or symptoms associated with the patient’s debilitating
19 medical condition.

1 K. "Medical Marijuana Facility or Facilities" means a Medical Marijuana
2 Facility that is registered by the Oregon Health Authority under ORS
3 475.300-475.346 and that sells, distributes, transmits, gives, dispenses or
4 otherwise provides Medical Marijuana to qualifying patients.

5 L. "Medical Marijuana Qualifying Patient" means a registry identification
6 cardholder (Person who has been diagnosed by a physician as having a
7 debilitating medical condition) as further defined by ORS 475.302(3) or
8 the designated primary caregiver of the cardholder is defined by ORS
9 475.302(5).

10 M. "Minor" means any Person under 21 years of age.

11 N. "Operator" means the Person who is the proprietor of a Facility, whether
12 in the capacity of Company Principal, owner, lessee, sub-lessee,
13 mortgagee in possession, licensee or any other capacity. If the Operator is
14 a corporation, the term Operator also includes each and every member of
15 the corporation's Board of Directors whose directorship occurs in a period
16 during which the Facility is in operation. If the Operator is a partnership
17 or limited liability company, the term Operator also includes each and
18 every member thereof whose membership occurs in a period during which
19 the Facility is in operation.

1 O. "Person" means natural Person, joint venture, joint stock company,
2 partnership, association, club, company, corporation, business, trust,
3 organization, or any group or combination acting as a unit, including the
4 United States of America, the State of Oregon and any political
5 subdivision thereof, or the manager, lessee, agent, servant, officer or
6 employee of any of them.

7 P. "Premises" means a location registered by the State of Oregon as a
8 Medical Marijuana Facility and includes all areas at the location that are
9 used in the business operated at the location, including offices, kitchens,
10 restrooms, storerooms, and including all public and private areas where
11 individuals are permitted to be present.

12 Section 3. Annual Permit Required. The Operator of any Medical Marijuana
13 Facility in the City must possess a valid annual Medical Marijuana Facility permit
14 issued under this Ordinance and must comply with the requirements of any and all
15 state or local laws.

16 Section 4. Initial Permit Application and Fee Requirements.

17 A. Application forms for Medical Marijuana Facility permits will be available
18 at the Keizer Community Development Department. Applications for
19 initial and renewal Medical Marijuana Facility permits must be submitted
20 to the Community Development Department and must be signed under

penalty of perjury. The application documents must include at least the following:

- 1) The location of the proposed Facility.
- 2) The true names and addresses of the Persons or legal entities that have an ownership interest in the Facility; that have loaned or given money or real or personal property to the applicant for use by the Facility within the preceding year; or that have leased real property to the applicant for use by the Facility.
- 3) A detailed description of the type, nature and extent of the enterprise to be conducted.
- 4) A detailed description of the proposed accounting and inventory systems for the Facility.
- 5) Certification that the proposed Facility is registered as an Oregon Medical Marijuana Facility pursuant to ORS 475.300-475.346.
- 6) Certification that the proposed Facility has met all applicable requirements in the Keizer Development Code.
- 7) Certification that all current fees and taxes owed have been paid.
- 8) Detailed illustrations (to scale) of all proposed signage and location of such signage.

1 9) Such other information deemed necessary by the Manager to
2 conduct any investigation or background check (including the
3 names and fingerprints) of the Operator(s), employees, volunteers,
4 Persons with a Financial Interest, and Persons or entities providing
5 Debt Financing for the Facility.

6 B. At the time of submission of an initial Facility permit application, the
7 applicant must pay a Medical Marijuana Facility permit application and
8 investigation fee. The fee amount shall be set by Council Resolution. No
9 portion of the Medical Marijuana Facility permit fee is refundable in the
10 event operation of the Facility is discontinued for any reason.

11 C. A separate permit application must be submitted for each proposed
12 Facility location.

13 Section 5. Permit Termination – Renewal – Fee.

14 A. A Facility permit terminates automatically on June 30 of each year, unless
15 a permit renewal application is approved.

16 B. A Facility permit terminates automatically if federal or state statutes,
17 regulations or guidelines are modified, changed, or interpreted in such a
18 way by state or federal law enforcement officials as to prohibit operation
19 of the Facility under this Ordinance.

1 C. A permit renewal application shall include information similar in nature to
2 that provided on the permittee's initial permit application and must be
3 submitted to the Community Development Department no less than thirty
4 (30) days prior to expiration of the permit.

5 D. At the time of submission of a Facility permit renewal application, the
6 permittee must pay a Medical Marijuana Facility permit renewal
7 application and investigation fee. The fees shall be set by Council
8 Resolution.

9 Section 6. Permit Conditions. Any Medical Marijuana Facility must comply
10 with the following requirements, in addition to any other state or local requirements:

11 A. The Facility must continue to be registered in good standing as an Oregon
12 Medical Marijuana Facility pursuant to state law.

13 B. The Facility must meet applicable laws and regulations, including, but not
14 limited to, building and fire codes.

15 C. The Facility must not manufacture or produce any extracts, oils, resins or
16 similar derivatives of Marijuana on-site and must not use open flames or
17 gases in the preparation of any products.

18 D. Marijuana and tobacco products must not be smoked, ingested or
19 otherwise consumed on the Premises of the Facility.

1 E. Operating hours for retail sales to Medical Marijuana Qualifying Patients
2 must be no earlier than 10:00 a.m. or later than 7:00 p.m. on the same day.

3 F. The Facility must utilize an air filtration and ventilation system which, to
4 the greatest extent feasible, confines all objectionable odors associated
5 with the Facility to the Premises. For the purposes of this provision, the
6 standard for judging “objectionable odors” shall be that of an average,
7 reasonable Person with ordinary sensibilities after taking into
8 consideration the character of the neighborhood in which the odor is made
9 and the odor is detected.

10 G. The Facility must provide for secure disposal of Marijuana remnants or
11 by-products; such remnants or by-products shall not be placed within the
12 Facility’s exterior refuse containers.

13 H. The Facility must not be co-located on the same tax lot or within the same
14 building with any Marijuana social club, smoking club, or grow site.

15 I. A Facility shall not be located:

16 A) Within 1500 feet from any public or private school; or

17 B) Within 1000 feet of any publicly-owned property, not including
18 right-of-way.

19 Such distances shall be measured between the closest points of the
20 respective lot lines.

1 J. Signage shall not include logos or illustrations, and shall emphasize
2 identification of the Premises without drawing undue attention.

3 K. The Facility shall have no Marijuana in edible form.

4 L. No Minor is allowed on the Premises unless the Minor is a Medical
5 Marijuana Qualifying Patient and is accompanied by a parent, guardian, or
6 caregiver whose purpose is to procure the Minor's Medical Marijuana.

7 M. A Person with any felony convictions may not (1) be an Operator,
8 Company Principal, employee, or volunteer of a Facility; or (2) have a
9 Financial Interest in the Facility.

10 N. The Facility must have an accounting system specifically designed for
11 enterprises reliant on transactions conducted primarily in cash and
12 sufficient to maintain detailed, auditable financial records. If the Manager
13 finds the books and records of the Operator are deficient in any way or if
14 the Operator's accounting system is not auditable, the Operator must
15 modify the Facility's accounting system to meet the requirements of the
16 Manager.

17 O. [Every Facility must, on or before the 25th day of the month following the
18 end of each calendar quarter (in the months of April, July, October and
19 January), file a return with the Manager on forms provided by the City
20 presenting the information in paragraphs 1 through 6 below for each

1 month of the preceding quarter. The Operator may request, or the
2 Manager may require, shorter reporting periods for any Operator if the
3 Operator or Manager deems it necessary in order to ensure timely
4 reporting.] Each Facility Operator must keep and preserve for a period of
5 at least three (3) years records containing at least the following
6 information:

- 7 1) Daily wholesale purchases (including grow receipts) and retail
8 sales, including a cash receipts and expenses journal;
- 9 2) State and federal income tax returns;
- 10 3) Names and any aliases of any Operator of the Facility, as that term
11 is defined in Section 2 of this Ordinance;
- 12 4) Names and any aliases of employees/volunteers of the Facility;
- 13 5) Names of and any aliases of Persons with a Financial Interest in the
14 Facility; and
- 15 6) The Manager may require additional information as he or she
16 deems necessary.

17 P. Each Facility must display its current permit inside the Facility in a
18 prominent place easily visible to Persons conducting business in the
19 Facility.

1 Q. Sales or any other transfers of Marijuana products must occur inside the
2 Facility building and must be conducted only between the Facility and
3 Medical Marijuana Qualifying Patients.

4 Section 7. Background Checks. The Community Development
5 Department will send to the Keizer Police Department the information provided on
6 each initial or renewal Facility permit application pursuant to Section 4(A)(2). The
7 Police Department will conduct criminal background checks under ORS 181.534 to
8 determine whether any Person therein (including, but not limited to, an Operator,
9 Company Principal, employee or volunteer) has any history of felony convictions and
10 inform the Community Development Department whether or not all the Persons
11 named in the permit application passed the required background checks.

12 Section 8. Examination of Books, Records and Premises.

13 A. To determine compliance with the requirements of this Ordinance, Keizer
14 Development Code, and any and all applicable regulations, the Manager
15 may examine or cause to be examined by an agent or representative
16 designated by the Manager, at any reasonable time, the Premises of the
17 Facility, including wastewater from the Facility, and any and all Facility
18 financial, operational and Facility information, including books, papers,
19 payroll reports and state and federal income tax returns. Every permittee

1 is directed and required to furnish to the Manager the means, Facilities and
2 opportunity for making such examinations and investigations.

3 B. As part of investigation of a crime or violation of this Ordinance which
4 law enforcement officials reasonably suspect has taken place on the
5 Premises, the Keizer Police shall be allowed to view surveillance
6 videotapes or digital recordings at any reasonable time.

7 C. Without reducing or waiving any provisions of this Ordinance, the Keizer
8 Police Department shall have the same access to the Facility, its records
9 and its operations, as allowed to state inspectors.

10 Section 9. Administrative and Other Remedies for Noncompliance,

11 Administrative Appeals, and Penalties.

12 A. The Manager may deny, suspend, or revoke a Facility permit for failure to
13 comply with this Ordinance or rules adopted under this Ordinance, for
14 submitting falsified information to the City or the Oregon Health
15 Authority, or for noncompliance with any other City Ordinances or
16 regulations.

17 1) Any suspension or revocation pursuant to this section shall be in
18 writing, setting forth the reasons therefor, and giving the permittee
19 written notice by first-class United States Mail at least ten (10)

1 calendar days prior to effective date of the revocation or
2 suspension.

3 2) A decision to deny, suspend, or revoke a Facility permit may be
4 appealed by filing a Notice of Appeal in writing delivered to the
5 Manager on or before the effective date. Unless Manager has
6 declared imminent danger to the public will exist, the Manager's
7 decision to revoke or suspend is stayed pending appeal. The matter
8 shall be heard by the Keizer Hearings Officer who shall determine,
9 by preponderance of the evidence, whether the Manager's decision
10 should be upheld or reversed, or upheld in part and reversed in part.
11 The Hearings Officer shall consider only the matters set forth in
12 the Notice of Appeal. The findings of the Hearings Officer shall be
13 final and conclusive, and shall be served upon the appellant by first
14 class mail within ten (10) days after the hearing concludes. The
15 Hearings Officer decision shall be effective ten (10) days following
16 the date of the decision.

17 B. In addition to the remedies of suspension and revocation, failure to comply
18 with the requirements of this Ordinance constitutes an infraction under the
19 Civil Infraction Ordinance. Violations are subject to fines not to exceed
20 \$500.00 per day. Each day in violation constitutes a separate offense.

1 Company Principals, Operators, employees, and volunteers are jointly and
2 severably liable for such offenses.

3 C. The remedies provided in this Section are not exclusive and shall not
4 prevent the City from exercising any other remedy available under the law,
5 nor shall the provisions of this Ordinance prohibit or restrict the City or
6 other appropriate prosecutor from pursuing criminal charges under state
7 law or City Ordinance.

8 Section 10. Confidentiality. Except as otherwise required by law, it shall be
9 unlawful for the City, any officer, employee or agent to divulge, release or make
10 known in any manner any financial or employee information submitted or disclosed
11 to the City under the terms of this Ordinance. Nothing in this Section shall prohibit:

12 A. The disclosure of the names and addresses of any Operator or provider of
13 equity or Debt Financing for a Facility; or

14 B. The disclosure of general statistics in a form which would prevent
15 identification of financial information regarding a Facility Operator; or

16 C. The presentation of evidence to a court, or other tribunal having
17 jurisdiction in the prosecution of any criminal or civil claim by the City
18 under this Ordinance; or

19 D. The disclosure of information when such disclosure of conditionally
20 exempt information is ordered under public records law procedures.

1 Section 11. Severability. If any section, subsection, paragraph, sentence or
2 word in this Ordinance is deemed to be invalid or beyond the authority of the City, either
3 on its face or is applied, the invalidity of such provision shall not affect the other
4 sections, subsections, paragraphs, sentences, or words of this Ordinance, and the
5 application thereof; and to that end sections, subsections, paragraphs, sentences and
6 words of this Ordinance shall be deemed severable.

7 Section 12. Effective Date. This Ordinance shall take effect thirty (30) days after
8 its passage.

9 PASSED this _____ day of _____, 2014.

10

11 SIGNED this _____ day of _____, 2014.

12

13

14

15

Mayor

16

17

18

City Recorder

Legend

★ Maximum Density of Locations

🚩 Schools

▭ Keizer City Limits

▭ Parks

▭ Public

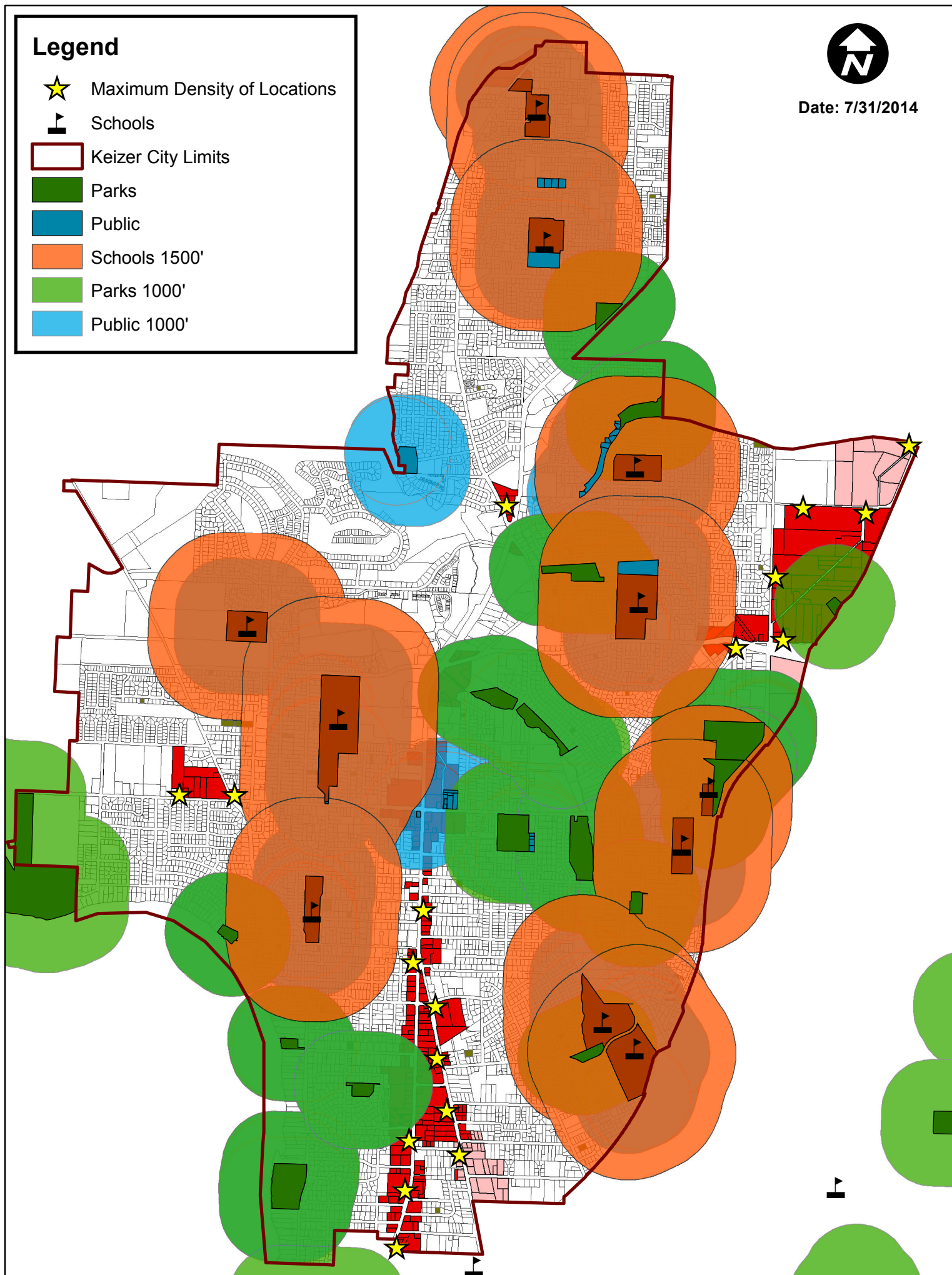
▭ Schools 1500'

▭ Parks 1000'

▭ Public 1000'



Date: 7/31/2014





MINUTES
KEIZER CITY COUNCIL
Monday, July 7, 2014
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:06 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Joe Egli, Council President
Dennis Koho, Councilor
Jim Taylor, Councilor
Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
Jeff Kuhns, Deputy Police Chief
Tim Wood, Senior Controller
Tracy Davis, City Recorder

Absent:

Marlene Quinn, Councilor
Cathy Clark, Councilor

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

**PUBLIC
TESTIMONY**

Brandon Smith, Keizer, reported that Community Build Task Force volunteers will staff a booth at the Marion County Fair and at RiverFair, the Big Toy website is being designed to receive donations and volunteer signups, Marion County awarded a \$30,000 grant to the project, a McNary Honor student is working with the Task Force on the "Children Design" elements, and the Task Force is requesting a letter from Council thanking Marion County for the free booth at the fair. He announced the upcoming Parks Board meeting at McNary High School and reviewed the proposed timeline for the Keizer Rapids Park Master Plan update.

Rhonda Rich, Keizer, West Keizer Neighborhood Association President, voiced support for no parking on Shoreline because the parked vehicles pose a safety hazard for traffic coming off Rafael. Mr. Lawyer noted that there are no regulations in place for home occupations but he has spoken to a representative of the facility and parking is available in several locations. Mayor Christopher asked Mr. Lawyer to draft a letter to be posted in the facility describing the alternate parking areas.

Christine Dieker, Keizer Chamber, reviewed new leadership and staffing at the Chamber; the Iris Festival, parade, and run; charitable giving; job watch report; incoming businesses; and various Chamber events.

Clint Holland, Keizer Rotary Amphitheater, reviewed upcoming free summer concerts and requested financial assistance of \$2,000 from the City for the concerts. Council directed staff to come back in two weeks with options, pros and cons, the original request for proposals, and possible funding sources.

PUBLIC HEARINGS

a. RESOLUTION – Apportioning Assessments Between Parcels (Keizer Station Area A Local Improvement District Tax Lot 063W36A04000

Mayor Christopher opened the Public Hearing.

City Attorney Shannon Johnson explained that this is similar to what was done for some Donahue Schreiber properties. The front piece of the property is a separate restaurant pad and the back piece is occupied by Kaiser Permanente and ACP1, LLC, so the LID assessments need to be split appropriately.

Hearing no further testimony Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council adopt a Resolution Apportioning Assessments Between Parcels (Keizer Station Area A Local Improvement District Tax Lot 063W36A04000. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Mr. Johnson noted that emails on this matter were received from Ulysses Sherman and Steve Rosenberg.

b. ORDINANCE – Declaring Lien Against Property Located at 4305 Batting Street NE, Keizer (Nuisance Abatement)

City Attorney Shannon Johnson reported that staff worked unsuccessfully to get voluntary compliance so a contractor was hired to take care of noxious vegetation, garbage and solid waste. He explained the nuisance abatement process, noting that the property is vacant.

Mayor Christopher opened the Public Hearing. Hearing no testimony, Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council adopt an Ordinance Declaring Lien Against Property Located at 4305 Batting Street NE, Keizer (Nuisance Abatement) and Directing the City Recorder to Enter Such Lien into the Minor Lien Docket Pursuant to Ordinance No. 94-282 (Nuisance Abatement Procedure); Declaring an Emergency. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

ADMINISTRATIVE ACTION

a. RESOLUTION – Adopting Policies for Keizer Parks Matching Grant Program

City Attorney Shannon Johnson reminded Council that the Parks Board had requested a Matching Grant Program and was given funds through the budget process. He explained that it is a reimbursement grant requiring itemized receipts. He reviewed various provisions in the program with discussion following regarding the approval process.

Councilor Egli moved that the Keizer City Council adopt a Resolution Adopting Policies for Keizer Parks Matching Grant Program. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Mayor Christopher asked that approved projects be reported to Council. Mr. Johnson noted that the Parks Board had requested Council approval of the form and instructions. He suggested, however, that staff be allowed to make any edits.

Councilor Koho moved that the Keizer City Council approve the Parks Matching Grant form and instructions but delegate staff to make any appropriate edits. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

b. ORDER – Designating “No Parking” Zones in Certain Areas of Shoreline Drive North, Keizer, Oregon

Public Works Director Bill Lawyer reminded Council that this issue was discussed during Public Testimony. He provided additional background information noting that staff believes that establishment of this no parking zone will resolve the safety issue by increasing visibility.

Discussion followed regarding other no parking zones and available parking at the residential care facility.

Councilor Egli moved that the Keizer City Council adopt an Order Designating “No Parking” Zones in Certain Areas of Shoreline Drive North, Keizer, Oregon. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

**c. ORDINANCE –
Amending
Ordinance
Providing for
Public Art and
Public Murals
(Amending
Ordinance No.
2014-687)**

City Attorney Shannon Johnson provided information regarding public art and City liability. He noted that he had provided several options from which Council could choose if they want to modify the current ordinance and that the ordinance in the packet amends the maximum liability for exhibition to \$50,000. Mayor Christopher provided additional information about the art, shared Councilor Quinn's suggestion to install security cameras on the two hallways where the artwork is displayed, and noted that facility rental agreements are going to be changed to reflect that the deposit will be extended to any damage done to artwork on display.

Councilor Egli moved that the Keizer City Council adopt an Ordinance Amending Ordinance Providing for Public Art and Public Murals (Amending Ordinance No. 2014-687). Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing City Manager to Purchase a 2013 Ford F150 Pickup for Parks Department and Authorizing Disposition of Surplus Property
- B. RESOLUTION – Granting Step Increase to the City Manager
- C. RESOLUTION – Granting Step Increase to the City Attorney
- D. Approval of June 2, 2014 Special Session Minutes
- E. Approval of June 2, Regular Session Minutes
- F. Approval of June 9, 2014 Work Session Minutes
- G. Approval of June 16, 2014 Regular Session Minutes

Councilor Egli pulled Items B and C. Mayor Christopher moved for approval of Items A, D, E, F, and G. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Councilor Egli noted that he had opposed the step increases in November because he felt the comparisons to other cities were not accurate and would oppose these increases for the same reason.

Mayor Christopher moved for approval of Items B and C. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Koho, Freeman, and Taylor (4)

NAYS: Egli (1)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

COMMITTEE REPORTS

- a. **Introduction of Keizer Police Officer Travis Ricketts** *Taken Out of Order.* Chief Teague introduced Travis Ricketts noting that he comes to Keizer from Beaverton Police Department but has resided in Keizer and served as a reserve officer in Keizer for two years before going to Beaverton. City Attorney Shannon Johnson issued the Oath of Office.
- b. **Appointment to the Keizer Arts Commission** City Manager Chris Eppley explained that there is a vacancy on the Arts Commission and staff recommends Council appoint Kathy Haney to that position.
- Mayor Christopher moved to appoint Kathy Haney to serve from now until June 2015. Councilor Koho seconded. Motion passed as follows:
- AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark and Quinn (2)

OTHER COMMITTEE REPORTS

Councilor Taylor announced the upcoming Keizer Points of Interest meeting.

Councilor Egli announced that the Planning Commission meeting was moved to July 23 and that he would be playing a part in the upcoming Keizer Homegrown Theater presentation this summer.

Councilor Freeman announced the need for volunteers in the Big Toy booth at the Marion County Fair.

Councilor Koho voiced approval of the purchase of an American made vehicle for Public Works. He suggested that Committee Reports be moved to the beginning of the agenda.

OTHER BUSINESS

Chief Teague announced that Keizer had a quiet July 4th holiday.

Public Works Director Bill Lawyer reported that the plaques showing artist names have been appropriately placed along River Road and work has started again on Chemawa Road. He explained the cause of the delay in the Chemawa Road project and provided updates on the Shoreline rebuild project and resurfacing projects.

Community Development Director Nate Brown announced that the rescheduled Planning Commission meeting will address the tow truck issue.

City Attorney Shannon Johnson commended the artwork on display at the Civic Center and commended Facilities Maintenance Dan Collingham for his patience and professionalism.

WRITTEN COMMUNICATION

None

AGENDA INPUT**July 14, 2014**5:45 p.m. – City Council Work Session - *Cancelled***July 21, 2014**

7:00 p.m. – City Council Regular Session

August 4, 2014

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:25 p.m.

MAYOR:

APPROVED:

Lore Christopher

Debbie Lockhart, Deputy City Recorder**COUNCIL MEMBERS**

Councilor #1 – Dennis Koho

~ Absent ~

Councilor #4 – Cathy Clark

Councilor #2 – Kim Freeman

Councilor #5 – Joe Egli

~ Absent ~

Councilor #3 – Marlene Quinn

Councilor #6 – James Taylor

Minutes approved: _____