



**MINUTES
KEIZER CITY COUNCIL**

Monday, August 4, 2003

Keizer City Hall

Robert L. Simon Council Chambers

Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jacque Moir, Council President
Michel Gaynor, Councilor
Charles E. Lee, Councilor
Judy K. Smith, Councilor
James Taylor, Councilor
Richard Walsh, Councilor
Crisel Perez, Youth Councilor

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Marc Adams, Chief of Police
Shannon Johnson, City Attorney
Cheryl Vafakos, Associate Planner
Dianne Hunt, Human Resources
Tracy Davis, City Recorder

FLAG SALUTE

Councilor Lee introduced Marky Huberstad, recipient of the President's Award from the Keizer Chamber of Commerce, and an outstanding volunteer, to lead the Flag Salute.

ANNOUNCEMENTS

Mayor Christopher read from the Keizer Heritage Association newsletter. ***Museum Displays:*** Currently on display a collection of toy trucks. Coming soon: a "Keizer Collectibles" display. September and October: Native American Artifacts; November and December: Betty Boop/Trail Blazer Memorabilia. For questions or to loan items contact Evelyn Franz at 503-393-5792 or Sue Melita at 503-390-0811. ***Other Events:*** Keizer Kids Art Classes. Open to children 6-12 years old. For more information call Keizer Art Association at 503-390-3010. ***Volunteers Needed*** for Flower Delivery

Committee. This committee helps Keizer Florist with deliveries during busy times and the delivery fees are donated to Keizer Heritage Foundation. Volunteers are needed for Valentine's Day and Mother's Day, 2004. To volunteer call John Jenkins at 503-390-0968.

PUBLIC TESTIMONY

None

PUBLIC HEARINGS

a. Resolution forming Pleasantview Drive Street Lighting District

Ordinance – Spreading Assessments to Pleasantview Drive Street Light District

City Manager Chris Eppley read the report and noted that the appropriate number of signatures had been gathered in order to form the street lighting district. He referenced the staff report of the June 16 meeting as well as the Engineer's Report approved by the Council on May 5, 2003 (attached). Recommendation was to open a Public Hearing and adopt a Resolution forming Pleasantview Drive Street Lighting District and an Ordinance Spreading Assessments to Pleasantview Drive Street Light District.

Mayor Christopher opened the public hearing.

With no one wishing to testify, Mayor Christopher closed the public hearing.

Councilor Moir moved to Adopt Resolution R2003 forming Pleasantview Drive Street Lighting Local Improvement District. Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Moir moved to Adopt a Bill for an Ordinance Spreading Assessments to Pleasantview Drive Street Lighting Local Improvement District. Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. Best Buy Jerky, Inc., Liquor License Application

City Manager Chris Eppley reported that on July 16, 2003, an application for Off Premise Sales Liquor License for Best Buy Jerky, Inc., located at 4495 River Road N. Keizer, Oregon, was submitted to the City of Keizer. He noted that required notice had been met and a background check was done on the applicants (attached). Additionally he noted that the Keizer Planning Department found the location of the establishment to be properly zoned and

had no comment on the application. Recommendation was to open a public hearing and approve the application.

Mayor Christopher opened the public hearing

Ou Seng Saecheo, 4925 Countryside Court NE, Salem, Oregon 97305, informed Council that his mailing address was on the application and not the physical address. He stated the correct address for the establishment is 4925 River Road.

With no one else wishing to testify, Mayor Christopher closed the public hearing.

Councilor Moir moved to approve the application for an Off Premises Liquor License at Best Buy Jerky, Inc., under the guidelines as established by ORS 47.1.178 and the Ordinances of the City of Keizer and Forward This Recommendation to the Oregon Liquor Control Commission. Councilor Gaynor seconded.

The motion passed unanimously as follows:

AYES: Christopher, Gaynor, Lee, Moir, Smith, Taylor and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COMMITTEE REPORTS

➤ *Riverr Task Force Report*

Councilor Walsh reported that Commissioner Ryan had been appointed to serve on the River Task Force by Marion County. Additionally the ten projects that Marion County is considering for funding have now been reduced to two with the Willamette River Park being one of the two.

➤ *CCRLS/Library Issue Report*

Councilor Walsh provided members with a copy of the Library Report. He noted that they have met with Chemeketa Community College people who outlined the financial consequences of joining the CCRLS.

There are two types of memberships: (1) Provisional membership with negotiations following to make it permanent which provides benefits of library resources with an inter-company exchange program and computer hook-up into their system. This is basically what the City has wanted to do. (2) Full membership (non-provisional) offers an allocation of money which would include a payment of \$35,000 to the City of Keizer's library based on population. This option has not been agreed to. He continued that everyone should consider this and give him directions.

Mayor Christopher summarized: Members of the CCRLS collect taxes to

help pay for libraries and at some point a portion of those taxes are returned for operation and maintenance of the individual libraries. Mr. Walsh explained that the funding is split based on population and the City of Keizer is the second largest in the system. Mayor Christopher added that Keizer citizens are paying into the CCRLS now but receiving no benefit.

A work session was scheduled in September to address this issue.

➤ ***SKATS Report***

Councilor Walsh reported that the City was still in line for money for Chemawa but there is a delay because of Congressional problems related to the T-21 program. The MWACT meeting is scheduled for August 7.

➤ ***Bikeways Committee***

Councilor Walsh reported that the bike path that leads to the Activity Center is scheduled to be improved by ODOT.

➤ ***Claggett Creek Watershed Project***

Councilor Taylor reported that he didn't have a formal report, but that he would have an update at the next meeting.

➤ ***EVAK Action***

Councilor Moir referred to the information about Citizen Corps distributed at the previous meeting. She summarized that three things are required for eligibility; two have been met but the medical participation is lacking. Ms. Moir noted that alternate funding is being explored and requested that the issue be postponed until she has investigated those options.

➤ ***Making After School Count Committee Report***

Councilor Lee reported that the committee had received a report from the subcommittee. The possibility of forming a special district or sending an operational levy to the voters is being explored but it would only fund Salem schools. Additionally, the possibility of levying an income tax on people who commute into Salem for work is being considered. Mr. Walsh pointed out that this would be taxation without representation.

The next meeting will be held September 3 to read the subcommittee's recommendation and make a final recommendation to the Salem City Council.

➤ ***Salem Conference Center Report***

Councilor Lee informed members that the groundbreaking for the Salem Conference Center would be Wednesday, August 6 at 4:30 pm, and invited anyone interested to attend.

OTHER BUSINESS

➤ ***River Road Task Force Report***

City Manager Chris Eppley reported that RFPs have been submitted and returned and are now being reviewed. He noted that a formal Task Force would need to be appointed by the end of August.

➤ ***New Business***

Habitat for Humanity - Councilor Smith reported that August 27th was Keizer Community Build Day at the Oregon State Fair and two Habitat for Humanity houses would be built. She noted that there was a need for 100 volunteers to fill three different shifts and also appealed for monetary donations. Anyone interested should call her at 503-390-3700 or 503-390-9297 or e-mail her at councilorsmith@comcast.net

➤ ***Old Business***

- *Letters from Home*: Councilor Walsh reported that he had spoken with Randy Kyper and the flag will be arriving soon. Mr. Kyper requested that his son be present at the flag raising. Councilor Lee added that he has been working with Ike Media to tape a Volcano game to be sent to our troops in Iraq.
- *Donation of Two Vehicles to KPD*: Chief Adams reported that Walmart is donating two 2002 Dodge Durangos to the Keizer Police Department. He explained that Lynn Halladay discovered the program and sent in a request resulting in the receipt of the vehicles.
- *Storm Water Task Force Meeting Reminder*: Rob Kissler reported that there would be a meeting at 5 pm on August 7 in Council Chambers to work on developing the Stormwater Management Plan.

**ADMINISTRATIVE
ACTION**

**a. Request to Initiate
Partial Street Vacation
on Bailey Road – Perry
and Judy Chappell**

City Attorney Shannon Johnson reviewed the history of this request. He added that the Chappells were told that they would need enough dedication to create a 30-foot half street which would mean they would have to give up 10 feet, however, because the centerline was moved in 1971, they only had to give up 2 feet. Also, the total frontage on Bailey and Chemawa Road is just over 250 feet. Development Code requires landowners with that much frontage either be required to do their own street improvements or be required to sign a Non-remonstrance Agreement. Public Works recommended the Non-remonstrance Agreement. Mr. Johnson concluded stating that he did not recommend the initiation of the Partial Street Vacation.

Councilor Moir Moved to table this Issue until the Plan for Improvements to Chemawa Road has been completed (approx. Spring 2004). Councilor Taylor seconded.

Councilor Smith objected to tabling the issue. She noted that she is not in favor of initiating the vacation, whether it be now or when the Chemawa plan is done. She noted that if sidewalks are put in later, it would be very expensive to buy the property back.

City Manager Chris Eppley addressed the policy question noting that there were conflicting issues and that this may come up in other areas. He concluded that a variance procedure is available, but Council has been very hesitant to go below the 4,000 square foot minimum.

Councilor Walsh agreed with Ms. Smith regarding tabling the issue. He noted that the location of the property is a key factor and noted that he was hesitant to give away right-of-way. He continued that the only option he would consider was to grant a variance.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, Moir and Taylor. (5)

NAYS: Walsh and Smith (2)

ABSTENTIONS None (0)

ABSENT: None (0)

None

**CONSENT
CALENDAR**

**WRITTEN
COMMUNICATION
S**

Councilor Smith reported that the Bicycle Transportation Alliance is promoting a "Bike Commute Challenge 2003" from September 2nd to 30th. Registration forms are available on their website: www.btaforbikes.org Councilor Smith referenced an article in the Grand Ronde Tribe newspaper, "Smoke Signal" where the Confederated Tribes have partnered with

Salem/Keizer Volcanoes. She noted that the location of Volcano Stadium was listed as in Salem and she clarified that it is located at Exit 260 in Keizer.

AGENDA INPUT

August 11, 2003
5:30 pm City Council Work Session
➤ Lake Oswego Street Design Tour

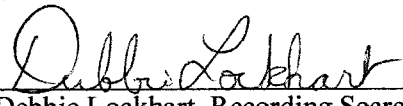
August 18, 2003
7:00 PM City Council Meeting

September Work Session
CCRLS Library Participation Discussion

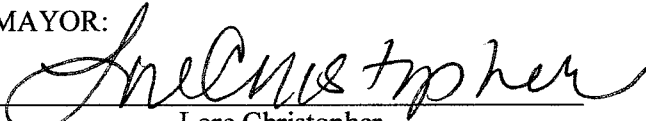
ADJOURNMENT

Mayor Christopher adjourned the meeting at 7:55 p.m.

APPROVED:

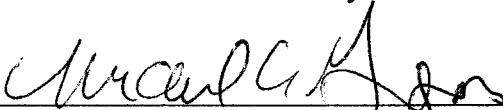

Debbie Lockhart, Recording Secretary

MAYOR:


Lore Christopher

COUNCIL MEMBERS

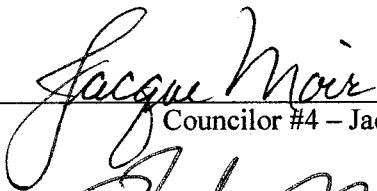
Councilor #1 – Judy K. Smith

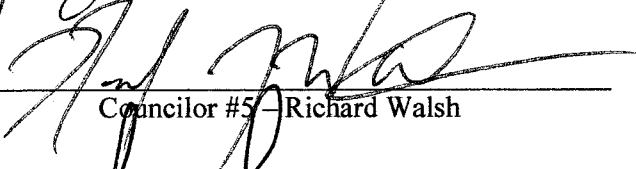

Councilor #2 – Michel Gaynor

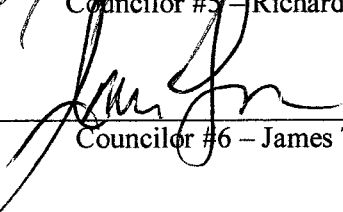
Councilor #3 – Charles E. Lee

Minutes approved:


October 20, 2003


Councilor #4 – Jacque Moir


Councilor #5 – Richard Walsh


Councilor #6 – James Taylor