



MINUTES
KEIZER CITY COUNCIL
Monday, August 3, 2015
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Dennis Koho, Council President
Marlene Parsons, Councilor
Amy Ripp, Councilor
Brandon Smith, Councilor
Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Assistant Controller
Tracy Davis, City Recorder

Absent:

Roland Herrera, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

**a. Appointment to
Keizer Public
Arts
Commission**

City Manager, Chris Eppley, reported that following publication of notice of a vacancy on the Public Arts Commission and acceptance of testimony from the applicant, the Volunteer Coordinating Committee unanimously recommended Jessi Long to fill the vacancy.

Councilor Koho moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Jessi Long to position number 7 on the Public Arts Commission.
Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, and Ripp (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

**PUBLIC
TESTIMONY**

Lyndon Zaitz, Keizer, extended an invitation to the 2015 Riverfair at Keizer Rapids Park and reviewed the planned entertainment and activities.

Rhonda Rich, Keizer, speaking both as a citizen and as President of the

West Keizer Neighborhood Association, voiced concern about fire danger because of the hot, dry summer. She suggested that signage be placed at Keizer Rapids Park banning smoking and fire pits. Public Works Director Bill Lawyer responded that signs would be posted at all at-risk parks.

Darrell Richardson, Keizer, inquired about the status of his request to prohibit smoking at Sunset Park. Councilor Parsons responded that the Parks Advisory Board had discussed this and they were opposed to banning smoking. Mr. Richardson noted that other Oregon cities and counties prohibit smoking and urged that Council not rely solely on recommendations from the Parks Board. Mayor Clark suggested that a joint work session be held including the Parks Board and experts to address health issues related to smoking and benefits of smoking bans.

Mayor Clark welcomed Colleen Bush from the Salem Keizer Transit Board in the audience.

PUBLIC HEARINGS

None

ADMINISTRATIVE ACTION

a. RESOLUTION – Authorization for Supplemental Budget – Parks Matching Grant Program

Assistant Controller Tim Wood explained that in June 2015 the Parks Board approved a matching grant for \$5,000 for concrete work at Keizer Rotary Amphitheater but because of the hot weather, the project was postponed to the next fiscal year so appropriations lapsed and went back into the fund. The Board has since then reapproved the project and staff is requesting that the appropriations from last year be moved into the current fiscal year.

Councilor Koho moved that the Keizer City Council adopt a Resolution - Authorization for Supplemental Budget – Parks Matching Grant Program. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, and Ripp (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

b. Request for Allowance of Additional Concert and Movie at Keizer Rotary Amphitheatre

City Attorney Shannon Johnson explained that KRA and Clint Holland are requesting that Council allow the addition of another concert and a movie to the summer lineup at the Keizer Rotary Amphitheater. Mr. Holland fielded questions from Council regarding finances, concessions, allowing the audience to bring in water, and setting up a 'cooler fee', and thanked the Keizer Police Department.

Councilor Koho moved to permit KRA to add two additional events this year. Councilor parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, and Ripp (6)

NAYS: None (0)

ABSTENTIONS: None (0)

CONSENT CALENDAR

ABSENT: Herrera (1)

- a. RESOLUTION – Authorizing the City Manager to Enter into Lease Agreement with Ricoh USA Inc. for Community Development Copier

Councilor Koho moved to approve the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Parsons, Freeman, Smith, Ripp and Herrera (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho (1)

COUNCIL LIAISON REPORTS

Councilor Freeman announced the upcoming National Night Out event and encouraged everyone to get out and meet their neighbors.

Councilor Smith announced upcoming Community Build Task Force and Planning Commission meetings.

Councilor Ripp provided information regarding various Chamber events, Keizer Network of Women (KNOW), Traffic/Bikeways/Pedestrian Committee, Arts Commission, and the Keizer Fire Board.

Councilor Parsons reported that the Community Build Task Force raised 101% of the fundraising goal. The new Task Force will continue fundraising efforts and volunteer recruitments for repair and maintenance of the Big Toy. The open house/dedication is August 29.

Mayor Clark praised Keizer Home Grown Theater for their production of Midsummer's Night's Dream at Shakespeare in the Park. She reviewed meetings/events she had attended including Oregon Municipal Planning Organization Consortium (OMPOC), Mid-Willamette Area Commission on Transportation (MWACT), Community Conversations and Oregon Mayor's Association. She also urged citizens to make use of the Chamber Community Calendar.

OTHER BUSINESS

Police Chief John Teague reminded everyone of National Night Out.

Public Works Director Bill Lawyer reported that waterline and roundabout work is progressing, work on Area C is beginning. He added that the Statesman Journal had falsely reported that Keizer is under Stage 1 Water Conservation Alert; water levels in Keizer are normal for this time of year.

City Attorney Shannon Johnson reported that the City had received a proposal from Shurter Enterprises LLC to farm the filbert orchard by Keizer Rapids Park. Mr. Johnson indicated that Council had discussed the matter in Executive Session and time is of the essence so that the farmer can have time for maintenance and harvest. The contract would be for 15% net profits for rent, for this season only, and he would remove any dead trees at the conclusion of the lease period (November 30, 2015).

Councilor Koho moved to suspend the rules so that this matter can be considered. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, and Ripp (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Councilor Koho moved that Keizer City Council delegate to the City Manager authorization to enter into negotiation for a contract for the care of the hazelnut orchard with 15% net profit rent, for this season including removing dead trees and other issues that were raised by the City Attorney. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, and Ripp (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

WRITTEN COMMUNICATIONS

Mayor Clark reported that she had received a note from one of the wood carvers who was unhappy about not being allowed to do wood carving during concerts at the park. There will likely be more conversation about that.

AGENDA INPUT

August 10, 2015

5:45 p.m. – City Council Work Session

- o Tour of Salem Keizer School District Career and Technical Education Campus

August 17, 2015

7:00 p.m. – City Council Regular Session

September 8, 2015 (Tuesday)

7:00 p.m. – City Council Regular Session

September 14, 2015

5:45 p.m. – City Council Work Session

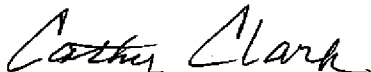
- o Annual Keizer Parks Tour

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:57 p.m.

MAYOR:

APPROVED:


Cathy Clark


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Dennis Koho

Kim Freeman

Councilor #2 – Kim Freeman

Marlene Parsons

Councilor #3 – Marlene Parsons

Councilor #4 – Roland Herrera

Councilor #5 – Amy Ripp

Brandon Smith

Councilor #6 – Brandon Smith

Minutes approved: September 8, 2015