

KEIZER EMERGENCY MANAGEMENT

EVAK Subcommittee August 2, 2007 Meeting Minutes

The meeting was called to order at 1730 hours, Keizer City Hall Council Chambers, by Chairman Ray Hansen. In attendance: Ray Hansen (davehan@open.org), John Teague- Emergency Manager (teaguej@keizer.org), Red Vanis (redvanis@msn.com), Paul Pfnister (NWBPI@msn.com), Carol Doerfler (KARES97303@comcast.net), Mike Dye (Dye1680@netzero.com), Luella Garren (no email), Ted Plumb (KILO92@wvi.com), Mary Nathe (mnathe@nwhumanservices.org), Ken Niles (ken.niles@state.or.us), Bob Emmerich (robojax@comcast.net), Linda Doerfler (linderlou21@hotmail.com), Anne Rasmus (rasmusanne@aol.com), Cathy Clark, Council Liaison (cathyclark97303@comcast.net), Officer Carrie Meier – Assist. Emergency Mgr. (meiere@keizer.org) and new members: Barbara Dan (barbgdan@yahoo.com), Ron Freshour (rbfreshour@comcast.net), Kevin Clark, Kathy Kaplan (1bronzegoofy@comcast.net), Bob Littleton (bnlittleton@comcast.net), Linda Jacobson (bljaco@aol.com).

1. **Introductions:** “Welcome” 6 new people attending today: Barbara Dan, Kevin Clark, Ron Freshour, Kathy Kaplan, Bud Littleton, and Linda Jacobson.
2. **Minutes** from May 3, 2007 were approved.
3. **Newsletter:** Send information to Linda Doerfler for the newsletter. Also, during National Night Out, tomorrow night, EVAK forms can be handed out to people interested in helping in an emergency.
4. **EPC:** John Teague reported that the new Emergency Management manual is being updated. The next EPC meeting will be October 23 in the Police Auditorium and is open to all members of EVAK.
5. **Procedures:** The procedures are being streamlined per Ray Hansen. John Teague gave special recognition to Bob Emmerich and Ted Plumb for all the work they have done to initially set up EVAK, as well as their continued involvement.
6. **Calendar and Training:**
 - September 6 at 7 p.m. = New Orientation
 - September 15 at 9 a.m. = Core Group Training
 - October 6 at 9 a.m. = Damage Assessment Training (then small groups of people will take “form” out into neighborhoods to make assessment as if there had been a real emergency).

There was discussion of possible future training of “First Aid”, “Sandbagging” and “Roadblocks”.

8. **Phone Tree and Coordinator/Core Group lists:** Updates were made from current lists.
9. **Round Table:**
 - ID badges have been completed and can be picked up now.
 - KARES Garage Sale is September 8.
 - Ray Hansen will give 2007 Activity Report to City Council on August 6

The meeting was adjourned 1830 hours.

Minutes taken by Anne Rasmus.

Next meeting is City Hall- Conference Room A, 5:30 p.m. on November 1, 2007.

Mark your calendar!