



**CITY OF KEIZER
VOLUNTEER COORDINATING COMMITTEE MINUTES
July 30, 2012**

Vice Chair Marlene Quinn called the meeting to order at 6:31 p.m. In attendance were:

Present:

Marlene Quinn, Vice Chair
Vicki Brammeier
Trish Crenshaw
Shellie Griffin
Kim Freeman

Also Present:

Staff Liaison:

Debbie Lockhart – Staff Liaison

Council Liaison:

Mayor Christopher – Council Liaison

Absent:

David Fifer, Chair
Bee Anderson

PUBLIC TESTIMONY ~ None

APPROVAL OF MINUTES ~ Kim Freeman corrected her name in several areas in the June Minutes. Trish Crenshaw moved for approval of the June 2012 Volunteer Coordinating Committee minutes as corrected. Shellie Griffin seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent.

KEIZER POINTS OF INTEREST COMMITTEE (KPIC)

On November 30, 2011, the Keizer Points of Interest Committee terms of Julie Thomas (position #3) and Jim Wood (position #4) expired. A media release was distributed and applications were received from Richard Ernst and Debbie Miller. Committee members heard testimony from Mr. Ernst and Ms. Miller.

Kim Freeman moved to close the nominations and bring forth the names of Richard Ernst and Debbie Miller. Trish Crenshaw seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent.

Vickie Brammeier moved to forward a recommendation to the Keizer City Council for the appointment of Debbie Miller and Richard Ernst to positions # 3 and #4 on the Keizer Points of Interest Committee (KPIC). Kim Freeman seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent.

KEIZER RAPIDS PARK – PARK HOST

On October 1, 2012 the current Park Host Agreement with Shane and Maleah Witham will expire. A media release was distributed and applications were received from **Jared Caruth, Tim Coburn, Kenneth Matt LeDuc, Brent & Alison Robinett, Joe & Aleta Uta'atu, Shane & Maleah Witham, and Stephan Wurzburg**. Candidates received a list of expectations and interview questions prior to joining the meeting. Committee members posed interview questions to each candidate and heard responses.

A ballot vote was taken with Shane and Maleah Witham receiving unanimous approval as the Park Host.

A second ballot was taken to determine the alternate. Votes were as follows

	Freeman	Crenshaw	Brammeier	Quinn	Griffin
Caruth					
Coburn	x	x			x
LeDuc				x	
Robinett			x		
Uta'atu					
Witham					
Wurzburg					

Tim Coburn was thereby chosen as the alternate choice should Shane and Maleah Witham be unable to perform the duties.

A third ballot was taken to determine the second alternate. Votes were as follows:

	Freeman	Crenshaw	Brammeier	Quinn	Griffin
Caruth		x			
Coburn					
LeDuc				x	
Robinett	x		x		x
Uta'atu					
Witham					
Wursburg					

Brent and Allison Robinett were thereby chosen as the alternate choice should Tim Coburn be unable to perform the duties.

Trish Crenshaw moved to bring forward a recommendation to the Keizer City Council for the appointment of Shane & Maleah Witham to serve as Park Host at Keizer Rapids Park, term expiring September 2015, with Tim Coburn to serve as the first alternate and Brent & Alison Robinett to serve as second alternates. Shellie Griffin seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent

OTHER BUSINESS *(Taken Out of Order)*

On July 27, 2012, Barbara Bigham resigned from her position on the Keizer Festivals

and Events Team (K-FEST) due to health reasons. At the June 21, 2012 Volunteer Coordinating Committee meeting two candidates (Jodi McBride and Shelly Campbell) were interviewed for a single vacant position and Jodi McBride selected. Shelly Campbell had indicated that she was still interested in serving on this committee. Her application was provided for review.

Trish Crenshaw moved to suspend the rules in order to consider Shelly Campbell for K-FEST. Kim Freeman seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent.

Kim Freeman moved to bring forward a recommendation to the Keizer City Council for the appointment of Shelly Campbell to position number 3 on K-FEST, term expiring May 2013. Shellie Griffin seconded. Motion passed as follows: Quinn, Brammeier, Crenshaw, Griffin and Freeman in favor with Fifer and Anderson absent.

NEXT MEETING DATE

Committee members decided by unanimous consent to cancel the August and September meetings.

ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

Minutes approved: 09-13-12