



**Keizer Festivals & Events Services Team (K-FEST)
Meeting Minutes
Monday, July 28, 2014 at 6:00 p.m.
Keizer Civic Center**

CALL TO ORDER ~ Vice Chair Sherrie Gottfried called the meeting to order at 6:05 pm.

Present:

Sherrie Gottfried, Vice Chair
Amy Ripp
Shelly Paddock, Chamber
Marlene Quinn, Councilor
Cathy Clark, Councilor

Absent:

David Loudon, Parks Board
One Position Vacant

Staff Attending:

Debbie Lockhart, Deputy City Recorder

ELECTION OF CHAIR: Marlene Quinn volunteered to serve as chair. With no other nominations, Ms. Quinn was elected by unanimous consent.

APPROVAL OF MINUTES: February 24, 2014 and June 4, 2014 were approved by the unanimous consent of members who had attended the respective meetings.

APPEARANCE OF INTERESTED CITIZENS: None

NEW BUSINESS – 2014 Work Plan: Lengthy discussion took place regarding the location of the Iris Festival and alternate sites. It was noted that the Chamber liked the location of the 2014 Iris Festival but that K-FEST could intervene and work to move it back to the Wittenberg Lane area. Members also discussed meeting with the Chamber to determine a permanent location for the festival. Chair Quinn urged members to consider what types of conferences they would like to attract to Keizer and bands they would like to see at the amphitheater. Ms. Clark noted that Band Selection, Invitations to Tours and Conferences, and keeping the Chamber and City website calendars up to date are currently on the work plan.

Members agreed that they would like to invite Clint Holland from KRA and Facilities Coordinator Kristian Bouvier to an upcoming meeting. Chair Quinn indicated that she would invite Ms. Bouvier and the Chair of the Chamber Board to the September K-FEST meeting. Ms. Quinn and Ms. Gottfried agreed to approach Keizer Quality Inn about allowing the Iris Festival on their property. Shelly Paddock volunteered to work on the Chamber calendar. She also indicated that she would invite the Chair of the Iris Festival Board to the September meeting.

ADJOURNMENT: Meeting adjourned at 6:50 p.m.

Next Meeting: September 22, 2014

Minutes approved: 09-22-14