



EMERGENCY PLANNING COMMITTEE MINUTES
Tuesday, July 24, 2007
3:30 p.m. Police Auditorium

1. CALL TO ORDER

The meeting was called to order at 3:32p.m.

2. ROLL CALL

The following members were present:

Captain John Teague, Chair

Carrie Meier, Assistant to Capt. Teague

Larry Morgan, EVAK

Mary Nathe, EVAK

Ray Hansen, EVAK

Jacque Moir, Councilor

Roger Williamson, Red Cross

Chris Eppley, City Manager

Debbie Lockhart, Deputy City

Recorder

3. APPROVAL OF MINUTES ~ Minutes were approved as submitted.

4. EMERGENCY OPERATIONS PLAN REVIEW ~ The following changes were made:

Section 3d: Earthquake II. Page 1 **Description:** fourth line changed "500-600" to "few hundred"; Page 2 **Continuity of Government** second paragraph first line "paging and call-back" changed to "telecommunications"; Page 3 various typos, and under **Initial Damage Assessment** second sentence should explain that shelter inspections would be for non-structural and non-life safety issues. Following discussion it was noted that it would be beneficial to develop a relationship with a Building Inspection company so that when needed by the city, they would be readily available; this may be something that should be pursued by Planning or Public Works. Page 7, **Fire Districts, Impact No. 12** "EOC Activation:" should be replaced with "The Resources Unit within Planning"; Page 9, **Administration, Impact No. 6** should be deleted. Page 15 remove "Restoration Sequence".

Discussion took place regarding including the Chamber of Commerce in the Emergency Planning meetings. Councilor Moir volunteered to contact the president of the chamber regarding this.

Section 3e: Volcanic Eruption: Description: "either Mt. St. Helens or Mt. Hood" replaced with "the Cascade Range"; Page 5 **Police Department** add a "Warning" Category to capture resource and fleet needs and provide consistency.

Section 3j: Nuclear: Description: third sentence add "or the spreading of nuclear waste" after "nuclear device".

Captain Teague then reported that the Marion County EOP review is actually happening. After the October 23 meeting when the final changes are made in Keizer's EOP, it will be submitted to Marion County and no further review will be done until the finished product is received from them in May.

- 5. EVAK UPDATE ~** Ray Hansen distributed a rough draft of the EVAK activity report which would be submitted to Council on August and reviewed same noting that the addition of 23 new members brings the EVAK membership to over 250. He added that the training went well with a significant number of people being trained, bringing the core group to over 50 people. Chris Eppley suggested that EVAK work with Ike Media to develop a promotional campaign through some video footage that could be aired on Channel 23. Mr. Hansen the reviewed upcoming events and urged all to attend.

- 6. ROUNDTABLE AND NEW BUSINESS ~**

Carrie Meier praised the training on the 23rd adding that it helped her and she was sure it helped the volunteers as well.

Larry Morgan noted that it would be beneficial to have a list of all people who have done CERT training so that one could be included in each team sent out into the field. Discussion followed regarding the make-up of each 3-person team.

Captain Teague reported that Marion County has a grant for a Citizen Corp Coordinator and she is bringing all the Marion County volunteer groups under a single umbrella.

Jacque Moir reported that the City Hall design is moving ahead with the final design of interiors and layouts getting tentative approval from Council and the Task Force at the last meeting.

Roger Williamson reported that Red Cross had responded to 70 fires in the past year in Salem, Keizer and West Salem.

Chris Eppley reported that the new city hall plans include an EOC which will be state of the art, built to central facility standards, will include showers, cots, large banks of restrooms, a warming kitchen and everything needed to sustain.

Meeting adjourned at 4:09 p.m.

***Next meeting: October 23, 2007, at 1530 in the Police Auditorium.
Emergency Operations Plan Review with Police, Public Works and Fire***