

**Keizer Emergency Management Meeting
Minutes
Tuesday, July 24, 2001**

1. Call to Order:

Sergeant Teague called the meeting to order at 4:00 p.m.

2. Attendance:

The following members were present: Sergeant John Teague, Ted Plumb, Bruce Visser, Karen Monk, Anne Rasmus, Rod Conway, Louis Neuman, Roger Williamson, Ray Hansen, Robin Gies and Mike Dye

Also present was: Recording Secretary-Cindy Perry

3. Approval of Minutes for May 22, 2001 and June 26, 2001

The minutes were approved as written.

4. Emergency Management Committee Seats:

Sergeant Teague reported that Bruce ~~K~~hopp had requested a position on the Emergency Management Committee. Since there was not a position open Sgt. Teague suggested moving Bob Emmerich as the EVAK representative allowing an opening for Mr. ~~K~~hopp. He asked for input from the committee who was in consensus that this takes place.

Sgt. Teague introduced Robin Gies as a new member of the Emergency Management Committee who would be handling the updates for the Emergency Management Manual. Ms. Gies provided a brief background of her work with other Emergency Management programs. Welcome Robin!

5. Emergency Management Budget FY 2001

Sgt. Teague reported that the Council approved the budget as written and shared a memo from Captain Miranda pertaining to the proposal submitted.

He also noted that the volunteer vests and patches were in and should be available by October 18, 2001.

6. OEMA Workshop 2001

Sgt. Teague shared a copy of an agenda for a workshop in Eugene. He reviewed this and requested that any members interested in attending contact him.

7. Roundtable

Sgt. Teague noted that he would be attempting to get more representation by the Neighborhood Associations and would offer updates pertaining to this.

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Rod Conway reported that the Fire Department was currently working on a five-year financial plan. He indicated that CERT was supplied with \$5,000 in this budget and \$1,000 for miscellaneous items. He expressed optimism that the CERT training would be in place by the fall.

Sgt. Teague offered a cooperative effort between the Fire Department and the Police Department to get the CERT Program up and running.

Karen Monk shared the following meeting dates:

- August 2, 2001 at 7:00 p.m. ~ EOC Training in Auditorium
- August 25, 2001 at 10:00 a.m. ~ Informational Group Meeting at City Hall
- September 13, 2001 ~ Assistance Group Meeting (Karen will make contacts)
- October 27, 2001 at 10:00 a.m. ~ Assistance Group Meeting

Ted Plumb reported that the Natural Reclamation System was underway and shared that updates regarding the development of this could be viewed at salemnatural.net.

Ted also shared that he would be organizing a Business Program to educate the business community regarding the efforts of EVAK and Emergency Management. He indicated that this might also be a good way to get EVAK projects sponsored.

Roger Williamson provided pamphlets from the Red Cross that outlined "Avoiding Flood Damage" and "Preparing Your Business for the Unthinkable". He noted how having a mitigation project (generic grant proposal) in place to request Federal funding in case of an emergency could be of benefit to the City.

The City's Flood Mitigation Plan was discussed and Bruce Visser suggested that Sgt. Teague speak with Public Works Director, Rob Kissler regarding its content.

Louis Neuman shared that he attended a four-day class regarding Emergency Management and noted how impressed other organizations were with Keizer's EOC.

8. Adjourn

There will be *no meeting in August*. The next meeting will take place on September 25th at 4:00 p.m.

The meeting was adjourned at 4:45 p.m.