Keizer Urban Renewal Board
Minutes
Wednesday, July 23, 2003 @ 5:30 p.m.
Keizer City Hall - Conference Room B

1. CALL TO ORDER

The meeting was called to order at 5:35 p.m.

2. ROLL CALL

The following members were present: Greg Frank, Greg Rands, Stuart Crosby, Brian Butler, Tom Callanan and Stan Compton

Absent: Greg McLeod, Christine Stimson and Marlene Kelly

Also present were: Interim Planning Director Cheryl Vafakos, Public Works Director Rob Kissler, City Engineer Bill Peterson and Staff Member Cathy Meeks

3. APPROVAL OF MINUTES.

- *June 25, 2003*

Greg Rands moved for approval of the June 25, 2003 minutes as written.
Stan Compton asked for correction on the vote of approval for minutes from the previous month to reflect that he abstained. Correction noted. Stan seconded the motion with correction.

The motion passed as follows:

AYES:	Six (6)
NAYES:	None (0)
ABSENT:	Three (3)
ABSTENTIONS:	None (0)

4. APPEARANCE OF INTERESTED CITIZENS

None

FMAGIC

5. **NEW BUSINESS**

➢ ***Chemawa Road Improvements from River to Verda***

Cheryl Vafakos introduced City Engineer Bill Peterson who presented a slide show. The presentation included examples of Salem island landscaping, existing conditions of Chemawa Road, existing right of way on record, and areas to be acquired or documented as right of way.

Mr. Peterson pointed out the need to elevate the bridge, creating another east-west access from Keizer in the event of flooding. Rob Kissler also relayed some the Council's thoughts on this, which included widening the bridge to accommodate future traffic needs.

Responding to questions regarding the width of sidewalks and bike paths (5 feet each) on both sides, Mr. Peterson indicated that those widths are standard. Greg Rands questioned the cost of maintaining the landscaping vs. concrete islands. Rob addressed the possibility of accomplishing two things at once by creating landscape bio swells. Stuart commented that he has seen these done and they look nice.

Mr. Kissler also explained how this project would be funded as a collaborative effort; with funds coming from Urban Renewal, City Street Funding and Federal Funding. He also pointed out the bus stops on Chemawa and the need for coordination with Salem Area Transit.

Chair Greg Frank questioned emergency vehicle access from the bridge to Verda Lane if there was a turn lane or island dividers in place.

Stan noted that the project at the south end of Lincoln City turned out very well. He encouraged members to take a look at the improvement if they were in the area.

It was brought out in the discussion that this is just the beginning stage of a long process. The need for having an open house for input was expressed. There was discussion concerning underground utilities and the costs involved.

In response to questioning by Stan, Rob noted that the federal government wanted the funds, or a portion thereof, to be used by July 1 of this year. Next spring is targeted as the construction starting date. The total cost is thought to be $2,000,000 with the Street Fund committed for $400,000.

➢ ***Staff Update – Keizer Station Plan Appeal & CDD Position***

LUBA has asked for an extension until August 29, 2003, to respond to the appeal.

Regarding the position of Community Development Director, there will be five prospects interviewed Tuesday , July 29, with someone being chosen shortly thereafter and on board by September 1.

➢ *Keizer 21st Century Renewal Strategy Review*

Cheryl gave an overview of the request for reviewing the renewal strategy document. Chair inquired how the Renewal would go along with the River Road Master Plan. Cheryl responded that she thought the two would coordinate efforts. Rob also added that they were in the process of soliciting consultants for the River Road Master Plan and the consultant would work on how to mesh the two together.

There was discussion of how the Keizer 21st Century Renewal document could be used. Recommendation was made for staff to review the topic again and become familiar with it.

6. ADDED TO THE AGENDA

➢ *Landscape Grant Application*

At the last KURB meeting a landscaping grant was approved. Since then the business owner spoke with neighboring businesses about the project. They would like to continue the sidewalk and are in the process of submitting an application. Once submitted Cheryl will contact Chair to see if they would like to hold a special meeting or hold a meeting on the regularly scheduled date in August.

➢ *Lake Oswego Road*

Chair Greg Frank brought up that Council would be taking a trip to Lake Oswego, along with members of the Planning Commission to view examples of street design. Discussion was held regarding the need for a representative from KURB being on the River Road Master Plan Task Force. The desire was to have someone knowledgeable who would relay input from the Board to the Task Force. Consideration was given and consensus of the Board was to have two representatives. Chair will bring the idea forward to Chris Eppley, City Manager, along with staff support.

7. OLD BUSINESS

None

7. ADJOURN

➢ *Next Meeting-September 24, 2002*

The meeting was adjourned at 7:50 p.m.