



**Keizer Festivals & Events Services Team (K-FEST)
Meeting Minutes
Monday, July 22, 2013 at 6:00 p.m.
Keizer Civic Center**

CALL TO ORDER ~ Chair Wurzburg called the meeting to order at 6:04 p.m.

Attendance was taken as follows:

Present:

Stephan Wurzburg
Sherrie Gottfried
Jill Bonney-Hill
Erin Ellis, Chamber Representative (6:09)
Marlene Quinn, Councilor
Cathy Clark, Councilor

Absent:

Carol Doerfler
David Loudon, Parks Board Representative
One Position Vacant

Staff Attending:

Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES

Marlene Quinn moved for approval of the minutes. Cathy Clark seconded. Motion passed as follows:

April 22, 2013 Minutes: Wurzburg, Gottfried, Bonney-Hill, Quinn and Clark in favor with Doerfler and Loudon absent, one position vacant and Ellis absent at time of vote.

June 6, 2013 Minutes: Wurzburg, Gottfried, Bonney-Hill, and Quinn in favor with Clark abstaining, Doerfler and Loudon absent, one position vacant and Ellis absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS ~ None

WALKING KEIZER SIGNAGE/PROMOTION ~ Jane Kirby pointed out that Keizer is a very walkable city. She urged promotion of walking by putting out way-finding signs showing locations of points of interest and walking distances. She suggested that families be encouraged to get out and walk because it is an inexpensive recreation and more pedestrians would improve the community because there is safety in numbers. Sherrie Gottfried volunteered to get information regarding the cost of the way-finding signs in Salem. Additional discussion took place on developing walking tours, working with Willamette Wanderers and applying for grants to defray costs. Ms. Gottfried volunteered to explore grants that might be available as well.

“PIG IN THE PARK” – Hawaiian Luau, August 17 ~ Discussion took place regarding various aspects of this event including ticket sales, entertainment sponsors, catering, and posters.

APPROVAL OF BANDS

684 and the Long Kiss Goodbye (8/17)

Cherry City Band (9/14)

Mike Silverman and Friends (Backup)

Misplaced Tropics (Backup)

Sherrie Gottfried moved to approve the bands as submitted. Erin Ellis seconded. Marlene Quinn offered a friendly amendment that any backup band that was approved in previous years would also be approved with this action. Friendly amendment was accepted. Motion passed as follows: Wurzburg, Gottfried, Bonney-Hill, Quinn, Ellis and Clark in favor with Doerfler and Louden absent and one position vacant.

YOUTH SPORTS REPORT – No report

PARKS BOARD UPDATE – Councilor Quinn reported that

- The proposed soccer field improvements at Claggett Creek Park could not be done because a portion of the field would be in the floodplain; building the fields at Keizer Rapids Park is being explored.
- Signage at the Charge house at Keizer Rapids Park has been developed; printers are being solicited.
- Verbiage for additional signage at Keizer Rapids Park is going to be submitted to the Keizer Points of Interest Committee with a request for assistance.
- The Charge house is being considered for renovation as an education building.
- The Board is exploring a possible alternative funding mechanism to augment the Parks budget.

EVENT PLANNING PACKET – No report

CALENDAR ~ Chair Wurzburg reported that the calendar is working out well. It is a good partnership and some neighborhoods are using it. Discussion followed regarding the Gubser Neighborhood Association garage sale and the McNary Estates garage sale.

ADJOURNMENT ~ Meeting adjourned at 6:34 p.m.

Next Meeting: September 23, 2013

Minutes approved: 09-23-13