



MINUTES
KEIZER CITY COUNCIL
Monday, July 21, 2014
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jim Taylor, Councilor
Kim Freeman, Councilor
Marlene Quinn, Councilor
Cathy Clark, Councilor

Absent:

Joe Egli, Council President
Dennis Koho, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
John Teague, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

**PUBLIC
TESTIMONY**

Tanya Hamilton, Keizer, reported that the Parks Board held the Keizer Rapids Park public hearing at McNary High School and received testimony from fewer people than anticipated. Suggestions for improvements included an indoor sports/multi-use facility and soccer fields. Updates were received from the Half Penny Cycling Ride and 25 Fields who also requested a letter of support from Keizer. The Board also voted to recommend a 2-way stop sign at Walsh Way and the multi-use trail. The Board received a submission for grant funds for purchase of microphones and speakers for the amphitheater but postponed their decision until the next meeting.

Dave Bauer, Keizer, complained about late night construction work on Shoreline Road and reported that the late night reporting number was not in service. Mayor Christopher apologized on behalf of the City noting that neighbors should have been notified of the extended construction time.

Brad Coy, Keizer, Gubser Neighborhood Association, reported that the cost of the association newsletter was more than anticipated and asked Council to allow the \$245.25 unused funds from the last fiscal year to be moved to the current fiscal year to help with the cost. Council indicated that they were in favor of doing this.

Derek Godwin and Kelly Walther, representing the Marion County Extension & 4-H Service District addressed Council. Mr. Godwin provided an overview of the organization and its mission and asked the City to support the organization by signing a resolution to become part of the district. Cost for each citizen would be under \$8 per year. Ms. Walther reviewed the benefits of the organization.

Bob Zielinski, a farmer north of Keizer, voiced support for the organization noting that it will benefit the community and provide independent funding for the organization. He pointed out that funds would be administered by the Marion County Commissioners.

Bill Griffiths, Keizer, a Master Gardner, also voiced support for this undertaking noting that he felt the taxes would be well spent in the community. He provided additional information regarding the Master Gardner program and staffing cuts.

Rick Galpo, Executive Director of Marion Polk Food Share, provided detailed information about the organization and partnership with OSU, its services, and the people it helps.

Councilor Freeman urged that the Extension & 4H District and Marion Polk Food Share utilize the service on Keizer television (K-23) to showcase their services and classes. The petition was left for Councilors to sign.

PUBLIC HEARINGS

a. Tequila Nights Bar and Grill Liquor License Application

City Manager Chris Eppley reported that an application was submitted for a Full On-Premises Sales Liquor License for Tequila Nights Bar and Grill, Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department found the location of the establishment to be properly zoned and had no comment on the application. Staff recommends that following the public hearing, Council recommend approval of the application.

Mayor Christopher opened the Public Hearing.

Cesar Vallejo, Keizer, explained that Plaza Morelia is owned by his family and is next door to this establishment. He wants to grow and serve food and beverages.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Clark moved that the Keizer City Council recommend approval of the application for a Full On-Premises Sales liquor license for Tequila Nights Bar and Grill under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward the recommendation to the Oregon Liquor Control Commission for final approval. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

**b. MULTIPLE
RESOLUTIONS**

**RESOLUTION ~ Amending Fees for Certain Administrative Services;
Amending R2014-2453**

**RESOLUTION ~ Repealing R88-331 (Approving Parking Permit
Criteria and Establishing Parking Permit Fees)**

**RESOLUTION – Amending the Transportation System Development
Charge Improvement Fee Structure; Amending R2005-1581,
Repealing R2005-1618**

**RESOLUTION – Amending Water Service Connection Fees and
Related Service Fees; Amending R2006-1724**

City Attorney Shannon Johnson explained that the public hearing is
combined for four different fees and provided details regarding each.

*Mayor Christopher opened the Public Hearing. Hearing no testimony,
Mayor Christopher closed the Public Hearing.*

Councilor Clark moved that the Keizer City Council adopt the four
resolutions that were enumerated as items 1 through 4 in the staff report.
Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

**ORDINANCE –
Repealing
Ordinance No.
88-124
(Establishing
Water Service
Connection Fees)**

Councilor Clark moved that the Keizer City Council adopt an Ordinance
Repealing Ordinance No. 88-124 (Establishing Water Service Connection
Fees). Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

**c. City of Keizer
Comprehensive
Plan Revisions**

Community Development Director Nate Brown explained that these
revisions are brought about through the Periodic Review process. The
last changes specifically excluded Stormwater, Sewer and Water
Services allowing the Public Works Department to work through the
issues. Significant changes are listed in the staff report. Public Works
Director Bill Lawyer then fielded questions regarding protected
waterways.

Mayor Christopher opened the Public Hearing. Hearing no testimony, Mayor Christopher closed the Public Hearing.

Councilor Clark moved to direct staff to prepare an Ordinance with findings to adopt the proposed revisions to the Comprehensive Plan. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Egli and Koho (2)

d. ORDINANCE – Decreasing the Administrative Fee for Vehicles that are Uninsured or Driven by Drivers Without Driving Privileges

City Attorney Shannon Johnson explained that impound fees are actually lower than those currently indexed. These two ordinances reduce the fee from \$130 to \$75.

Mayor Christopher opened the Public Hearing. Hearing no testimony, Mayor Christopher closed the Public Hearing.

Councilor Clark moved that the Keizer City Council adopt an Ordinance Decreasing the Administrative Fee for Vehicles that are Uninsured or Driven by Drivers Without Driving Privileges; Amending Ordinance No. 94-310; Repealing Ordinance No. 2006-539. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Egli and Koho (2)

ORDINANCE – Decreasing the Administrative Fee for Vehicles Operated by Persons Under the Influence of Intoxicants

Councilor Clark moved that the Keizer City Council adopt an Ordinance Decreasing the Administrative Fee for Vehicles Operated by Persons Under the Influence of Intoxicants; Amending Ordinance No. 95-322; Repealing Ordinance No. 2006-540. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Egli and Koho (2)

ADMINISTRATIVE ACTION

a. Request for Support for New Service District by Citizens for

City Attorney Shannon Johnson reminded Council that this issue was discussed earlier during Public Testimony. He noted that it is on the agenda so that Council can consider whether or not to move forward and have staff draft a Resolution of Consent.

Councilor Clark moved that the Keizer City Council direct staff to prepare a Resolution of Consent for support of the new Service District by citizens of Marion County Extension and OSU Extension. Councilor Taylor seconded. Motion passed as follows:

- Marion County Extension and OSU Extension** AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)
- b. Request for Waiver of Fees for Use of Keizer Rotary Amphitheatre for Riverfair** Councilor Clark noted that she is on the Making Keizer Better Foundation Board and this is not something the Foundation generally requests. On behalf of the Foundation, she asked that this be withdrawn.

Council agreed by consensus to pull this item.
- c. Keizer Rotary Amphitheater Concert Series Funding** City Manager Chris Eppley reminded Council that at the last meeting Clint Holland, representing the Keizer Rotary Amphitheater, requested \$2,000 for the concerts in the park. He reviewed current funding for the amphitheater noting that adequate funding is available in the amphitheater fund. Staff recommends that KRA submit for Council review a report showing expense in excess of revenues for the current season once the season is over. Upon Council review and approval, Council would move to reimburse the expenses over revenues up to \$2,000.

Discussion followed regarding past expenses and operations and management of the amphitheater.

Councilor Clark moved to accept the staff recommendation for reimbursement of the actual expenses over revenues up to \$2,000 for Concerts in the Park using fiscal year 2014-2015 General Fund Amphitheater Expense appropriation. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)
- d. ORDINANCE – Prohibiting the Discharge of Firearms; Repealing Ordinance No. 88-127** City Attorney Shannon Johnson explained that the current ordinance prohibiting discharge of firearms is silent on the slaughter of livestock. This ordinance allows that.

Councilor Clark moved that the Keizer City Council adopt an Ordinance Prohibiting the Discharge of Firearms; Repealing Ordinance No. 88-127. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

- e. **RESOLUTION – Authorizing City Manager to Sign Cellular Tower Lease/Option with New Cingular Wireless PCS, LLC for Lease of City Property for Wireless Communication Facility** – City Attorney Shannon Johnson explained the location of the proposed cell tower and basic terms which include an allowance to add a police or emergency antennae without charge. Councilor Quinn questioned if, because the tower is in a park, the funds would be dedicated to the Parks Fund. Staff indicated that this would be discussed at a later time.
- Councilor Clark moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Sign Cellular Tower Lease/Option with New Cingular Wireless PCS, LLC for Lease of City Property for Wireless Communication Facility. Councilor Taylor seconded. Motion passed as follows:
- AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

CONSENT CALENDAR

- A. RESOLUTION – Authorizing City Manager to Enter Into Political Subdivision Addendum with US Bank (Commercial Card Solutions Contract)

Mayor Christopher moved for approval of the Consent Calendar. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Quinn, Freeman, Taylor and Clark (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Egli and Koho (2)

COMMITTEE REPORTS

Councilor Clark reported various meetings/events she had attended including the Marion County Commissioners Breakfast, the Big Toy booth at the Marion County Fair, Chamber Economic Development and Governmental Affairs meeting, and the quarterly Oregon Municipal Planning and Organization Consortium meeting. She announced the upcoming Salem-Keizer Area Transportation Study and Keizer Festivals and Events Services Team meetings.

Councilor Freeman commended Clint Holland for timely concerts at the Keizer Rotary Amphitheater, reported on outreach efforts of the Big Toy Project at Marion County Fair, and praised the paving work recently completed on her street. She noted that the Parks Board meeting at McNary High School was uncomfortable and it was hard for members to communicate.

Councilor Taylor announced the upcoming Traffic/Bikeways/Pedestrian Committee meeting.

Mayor Christopher clarified inaccuracies printed in the Keizertimes regarding city employee salary increases.

**OTHER
BUSINESS**

City Recorder Tracy Davis announced volunteer openings and urged interested parties to apply.

Chief Teague reminded everyone of National Night Out on August 5.

Public Works Director Bill Lawyer reported that the Chemawa Road North project is back under construction, resurfacing projects will start next week, and the splash fountain is now open every day.

Community Development Director Nate Brown reminded Council of upcoming Arts Commission and Planning Commission meetings, noting that the Herber property rezone will be addressed at the September 2 Council meeting.

City Attorney Shannon Johnson announced that the mural project at Keizer Florist was moving forward.

**WRITTEN
COMMUNICATION**

None

AGENDA INPUT

August 4, 2014

7:00 p.m. – City Council Regular Session

August 11, 2014

5:45 p.m. – City Council Work Session - *Cancelled*

August 18, 2014

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Christopher adjourned the meeting at 9:00 p.m.

MAYOR:

APPROVED:

Lore Christopher

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Dennis Koho

Councilor #4 – Cathy Clark

Councilor #2 – Kim Freeman

~ Absent ~

Councilor #5 – Joe Egli

Councilor #3 – Marlene Quinn

Councilor #6 – James Taylor

Minutes approved:_____