

**MINUTES
CITY OF KEIZER
TRAFFIC SAFETY COMMISSION
KEIZER CITY HALL LIBRARY
JULY 20, 1995**

1. CALL TO ORDER

The meeting was called to order by Chair VanMeter 7:30 p.m.

2. WELCOME NEW MEMBERS

New members Paul Gorlinsky and Mike Kirby introduced themselves and provided information about their backgrounds and interests.

3. ROLL CALL

The following members were present: Heather VanMeter, Doug Davis, Paul Gorlinsky, Mike Kirby, and Greg McLeod.

Also present were: Staff Liaison Sgt. Mark Miranda, and Recording Secretary Nona Oxe'.

4. REVIEW/APPROVE MINUTES

May 18, 1995

The minutes were approved as submitted.

June 15, 1995

The minutes were approved as submitted.

5. REVIEW OF PAST ACTIVITIES

This item was combined with the discussion of a new focus/activities.

6. BICYCLE SAFETY PROGRAM/BICYCLE RODEO UPDATE

a. Report from Sgt. Miranda

Sgt. Miranda reported that two bike rodeos have been held to date. At the first, only about 10 kids participated. The second was very successful with about 100 kids taking part. Both were held in the northern part of town. It is hoped one can soon be scheduled in the southern part of town.

Sgt. Miranda noted that the rodeos will probably continue as needed, even during the school session. Although he had not participated at the two rodeos already held, it was his understanding that they were adequately covered by staff.

**b. Reports from Commission Members Regarding Solicitations
for Bicycle Safety Program**

Ms. VanMeter reported that letters have been sent out to various groups requesting donations. No responses have yet been received. To her knowledge, the only contribution received to date was the one solicited by Mr. Davis from the Keizer Elks.

For the benefit of the new members, Ms. VanMeter recounted the implementation of the bicycle safety program under the direction of Sgt. Kent Barker, beginning with the application for a grant. She described the focus of the bicycle program, and the involvement of the Commission in obtaining matching funds for the purchase of helmets and bicycle safety rewards.

Sgt. Miranda talked about the work being done by bike officers in the area of law enforcement. He reported on how they would be used in the future.

7. CONSIDERATION OF NEW FOCUS/ACTIVITIES

Ms. VanMeter distributed copies of a list entitled *Sample Projects of Traffic Safety Commissions*, dated January 1993. She reviewed the focuses and projects that were discussed by the Traffic Safety Commission when it formed.

At Ms. VanMeter's suggestion, Sgt. Miranda explained the traffic reader board program, manned by volunteers. He indicated that he would like to recruit volunteers to help with the program. He explained how the program notifies registered owners of cars when they have been clocked on the reader board as traveling at an excessive speed.

Discussion followed regarding the State's speed limit regulations and how they affect the speed limits in Keizer.

Sgt. Miranda responded to questions regarding methods to reduce speed limits in problem areas within Keizer. To address specific areas, he felt that the Commission should first obtain information from Public Works Director Mull, and then if a solution cannot be found, proceed to contacting the State Speed Board.

Ms. VanMeter indicated a hesitancy to encroach upon the responsibilities of the Public Works Department. She asked if the Commission wanted to become involved in traffic issues.

Mr. Gorlinsky pointed out that when he was asked to serve on the Commission he got the impression from the Mayor and Councilor McGee that traffic issues should come to the Traffic Safety Commission before going to Council.

Sgt. Miranda noted that the Traffic Safety Commission had been given that charge in the Council Resolution establishing the Commission. He felt the Commission could determine which issues should go to Public Works and which should be discussed by the Commission.

Discussion followed regarding the need to prioritize projects the Commission wished to undertake. Sgt. Miranda suggested that the first step should be to identify problems, either globally or specifically. He suggested that Helen Liere from the State's Traffic Safety Division be asked to come to the next meeting to help in this area.

Mr. Kirby indicated that he would also be interested in knowing which issues directed by Council are more important. He felt it would be good to hear from Councilor McGee as to how Council would like the Commission to proceed.

Discussion followed regarding the goals originally set by the Commission. Interest was expressed in following up on ADA requirements for sidewalks, vision clearance, speeding awareness, and improved traffic stripping.

Sgt. Miranda saw a need for brainstorming to establish a list of goals and then identify specific tasks for each goal. He pointed out how a goal of promoting traffic safety for children could include as a task Mr. Davis' suggestion for posting S.O.S. signs.

It was pointed out that the Traffic Safety Commission was not allocated funds in the City's budget. Sgt. Miranda noted that contingency funds are sometimes available in the budget if a need can be demonstrated.

Ms. Van Meter suggested that members indicate their personal priorities.

Mr. Gorlinsky was interested in preventative issues for children safety, not only for grade school children, but also for high school age. He was particularly interested in pedestrian and alternative traffic issues on Lockhaven Drive in the area of Whiteaker School.

Mr. Davis agreed that the focus should be on kids.

Mr. Kirby felt it would be worthwhile to pursue a number of things in combination, but liked the idea of visual clear zones. He noted the hazards on River Road.

Mr. Davis pointed out the capabilities of the City's Autocad to identify streets, and how the information could be useful to the Commission. Mr. McLeod suggested that the City's Autocad could also be used to identify areas where sidewalks are needed.

There was considerable discussion of methods to reduce speed in problem areas. Speed bumps and traffic dots were suggested for some areas, however, it was pointed out that the Fire Department has a problem with speed bumps.

Ms. VanMeter drafted the following list of projects/goals for the Commission to consider:

- School Traffic Plans
- Youth Safety / S.O.S. (Safety on Streets)
- Bike Lanes
- Vision Clearance & Curb Zones (Ordinance)
- Speed Limits
- Speeding (Reader Board Activities)
- Pedestrian Safety
- ADA Compliance
- Comprehensive Traffic Safety Plan
- Mission Statement
- Sidewalks

She suggested developing a priority list and general plan for what the Commission would like to see.

It was the consensus to schedule an additional meeting in August and ask Helen Liere to attend and help direct the Commission in establishing specific focuses. Ms. VanMeter will attempt to schedule a meeting for August 3 if Ms. Liere is available.

8. OTHER BUSINESS

Sgt. Miranda reported on activities in the Police Department. He noted that he will be working on developing meaningful traffic-related stats. He confirmed that Keizer can get data from the DMV, but that Keizer charts its own more current statistics. Ms. VanMeter and Mr. Gurlinsky indicated that they can help with computer-generated stats.

Sgt. Miranda noted that the State Fair is coming up on August 24. He pointed out that Police Departments in the area get together and put on a booth. He felt that it would be an opportunity for the Commission to come up with a display or handouts for Keizer's section. He was unsure if something could be put together in time this year, but suggested that in goal setting the Commission might plan for it next year. Ms. VanMeter will attempt to come up with a flyer.

Sgt. Miranda suggested that the Traffic Safety Commission come up with a mission statement. He also felt it would be good to check with the Bicycle Safety Committee to make sure there was no duplication of efforts by the two committees.

Sgt. Miranda Invited Commission members to participate in the officer ride-along program.

Sgt. Miranda reported that as of July 8 the Department started up the traffic team again. Four officers will work strictly traffic. He explained the traffic program. He noted that Keizer is working with Salem on the next bidding process for motorcycles. The City will purchase two motorcycles. Traffic officers will also be doing collateral duties such as in-house training, a traffic newsletter, participation on a crash team to investigate serious accidents and fatalities, and public awareness. Sgt. Miranda reiterated the need for volunteers for the Reader Board. He suggested that the Traffic Safety Commission might work on recruitment.

Mr. Gorlinsky asked if there is a deadline for matching funds for the bicycle safety grant. Ms. VanMeter answered that the grant calls for rodeos to end at the end of summer. She was unsure of a date for the Commission's share of matching funds. Sgt. Miranda will check with Sgt. Barker.

9. ADJOURNMENT/NEXT MEETING AUGUST 17, 1995

Ms. VanMeter will try to schedule a meeting for August 3 with Helen Liere as a speaker.

The next regular meeting is August 17, 1995 at 7:30 p.m. There being no further business to come before the Commission, the meeting was adjourned by Chair VanMeter at 9:08 p.m.