



MINUTES
KEIZER CITY COUNCIL
Monday, July 16, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Council President Parsons called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Roland Herrera, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Cathy Clark, Mayor

FLAG SALUTE

Council President Parsons led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Volunteer of
the Quarter
Award**

Kris Adams and *Rhonda Rich* from the West Keizer Neighborhood Association and *Meredith Mooney*, west Keizer resident, expressed gratitude for the tireless efforts of Richard Boyes in keeping Keizer free of litter and voiced support for giving him the Volunteer of the Quarter Award.

Council President Parsons presented Mr. Boyes the award.

**COMMITTEE
REPORTS**

Clint Holland, Keizer, gave the Parks Board report noting that matching grants were given to the Rickman Community Garden to solarize the greenhouse and to Hidden Creek Homeowners Association to irrigate a portion of Hidden Creek Park. He summarized board member park reports for various parks, provided detailed information about proposed improvements for the Keizer Little League Park, and announced National Night Out and Amphitheater concerts at Keizer Rapids Park.

**PUBLIC
TESTIMONY**

Clint Holland, Keizer, and *Krina Lee*, Salem Keizer Education Foundation, explained that the demand for sports facilities is extremely high and that sports are important to the health and welfare of our children and the community. They reported that they are working with Claggett Creek Middle School to repair and restore the fields and asked that the City commit to watering them and keeping them in good condition once the work is completed. Discussion followed regarding usage of the fields,

details of the property, improving the fields at Cummings, giving Keizer teams priority, and water costs.

Meredith Mooney, Keizer United, explained that the organization is growing and provided details on collaboration efforts.

Tom and Sheryl Bauer, Keizer, explained that a bullet shot from the Polk County side of the river came into their kitchen on June 2nd. They thanked Council for their ongoing efforts to remedy this problem, reported that they had attended the recent Polk County Commissioners meeting and noted that they will continue their efforts to do everything possible to stop the gun fire from Polk County.

Rhonda Rich, Maghan Casto, Barb Smith, Marlene Moore, Terry Moore, Frankie Miller, Carolyn Homan, Shirley DeShon, Darrell Richardson, Dan Dietz, Barb Smith and John Hinkey provided information on what they had been doing to remedy the shooting problem and urged that every possible effort be made to stop it. Ms. Homan read into the record a letter submitted by *Carol Doerfler*, President of the West Keizer Neighborhood Association. City Manager Chris Eppley explained the effective levels to bring about change: (1) property owner, (2) Polk County, and (3) possibly the State.

PUBLIC HEARINGS *Council President Parsons opened the Public Hearing.*

a. Keizer Development Code Text Amendment – Sign Code – KDC 2.308

Community Development Director Nate Brown summarized his staff report and urged Council to consider what they admire in other cities, their quality of life and balancing good aesthetic standards and the needs of the community before deciding upon this issue.

Discussion followed regarding electronic billboards, sign content, window signs, electronic message signs, and the history of the sign code.

Jonathan Thompson, Keizer Chamber Government Affairs Chair, representing the 400+ members, announced that the Chamber supports the proposal as passed by the Planning Commission.

Hearing no further testimony, Council President Parsons closed the Public Hearing.

Councilor Freeman moved that Keizer City Council direct staff to prepare an ordinance with the exception of the electronic message sign interval to be 15 seconds instead of 60 seconds. Councilor Anderson seconded.

Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

**b. RESOLUTION -
Authorization for
Supplemental
Budget – Phone
System Upgrade**

Council President Parsons opened the Public Hearing.

Finance Director Tim Wood summarized his staff report.

Hearing no further testimony, Council President Parsons closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorization for Supplemental Budget – Phone System Upgrade.

Councilor Anderson seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

**ADMINISTRATIVE
ACTION**

**a. Keizer Little
League Update
– 2017
Financial
Review**

Finance Director Tim Wood reviewed his staff report.

Brad Arnsmeier, Keizer, Keizer Little League President, thanked everyone for their efforts in getting through this process, reviewed improvements that have been made at the complex and urged Council to approve the requested contract amendments. Discussion followed regarding slot fees, proceeds from concessions, and tournament revenues.

Councilor Freeman moved that the Keizer City Council direct staff to prepare a resolution for Keizer Little League to pay back the slot fees for 2017. Councilor Herrera seconded.

Discussion followed regarding details of the payback.

Councilor Freeman amended her motion to include that the money would be transferred to the complex account within 10 days. Councilor Herrera accepted the amendment.

Councilor Ryan offered a friendly amendment to forgive the debt because of all the volunteer hours that have gone into the park. Councilors Freeman and Herrera did not accept the amendment.

Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera and Anderson (5)

NAYS: Ryan (1)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

Councilor Freeman moved that the Keizer City Council direct staff to amend the current contract to allow the contract holder to keep 50% of the net concession revenue and all of the net tournament revenue. Councilor Herrera seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

Chris Eppley urged that the financial review be coordinated with the City Finance Director every year.

**b. Waiver of
Community
Center Fee –
Mid Willamette
Valley Council of
Governments
Annual
Business
Dinner Meeting
and Dinner**

Chris Eppley summarized his staff report and asked Council to consider one of the options listed.

Councilor Freeman moved that the Keizer City Council waive the room rental fee, security/cleaning deposit, and the general liability insurance policy requirement but charge \$180 for staffing costs and \$150 for alcohol security (Option #3), for a total cost of \$330. Councilor Anderson seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

**c. RESOLUTION –
Requesting
Polk County
Board of
Commissioners
to End Firearm
Discharge and
Enact Local
Legislation**

Taken out of order (following public testimony regarding same).

Councilor Freeman moved that Keizer City Council adopt a Resolution Requesting Polk County Board of Commissioners to End Firearm Discharge and Enact Local Legislation and Take Other Action to Prohibit the Discharge of Firearms at Property Located at or Near 4000 River Bend Road NW, Salem, Oregon. Councilor Anderson seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

**CONSENT
CALENDAR**

a. Approval of July 2, 2018 City Council Regular Session Minutes

Councilor Freeman moved for approval of the Consent Calendar. Councilor Anderson seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Anderson, Herrera and Ryan (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

**COUNCIL
LIAISON
REPORTS**

Councilor Ryan announced the upcoming Public Art Commission meeting.

Councilor Reid reported on the Marion County Fair and announced upcoming Homegrown Theater performances and the cancellation of Keizer Festivals Advisory Board and Stormwater Advisory Committee meetings.

Councilor Freeman announced that National Night Out is August 7 and reported that her committee meetings had been cancelled.

Councilor Herrera reported on the Chamber luncheon, the amphitheater

OTHER BUSINESS

concert, and Keizer United and announced Keizer Points of Interest Committee meeting and the CAPACES Leadership panel in Woodburn.

Councilor Anderson shared additional information from the Keizer Chamber luncheon and announced the dates for the next community dinner, Christmas tree lighting, and Iris Festival. He provide information on the topics for Community Conversations and urged that the homelessness issue address how businesses can participate.

Councilor Parsons reported that the Marion County Commissioner breakfast and Keizer Festivals Advisory Board had been cancelled.

Chris Eppley summarized an additional staff report which brought a request to Council from the family of Wally Mull to waive Community Center fees for a Celebration of Life event.

Councilor Freeman moved to suspend the rules in order to consider this issue. Councilor Anderson seconded. Motion passed as follows:

AYES: Reid, Freeman, Parsons, Anderson, Herrera and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)

Councilor Freeman moved that the Keizer City Council grant the request for a complete waiver of all fees (fees include rental fee, staffing costs, security/cleaning deposit, and alcohol security) plus a waiver of the general liability insurance policy requirement (option #1). Councilor Anderson seconded.

Councilor Reid offered a friendly amendment to include a charge for the alcohol security deposit. Councilor Freeman did not accept the amendment.

Motion passed as follows:

AYES: Reid, Freeman, Parsons, Anderson, Herrera and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)

Chief Teague announced National Night Out registration deadline and reported that Blast Camp will take place this week. It is run by donations (except for staff time) with 37 volunteers. This year it sold out in 8 hours. He also announced that a year ago Cynthia Martinez went missing from Tequila Nights and is still missing. Rewards are available for information leading to finding her.

Public Works Director Bill Lawyer announced that the Meadows play structure will be open for play when the fence is removed. He also provided explanation regarding the fire at the Meadows pump house.

**WRITTEN
COMMUNICATIONS**

Council President Parsons read a posting from the Keizer Facebook page commending work done by the Parks Department and a letter from Al and Carol McCann regarding the shooting across the river.

AGENDA INPUT

August 6, 2018: 7:00 p.m. City Council Regular Session

August 13, 2018: 5:45 p.m. – City Council Work Session

August 20, 2018: 7:00 p.m. City Council Regular Session

ADJOURNMENT

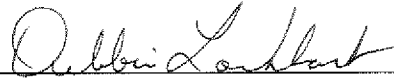
Mayor Clark adjourned the meeting at 10:07 p.m.

MAYOR:

APPROVED:

~ Absent ~

Cathy Clark



Debbie Lockhart, Deputy City Recorder

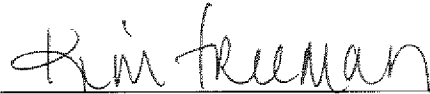
COUNCIL MEMBERS



Councilor #1 – Laura Reid

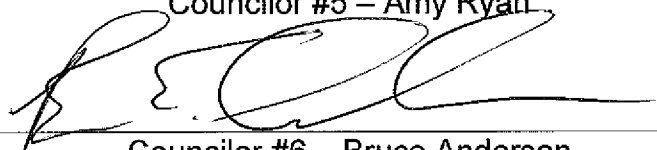


Councilor #4 – Roland Herrera



Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan



Councilor #6 – Bruce Anderson

Councilor #3 – Marlene Parsons

Minutes approved: August 6, 2018