



MINUTES
KEIZER CITY COUNCIL
Monday, December 18, 2023
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 p.m.

ROLL CALL Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Soraida Cross, Councilor
Robert Husseman, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Youth Councilor Grayton Woodard

Staff:

Tim Wood, Assistant City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
Andrew Copeland, Police Chief
Melissa Bisset, City Recorder
Machell DePina, Human Resources Director

Absent:

Kyle Juran, Councilor

FLAG SALUTE Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS** None.

**COMMITTEE
REPORTS** *Lisa Cejka*, Parks and Recreation Advisory Board Vice Chair and Keizer Resident, provided a report on the most recent Parks and Recreation Advisory Board meeting. She commented on the recent graffiti at some of the parks.

PUBLIC COMMENTS Mayor Clark announced the written comment received from *Jim Keller*, Keizer Resident, regarding voting on fees for service.

Cathy Clark, Mayor and Keizer Resident, stated that her recent questioning of Chamber of Commerce Executive Director Corri Falardeau had been

done in a manner that was not in keeping with the City Council's agreed tone and approach to public interaction. She added that they had a value of treating all people with dignity and respect. She stated that the way she approached the issue was not in keeping with that value. Mayor Clark apologized for not modeling the behavior that she and the rest of the Council had agreed to abide by in all of the City proceedings.

Judy Liechty, Keizer Resident, Keizer Community Food Bank Representative provided an update on their service operations.

Naomi and Frank Rodriguez, Keizer Residents, commented on the flooding on Claggett Creek. Mrs. Rodriguez shared that the flooding was the worst it had ever been in 35 years. She contacted the City and other agencies and was still seeking a resolution.

Public Works Director Lawyer explained that the City didn't have the authority to alter the creek or to change the stream. He described the complications over the jurisdiction of waterways. Mr. Lawyer offered to take a look at the situation although he didn't know if there would be a solution or recommendation.

Mayor Clark suggested looking at the situation through a habitat restoration and wetland mitigation lens and considering a waterway restoration project.

PUBLIC HEARINGS

**a. RESOLUTION -
Authorization for
Supplemental
Budget - Street
Lighting District
Fund**

Mayor Clark opened the Public Hearing.

Assistant City Manager Tim Wood summarized the Staff Report.

Discussion ensued regarding the timing of the Supplemental Budgets.

With no further testimony, Mayor Clark closed the Public Hearing.

**RESOLUTION -
Authorization for
Supplemental
Budget - Water
Fund and Water
Facility Fund**

Council President Starr moved that the Keizer City Council approve Resolution R2023 Authorization for Supplemental Budget - Street Lighting District Fund. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Husseman, and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Juran (1)

Council President Starr moved that the Keizer City Council approve Resolution R2023 Authorization for Supplemental Budget - Water Fund and Water Facility Fund. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Husseman, and Kohler (6)

NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Juran (1)

**b. ORDINANCE -
Declaring a Lien
Against Property
Located at 4843
Juniper Court
North, Keizer,
Oregon and
Directing the City
Recorder to Enter
Such Lien in the
Minor Lien Docket
Pursuant to
Ordinance No.
2009-590
(Providing for the
Control and
Removal of
Noxious
Vegetation);
Declaring an
Emergency**

Mayor Clark opened the Public Hearing.

Planning Director Shane Witham summarized the Staff Report. Mr. Witham explained that the Staff Report did not include the \$73 fee for the Newspaper Publication but it was included in Exhibit A of the Ordinance.

With no further testimony, Mayor Clark closed the Public Hearing.

Council President Starr moved to adopt an Ordinance Declaring a Lien Against Property Located at 4843 Juniper Court North, Keizer, Oregon and Directing the City Recorder to Enter Such Lien in the Minor Lien Docket Pursuant to Ordinance No. 2009-590 (Providing for the Control and Removal of Noxious Vegetation); Declaring an Emergency. Councilor Reid seconded. Motion passed unanimously as follows upon first reading.

AYES: Clark, Reid, Starr, Cross, Husseman, and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Juran (1)

**ADMINISTRATIVE
ACTION**

**a. RESOLUTION -
Authorizing the
Mayor and
Council President
to Execute
Amended
Employment
Agreement for
City Manager**

Human Resources Director Machell DePina summarized the Staff Report.

Council President Starr moved that the Keizer City Council approve Resolution R2023 Authorizing the Mayor and Council President to Execute Amended Employment Agreement for City Manager and amend Section 2.01 Compensation. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, and Husseman (5)

NAYS: None (0)

ABSTENTIONS: Kohler (1)

ABSENT: Juran (1)

**CONSENT
CALENDAR**

**a. Approval of
November 20,
2023 Regular
Session Meeting
Minutes**

Council President Starr moved that the Keizer City Council adopt the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Starr, Cross, Husseman, and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Juran (1)

OTHER BUSINESS

None.

STAFF UPDATES

Assistant City Manager Wood reported that every 748 gallons of water conserved could save \$4.35 in sewer charges each month for the rest of the year.

Police Chief Copeland reported that Santa Claus would be at the upcoming Coffee with the Cops.

COUNCIL MEMBER REPORTS

Councilor Cross shared the meetings and events she had recently attended.

Council President Starr reminded the community to not drink and drive.

Councilor Kohler thanked those who covered his meetings while he was out of town. He reminded everyone that there would be no community dinner in December. He thanked the volunteers and the Keizer Chamber of Commerce for their work on the gift baskets and parade.

Councilor Reid reviewed the meetings and events that she had recently attended.

Youth Councilor Woodard shared that he was working on recruiting Youth Liaisons.

Mayor Clark thanked Youth Councilor Wood for taking on the Youth Liaison recruitment and requested that he also create a protocol that could be used in the future.

Mayor Clark reviewed the meetings and events she had recently attended. She thanked staff for the Verda Lane materials and the outreach efforts. She also thanked those who had been on the broadcast of Coffee with Cathy.

AGENDA INPUT

January 2, 2024 (Tuesday) - 7:00 p.m.

City Council Regular Session

January 8, 2024 - 6:00 p.m.

City Council Work Session

January 16, 2024 (Tuesday) - 7:00 p.m.

City Council Regular Session

January 18, 2024 (Thursday) - 6:00 p.m.

City Council Work Session * JOINT MEETING with Traffic Safety, Bikeways & Pedestrians Committee - Neighborhood Traffic Management Program

January 22, 2024 - 6:00 p.m.

City Council Work Session - Review of the Council's Short-Term Goals

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:56 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Soraida Cross

Councilor #2 – Shaney Starr

Councilor #5 – Robert Husseman

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: _____

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