MINUTES
KEIZER CITY COUNCIL
Monday, July 17, 1995
Robert L. Simon Council Chambers
Keizer City Hall
Keizer, Oregon

CALL TO ORDER

Mayor Koho called the regular meeting to order at 7:00 p.m. Roll call was delayed until 7:05 p.m. when a quorum was present. Roll Call was taken as follows:

Present
Dennis Koho, Mayor
Carl Beach, Councilor
Jim Keller, Councilor
Jerry Watson, Councilor
Al Miller, Councilor, arrived at 7:15 p.m.

Absent
Jerry McGee, Councilor
Chet Patterson, Councilor

Staff

Dotty Tryk, City Manager
John Morgan, Community Development Director
Charles R. Stull, Chief of Police
Wally Mull, Public Works Director
Shannon Johnson, City Attorney
Nona Oxe', Recording Secretary

PUBLIC TESTIMONY

There was no public testimony to come before the Council.

COMMITTEE REPORTS
SWEARING IN - RESERVE OFFICERS

Police Chief Stull advised that the swearing-in ceremony was being postponed due to health problems.

Because a quorum was not present, Mayor Koho deferred the hearings. The item regarding Curfew Hours for Minors was taken out of order and considered at this time.

FMAGIC

ADMINISTRATIVE ACTION

ORDINANCE - CURFEW HOURS FOR MINORS

Police Chief Stull presented the proposed amendment to the City's current ordinance regarding curfew. He introduced two members of the Juvenile Justice Committee; Jeri Hemmer and Joe Coons.

(Mayor Koho noted that a quorum was now present. Roll Call was taken at this time.)

Joe Coons introduced the remaining members of the Committee charged with developing a curfew ordinance.

Mr. Coons described the process taken in formulating the draft ordinance, which began about four months ago. At the beginning, everyone on the Committee talked to different cities and found out what they were doing. The information was reviewed and evaluated, and then used to formulate the proposed draft.

Mr. Coons noted that the State of Oregon has had a curfew for some time. He pointed out, however, that cities are permitted to have more restrictive regulations if the need is seen. After evaluating curfews adopted by other cities, the Curfew Committee is recommending a 17-years and under curfew with one set curfew hour.

Jerry Hammer reviewed the proposed ordinance. She pointed out concerns that were considered in developing the draft, taking into consideration the activities that are available for juveniles in Keizer in the evening, and the need to provide protection to the City's youth.

Ms. Hemmer noted that proposed curfew is for those under the age of 18, from the hours of 11 p.m. to 5 a.m., with a few exceptions. She reviewed the exceptions, and penalty provisions. She noted that the emergency ordinance would take effect immediately upon adoption.

Ms. Hemmer displayed a brochure that will go out to the community advising of the ordinance and explaining the provisions.

(Councilor Miller arrived and took his seat at the Council table.)

Discussion followed regarding the provisions of the proposed ordinance.

Ms. Hemmer, Mr. Coons, and Chief Stull responded to concerns about the difference in curfew hours in the county and various cities; possible over-restrictive hours for the 16-17 dating age; the parental responsibility provisions; the responsibility for determination of a structured activity; the lack of delineation for Friday and Saturday nights; the fine structure; and, school notification of curfew violators.

Mayor Koho summarized the discussion and noted that there appeared to be general support for an ordinance. It was his impression that all of the Council would like some changes made to the draft, particularly in establishing a maximum family fine of $500, and more closely matching other jurisdictions. He suggested two choices for Council to consider: provide staff with direction for revising the draft, or set the matter over for a workshop.

A member of the audience indicated a desire to speak to the Council regarding the proposed ordinance. Mayor Koho advised that the matter was not scheduled as a public hearing.

Chief Stull suggested that the matter come back to Council at a workshop at which time Council could evaluate the concerns expressed and hear the concerns of the citizens. After that meeting, staff would come back with another draft of the ordinance. He pointed out that this was the first opportunity for staff and the Committee to hear Council's suggestions.

After discussion regarding scheduling, it was the consensus of the Council to discuss the curfew ordinance at the Council Workshop on August 14 at 5:30 p.m., at which time the Council will also be discussing the City's truancy ordinance. Mayor Koho noted that the public is invited to speak at the workshop.

PUBLIC HEARINGS

ORDINANCE - CLAGGETT CREEK CEMETERY - COMP PLAN/ZONE CHANGE

Mayor Koho reopened the public hearing.

Councilor Watson advised the Council that he had listened to the tapes of the testimony presented at the June 19 public hearing.

Community Development Director Morgan recounted Council's

direction at the last meeting to work with the applicants and neighbors for some resolution as to an appropriate buffer between the Cemetery and adjoining properties. He noted that some of the participants were not available to meet and discuss potential conditions of approval during the two weeks since that meeting.

Mr. Morgan relayed the Cemetery Association's intent to fence the expansion property (Lot 23) as the existing cemetery is fenced, being a six foot chain link fence without any sight obscuring slats. Also, the plan is to plant trees along the property lines in much the same manner as the existing cemetery, and to allow plots to be located adjacent to the trees which will result in a setback of five or six feet from the property line.

Mr. Morgan noted that as of today staff had made contact with all the parties. None of the neighbors felt that the Cemetery Association/Mr. Lyman's plan responded to their positions presented in the first part of the public hearing.

Staff recommended that Council consider the following four options for action:

1. Approve Mr. Lyman's proposed plan.
2. Approve the plan with additional conditions of approval based on the neighbors' testimony.
3. Continue the hearing until August 7, 1995 in order to allow the parties to meet to attempt to reach a resolution of their differences.
4. Deny the application.

Presenting testimony to the Council were:

George Lyman, Vice Chairman Claggett Cemetery Association, 4482 Indigo, NE, Salem, recounted events two years ago leading to the Cemetery Association's acquisition of the additional property for expansion. He noted that at that time the possibility of continuing the cyclone fence around the perimeter of Lot 23 was discussed, along with plans to continue some cedar trees as are growing along the east boarder of the cemetery.

Mr. Lyman pointed out that all markers in the new area will be flush with the ground, and there is no noise from the cemetery.

Mr. Lyman confirmed that Cedar Trees, currently about 3-foot

in height, have been growing for two years in pots in his backyard in anticipation of the expansion.

Councilor Miller recalled that at the first part of the hearing there was a request for visual obscuring. He confirmed that he understood the request to be for property at the end of the cul-de-sac, and asked for Mr. Lyman's response to the request. Mr. Morgan agreed that the end of the cul-de-sac is the area of concern which includes two adjacent properties.

Mr. Lyman did not object to a visual barrier on the cul-de-sac area, such as an Arborvitae.

Councilor Keller wondered how long it would be before the current three-foot trees would become sight obscuring. Mr. Lyman felt it would be another year. He also anticipated it would be about a year before anything would be added to the area relative to the cemetery.

Councilor Watson noted that in listening to the tapes of the first part of the hearing it didn't appear that neighbors were concerned about being close to the cemetery. However, he wondered if it would be feasible to delay use of the land closest to the abutting properties until the cedars and Arborvitae have time to fill in. Mr. Lyman answered that land use would start at the existing cemetery and work northerly. He anticipated that it would take five years to presell any property in this section.

Councilor Beach felt that people would not object to viewing the cemetery with flat headstones, but would like to be blocked from any interment taking place. He felt some type of visual barrier would be appropriate.

Mr. Lyman noted that people were apprised of the property becoming cemetery land before they purchased their properties. He had no disagreement with providing a visual barrier at the cul-de-sac, but felt that property owners could put up their own fences.

For clarification, Mr. Morgan noted that the Order is drafted to apply the conditional use to both the existing and new cemetery. Any conditions that Council wished to attach could apply to the entire cemetery or to only Lot 23. He emphasized that Council would need to be specific in directing where conditions would apply. He pointed out that the existing cemetery has a chain link

fence around it, and the adjacent property owners have all put up some kind of barrier behind the cemetery's fence.

Councilor Miller asked if a short stretch of land without a house on it existed on the cul-de-sac. Mr. Morgan responded that about one-third of the cul-de-sac was vacant, whereby the cemetery land would be visible from the street.

Betty Stanley, 6759 Westridge Court, Keizer, stated that her property is two lots over from Lot 23. Ms. Stanley advised that she and her neighbor, Tim Smith, agreed that if fencing, chain link or wooden, and landscaping such as trees or shrubs, were installed by the Cemetery at the cul-de-sac, it would address their concerns about the visual impact when driving into Westridge Court. Mayor Koho asked if chain link fence and Arborvitae would be satisfactory. Ms. Stanley indicated approval.

Bob French, 1384 Manzanita, Keizer, supported the zone change. He emphasized that the cemetery is a historical treasure of Keizer, and described its historical value. He and Mr. Lyman responded to questions about the history of the cemetery, its size, and its economic viability.

Councilor Keller asked if there was any possibility of future access to the cemetery off Westridge. Mr. Morgan indicated that the condition would probably be worded to say that there is no access at Westridge. He confirmed that if agreed to, it would need to be in the conditions.

Councilor Keller asked if vegetation could be planted on the outside of the chain link fence. Mr. Morgan answered that it could be a condition of approval.

Discussion followed regarding the Conditions that should be applied. It was agreed to require a 6-foot chain link fence along the cul-de-sac with vegetation that would obscure the fence. Also that the vegetation be planted on the outside of the fence; and that access from Westridge be restricted.

Councilor Watson suggested that maintenance of the fence and vegetation also be required.

In response to questions about the height of a planted barrier, Mr. Morgan explained that standard language for height requirements is that any vegetation has to be able to achieve the

height in question within three years of the date of planting.

Mayor Koho confirmed Ms. Stanley's understanding that the Cemetery Association would provide the fencing and vegetation for Lot 23, and the fencing along the two abutting properties would be the responsibility of the property owners.

City Attorney Johnson indicated that from Council's comments he had roughly drafted language for the Order. It would provide that a cyclone fence be installed, with no gate and no access either pedestrian or vehicular allowed via Westridge Court. The portion of Lot 23 of the Ridge that abuts on Westridge Court would be planted in Arborvitae or other hedge to achieve six-foot height within three years.

Mr. Johnson explained that it would just be the portion that fronts on Westridge Court that would have a hedge, but the remaining boundary of Lot 23 that abuts residential properties shall be planted in Cedar Trees within a certain amount of time, and also that the remainder of the properties would be fenced by the applicant. He explained that the hedge would be on the front of the Court, but the fence would be all the way around.

Mayor Koho felt that Mr. Johnson's understanding was somewhat different from Council's intent. He requested that Mr. Lyman indicate his intent.

Mr. Lyman stated that the Cemetery Association had proposed to enclose the entire perimeter of Lot 23 with a cyclone fence--Cedar Trees to be on a good portion of the border, except for the cul-de-sac, where Arborvitae would be placed on the outside of the cyclone fence to barricade that portion. He confirmed that the entire cemetery would be enclosed with cyclone fencing.

Mayor Koho indicated Council's agreement with Mr. Lyman's proposal.

There was no further testimony to come before the Council.

Mayor Koho closed the public hearing.

Mayor Koho directed staff to bring back an ordinance on the August 7 agenda, reflecting Council's direction with regard to the buffer.

ORDER -
Conditional Use Permit
Case No. 95-2 - Keizer City Hall/Keizer Heritage

Mayor Koho reopened the public hearing.

Councilor Watson advised the Council that he had listened to the tapes of the testimony presented at the June 19 public hearing.

City Attorney Johnson recalled that at the last meeting staff was directed to come back with an Order granting the Conditional Use Permit based on the conditions set forth in the staff report. He noted that in response to a discussion about the operating hours, and further evaluation by staff, one change was made. It was felt that extending hours by approval of neighboring residents might not be practical. Therefore, the condition regarding the operating hours was revised to indicate that if Keizer Heritage wishes the hours to be extended, they may make application to the City Council to modify the Conditional Use Permit. Staff recommended approval of the Conditional Use Permit.

Presenting testimony to the Council were:

Holly Erickson, 4775 Verda Lane, Keizer, indicated support for the Conditional Use Permit.

Bob French, 1384 Manzanita St. NE, Keizer, praised City Manager Tryk and City Attorney Johnson for their cooperation and hard work in bringing the matter to completion. He indicated his support for the Conditional Use Permit.

Mayor Koho closed the public hearing.

Councilor Miller moved an Order in the Matter of the Application of Keizer Heritage Foundation, Inc. for a Conditional Use Permit for Property Located at 930 Chemawa Road NE, Keizer, Oregon, (Case No. CU 95-2). Councilor Keller seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

ADMINISTRATIVE ACTION

Because of its relationship to the above hearing, this item was taken out of order.

RESOLUTION -
Ground Lease Agreement - Keizer Heritage

City Attorney Johnson distributed copies of the amended agreement and explained the changes relating to Casualty Insurance, Extensions of the Lease, and Removal of Underground Fuel Storage Tanks.

Councilor Miller Moved for a Resolution Authorizing the City Manager to Sign a Ground Lease with Keizer Heritage Foundation, Inc., as amended. Mayor Koho seconded the Motion.

Councilor Keller asked if the lease agreement would allow the Chamber of Commerce to come in as a tenant of the Keizer Heritage Foundation. City Attorney Johnson answered that it would; as a non-profit group there would be no problem with approval of the Chamber as a tenant.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

HEARINGS

Mayor Koho reopened the public hearing.

ORDINANCE -
Periodic Review - UT Zone Change

Councilor Watson advised the Council that he had listened to the tapes of the testimony presented at the June 19 public hearing.

Community Development Director Morgan stated that the Ordinance represents the Council's decision at the June 19 public hearing.

There was no public testimony to come before the Council.

Councilor Keller asked for confirmation that the change in the zoning would not affect any activity engaged in on the St. Edwards property with regard to farming, the Keizerfest, etc. Mr. Morgan answered that it would not. He explained that the farming is considered nonconforming; and, Keizerfest is considered ancillary to the Church operation, and is permitted. Mr. Morgan reviewed the provisions for non-conforming uses.

Mayor Koho closed the public hearing.

Mayor Koho moved for an Ordinance in the Matter of the Keizer Periodic Review (Rezone of Urban Transition Land); Amending Ordinance No. 87-077; and Declaring an Emergency. Councilor Beach seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

RESOLUTION - Solid Waste Collection Rate Change

Mayor Koho opened the public hearing.

City Manager Tryk noted that the City's two refuse collection franchises have requested two minor modifications to their rate schedule. The schedule had not been modified since 1991.

Ms. Tryk reviewed the request for an increase in the rates for medical waste collection. She explained that the requested increase represents a pass-through of a 15% increase imposed on the refuse haulers by Marion Environmental Services.

Ms. Tryk described the second change; the establishment of rates for a new 32-gallon roll cart service for residential customers, and a new 32-gallon roll cart service for commercial customers.

Ms. Tryk noted that the revenue benefit to the City from the modified schedule would be negligible.

Ms. Tryk reviewed the City's current procedure for adopting refuse collection rate changes by Order of the City Council. She pointed out the difficulty in tracking an Order, and requested that Council take the stronger step of adopting the rate change by Resolution.

Presenting testimony to the Council were:

Bob French, 1384 Manzanita Street, NE, Keizer, spoke of his past professional association with the refuse collection consortium in the State of Oregon. He expressed support for the proposed rate schedule.

Dan Porth, 1395 Liberty, SE, Salem, a CPA retained by Marion

Recycling, indicated that he was here to present the financial information that was submitted to the City Manager relative to medical waste collection. He explained the components in determining costs for the medical waste collection. He indicated that the increase was necessitated by the increase in costs to the refuse companies, particularly with regard to the mandated medical waste packing materials. He noted that the companies have been absorbing the costs and were not generating enough revenue to adequately replace equipment and maintain building and grounds.

Mary Kanz, 3680 Brooklake Road NE, Salem, Executive Director of Mid-Valley Garbage and Recycling Association, pointed out that the medical waste collection service is for commercial customers only. Less than two dozen are serviced within Keizer. She reviewed the requirements for medical waste collection, and noted that this is the first request for an increase in medical waste collection rates separate from the usual garbage collection rate request.

Councilor Beach asked if the roll cart service was separate and apart from medical waste rate request. Ms. Kanz answered that they are totally separate.

Councilor Beach then asked if the 32-gallon roll carts are subject to purchase or provided by the haulers. Ms. Kanz responded that the haulers would provide the cart, as is done with the 90-gallon cart. Councilor Beach wondered if a customer could purchase a smaller cart through the supplier. Ms. Kanz answered that it was not done because replacement of a damaged cart could not be guaranteed. In response to a question from Councilor Beach about the cost of carts, Ms. Kanz noted that a 32-gallon roll cart costs around $50.00.

Councilor Miller asked if the rate for a 90-gallon cart would change. Ms. Kanz answered that it would not.

With regard to the medical refuse collection rates, Councilor Watson asked if his understanding was correct, that the Association bills customers separate from the City's two haulers. Ms. Kanz answered that he was correct.

Mayor Koho closed the public hearing.

Mayor Koho moved for a Resolution Amending the Solid Waste

Collection Rates for the City of Keizer as Adopted by Order on December 2, 1991. Councilor Beach seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

ADMINISTRATIVE ACTION

RESOLUTION -
Authorizing Cost of Living Increase for City Employees

City Manager Tryk stated that traditionally the Council looks at the City's compensation package on an annual basis to adjust for changes in the cost of living. She noted that over the past twelve months, the cost of living on a month to month basis has ranged from 2.4 in the early part of the year to 3.2 the last two months; the average being 2.85 from May to May. She pointed out that based on current reports, the average continues at about 3.2.

Ms. Tryk noted that as a part of the Collective Bargaining Agreement with the Police Association they will be receiving a 3% cost of living increase effective July 1. She called attention to a survey of comparable cities indicating what they are expecting to offer to their employees as cost of living adjustments.

City Manager Tryk recommended that the Council grant a 3% cost of living increase to non-represented employees. She noted that the cost over budget amounts to about $6,200 over all funds. In addition, Ms. Tryk recommended appointment of a task force to review and report back to the Council on discrepancies in some fringe benefits, concerns about PERS and Measure 8 implications, and possible adjustments in individual salaries based on a compensation matrix.

Mayor Koho recalled that Council had previously mentioned a need for more consistency from employee group to employee group.

Councilor Keller called attention to the peaks and valleys in tracking the CPI over a 12-month period. Ms. Tryk responded to his questions about possible reasons for the rise from 2.85 to 3.2 over the last two months. Councilor Keller pointed out that a 2.7 increase was budgeted, and the 12-month average came out at 2.85. He indicated that he would like to see some consistency in determining pay raises, and felt Council should go with the 2.85

average.

Ms. Tryk pointed out her two-fold reason for recommending a 3% increase: since the Police Association is getting 3%, for internal consistency non-represented employees should receive 3%; and, over this year the moving CPI has continually increased.

Mayor Koho relayed a message from Councilor McGee that his position would be lower amount.

Councilor Beach indicated that Councilor McGee also called him, indicating support for the 2.85% increase. Councilor McGee had also emphasized his position to establish a principle for abiding by the CPI with no rounding up or down.

Councilor Miller also felt that it would be improper to round off one way or the other. Since Council would be negotiating with represented employees in the future and could take the difference into consideration, he was not concerned that the increase for non-represented employees was not the same. He will support the 2.85% increase as consistent with what has been done in the past.

Councilor Watson had also talked to Councilor McGee. Councilor Watson did not recall past Council conversations as being exactly determinant of what to do, however, he felt that since the increase is characterized as a cost of living increase he will support 2.85%.

Mayor Koho reiterated his feeling that it made sense to be consistent from employee group to employee group. He stressed the importance of considering the effects on the employees.

Councilor Keller asked for clarification from the City Manager on the request for establishment of a task force. Ms. Tryk reviewed the discrepancies in fringe benefits and inconsistencies in salaries, noting the need for review and recommendation to Council.

Councilor Keller felt the understanding was to base any increase on the CPI, and therefore he would be supporting the 2.85%. He suggested that any change be discussed in a setting with full discussion and input.

Ms. Tryk restated her recommendation that Council approve a cost of living increase for non-represented employees, at a level set by Council, and appoint a task force to perform an independent review of fringe benefits and salaries and bring a recommendation to Council in a couple months.

Councilor Miller moved to direct staff to bring back a resolution which authorizes a 2.85% cost of living increase effective July 1, 1995 for all non-represented employees. Councilor Keller seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Watson, and Miller (4)
NAYS: Koho (1)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

CONSENT CALENDAR

The consent calendar consisted of the following:

a. RESOLUTION - Workers' Compensation Insurance Renewal for 1995-96

b. RESOLUTION - Declare Surplus Property (DARE Car)

c. RESOLUTION - Appointing Pro Tem City Recorder

d. RESOLUTION - Initiating Hidden Creek Phase 3 Lighting District

e. RESOLUTION - Access to Whiteaker Middle School

f. Motion appointing a Financial Planning Task Force

g. Approval of June 19, 1995 Regular Session Minutes

Councilor Miller removed items "a" and "e" from the consent calendar. Mayor Koho removed item "f", and Councilor Watson removed item "g."

Councilor Keller moved for approval of items "b," "c," and "d" on the Consent Calendar. Mayor Koho seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

Item "a" - *RESOLUTION - Workers' Compensation Insurance Renewal for 1995-96*

Councilor Miller requested clarification of the costs to the City relative to the CIS (pooled self-insurance program) premium and deductible. City Manager Tryk explained that the $46,000 premium will be reduced by the $15,000 deductible. The City will pay quarterly payments totaling $31,000 for the year. In addition, the City will be billed for every loss up to a total of $15,000. Ms. Tryk explained how participation in the self-insurance program would differ from participation in SAIF, and noted the anticipated savings to the City.

Councilor Miller pointed out that the current cost with SAIF is $49,000, however, the City recently received a dividend of $6,200.

Ms. Tryk noted that the City will receive a dividend check from CIS of $4,500.

Mayor Koho moved for a Resolution Accepting Workers' Compensation Liability. Councilor Watson Seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

Item "e" - *RESOLUTION - Access to Whiteaker Middle School*

Councilor Miller noted that since the last meeting where the access was discussed, he was informed of an alleyway access on the north end of the Whiteaker Middle School property, outside the fence, that goes to 14th Street. After visiting the site, he felt that this location might be a more logical place to put access with a road along the west side of the Whiteaker property from the

property out to the corner. It would allow the buses to go out on 14th Street, quite a distance from Lockhaven. He felt this location should be looked at by the school district.

Councilor Miller indicated that he would like to change the resolution to include a new access east of McLeod Lane or west of 14th Street NE.

Councilor Watson felt that the adjacent neighbors would not like to see the alley turned into a very long driveway.

Mayor Koho supported a change in the resolution that would ask the school district to look at the two alternatives and make an assessment.

After discussion, it was agreed to revise the language in paragraph 3 of the resolution to add "or west to 14th Street," paragraph 4 to say that "the City of Keizer, Oregon calls upon the Salem/Keizer Public Schools Board of Education to assess the viability of a new access and requests that it share its findings with the City of Keizer, and paragraph 5 to indicate full cooperation and assistance by City Staff in designing "any" new access.

Mayor Koho moved for a Resolution Asking the Salem/Keizer School Board to Construct an Additional Access to Whiteaker Middle School. The Motion was seconded by Councilor Miller.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

Item "f" - *Motion appointing a Financial Planning Task Force*

Mayor Koho relayed Councilor McGee's concerns about putting the community policing districts at same level as the neighborhood associations in formulating the task force. Councilor McGee felt that community policing as a whole should have representatives on the task force, but that the task force should not have representatives from each individual district.

Mayor Koho had discussed with Councilor McGee changing the composition to one community policing member, possibly Jim

Warner who appeared first on the list, and adding the next two, Joe Coons and Jim Duke, as at-large members.

Concerns were expressed about the size of the committee and the manner in which it would operate. City Manager Tryk confirmed that the committee would report directly to the Council.

In response to a question about how the names were chosen, Mayor Koho indicated that he suggested the Council representatives and requested input from staff. The list went to the Volunteer Coordinating Committee where additional names were added. All persons on the list were contacted by the City Manager to see if they wished to participate.

Mayor Koho confirmed that the recommendation is to approve the list as modified, naming Joe Coons and Jim Duke as at-large members.

Mayor Koho moved to appoint a Financial Planning Task Force to develop a long-term financial strategy. Councilor Miller seconded the motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, Watson, and Miller (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: McGee and Patterson (2)

Item "g" - *Approval of June 19, 1995 Regular Session Minutes*

Councilor Watson indicated that he would abstain from voting on the June 19 minutes inasmuch as he was not present at that meeting.

Mayor Koho moved to approve the June 19, 1995 Regular Session Minutes. Councilor Miller seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, and Miller (4)
NAYS: None (0)
ABSTENTIONS: Watson (1)
ABSENT: McGee and Patterson (2)

OTHER BUSINESS

Councilor Beach questioned the City's billing procedures for delinquent water bills with regard to tenants and landlords. Public Works Director Mull advised him of the procedure, and indicated that a landlord can request in writing to be notified of a tenant's delinquent account.

Councilor Miller questioned City Manager Tryk about a 911 complaint. City Manager Tryk indicated that she would receive a report tomorrow, and relay the information to the Council.

WRITTEN COMMUNICATIONS

There were no written communications to come before the Council.

AGENDA INPUT

Mayor Koho noted the agenda input items.

ADJOURNMENT

The meeting was adjourned at 9:30 p.m.

Nona M. Oxe'

Nona M. Oxe'
City Recorder Pro Tem

APPROVED:

MAYOR:

Dennis Koho

COUNCIL MEMBERS:

Councilor #1 - Jerry Watson

Councilor #4 - Carl Beach

(absent)
Councilor #2 - Chet Patterson

Councilor #5 - Al Miller

Councilor # 3 - Jim Keller

(absent)
Councilor # 6 - Jerry McGee

Minutes approved: 8-7-95