



**MINUTES**  
**STORM WATER ADVISORY COMMITTEE**  
**July 13, 2010**  
**Keizer Civic Center**

Meeting convened at 5:46 p.m.

**In attendance were:**

Matt Knudsen  
Brandon Smith  
Jack Lowery  
Tim Smith  
Brand Smith  
Mark Caillier

**Staff**

Elizabeth Sagmiller  
Rob Kissler  
Mike Griffin  
Dorothy Diehl

**Discussion** – Elizabeth presented an overview of current stormwater issues including status on the pending WPCF permit, staffing changes at DEQ, an update on the process for the required SWMP revisions, and an overview of required benchmark development. The final topic discussed in the introduction included the new DEQ 1200C permit and the opportunities for Keizer through that process. Elizabeth explained that the redundancy of two permits (one state and one local) would continue *unless* Phase II agencies developed robust construction site runoff programs. The new 1200C streamlining process may allow developers in Keizer the ability to avoid two permits. Matt Knudsen from Marion County talked about how their construction site runoff program was developed and that it would not meet the desired results for the new permit process. As such, developers in Marion County will need to have two permits. Matt provided that the County will undoubtedly need to revise their ordinance within the next year. Tim Smith was concerned about the existing fees for the 1200C permit and felt that if the local program was developed properly it could be a cost savings for developers.

Elizabeth then provided the group a flow chart for the erosion control program as a whole. An explanation followed regarding the general process and purpose of the Small Project Erosion Control Plan. The Small Project Plan is designed to be educational but will hold intentional violators to the conditions and penalties listed in the upcoming erosion control ordinance. The committee asked a number of questions about associated fees for review of the permit. Committee members decided that the best course of action would be to evaluate staff time for review before developing a fee. In short, the Small Project Plan will be free until a defensible fee can be developed.

Jack Lowery suggested that the Small Project Plan be included in all building permit packets. The group was in agreement. The group was in general agreement that the plans should be referenced in the Development Code.

Tim Smith made a motion to adopt the Small Project Erosion Control Plan as presented by staff with no fee to be assessed at this time. Jack Lowery provided the second. The motion passed unanimously.

Elizabeth introduced the second plan which will be called the Construction Site Pollution Prevention Plan (CSPPP) Elizabeth explained that the document is actually an edited version of a Stormwater Pollution Prevention Plan (SWPPP) which was developed by the EPA. The plan will be the guiding document for development from single family homes to commercial establishments. Elizabeth discussed the general process and emphasized that the plan is flexible enough to adjust to any anticipated project. The plan and draft ordinance will be reviewed and edited once the City knows precisely what DEQ will be looking for in content that will allow developers to avoid the redundancy of the 1200C permit. Elizabeth will revise and send it back to the committee members electronically. Again, there was general discussion about associated fees. Rob explained that staff will need to explore that in greater detail given that projects will require independent review and large scale proposals are likely to require closer review.

The committee agreed that the erosion control program as a whole should go to the Planning Commission prior to going before the City Council. Councilor Caillier discussed the real possibility that it could be time intensive to have the program reviewed by the Planning Commission given their tendency to explore issues thoroughly. The committee strongly encouraged Elizabeth to bring the issue to the Planning Commission in August as an informational item in order to prepare them for review of the entire program. Elizabeth will pursue the opportunity to present at the August Planning Commission meeting.

## **Conclusion**

Elizabeth wrapped the meeting up with praise to the group for their proactive approach in helping to secure additional resources for the Stormwater Division for the upcoming budget year.

There will be no meeting in August.

The meeting concluded at 7:00 pm.

*Next meeting September 14, 2010  
Keizer Civic Center*

*Approved:* \_\_\_\_\_