MINUTES
KEIZER CITY COUNCIL
Monday, July 11, 2011
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 6:00 pm. Roll Call was taken as follows:

Present:	**Staff:**
Lore Christopher, Mayor	Chris Eppley, City Manager
Cathy Clark, Council President	Shannon Johnson, City Attorney
Jim Taylor, Councilor	Rob Kissler, Public Works Director
David McKane, Councilor	Nate Brown, Community Development
Brandon Smith, Councilor	Kevin Watson, Assistant to the City Manager
Joe Egli, Councilor (6:11)	Marc Adams, Police Chief
Mark Caillier, Councilor	Debbie Lockhart, Deputy City Recorder
Youth Councilor Hugo Nicolas	

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Jerry McGee, Keizer, reported that Terri Hoag, Chair of the Keizer Points of Interest Committee, had asked him to chair a committee to plan an event recognizing the establishment of the Wallace House because 2012 marks the 200th anniversary of the Wallace House. He indicated that he wished to make Council aware of these plans and solicit their support and enthusiasm and promised periodic reports as the plans develop noting that dates have not yet been determined. Mr. McGee added that the committee would not need assistance from City staff. Mayor Christopher, speaking on behalf of the Council, voiced enthusiasm for this event.

Rhonda Rich, Keizer, President of the West Keizer Neighborhood Association requested clarification regarding the motion made at the last Parks Board meeting to take steps necessary to bring the Keizer Rapids Park inside the Urban Growth Boundary. City Manager Chris Eppley responded that Parks Board members brought the request to staff and he had informed them that it was premature and if it occurs it will happen with the UGB discussions over the next few years and after any planning process.

Ken LeDuc, Keizer, expressed concern regarding perceived pre-planning taking place for the expansion of Keizer Rapids Park and Tate Avenue pathway plans and asked that the circulation of rumors from certain members of the Parks Board be stopped. Mr. Eppley assured Mr. LeDuc that he would be invited to the planning committees for the Tate pathway and the boat ramp. Community Development Director Nate Brown added that he would be meeting with the WKNA later in the evening to address any issues and concerns they may have. Mayor Christopher stated that past behavior is a predictor of future behavior and reminded Mr. LeDuc of the lengthy process that took place with the development of Keizer Rapids Park; the same input will be received for this portion of the park as well. Mr. Eppley urged the WKNA to develop a working relationship with the Parks Board.

Bob Bunn, Dundee, distributed brochures regarding the trolley and asked that as events are planned, the trolley be incorporated. He noted that he was pleased as a business owner to be part of the community and to share the trolley and concluded noting that the trolley could be a great identity for Keizer.

Christine Dieker, Keizer, Executive Director of the Keizer Chamber of Commerce, voiced support for the Festivals and Events Task Force recommendation which is a unique plan to promote festivals and events in Keizer. She reviewed visitor spending in Oregon, various facts about the Iris Festival and pointed out Keizer's excellent location.

Councilor McKane thanked the Chamber for their donations to the Good Vibrations Motorcycle Rally: $1,000 towards a breakfast and $500 for flags for the parade.

Sherrie Gottfried, Salem, distributed the 2011 Pocket Programs and Posters for the upcoming Good Vibrations event. She invited everyone to attend noting that it is open to the public; there will be a lot of entertainment and all daytime events are free.

(Additional testimony received after Administrative Action.)

Clint Holland, Keizer, representing Keizer Rotary Amphitheater, requested permission to display roadway signs for the amphitheater concerts. Mr. Brown pointed out that Mr. Holland had neglected to turn in the appropriate forms in a timely manner and therefore permission had been denied. Mr. Holland noted that he had received permission from various businesses to place the signs on their property but he would also like to put one at the Keizer Korner focal point. Mr. Brown responded that business owners should be made aware that placement of those signs would be considered part of their allocation for temporary signs.

<u>Mayor Christopher moved that the City of Keizer put up its own sign for the City-sponsored summer concert series at the Keizer Korner Focal Point. Councilor Egli seconded. Motion passed unanimously as follows:</u>

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

PUBLIC HEARING
a. RESOLUTION – Forming Hornet Court Local Improvement District

Assistant to the City Manager, Kevin Watson, reviewed the history of the formation of this Local Improvement District to provide curb and sidewalk improvements along Hornet Court and noted that the Public Hearing was to consider remonstrances to the project. Staff recommends opening a Public Hearing to consider oral objections and written remonstrances to the formation of Hornet Court Local Improvement District and if there are no objections, close the public hearing and consider adoption of the resolution forming the district. Upon completion of the project, another public hearing will be held to spread the assessments to the properties within the LID boundary.

Mayor Christopher opened the Public Hearing.

Hearing no testimony, Mayor Christopher closed the Public Hearing.

<u>Councilor Clark moved that the Keizer City Council adopt a Resolution forming Hornet Court Local Improvement District. Councilor Taylor seconded</u>.

Councilor McKane questioned if any residents had indicated opposition to the formation of this district with Mr. Watson replying that notices had been sent out and no one responded by appearing for the public hearing. Mr. Kissler also provided additional information regarding the process to ensure that all residents are willing to participate, interest rates and preconstruction meetings.

<u>Motion passed unanimously as follows:</u>

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION
a. RESOLUTION – Initiating Withdrawal of that Portion of the Territory of Marion County Fire District No. 1 within

Mr. Eppley explained that the Keizer Rural Fire Protection has expressed an interest in serving the entirety of the City of Keizer for many years and is now formally requesting that Council initiate a withdrawal of that portion of the territory of Marion County Fire District #1 within the boundaries of the City of Keizer. This would allow Keizer Fire to annex that area pending approval by the Marion County Board of Commissioners. City Attorney Shannon Johnson brought attention to a suggested change in the proposed Resolution which he had submitted via email.

Joe VanMeter, Chief Jeff Cowan, Keizer, and *Attorney Bob Blackmore,* representing Keizer Rural Fire Protection, spoke in favor of approving the withdrawal noting that they felt it was in the best interest of the City of

Boundaries of the City of Keizer Pursuant to ORS 222.520

Keizer and its citizens. They explained that Clearlake citizens had requested the action, noted that information has been provided to the community through meetings and publications, reviewed the proposed tax rate and current Marion County rate before and after the bond is paid off and showed the area being considered on a map. They explained that currently they respond to calls in the area and expanding the resources to the area will enhance the level of service for the community and help all of Keizer. Mr. Cowan discussed operation changes including volunteers, recruitment, and the addition of paramedic personnel and equipment. He explained that this action was initiated because Marion County had cancelled the ambulance agreement for $75,000. He noted that withdrawal and annexation would keep the taxes from the community in the community where the service is and it would properly allocate the revenue, increase the funding for emergency, reduce fire insurance rates and ensure continuity of service.

Questions were then fielded regarding the current bond, comparisons in property tax rates, obligations, mutual aid agreements, input from homeowners associations, emergency response calls, revenue, staffing and costs.

Chris Cream, Portland; Kevin Hanson, Salem; Don Zielinski, Keizer; David Zahn, Keizer; Mark Jennings, Keizer; and President Randall Franke, Salem, representing Marion County Fire District #1 spoke in opposition to the withdrawal noting that the statute says that the City would be responsible or the bond debt for the fire station in Clear Lake; 8% of the bond allocation that Marion County undertook is the obligation of Clear Lake and that would become the City's obligation. This would cost the City $60-$70,000 over the next 12 to 13 years. It was noted that this action is not about improving services to Clearlake but about increasing revenue. Statistics were shared regarding emergency calls for which Keizer Fire had requested assistance indicating that $200-$250,000 per year is being given to other agencies because Keizer Fire is unable to respond.

Keizer residents serving with the Marion County Fire District explained that response out of the Clearlake fire station is one of the best and provided information regarding equipment and staffing at the station. They also talked about the volunteer community services provided including Christmas caroling, food baskets, National Night Out, Open Houses, Halloween candy, and contributions to school auctions. They concluded their testimony stating that they have all tried to be active members in the community and to serve the community well.

Mr. Franke summarized the testimony noting that this is not about better service; the service at Clearlake cannot get better because it is the best possible; it is about money for the Fire District. He noted that he had met with the Keizer Fire District and discussed several partnering options, but

Keizer was not interested. He urged Council to listen to the residents of Clearlake and pointed out that only eight residents support this. He recommended Council take time to review all the facts and make an educated decision.

Discussion then took place regarding the area that Station #6 covers, impact the withdrawal would have on Marion County, staffing, insurance rates, termination of the intergovernmental agreement, providing an opportunity for citizens to express their opinions, bond obligation for the Clearlake Station, and legal issues.

Council suggested the following clarifying changes should be made to the resolution prior to adoption:

- Replace the paragraph beginning on line 22 of page 1 with: WHEREAS, Keizer Rural Fire Protection District has provided ambulance services in the Affected Territory through an intergovernmental agreement with Marion County Fire District 1;
- Change lines 1 and 2 of page 2 to read as follows: WHEREAS, Keizer Rural Fire Protection District is available to provide fire protection service to the Affected Territory following annexation.....
- Change line 9 on page 2 to read "initiate the public hearing process for possible withdrawal of the ......" and to make a similar change in the title of the resolution

Councilor Clark moved that Keizer City Council adopt a Resolution Initiating the Public Hearing Process for Possible Withdrawal of that Portion of the Territory of Marion County Fire District No. 2 Within the Boundaries of the City of Keizer Pursuant to ORS 222.520, as amended. Councilor Taylor seconded.

Councilor McKane voiced the opinion that further review was in order. He suggested more communication to find out how this would affect Keizer and Marion County and discussions with both organizations. He reminded Council that more time had been spent discussing urban chickens and suggested that perhaps a work session should be scheduled in order to continue discussions.

Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)
NAYS: McKane (1)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. Keizer Rapids Dog Park Irrigation Project Update

Public Works Director Rob Kissler reviewed the history of this project, and anticipated costs and needs for City work forces. He directed attention to an email he had sent out showing expenses, donations and remaining materials and labor necessary to complete the project.

Councilor Clark moved that the Keizer City Council allocate $14,206 to complete the dog park irrigation system and install a water main. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)
NAYS: McKane (1)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

A. RESOLUTION – Authorizing City Manager to Execute First Amendment to Street Sweeping Contract with Wheat LLC
B. Report on Disbursement of Keizer Police Department Petty Cash Funds
C. RESOLUTION – Authorization for Resolution Transfer of Law Enforcement Grant Funds From Materials and Services to Capital Outlay
D. Approval of June 6, 2011 Regular Session Minutes
E. Approval of June 13, 2011 Work Session Minutes

Councilor McKane pulled Item E from the Consent Calendar.

Councilor Clark moved that Keizer City Council approve Items A through D of the Consent Calendar. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Clark moved that Keizer City Council approve Item E of the Consent Calendar. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)
NAYS: None (0)
ABSTENTIONS: McKane (1)
ABSENT: None (0)

COMMITTEE REPORTS

a. 2011 – If I Were Mayor Contest Winners

Taken out of Order.

Mayor Christopher provided background on the contest and showed the winning poster by Travis Holt. His prize of a gift card from Target was received by this brother because Travis was participating in a district playoff baseball game in Lebanon. Jordan Epping, the winner of the Essay Contest, then read his essay and received his gift card. Hugo Nicolas, winner of the power point category, presented his program and received his gift card.

b. Events and Festivals Task Force Report

Kevin Watson reviewed the recommended objectives from the Events and Festivals Task Force which included venue research, streamlining of policies and ordinances, and development of a community calendar, a marketing plan/strategy and Keizer Festivals and Events Services Team (K-FEST). Councilor Clark reviewed and commended the membership of the task force and voiced the hope that the new committee will form the groundwork to enhance the amenities available to the City.

Councilor Clark moved that Keizer City Council accept the report of the Events and Festivals Task Force and sunset the Task Force with thanks for a job well done. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Clark moved that the Keizer City Council direct staff to initiate the establishment of the Events and Festivals Advisory Committee (K-FEST) to carry out the mission as defined in the Events and Festivals Task Force recommendations. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. 2011-2012 City Council Goals – Subcommittee Assignments – Council Rules and Procedures and City Committee Review

Councilor Clark explained that in order to complete the City Council goals of updating the City Council Rules and Procedures and Reviewing the City Committees, two subcommittees will be formed. Staff will be available for consultation and legal review of the recommendations, but the subcommittees will manage their meetings and communications and then bring their recommendations to the City Council at a work session. Councilors McKane, Caillier, and Smith will review and update of the Council Rules and Procedures. City Committee review will be done by Council President Clark and Councilors Egli and Taylor.

Mr. Johnson indicated that he would develop a resolution for approval at the next meeting.

OTHER BUSINESS

Councilor Clark announced that filming of the domestic violence workshop had been completed and should air soon. She thanked all who participated.

Council applauded Youth Councilor Hugo Nicolas for a job well done and gave him a certificate of appreciation and gift certificate.

WRITTEN COMMUNICATIONS None

AGENDA INPUT

July 18, 2011
7:00 p.m. – City Council Regular Session
- Cancelled

August 1, 2011
7:00 p.m. City Council Regular Session

August 8, 2011
5:45 p.m. - City Council Work Session

August 15, 2011
7:00 p.m. City Council Regular Session

ADJOURNMENT Mayor Christopher adjourned the meeting at 10:03 p.m.

MAYOR:

Lore Christopher

APPROVED:

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Joe Egli

Councilor #3 – Mark Caillier

Councilor #6 – James Taylor

Minutes approved:

August 1, 2011