

Keizer Planning Commission Meeting
Minutes
Wednesday, July 10, 2002
Keizer City Hall-Council Chambers

1. CALL TO ORDER:

Chair Anderson called the meeting to order at 7:03 p.m.

2. ROLL CALL:

The following members were present: Bruce Anderson, Ross Day, Stan Compton, Christopher Andersen, Frank Moore (arrived at 7:05 p.m.) and Michael Smith (arrived at 7:06 p.m.)

Also present: Council Liaison Jacque Moir, Planning Director Maria Meier, City Attorney Shannon Johnson and Recording Secretary Cindy Perry

3. APPROVAL OF MINUTES-May 8, 2002

Ross Day moved for approval of the May 8, 2002 minutes as written. Stan Compton seconded the motion.

AYES: Anderson, Compton and Day (3)

NAYES: None (0)

ABSTENTIONS: Christopher Andersen (1)

ABSENT: Moore and Smith (2)

4. APPEARANCE OF INTERESTED CITIZENS:

No interested citizens appeared before the Commission.

5. ANNOUNCEMENT:

Mrs. Meier noted the resignation of John Preston from the Planning Commission. The Volunteer Coordinating Committee will be meeting in the near future to make a recommendation to fill this position.

Frank Moore arrived and took a seat at the table.

Michael Smith arrived and took a seat at the table.

6. TEXT AMENDMENTS CASE NO. 02-21; REPEAL OF SECTIONS RELATING TO PRIVATE STREETS-continued from May 8, 2002

Planning Director Maria Meier reported that staff had drafted language to allow for

private streets under limited circumstances. The suggested changes were included in the staff report for the Commission's review.

Mrs. Meier went through each of the recommended changes. After review and debate the Commission recommended additional alterations to the document to read:

Section 2.302.02 F (3) Scope: Creation of new private streets in a proposed subdivision, PUD or partition if the only access to the subdivision, PUD or partition via existing and approved private streets.

Section 2.302.06 (Title should read): Construction Specifications for Public and Private Streets (This would combine the title from 2.302.07 Construction Standards for Private Streets)

Mrs. Meier also noted that the Public Works Director suggested adding language to the above section stating, "That the Public Works Department requires construction permits". The Commission agreed that this could be an administrative issue, which the Public Works Department could address with the Council.

The Commission debated page nine, 2.310.05 (J) Walkways and requested that staff come back with language that would address the continuation issue of sidewalks so that the requirement would relate to existing conditions.

Staff agreed to make the requested changes and bring the document back at the next meeting for the Commission's review and approval.

7. NEW BUSINESS/OLD BUSINESS

For the Commission's consideration Mrs. Meier noted that two development review applications had been brought to the Planning Department. Mrs. Meier requested that the Commission meet again this month to consider the applications.

It was the consensus of the Commission to meet on July 24th at 7:00 p.m. to review the development review applications in place of August's regular meeting.

8. ADJOURN

Chair Anderson adjourned the meeting at 8:10 p.m.