

CITY OF KEIZER MISSION STATEMENT
***KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY
SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST
FASHION***

A G E N D A
KEIZER CITY COUNCIL
WORK SESSION

**Monday, July 8, 2013
5:45 p.m.**

**City Council Chambers - Keizer Civic Center
Keizer, Oregon 97303**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
Code Enforcement History, Resources, Policies and Long Term Goals & Objectives
 - a. History:**
 1. Staffing
 2. Resources
 3. Code Development impacts (i.e. signs, chickens, etc.)
 - b. Current Effort**
 1. Shared Effort Between Departments/Staff
 2. Funding
 3. Focus / Limitations
 - c. Policies**
 - d. Long Term Goals and Objectives**
- 4. OTHER BUSINESS**
- 5 ADJOURN**

Upon request, auxiliary aids and/or special services will be provided to participants with disabilities. To request services; please contact us at 503-390-3700 at least two working days (48 hours) in advance.

COMMUNITY DEVELOPMENT STAFF

Community Development Director	Nate Brown (503) 856-3437 brownnn@keizer.org
Senior Planner	Sam Litke (503) 856-3442 litkes@keizer.org
Associate Planner/ Code Enforcement	Shane Witham (503) 856-3439 withams@keizer.org
Building Permit Specialist	Dina Russell (503) 856-3440 russelld@keizer.org
Code Enforcement	codeenforcement@keizer.org (503) 856-3438

Keeping Keizer beautiful is the responsibility of every citizen. It is a responsibility that goes beyond basic ordinance requirements, reaching instead to higher community standards that will reduce crime and increase the livability of our neighborhoods.

This flyer has been developed to assist citizens in identifying some of their property maintenance responsibilities, and when to report violations.

While the goals of Code Enforcement may sound simple, they are only possible with the cooperation and support from businesses, property owners and residents.

COMMUNITY DEVELOPMENT DEPARTMENT

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CODE ENFORCEMENT



*The City of Keizer
Community Development Department
930 Chemawa Rd NE
PO Box 21000
Keizer Oregon 97303
(503) 856-3441
(503) 390-8288 fax*

How do I report a Code Violation?

Report Code Violation(s) within the city limits directly to Code Enforcement. We do not take anonymous complaints. You can also access the City of Keizer website under “City Departments” “Community Development” and finally “Code Enforcement”. Select “Complaint Form”.



Procedure for Code Enforcement Violations

When a city code violation is reported within the city limits, an inspection will be made and a notice is mailed to the property owner and/or tenant of that property. After a reasonable period of time to correct the violation, a re-inspection is made to the property. If the violation(s) still exists, a citation may be issued for each violation. The person cited is then summoned to appear before the judge at the municipal court on the date shown on the citation.

What should I do if I received a Code Enforcement Notice?

Correct the violation on or before the date given on the courtesy notice. If you have questions, would like to request a site visit or are unable to meet the deadline given for unusual circumstances, contact the Code Enforcement Dept directly at (503) 856-3438.



Home Occupations/ Ordinance 98-389

See Home Occupation standards in the Keizer Development Code Section 2.407 for information on allowed and prohibited businesses.

<http://www2.keizer.org/commdev/Publications/code-web.pdf>

Can I Have A Garage Sale? /Ord 98-389 Section 2.203.04D

Garage sales are allowed no more than 3 times per calendar year, with such garage sales lasting no more than 3 consecutive days each.



Trash Containers/Ordinance 2010-612 Section 11C.1d



Placement of receptacles at curbside or roadside is limited to a time period of 24 hours prior to collection and 24 hours after collection.

Weeds/Grass/Blackberry Briars/Ordinance 2009-590

Homeowners/tenants are responsible for providing regular maintenance of a property's exterior and landscaping. Front, backyard, and alleys should be well maintained, mowed regularly and free from trash, litter, debris, weeds, and overgrown vegetation. Weeds and Grass **more than 12 inches in height** and blackberry briars are to be cut down and maintained continually.



Tree Maintenance/Ordinance 95-332

Trees located in the public right-of-way, including parking strips between streets and sidewalks, shall be maintained by the immediately abutting property owner and shall not be cut down, removed, topped, or transplanted without first obtaining permission from the City of Keizer Public Works Department (503) 856-3561.

Keep Trees Trimmed! /Ordinance 95-332



Trees shall not obstruct the view of any traffic control device or sign or severely obstruct the light from any streetlight.

Trees shall not be less than 13 feet above street surface and not less than 8 feet above any sidewalk surface.

Solid Waste/Ordinance 2010-614

Solid Waste includes all manner of refuse, including but not limited to mounds of dirt, compost, piles of leaves, grass and weed clippings, paper trash, useless fragments of building material, rubble, household items and appliances, items of salvage such as scrap metal and wood, barrels, tires,, tree and brush trimmings, and other miscellaneous wastes or rejected matter.

RV/Boat Storage/ Ord 98-389 Section 2.413



Each residence in the RS Zone shall be limited to one RV storage space. The RV space shall be located in either the side or rear yard and shall have an all-weather surface and be drained. A space located closer than 10 feet to an adjacent property line shall be screened by a 6 foot sight-obscuring fence, wall or hedge. RV's may be occupied no more than 30 days in any year.

Inoperable Vehicles/Ordinance 2010-614

An inoperable vehicle is a vehicle that does not display a current license tag and/or is not equipped with all parts that are required to legally and safely operate on public streets and/or cannot be driven under its own power. Inoperable vehicles cannot be stored except in a fully enclosed, legally constructed building.



Front Yard Parking/Ordinance 98-389

No parking is permitted on unpaved or grass areas within the area defined as the front yard unless recognized as the primary driveway serving a residence.

Street Obstruction /Ordinance 2008-578

It shall be unlawful for any person to deposit or cause to be deposited bark dust, mud, dirt, sand, gravel, or debris of any kind on any public street, easement, right-of-way or sidewalks except during active building construction or without advance approval from the Public Works Department. Contact Public Works for more information (503) 856-3561.

Parking on the Street/Ordinance 2005-535

PARKING

It is unlawful for any person to park any vehicle for any period of time in excess of seventy-two consecutive hours in any public right-of-way. Report such violations to the City of Keizer Police Department at (503) 390-3713.

Graffiti/Ordinance 98-379

When Graffiti is visible from any public right-of-way, any other public or private property, or from any premises open to the public, no responsible person may maintain, permit or allow such Graffiti to remain upon their property in excess of five (5) working days. Contact the City of Keizer Police non-emergency line to report Graffiti (503) 390-2000.



COMPLAINT TABLE

	COMM DEV	PUBLIC WORKS	POLICE	LEGAL	MARION COUNTY
ANIMAL CONTROL					
BUILDING VIOLATIONS					
DANGEROUS BLDG/ABANDONED BLDG					
DEVELOPMENT CODE: • Fences • Sheds • Chickens • Landscaping • Development Standards					
GARAGE SALE VIOLATIONS (< 3 PER CALENDAR YEAR)					
GARBAGE CANS					
GRAFFITI					
HOME OCCUPATIONS					
HOUSING CODE					
NOISE					
NOXIOUS WEEDS					
PARKING (PRIV PROP)					
PARKING (ROW)					
RV - STREET					
RV - ON PRIVATE PROPERTY					
SIDEWALKS IN ROW					
SIGNS					

	COMM DEV	PUBLIC WORKS	POLICE	LEGAL	MARION COUNTY
SIGNS (ROW)		✓			
SOLID WASTE	✓			✓	
TEMPORARY USE	✓				
VISION CLEARANCE (PRIVATE PROP)		✓			
VISION CLEARANCE (ROW)		✓			
GENERAL CITATIONS	✓		✓	✓	