



MINUTES
KEIZER CITY COUNCIL
Monday, July 7, 2014
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:06 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Joe Egli, Council President
Dennis Koho, Councilor
Jim Taylor, Councilor
Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
Jeff Kuhns, Deputy Police Chief
Tim Wood, Senior Controller
Tracy Davis, City Recorder

Absent:

Marlene Quinn, Councilor
Cathy Clark, Councilor

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

**PUBLIC
TESTIMONY**

Brandon Smith, Keizer, reported that Community Build Task Force volunteers will staff a booth at the Marion County Fair and at RiverFair, the Big Toy website is being designed to receive donations and volunteer signups, Marion County awarded a \$30,000 grant to the project, a McNary Honor student is working with the Task Force on the "Children Design" elements, and the Task Force is requesting a letter from Council thanking Marion County for the free booth at the fair. He announced the upcoming Parks Board meeting at McNary High School and reviewed the proposed timeline for the Keizer Rapids Park Master Plan update.

Rhonda Rich, Keizer, West Keizer Neighborhood Association President, voiced support for no parking on Shoreline because the parked vehicles pose a safety hazard for traffic coming off Rafael. Mr. Lawyer noted that there are no regulations in place for home occupations but he has spoken to a representative of the facility and parking is available in several locations. Mayor Christopher asked Mr. Lawyer to draft a letter to be posted in the facility describing the alternate parking areas.

Christine Dieker, Keizer Chamber, reviewed new leadership and staffing at the Chamber; the Iris Festival, parade, and run; charitable giving; job watch report; incoming businesses; and various Chamber events.

Clint Holland, Keizer Rotary Amphitheater, reviewed upcoming free summer concerts and requested financial assistance of \$2,000 from the City for the concerts. Council directed staff to come back in two weeks with options, pros and cons, the original request for proposals, and possible funding sources.

PUBLIC HEARINGS

a. RESOLUTION – Apportioning Assessments Between Parcels (Keizer Station Area A Local Improvement District Tax Lot 063W36A04000

Mayor Christopher opened the Public Hearing.

City Attorney Shannon Johnson explained that this is similar to what was done for some Donahue Schreiber properties. The front piece of the property is a separate restaurant pad and the back piece is occupied by Kaiser Permanente and ACP1, LLC, so the LID assessments need to be split appropriately.

Hearing no further testimony Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council adopt a Resolution Apportioning Assessments Between Parcels (Keizer Station Area A Local Improvement District Tax Lot 063W36A04000. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Mr. Johnson noted that emails on this matter were received from Ulysses Sherman and Steve Rosenberg.

b. ORDINANCE – Declaring Lien Against Property Located at 4305 Batting Street NE, Keizer (Nuisance Abatement)

City Attorney Shannon Johnson reported that staff worked unsuccessfully to get voluntary compliance so a contractor was hired to take care of noxious vegetation, garbage and solid waste. He explained the nuisance abatement process, noting that the property is vacant.

Mayor Christopher opened the Public Hearing. Hearing no testimony, Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council adopt an Ordinance Declaring Lien Against Property Located at 4305 Batting Street NE, Keizer (Nuisance Abatement) and Directing the City Recorder to Enter Such Lien into the Minor Lien Docket Pursuant to Ordinance No. 94-282 (Nuisance Abatement Procedure); Declaring an Emergency. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

ADMINISTRATIVE ACTION

a. RESOLUTION – Adopting Policies for Keizer Parks Matching Grant Program

City Attorney Shannon Johnson reminded Council that the Parks Board had requested a Matching Grant Program and was given funds through the budget process. He explained that it is a reimbursement grant requiring itemized receipts. He reviewed various provisions in the program with discussion following regarding the approval process.

Councilor Egli moved that the Keizer City Council adopt a Resolution Adopting Policies for Keizer Parks Matching Grant Program. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Mayor Christopher asked that approved projects be reported to Council. Mr. Johnson noted that the Parks Board had requested Council approval of the form and instructions. He suggested, however, that staff be allowed to make any edits.

Councilor Koho moved that the Keizer City Council approve the Parks Matching Grant form and instructions but delegate staff to make any appropriate edits. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

b. ORDER – Designating “No Parking” Zones in Certain Areas of Shoreline Drive North, Keizer, Oregon

Public Works Director Bill Lawyer reminded Council that this issue was discussed during Public Testimony. He provided additional background information noting that staff believes that establishment of this no parking zone will resolve the safety issue by increasing visibility.

Discussion followed regarding other no parking zones and available parking at the residential care facility.

Councilor Egli moved that the Keizer City Council adopt an Order Designating “No Parking” Zones in Certain Areas of Shoreline Drive North, Keizer, Oregon. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

**c. ORDINANCE –
Amending
Ordinance
Providing for
Public Art and
Public Murals
(Amending
Ordinance No.
2014-687)**

City Attorney Shannon Johnson provided information regarding public art and City liability. He noted that he had provided several options from which Council could choose if they want to modify the current ordinance and that the ordinance in the packet amends the maximum liability for exhibition to \$50,000. Mayor Christopher provided additional information about the art, shared Councilor Quinn's suggestion to install security cameras on the two hallways where the artwork is displayed, and noted that facility rental agreements are going to be changed to reflect that the deposit will be extended to any damage done to artwork on display.

Councilor Egli moved that the Keizer City Council adopt an Ordinance Amending Ordinance Providing for Public Art and Public Murals (Amending Ordinance No. 2014-687). Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

**CONSENT
CALENDAR**

A. RESOLUTION – Authorizing City Manager to Purchase a 2013 Ford F150 Pickup for Parks Department and Authorizing Disposition of Surplus Property

B. RESOLUTION – Granting Step Increase to the City Manager

C. RESOLUTION – Granting Step Increase to the City Attorney

D. Approval of June 2, 2014 Special Session Minutes

E. Approval of June 2, Regular Session Minutes

F. Approval of June 9, 2014 Work Session Minutes

G. Approval of June 16, 2014 Regular Session Minutes

Councilor Egli pulled Items B and C. Mayor Christopher moved for approval of Items A, D, E, F, and G. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

Councilor Egli noted that he had opposed the step increases in November because he felt the comparisons to other cities were not accurate and would oppose these increases for the same reason.

Mayor Christopher moved for approval of Items B and C. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Koho, Freeman, and Taylor (4)

NAYS: Egli (1)

ABSTENTIONS: None (0)

ABSENT: Clark and Quinn (2)

COMMITTEE REPORTS

- a. Introduction of Keizer Police Officer Travis Ricketts** *Taken Out of Order.* Chief Teague introduced Travis Ricketts noting that he comes to Keizer from Beaverton Police Department but has resided in Keizer and served as a reserve officer in Keizer for two years before going to Beaverton. City Attorney Shannon Johnson issued the Oath of Office.
- b. Appointment to the Keizer Arts Commission** City Manager Chris Eppley explained that there is a vacancy on the Arts Commission and staff recommends Council appoint Kathy Haney to that position.
Mayor Christopher moved to appoint Kathy Haney to serve from now until June 2015. Councilor Koho seconded. Motion passed as follows:
AYES: Christopher, Egli, Koho, Freeman, and Taylor (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark and Quinn (2)

OTHER COMMITTEE REPORTS

Councilor Taylor announced the upcoming Keizer Points of Interest meeting.

Councilor Egli announced that the Planning Commission meeting was moved to July 23 and that he would be playing a part in the upcoming Keizer Homegrown Theater presentation this summer.

Councilor Freeman announced the need for volunteers in the Big Toy booth at the Marion County Fair.

Councilor Koho voiced approval of the purchase of an American made vehicle for Public Works. He suggested that Committee Reports be moved to the beginning of the agenda.

OTHER BUSINESS

Chief Teague announced that Keizer had a quiet July 4th holiday.

Public Works Director Bill Lawyer reported that the plaques showing artist names have been appropriately placed along River Road and work has started again on Chemawa Road. He explained the cause of the delay in the Chemawa Road project and provided updates on the Shoreline rebuild project and resurfacing projects.

Community Development Director Nate Brown announced that the rescheduled Planning Commission meeting will address the tow truck issue.

City Attorney Shannon Johnson commended the artwork on display at the Civic Center and commended Facilities Maintenance Dan Collingham for his patience and professionalism.

WRITTEN COMMUNICATION

None

AGENDA INPUT

July 14, 2014

5:45 p.m. – City Council Work Session - *Cancelled*

July 21, 2014

7:00 p.m. – City Council Regular Session

August 4, 2014

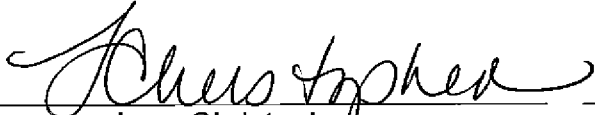
7:00 p.m. – City Council Regular Session

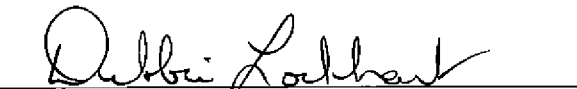
ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:25 p.m.

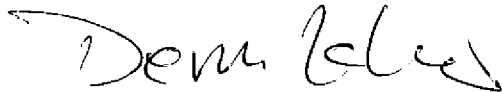
MAYOR:

APPROVED:


Lore Christopher


Debbie Lockhart, Deputy City Recorder

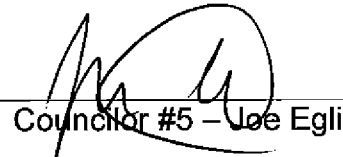
COUNCIL MEMBERS


Councilor #1 – Dennis Koho

~ Absent ~

Councilor #4 – Cathy Clark


Councilor #2 – Kim Freeman


Councilor #5 – Joe Egli

~ Absent ~

Councilor #3 – Marlene Quinn

Councilor #6 – James Taylor

Minutes approved: August 4, 2014