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AGENDA
KEIZER CITY COUNCIL
REGULAR SESSION

Tuesday, July 6, 2021

7:00 p.m.

Robert L. Simon Council Chambers
Keizer, Oregon

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **FLAG SALUTE**
4. **SPECIAL ORDERS OF BUSINESS**
5. **COMMITTEE REPORTS**
6. **PUBLIC COMMENTS**

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

7. **PUBLIC HEARINGS**

a. **The Pour House Saloon Liquor License – Change of Ownership**

8. **ADMINISTRATIVE ACTION**

- a. **RESOLUTION** – Authorizing Temporary Use and Signs Subject to Conditions for KeizerFEST 2021
- b. **RESOLUTION** – Authorizing A Temporary Suspension of The Ordinance Prohibiting Street Vendors
- c. **RESOLUTION** – Authorizing the Mayor to Sign Interim City Management Employment Agreement with Roland Wesley Hare, II

d. RESOLUTION – Adopting Work After Retirement Policy

9. CONSENT CALENDAR

- a. RESOLUTION – Approving Signage for Story Poles
- b. RESOLUTION – Accepting and Approving Plans for Placement of Insta-Art Mural at Keizer Rapids Park
- c. Approval of June 14, 2021 Work Session Minutes
- d. Approval of June 21, 2021 Regular Session Minutes

10. OTHER BUSINESS

This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

11. STAFF UPDATES

12. COUNCIL MEMBER REPORTS

13. AGENDA INPUT

July 12, 2021

7:00 p.m. - City Council Work Session

- Canceled

July 19, 2021

7:00 p.m. - City Council Regular Session

August 2, 2021

7:00 p.m. - City Council Regular Session

14. ADJOURNMENT

City of Keizer Mission Statement

Keep City Government Costs And Services To A Minimum By Providing City Services To The Community In A Coordinated, Efficient, And Least Cost Fashion

CITY COUNCIL MEETING: July 6, 2021

TO: MAYOR CLARK AND CITY COUNCIL MEMBERS

THROUGH: TIM WOOD
CITY MANAGER PRO TEM

FROM: TRACY L. DAVIS, MMC
CITY RECORDER

SUBJECT: THE POUR HOUSE SALOON – CHANGE OF OWNERSHIP

BACKGROUND:

On June 15, 2021 the City received an application for a change of ownership for the liquor license at The Pour House Saloon, located 4820 River Road N, Keizer, Oregon. The application is for full on-premises sales license.

As required by the Keizer's Ordinance 2010-623, the Keizer Police Department has reviewed the application and has no reason to recommend denial. In addition, the Keizer Planning Department finds the location of the establishment to be properly zoned and has no additional comment on the application.

Notice of the public hearing for the change of ownership for The Pour House Saloon was mailed to property owners within 200 feet of the establishment. Notice was also published in the Keizertimes. As of the writing of the report, there have not been any comments received.

RECOMMENDATION:

It is recommended the public hearing be opened to allow testimony from the applicant or other interested individuals and upon completion, the hearing be closed. It is further recommended the Council recommend approval of the application for The Pour House Saloon under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer. This recommendation shall then be forwarded to the Oregon Liquor Control Commission for final approval.



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

PRINT FORM

RESET FORM

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:		CITY AND COUNTY USE ONLY	
☐ Brewery 1 st Location		Date application received and/or date stamp:	
Brewery Additional location (2 nd) ☐ (3 rd) ☐		Name of City or County:	
☐ Brewery-Public House (BPH) 1 st location		Recommends this license be:	
BPH Additional location (2 nd) ☐ (3 rd) ☐		☐ Granted ☐ Denied	
☐ Distillery		By: _____	
☒ Full On-Premises, Commercial		Date: _____	
☐ Full On-Premises, Caterer		OLCC USE ONLY	
☐ Full On-Premises, Passenger Carrier		Date application received: <u>6/8/2021</u>	
☐ Full On-Premises, Other Public Location		Date application accepted: <u>6/8/2021</u>	
☐ Full On-Premises, For Profit Private Club		Signature: <u>[Signature]</u>	
☐ Full On-Premises, Nonprofit Private Club		Date: <u>June 8 2021</u>	
☐ Grower Sales Privilege (GSP) 1 st location		License Action(s): <u>clo</u>	
GSP Additional location (2 nd) ☐ (3 rd) ☐			
☐ Limited On-Premises			
☐ Off-Premises			
☐ Warehouse			
☐ Wholesale Malt Beverage & Wine			
☐ Winery 1 st Location			
Winery Additional location (2 nd) ☐ (3 rd) ☐			
(4 th) ☐ (5 th) ☐			

2. Identify the applicant(s) applying for the license(s). **ENTITY** (example: corporation or LLC) or **INDIVIDUAL(S)**¹ applying for the license(s):

Geirly 50 LLC

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See)			
<u>The Pour House Saloon</u>			
4. Business Address (Number and Street Address of the Location that will have the liquor license)			
<u>4820 River Rd N</u>			
City	County	Zip Code	
<u>Keizer</u>	<u>Marion</u>	<u>97303</u>	

¹ Read the instructions on page 1 carefully. If an entity is applying for the license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Geiling So LLC Phone: 503-393-2099
 Trade Name (dba): The Pour House Saloon
 Business Location Address: 4820 River Rd N
 City: Kaiser ZIP Code: 97303

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 8 am to 12 am
 Monday 8 am to 12 am
 Tuesday 8 am to 12 am
 Wednesday 8 am to 12 am
 Thursday 8 am to 12 am
 Friday 8 am to 2 am
 Saturday 8 am to 2 am

Outdoor Area Hours:

Sunday 8 am to 12 am
 Monday 8 am to 12 am
 Tuesday 8 am to 12 am
 Wednesday 8 am to 12 am
 Thursday 8 am to 11 am
 Friday 8 am to 2 am
 Saturday 8 am to 2 am

The outdoor area is used for:

☒ Food service Hours: 8 am to 12 am
☒ Alcohol service Hours: 8 am to 12 am
☐ Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: ☐ Yes ☐ No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- ☐ Live Music ☐ Karaoke
☐ Recorded Music ☐ Coin-operated Games
☐ DJ Music ☒ Video Lottery Machines
☐ Dancing ☐ Social Gaming
☐ Nude Entertainers ☐ Pool Tables
☐ Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: 6
 Lounge: 60 Other (explain): Wally 5
 Banquet: _____ Total Seating: 75

OLCC USE ONLY

Investigator Verified Seating: _____ (Y) _____ (N)
 Investigator Initials: _____
 Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: _____ Date: July 5, 21

1-800-452-OLCC (6522)

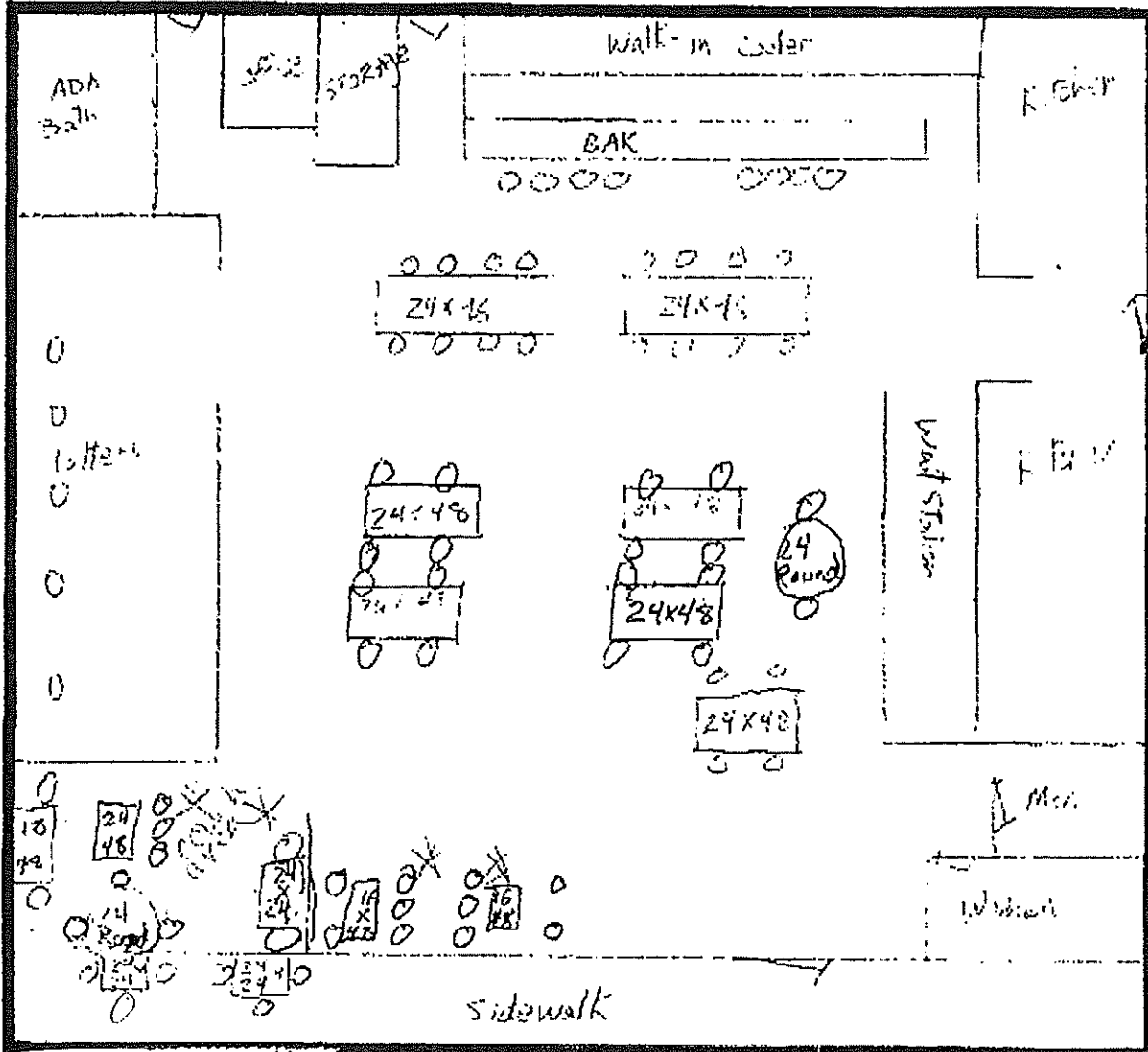
www.oregon.gov/olcc

(rev. 12/07)



OREGON LIQUOR CONTROL COMMISSION FLOOR PLAN

- Your floor plan must be submitted on this form.
- Use a separate Floor Plan Form for each level or floor of the building.
- The floor plan(s) must show the specific areas of your premises (e.g., dining area, bar, lounge, dance floor, video lottery room, kitchen, restrooms, outside patio and sidewalk cafe areas.)
- Include all tables and chairs (see example on back of this form). Include dimensions for each table if you are applying for a Full On-Premises Sales license.



Gerling 50 LLC
 Applicant Name
 THE FIVE HOUSE S+LLC
 Trade Name (DBA)
 KERRIE 97003
 City and ZIP Code

OLCC USE ONLY
 MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 09/12)

COUNCIL MEETING: July 6, 2021**AGENDA ITEM NUMBER: _____****TO: MAYOR CLARK AND CITY COUNCIL MEMBERS****THROUGH: TIMOTHY E. WOOD
CITY MANAGER PRO TEM****FROM: E. SHANNON JOHNSON
CITY ATTORNEY****SUBJECT: KEIZERFEST TEMPORARY USE AND ASSOCIATED SIGNAGE****BACKGROUND:**

The KeizerFEST events will begin August 4th and run through August 8th this year. The Keizer Chamber of Commerce submitted a packet of materials relating to KeizerFEST events for approval, a copy of which is attached.

In 2004 the City Council passed Ordinance 2004-489, amending Section 2.203 of the Keizer Development Code (Ordinance No. 98-389), which regulates “Permitted Temporary Uses”. This amendment affords Council discretion in authorizing “additional temporary uses” during a specific event or festival, and specifically allows for the council to authorize temporary signage in conjunction with a temporary use. The Development Code reads as follows:

Additional Permitted Temporary Uses. The City Council may, by resolution, authorize additional permitted temporary uses during a specific event or festival. This may include setting forth reasonable types of uses, appropriate zones for such uses, temporary signs and any time restrictions the Council finds necessary to protect the health, safety and welfare of the Public. (Section 2.203.04.E)

The KeizerFEST is a significant community event which is beneficial to the citizens of Keizer and the surrounding communities. This activity has occurred under the leadership of the Chamber of Commerce.

A significant portion of the KeizerFEST will take place in the area of the Lion’s Club, the Elks Lodge and at the north end of Cherry Avenue. The Resolution approves the signage and special events for the events throughout the City. The Resolution also requires that the Chamber place a sign at Alder Drive indicating that access to the businesses is allowed during the KeizerFEST. This sign is to prevent the confusion when the street closure (“Local Access Only”) sign is placed at this same location. Specific conditions are attached to the Resolution.

The City, as part of its sponsorship, typically waives fees, Keizer Police/Public Works costs, and the K23 coverage of the parade. The Resolution includes the waiver of such fees and assistance, assuming the Council wishes to do so.

RECOMMENDATION:

Adopt the attached Resolution Authorizing Temporary Use and Signs Subject to Conditions for KeizerFEST (2021).

ESJ/tmh



City of Keizer

PARADE OR SPECIAL EVENT PERMIT FOR PUBLIC PROPERTY

Keizer City Hall
930 Chemawa Road NE
Keizer, OR 97303
PO Box 21000, Keizer, OR 97307
Phone: (503) 390-3700
Fax: (503) 390-3787

Applications for permits must be submitted at least 60 days prior to date of parade or special event. This permit is pursuant to City of Keizer Ordinance No 2000-419. A fee of \$25.00 must accompany this application.

Type of Event: ☒ Parade ☒ Walk ☒ Run ☐ Bike Race ☒ Special Event: Annual KeizerFEST
Date of Event: 8/04/21-08/08/21 Event Start Time: see attached Event End Time: see attached
Title of Event: KeizerFEST

Description of Event: Hometown celebration. Kick Off Party. Festival: Entertainment Tent, Carnival, Vendors, Food Trucks, Parade, 3k/5k, Gaming Tournament, BBQ Competition

Proposed Route or Event Location: Parade Lockhaven/River Rd-Appleblossom/River Rd
Festival: Cherry Ave/Manbrin

Estimated Participants: 30,000 Number of Vehicles: 200 Number of Animals: 100

Clean-up Arrangements: Volunteer Crews/Contracted Services for all events, including post parade, street sweeping

Assembly Location: Parade Lockhaven (River Rd - McClure)

Disassembly Location: Parade River Rd (Garland, Appleblossom, Weeks)

☒ Map Included: Please include a map showing the desired route or location, including assembly and disassembly points of the event, the proposed signing/traffic control plan, and the specific locations of streets to be closed.

Request for suspension of street vendor ordinance: ☒ Yes ☐ No
(Note: If granted, suspension of the ordinance allows sales by all persons.)

Group or Organization (if applicable): KeizerFEST

Applicant Name: Keizer Merchant Association dba Keizer Chamber of Commerce

Primary Phone: (503) 393-9111 Secondary Phone: _____

Mailing Address: 4118 River Rd N Keizer OR 97303

Email Address: Corri@KeizerChamber.com

This permit is subject to the following conditions:

1. No alcoholic beverages are permitted on public street or property unless allowed by City Ordinance. Please contact City staff for additional requirements regarding alcoholic beverages.
2. Permittee certifies that all residents living adjacent to proposed closure or businesses located adjacent to proposed closure have been notified of the event.
3. Barricades may be placed in the street right-of-way but must be positioned to allow access for emergency vehicles. Barricades are available from the City by calling 503-856-3551. Barricades must be returned to Public Works no later than the day after closure date.
4. Participants shall yield right-of-way to vehicular traffic, unless directed otherwise by a police officer.
5. The event will be conducted in such a manner to ensure the safety of the participants and spectators.
6. Permittee shall be responsible for clean-up of areas and removal of all paraphernalia and debris as a result of this event.

****NOTICE****

Permittee shall defend and indemnify the City of Keizer, its officers, agents and employees, against any claim, demand, suit or action for property damage, personal injury or death arising in connection with this event. The City of Keizer requires that the sponsor of such events carry commercial single limit liability insurance in the minimum amount of \$500,000 and name the City of Keizer as an additional insured for this event. "City of Keizer" includes its officers, agents, contractors and employees. Claims made in excess of the policy will be the responsibility of the sponsor of the event. Sponsor shall provide City with evidence of the insurance no later than 20 days prior to the event.

INSURANCE COMPANY: The Hanover Insurance Company
 POLICY NUMBER: oz2h066657
 COVERAGE LIMITS: 1,000,000 personal, 2,000,000 general

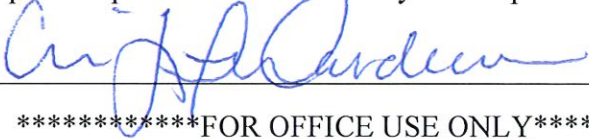
****PERMIT REVOCATION****

The City Manager may revoke this permit if circumstances reasonably show that the parade or special event can no longer be conducted consistent with public safety.

****APPLICATION SIGNATURE****

Facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties shall confirm facsimile or electronic transmitted signatures by signing an original document.

I hereby certify that I am the authorized representative of the above group, that the above statements are true to the best of my knowledge, that I will abide by all restrictions, administrative rules and applicable City Ordinances, and that I will provide proof of insurance at my own expense as required herein.

Applicant's Signature:  Date: 06/07/2021

*****FOR OFFICE USE ONLY*****

APPROVED ROUTE AND/OR POLICE COMMENTS:

FIRE DEPARTMENT COMMENTS:

ADDITIONAL APPROVAL COMMENTS OR CONDITIONS:

Approved by: _____
 Keizer Police Department

Approved by: _____
 Keizer Fire Department

Approved by: _____
 Keizer Public Works

Approved by: _____
 Keizer City Manager



June 7, 2020

To: Mayor Clark and Keizer City Councilors
Tim Wood, Keizer City Manager Pro Temp

From: KeizerFEST Co-Chairs, Dave Walery & Scott White

Subjects: KeizerFEST
Special Event Permit (see attached)
Sign Code Variance request
Street Closure request

KeizerFEST

KeizerFEST is a community wide celebration of the unique spirit of Keizer and while typically held in the month of May, we are planning the 2021 festival for August. The Iris Festival Council, a function of the Keizer Chamber of Commerce, oversees the scheduling of events and the promotion of the festival. The Chamber wishes to, in cooperation with the City of Keizer, facilitate the KeizerFEST Parade, an Entertainment Tent including a Kick Off Party, a Fun Center & Carnival, KeizerFEST Run(s), a Poker Run (motorcycle) and a Mayor's Pet Parade, a Golf Tournament, a car show, a La Familia Day, a local teen music showcase, a valley wide greeters and a Crown the Hound event.

Chamber Events Date and Times:

Fun Center/Carnival (Includes set-up, event nightly cleanup, and take down)

August 4 - 8:00 am to August 9 - 5:00 a.m.

5K & 3K- start time 9:15 am / 9:30 am

August 7 Courses begin and end at Manbrin just west of River Road.

5K and Kidz 3K courses down and back on River Road.

Parade - start time 10:30 am

August 7 Staging at Lockhaven (7am - 11:30am)

Parade on River Rd from Lockhaven to Glynbrook.

Disbandment begins at Glynbrook to Plymouth (side streets of River Rd.)

Mayor's Pet Parade - start time 10:00 am

August 7 Mayor's Course along River Road starting and ending at Creekside Shopping Center Parking Lot (Corner River Rd/Lockhaven Dr.)

Location of Events:

Lion's Club, Elks Lodge, north end of Cherry Ave, River Road, Lockhaven Dr., Mandrin Dr, and McNary Golf Club

Description of Events:

Fun Center & Carnival The majority of the activity will generate from a carnival and evenings of live music scheduled at the entertainment tent which will be located at the Keizer Lions' Club

Parade - Parade 90+ entries of floats, bands, cars, and marching groups. Noise will be generated during the parade along River Rd from bands and other entries providing live and recorded music.

Run/Walk Events - 500-800 runners and walkers are expected to participate in the run/walk events (3k & 5k). During the 3k & 5k on Saturday, the fastest participants will finish in 15 to 20 minutes and the slowest participants will finish by 10:30 am.



Mayor's Pet Parade –50-100 projected participants able to complete event with-in 45 minutes.

Street Closures	Days	Time	Location
River Road	August 7	9am -1:30pm	Lockhaven to Plymouth
Lockhaven	August 7	6:45am-12:30pm	McClure to River Rd
Manbrin	August 7	7am-10:30am	Birch Ave to River Rd
Cherry Ave	August 4-9	8am – 5am	Alder St to Manbrin Dr
Cherry Ave	August 6-9	5pm - 12am	Manbrin to Greenwood

Parade Detours

West and east bound traffic will be able to cross River Rd at Chemawa Rd until the main parade (not pet parade) lead float/entry approaches the intersection.

North/South Detour (west of River Road)- north and south bound traffic via: McNary Estates Drive (back gate), McClure St., Lockhaven (west of McClure St), Windsor Island Rd/Shoreline, Wayne, Rivercrest, Sunset, 5th, Fall Creek Dr., Sandra Ave., Dorcas, Jack St, and Stark

North/South Detour (east of River Road) – north bound traffic via: Plymouth, Cherry Ave. and Salem Parkway

North/South Detour (east of River Road) –south bound traffic via: Manzanita, Trail, Lockhaven, Verda, and Salem Parkway

North end of River Road gradually will open as end of parade continues south.

Event Parking, Transportation, & RV Parking

Parking will be available in various area lots of unoccupied businesses, and alongside streets. Parking will also be available on Cherry Ave South of Carnival to Alder Drive. RV Parking available at the Keizer Elks Lodge for Elks members.

Promotional Event Signs, Banners & Balloons

The KeizerFEST Marketing Committee will embark on decorating the City with KeizerFEST Street Banners, yard signs on the main intersections along River Road, Chemawa Rd., Wheatland Rd., 14th Ave., Cherry Ave, and Lockhaven Dr. and on participating business storefronts, promoting the festival. Two banners at the River Rd/Lockhaven Intersection; (Additional banners & hand signs along River Road and at the Fun Center will be posted July 15 through August 10. Light pole banner (flags) may be hung on up to 30 Keizer Station and River Road light poles.

Other Permits and Agencies

The Keizer Chamber of Commerce will obtain a special event licensing/insurance through OLCC, Marion County Public Works and require all food concessionaires to obtain Temporary Restaurant Licensing from Marion County Health Department.



The Festival Council requests the City of Keizer limit mobile street vending during the parade be exclusive to those who have registered with the festival, through the Chamber's required processes. (Local Schools, Youth, and Non-Profit organizations given first priority).

Security & Safety

A professional security company will provide crowd control and overnight security throughout the festival grounds. The Festival Council has established an Incident Command Plan in partnership with Keizer Police Department and will accommodate an onsite command center at the Festival location, as requested by Keizer Police Department. All activities will be monitored with volunteers.

Other Festival Events facilitated by the Keizer Chamber of Commerce

* Events may be added or deleted from the below schedule

Wednesday, August 4 - Golf Tournament, McNary Golf Club

Thursday, August 5 – Sponsor Recognition Luncheon in main tent at Lions Club

Thursday, August 5 – KeizerFEST Kick Off Party in main tent at Lions Club

Thursday, August 5 – Family Fun Night at main tent/festival grounds at Lions Club

Thursday – Sunday, August 5 to 8 – Carnival, Cherry Ave south of Manbrin

Friday, August 6 – Mid Willamette Valley Chamber Greeters in the main tent at Lions Club

Thursday – Sunday August 5 to 8 – Fun Center at Cherry Ave / Lions Club

Street Fairs/Exhibitors/Bazaar

Community Stage

Food Courts

Crown the Hound

KeizerFEST in the Big Tent on Friday & Saturday

Saturday, August 7 – KeizerFEST Car Show – located in the Saint Edwards Catholic Church

Saturday, August 7 – Keizer/Salem Teen Music Showcase in the main tent at Lions Club

Sunday, August 8 – La Familia Day, Cultural specific music/entertainment in the main tent at Lions Club

Respectfully Submitted for

KeizerFEST Planning Board and the Keizer Chamber of Commerce

Parking 5pm & later Friday -Sunday 8pm
8/6-8/8 + access to local business lots:
NW Dental, Keizer Vision

KEY

- Carnival Games/Rides
- Vendors
- Food Trucks
- Concrete barricade
- PortaToilet
- Picnic tables

CARNIVAL GAMES CARNIVAL GAMES CARNIVAL GAMES CARNIVAL GAMES CARNIVAL GAMES

EMERGENCY EMERGENCY EMERGENCY LANE EMERGENCY EMERGENCY EMERGENCY

EMERGENCY EMERGENCY EMERGENCY LANE Emergency lane

OPTIONAL:
MANED POINT 24/7 TO ALLOW
FOR EMERGENCY ACCESS.

PRONTO SIGNS

Cherry Ave open to businesses

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2 Resolution R2021-_____

3 AUTHORIZING TEMPORARY USE AND SIGNS SUBJECT
4 TO CONDITIONS FOR KEIZERFEST (2021)

5
6 WHEREAS, the Keizer Development Code provides pursuant to Section
7 2.203.04(E) that the City Council may by resolution authorize temporary uses and
8 signage during a specific event or festival;

9 WHEREAS, the Keizer Development Code also provides that the Council may
10 set forth the reasonable types of uses, zones and time restrictions;

11 WHEREAS, the Keizer Chamber of Commerce has requested the City to
12 authorize a temporary use for the KeizerFEST, including, but not limited to placement of
13 temporary signage to promote such festival;

14 WHEREAS, the City Council has considered this matter and finds that it is
15 appropriate to grant the request with certain restrictions necessary to protect the health,
16 safety and welfare of the public;

17 NOW, THEREFORE,

18 BE IT RESOLVED by the City Council of the City of Keizer that the 2021
19 KeizerFEST is authorized as a specific temporary use and the hours of operation and

1 signage for the 2021 KeizerFEST is hereby allowed pursuant to the design, restrictions
 2 and conditions as set forth in the attached Exhibit "A" which is incorporated herein by
 3 this reference.

4 BE IT FURTHER RESOLVED that the City waives City fees in connection with
 5 this matter and provides Police/Public Works support and K23 coverage as a part of the
 6 City's sponsorship of the event.

7 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
 8 on the date of its passage.

9 PASSED this _____ day of _____, 2021.

10 SIGNED this _____ day of _____, 2021.

11
 12 _____
 13 Mayor

14
 15 _____
 16 City Recorder

EXHIBIT "A"

Design, Restrictions and Conditions

The City Council approves the proposed temporary use, hours of operation and signage for the 2021 KeizerFEST as follows:

1. Except as set forth in this decision, the 2021 KeizerFEST shall be located, operated and conducted pursuant to the attached Special Event Permit application submitted by the applicant dated June 7, 2021. Signs, banners, flags and balloons shall be limited to the locations and numbers identified in the application.
2. The Chamber of Commerce shall install a temporary sign at Alder Drive indicating that the businesses are open, in addition to the required Keizer Police Department language. The Chamber of Commerce shall work directly with the affected businesses, Keizer Police Department and Public Works Department regarding content and placement of the sign.
3. The 2021 KeizerFEST may have up to 5 banners not to exceed 20 square feet advertising the event. The locations of such banners must have prior approval of the Planning Director or designee. Such banners may be placed no earlier than July 15, 2021 and must be removed no later than August 10, 2021.
4. The 2021 KeizerFEST may have up to 30 light pole banners installed on the Keizer Station and River Road light poles. Such banners may be placed no earlier than July 15, 2021 and must be removed no later than August 10, 2021.
5. The 2021 KeizerFEST may have hand signs and flags located adjacent to the main intersections along River Road and on participating business storefronts. No signs or flags may be placed without the property owner's permission. All hand signs and flags shall not exceed the allowable size as stated in the sign code. Such hand signs and flags may be placed no earlier than July 15, 2021 and must be removed no later than August 10, 2021 and may not obstruct any public road or sidewalk.
6. Signs, banners, flags and balloons shall be placed to ensure there shall be no traffic interference or distraction, and if deemed to be a hazard by the Planning Director, shall be removed immediately without notice. Balloons shall be placed in such a manner so as to not present a potential to damage light fixtures or landscaping.
7. No other signs are allowed.

8. No electronic signs of any type are allowed, unless required by the Keizer Police Department for safety or traffic control reasons.
9. No signs, flags, balloons or other items may be placed in the right-of-way, except for banners referenced in Section 3. No signs shall be placed on private property without the specific permission of the private property owner. Placement of any yard sign in any public right-of-way or sidewalk easement shall cause the City to remove such signs immediately without notice. In such instance, the KeizerFEST shall be billed for City staff time, including benefits.
10. All activities shall comply with Keizer Police Department/Public Works direction and requirements of Keizer Fire District.
11. Any signs, banners, flags and balloons not removed by August 10, 2021 may be immediately removed by City staff without notice and the KeizerFEST shall be billed for staff time at the hourly rate of staff person removing the signage, including benefits.

COUNCIL MEETING: July 6, 2021

AGENDA ITEM NUMBER: _____

TO: MAYOR CLARK AND CITY COUNCILOR MEMBERS

THROUGH: TIMOTHY E. WOOD, CITY MANAGER PRO TEM

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

**SUBJECT: RESOLUTION AUTHORIZING TEMPORARY SUSPENSION OF
STREET VENDOR ORDINANCE**

Ordinance No. 90-193 (An Ordinance Prohibiting Street Vendors) prohibits the selling of any commodity or service upon any street, sidewalk or public right-of-way. There is a provision that allows for suspension of such regulations during a festival. The suspension is done by a City Council Resolution. I have enclosed a Resolution for your consideration that allows street vendors from 7:00 a.m. to noon on the day of the KeizerFEST Parade in any location. This Resolution also prohibits any interference with pedestrian, vehicular or parade traffic.

This is the same Resolution as the Council adopted in 2019.

On Page 3 of the memo from the Chamber attached to the application, the Festival Council has recommended that the City limit mobile street vending during the parade to be exclusive to those who have registered with the festival. This issue has come up previously. It is my recommendation that if the Council wishes to consider this for future years, that we put the matter on the agenda and determine if we want to amend the Ordinance. Though it is possible to take this course of action, the Ordinance would have to be amended and a process would have to be established to do so. The issue of cost, authority to register, and authority to enforce such regulations would need to be reviewed. If Council wishes to look at that issue, you should direct staff accordingly.

RECOMMENDATION:

Adopt the attached Resolution Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors.

Please let me know if you have any questions in this regard. Thank you.

ESJ/tmh
attachment

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

AUTHORIZING A TEMPORARY SUSPENSION OF THE
ORDINANCE PROHIBITING STREET VENDORS

WHEREAS, the City of Keizer adopted Ordinance 90-193 in December, 1990 which prohibits street vendors in the City of Keizer;

WHEREAS, the Ordinance allows for suspension of these regulations during a festival;

NOW, THEREFORE,

BE IT RESOLVED that a temporary suspension of the Ordinance prohibiting street vendors is hereby granted and street vendors will be permitted on Saturday, August 7, 2021 from 7:00 a.m. to noon.

BE IT FURTHER RESOLVED all vendors must have any necessary governmental permits and approvals.

BE IT FURTHER RESOLVED that at no time shall any person interfere with, impede or block pedestrian, vehicular or parade traffic in any manner whatsoever.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately on the date of its passage.

PASSED this _____ day of _____, 2021.

SIGNED this _____ day of _____, 2021.

Mayor

City Recorder

CITY COUNCIL MEETING: July 6, 2021

TO: MAYOR CLARK AND COUNCIL MEMBERS

FROM: TIM WOOD, FINANCE DIRECTOR AND CITY MANAGER PRO TEM

SUBJECT: INTERIM CITY MANAGER CONTRACT

BACKGROUND AND ISSUES:

At the June 7, 2021 City Council meeting, staff was directed to move forward with the process of reviewing Wes Hare as the interim city manager by:

- performing background and reference checks,
- scheduling an informal meeting with the candidate, and, if there were no questions or concerns,
- negotiating an offer of temporary employment.

City staff has completed the background and reference check process and an informal meeting was held on June 14th. No additional questions or concerns were raised.

RECOMMENDATION:

Staff recommends the City Council adopt the attached resolution authorizing the Mayor to sign the Interim City Manager Employment Agreement with Roland Wesley Hare, II.

Please contact me if you have any questions. Thank you.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

AUTHORIZING THE MAYOR TO SIGN INTERIM CITY
MANAGEMENT EMPLOYMENT AGREEMENT WITH ROLAND
WESLEY HARE, II

WHEREAS, on June 7, 2021, the Council directed staff to move forward with the
process of reviewing Roland Wesley Hare, II as the interim city manager;

WHEREAS, the City and Roland Wesley Hare, II have mutually agreed to the
attached employment agreement;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the Mayor is
authorized to sign the attached Interim City Manager Employment Agreement with
Roland Wesley Hare, II.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
upon the date of its passage.

PASSED this _____ day of _____, 2021.

SIGNED this _____ day of _____, 2021.

Mayor

City Recorder

INTERIM CITY MANAGER EMPLOYMENT AGREEMENT
BETWEEN ROLAND WESLEY HARE, II AND THE CITY OF KEIZER, OREGON

This Agreement is entered into by and between the City of Keizer (“City”) and Roland Wesley Hare, II (“Employee”). City desires to temporarily employ Employee in the position of Interim City Manager to support a smooth administrative and management transition while it conducts a recruitment for a successor City Manager, and Employee desires to accept such employment subject to the terms of this Agreement.

SECTION 1. TERM OF EMPLOYMENT.

Employee’s employment shall commence on July 7, 2021. The Interim City Manager position is temporary and will continue only until the City Council selects and appoints a successor City Manager to fill its position vacancy. As a result, the term of employment is temporary and terminable at-will, as outlined in Section 4 below.

SECTION 2. SALARY.

The City shall pay Employee a monthly salary of \$14,153.00, which is equivalent to approximately \$81.65 per hour for full-time employment. Such amounts shall be paid in accordance with the City’s regular payroll practices and procedures. Employee understands that the Interim City Manager position is classified as exempt under the Fair Labor Standards Act.

SECTION 3. DUTIES.

Employee agrees to perform the functions and duties of City Manager as specified in the City Charter and the City Manager Job Description as well as such other duties and functions as the City Council shall assign from time to time.

SECTION 4. SEPARATION FROM EMPLOYMENT

4.1 Voluntary Resignation by Employee

Employee may voluntarily resign from employment as Interim City Manager for any reason. Employee agrees to provide City with at least 30 days’ written notice of resignation. If Employee is prevented from giving 30 days’ notice due to an unanticipated emergency, Employee agrees to give City as much advanced notice as possible. Employee shall continue to perform his duties in full during the notice period, unless relieved of some or all of his duties by the Keizer City Council, which may occur at the City’s discretion during the notice period. The City also reserves the right, in its sole discretion, to accelerate Employee’s resignation. If the City elects to accelerate

Employee's resignation, it will pay him the base salary he would have earned during the balance of the Employee's 30-day notice period.

Upon voluntary resignation, Employee will be entitled only to his earned and unpaid wages through his final date of employment, in accordance with applicable law. Employee shall not be eligible to receive any severance or separation pay.

4.2. Termination by City.

The City may terminate Employee's employment at any time, with or without cause, and with or without advanced notice, for any reason it deems sufficient, except as prohibited by law. Employee shall not have any property interests/rights or ownership in his employment with the City. Accordingly, in the event the City elects to terminate this Agreement and Employee's temporary employment, Employee will not have any procedural due process or other appeal rights, and will not be entitled to any form of severance payment except for Employee's wages and unused vacation benefits earned through his final date of employment, as owed in accordance with applicable law.

SECTION 5. CONTRACT OBLIGATIONS AND LEAVE TIME.

Employee agrees that he will use his best efforts, good professional judgment, and will devote his full time to the performance of the Interim City Manager position and its responsibilities, including performing work in excess of 40 hours of work per week as needed. Employee must not engage in any other employment, or engage in any other business activity that interferes with his full-time duties and responsibilities to the City.

City agrees that Employee may take time away from work with leave usage consistent with the City's Personnel Manual Policy and this Agreement. Employee agrees to report any intent to be unavailable for periods in excess of one (1) day to the Keizer City Council.

SECTION 6. FRINGE BENEFITS.

Employee shall not be entitled to benefits except as expressly provided in this Agreement, or required by law.

SECTION 7. AUTOMOBILE AND MOBILE PHONE ALLOWANCES.

Employee shall be entitled to receive a vehicle allowance in the amount of \$350.00 per month. Such allowance shall be in lieu of any mileage reimbursement. Employee shall be entitled to receive a mobile phone allowance in the amount of \$75.00 per month. Employee shall be responsible to pay all income taxes owed on such amounts.

SECTION 8. GENERAL EXPENSES.

The City recognizes that certain expenses of a nonpersonal and job-related nature are incurred by the Employee and the City agrees to reimburse Employee for expenses incurred upon receipt of receipts and other required documentation in accordance with federal, state, and local laws and the policies and procedures of the City.

SECTION 9. DUES AND SUBSCRIPTIONS.

Upon City Council approval, the City will pay the professional dues and subscriptions of Employee appropriate for Employee's continuation and participation in national, regional, state, and local associations and organizations as appropriate to support Employee's performance of the duties as Interim City Manager. Employee will report to the City Council on each professional organization for which the City pays dues and subscription services.

SECTION 10. CIVIC MEMBERSHIP.

The City recognizes the desirability of representation in and before local civic and other organizations and the Employee is authorized to become a member of civic clubs or organizations for which, upon City Council approval, the City shall pay membership expenses. Employee shall report to the City Council on each such membership.

SECTION 11. PROFESSIONAL LIABILITY.

In accordance with the requirements of ORS 30.260 to 30.300, the City agrees that it shall defend, hold harmless, and indemnify Employee from any and all demands, claims, suits, actions and legal proceedings brought against Employee in his individual capacity, or in his official capacity as agent and employee of the City, provided the incident arose while Employee was acting within the scope of his employment and excluding criminal litigation and as such liability coverage is within the authority of the City to provide under state law. Except that, in no case, will individual Council Members be considered personally liable for indemnifying Employee against such demands, claims, suits, actions and legal proceedings.

SECTION 12. ARBITRATION OF DISPUTES AND ATTORNEY FEES.

City and Employee agree that in any proceeding for breach or enforcement of this Agreement shall be resolved in final and binding arbitration before a single arbitrator in accordance with the rules of the Arbitration Service of Portland (www.arbserve.com). Either party may make a demand for arbitration within the statutory limitation period for a contract breach after the conduct or event on which the claim is based. This provision

is governed by the Federal Arbitration Act and this Agreement to arbitrate shall be enforceable in federal or state court.

In the event of any suit or action hereon, the prevailing party in such suit or action shall be entitled to an award of the party's reasonable attorney fees, together with the prevailing party's costs and disbursements as applicable, incurred in the proceeding.

SECTION 13. APPLICABLE LAW.

This Agreement is to be construed under the laws of the State of Oregon, except as expressly stated otherwise.

SECTION 14. GENERAL PROVISIONS

14.1 Waiver.

The waiver by either party of a breach of any provision of this Agreement shall not operate as, or be construed as, a waiver of any subsequent breach.

14.2 Severability.

If any provision or part of any provision of this Agreement is held to be invalid or unenforceable by an arbitrator or court of competent jurisdiction, the invalid provision(s) or part(s) of such provision(s) shall be severed or modified as necessary and the remaining terms and provisions enforced to the full extent permitted by law.

14.3 Entire Agreement.

This Agreement constitutes the entire understanding between Employee and the City. No amendment or modification of this Agreement shall be valid unless it is in writing and signed by Employee and an authorized member of the City Council.

CITY OF KEIZER:

EMPLOYEE:

By: _____
Title: _____

Signature

Dated: _____

Dated: _____

CITY COUNCIL MEETING: July 6, 2021

TO: MAYOR CLARK AND COUNCIL MEMBERS

FROM: TIM WOOD, FINANCE DIRECTOR AND CITY MANAGER PRO TEM

SUBJECT: WORK AFTER RETIREMENT POLICY

Background:

In order to take advantage of the current and future retirement cost savings provided by Senate Bill 1049, "Relating to Public Employee Retirement; and Declaring an Emergency," the City has developed the Work After Retirement policy (see attached Resolution).

The City's policy allows all eligible employees to retire and return to work as full-time limited duration employees with benefits consistent with full-time regular status employees. This formalized policy was requested as a follow up to the May 3, 2021 City Council Meeting.

SB 1049 was part of the 2019 legislative session and became effective June 11, 2019 and sunsets after December 31, 2024. The primary provisions of SB 1049 that are applicable are as follows:

- Eliminates the limitation on the number of hours retirees can work,
- Does not require the employee 6% contribution, and
- Redirects the employer contribution to reducing the unfunded pension liability.

Eliminates the limitation on the number of hours retirees can work

Prior to SB 1049 employees who retired and returned to work were only allowed to work either 1,040 hours (Tier1/Tier2) or 600 hours (OPSRP) without negatively impacting their PERS retirement income. SB 1049 eliminates the hour maximum allowing employees to retire upon reaching retirement age but continue to work full-time through December 31, 2024.

Does not require the employee 6% contribution

Employees who choose to return to work after retirement are no longer required to contribute the 6% employee contribution (paid by the City). This results in an immediate 6% savings to the City when we retain existing employees after they choose to retire in the PERS system but wish to continue working in their current jobs.

Redirects the employer contribution to reducing the unfunded pension liability

The City is required to continue to make the employer PERS contributions for employees who return to work after retirement; however, the contribution is not used to fund additional PERS benefits for the related employee. The employer contribution is redirected and used

to reduce the City's unfunded pension liability. Reducing the unfunded pension liability will require smaller contribution rates in the future.

The unfunded pension liability is the amount the City would have to contribute to PERS to ensure enough assets are available to pay all of the benefits that have been earned as of a given date. The City of Keizer's unfunded pension liability as of the last actuarial analysis is \$11,788,000.

Additional Benefits to the City

In addition to the financial benefits identified above, by having employees who are eligible to retire commit to a retirement date well in advance, the City has a better opportunity to ensure adequate cross training and transition planning occurs.

ISSUES AND FISCAL IMPACT:

Based on the information shared above, the City will be saving by not paying the PERS employee 6% match and have the employer contributions applied to reduce the City's ongoing PERS obligation for each eligible employee who participates.

RECOMMENDATION:

Staff recommends the City Council adopt the attached Resolution.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

ADOPTING WORK AFTER RETIREMENT POLICY

WHEREAS, in order to take advantage of the current and future retirement cost savings provided by Senate Bill 1049, the Council wishes to adopt Work After Retirement policies;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the Work After Retirement policy attached hereto, and by this reference incorporated herein, is hereby adopted.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the date of its passage.

PASSED this _____ day of _____, 2021.

SIGNED this _____ day of _____, 2021.

Mayor

City Recorder

WORK AFTER RETIREMENT POLICY

Pursuant to the Work After Retirement provisions of Oregon Senate Bill 1049, enacted in 2019, and based on the mutual benefit to the City of Keizer and its employees, the following policy is adopted effective _____, 2021:

1. An employee who has attained or will attain “normal retirement age” under PERS, and intends to retire from service after the effective date of this policy, may submit a request to be rehired after the retirement, under the terms stated in this policy. This policy also applies to any employee who retired from service within 180 days of the effective date of this policy, was rehired to the former position in a temporary status, and has worked continuously for the City since the date of retirement. Effective September 1, 2021, a request to be rehired after employment must be submitted in writing to Human Resources at least 90 days prior to the date of retirement.
2. Re-employment under this policy is a “Limited Duration” position while the employee is receiving PERS benefits and will end no later than December 31, 2024, irrespective of any extension to the Work after Retirement provisions of Senate Bill 1049. The terms and conditions of employment will be governed by the City of Keizer Personnel Policy Manual, except as specifically provided otherwise in this policy or in an applicable collective bargaining agreement.
3. An employee who is rehired under this policy will be placed in the same job classification that the employee held on the date of retirement, receive the wages at the same step of the classification that the employee was receiving on the date of retirement, and be eligible for the same step increases as other employees in the job classification.
4. An employee who is rehired under this policy will receive the same benefits as other employees in the same job classification (including annual COLA increase, vacation, sick and personal leave accrual, holiday pay, life insurance and long-term disability insurance, health and wellness programs, and City match of 457 contributions), except as follows:
 - a. PERS contributions will be paid by the City in accordance with SB 1049, which means that the rehired employee will not receive any additional PERS contributions after retirement, and any PERS contributions made by the City will only be applied to PERS unfunded liability rather than the employee’s PERS benefits.
 - b. Health and dental insurance based on retiree rates with the City covering the same percentage cost as is applicable to regular status employees in the same or comparable classifications.
 - c. A rehired employee will have the option of waiving any benefit that is not desired or needed by the employee.

5. An employee who is rehired under this policy must have no gap in service (i.e. the date of re-employment is the next City business day after the date of retirement) and will retain the employee's seniority with the City, except where an applicable collective bargaining agreement provides otherwise. An employee may request up to 10 consecutive unpaid workdays off at the beginning of the re-employment period, which shall not be considered a gap in service. Such request must be submitted in writing at least 30 days prior to the retirement date and is subject to approval by the department head.
6. An employee who is rehired under this policy will not be eligible for promotion while the employee continues to be in Limited Duration status but will be eligible for work-out-of-class assignments, as needed.
7. As a condition of requesting rehiring under this policy, an employee:
 - a. Must not have a record of discipline more serious than a written reprimand within 12 months of the retirement, unless the discipline was overturned or reduced to a written reprimand in a grievance or appeal process;
 - b. Must not be the subject of a pending investigation or disciplinary process with the City or an agency responsible for a job-required license or certification; and
 - c. Must have received at least a satisfactory rating on the employee's most recent performance evaluation.
8. If there is a conflict between this policy and any provision of an applicable collective bargaining agreement, the collective bargaining agreement shall be the controlling document.
9. An employee who is rehired under this policy is subject to the same disciplinary processes and procedures, up to and including termination, that affect regular employees in the same job classification and in the same collective bargaining unit, if any.

CITY COUNCIL MEETING: July 6, 2021**AGENDA ITEM NUMBER: _____**

TO: MAYOR CLARK AND COUNCIL MEMBERS

THROUGH: TIMOTHY E. WOOD, CITY MANAGER PRO TEM

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

SUBJECT: *RESOLUTION APPROVING STORY POLE PROJECT SIGNS*

The Council adopted Resolution R2017-2781 on June 19, 2017 supporting the Story Pole Project. Resolution R2017-2781 stated that any signage in connection with the project shall comply with all applicable regulations and shall be approved by the Council.

The Keizer Public Arts Commission (KPAC) moved to recommend that Council approve the placement of the pole signage on June 22, 2021.

Copies of the proposed signs are attached to the enclosed Resolution. The Resolution approves the signage and allows placement near the poles at City Hall. Such sign is to be placed by the Public Works Department. The Resolution also authorizes expenditure of the signs from the Arts Commission line item.

RECOMMENDATION:

Adopt the attached Resolution approving the signage for the story poles.

Please let me know if you have any questions. Thank you.

ESJ/tmh
attachment

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

APPROVING SIGNAGE FOR STORY POLES

WHEREAS, Resolution R2017-2781 was adopted on June 19, 2017 supporting the story pole project;

WHEREAS, Council directed that any signage in connection with the project be approved by Council;

WHEREAS, the Keizer Public Arts Commission (KPAC) moved to recommend that the signage be approved by Council;

WHEREAS, it is proposed that the City fund the signage through the Arts Commission line item;

WHEREAS, the Keizer City Council has considered the matter and wishes to approve the signage for the story poles;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the attached samples of the finished signs are hereby approved by the City Council.

BE IT FURTHER RESOLVED that the cost connected with the printing of the signs be paid from General Fund – Art Commission and that the placement of the signs be conducted by the Public Works Department.

BE IT FURTHER RESOLVED that the final signs be placed beside the story poles at City Hall.

1 BE IT FURTHER RESOLVED that this Resolution shall take effect
2 immediately upon the date of its passage.

3 PASSED this _____ day of _____, 2021.

4

5 SIGNED this _____ day of _____, 2021.

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Mayor

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City Recorder

KEIZER HERITAGE STORY POLE

When the Keizer Civic Center was completed, it was discovered that two of the original trees located on the property were dying and needed to be removed. City of Keizer employee, Bill Lawyer, suggested a better idea to create lasting art by carving the trees into story poles depicting iconic Keizer and Oregon symbols. In 2017 Keizer Public Art Commission (KPAC) and the Keizer Community Foundation (KCF) partnered with the City to create these story poles without using public dollars. These story poles were privately funded by the Keizer Community Foundation and the Oregon Arts Commission.

Story Pole symbols from the top down:

The **school bell** is from the “Old Keizer School” next door. It is the original bell that called Keizer students into their classrooms. The bell is over 100 years old and was “hidden” in the belfry of the school.

American Bald Eagle representing our unity under one nation. The bald eagle was chosen as a symbol for the United States for several reasons. It is a beautiful bird that has been described as majestic (meaning 'like a king') and is free to soar through the skies, making it a great symbol for the United States as a new country that had just fought for its freedom from England.

American flag representing our place in the union of the United States. The flag of the United States of America, consists of thirteen equal horizontal stripes of red (top and bottom) alternating with white, with a blue rectangle in the canton (referred to specifically as the "union") bearing fifty small, white, five-pointed stars representing the 50 states of the United States of America, and the 13 stripes representing the thirteen British colonies that declared independence from the Kingdom of Great Britain and became the first states in the U.S.

City of Keizer flag. “Celtic” blue background with seven white lines symbolizing the seven votes necessary to make Keizer an independent city in 1982. Three stars representing our City motto: Pride, Spirit and Volunteerism.

Forest trees honoring Oregon’s Timber industry.

City Motto “Pride, Spirit and Volunteerism” displayed on mountains as Keizer’s strengths.

Mallard Duck honoring Oregon’s recreational hunting industry.

Salmon and Bass honoring Oregon’s fishing industry.

Beaver, Official State Animal of Oregon. Native Americans and early settlers also ate beaver meat. The trapping routes used by early "mountain men" later became known as "The Oregon Trail," traveled by thousands of pioneers in the 1840's.



KEIZER AGRICULTURAL HERITAGE STORY POLE

When the Keizer Civic Center was completed, it was discovered that two of the original trees located on the property were dying and needed to be removed. City of Keizer employee, Bill Lawyer, had a better idea to create lasting art by carving the trees into story poles depicting iconic Keizer and Oregon symbols. In 2017 Keizer Public Art Commission (KPAC) and the Keizer Community Foundation (KCF) partnered with the City to create these story poles without using public dollars. These story poles were privately funded by the Keizer Community Foundation, Marion Cultural Development Corporation and the Keizer Rotary Club.

Story pole symbols representing Keizer and Oregon's agricultural history:

Wallace House: Topping the second story pole is the Wallace House, Wallace Post or Calapooya Fort. It was the first non-Native-American fur trading station located in the French Prairie in what is now Keizer, Oregon. Founded by the Pacific Fur Company in 1812, it was an important source of beaver pelts and venison for the short-lived American enterprise in the Pacific Northwest. Keizer has also established the *Wallace House Park* commemorating the location of the trading post on the Willamette River (also running the length of the story pole).

Hop Vines. The Willamette Valley's rich soil, mild climate, and abundant rainfall provide ideal conditions for commercial hop production. The moderate temperatures experienced during the growing season are particularly favorable for growing high quality aroma-type hops.

Grape Vines. Oregon has established an international reputation for its production of wine, ranking fourth in the country. Wine making began in the 1840s, with commercial production beginning in the 1960s. With over 700 wineries in Oregon, a tourism industry has developed around wine tasting.

Filberts. The hazelnut (Filbert) became Oregon's official State Nut in 1989. About 1,000 Oregon farm families grow hazelnuts on 80,000 acres. Hazelnut trees can produce until over 100 years old.

Blueberries. With more than 134 million pounds of blueberries produced in 2018, Oregon was the largest production state in the nation!

Strawberries. Oregon strawberries are grown in the Willamette Valley which is surrounded on three sides by mountains and has the perfect combination of rich volcanic soil deposited at the end of the ice age and pristine water.

Irises. Keizer has the distinction of being the "Iris Capitol of the World".



CITY COUNCIL MEETING: July 6, 2021**AGENDA ITEM NUMBER: _____**

TO: MAYOR CLARK AND COUNCIL MEMBERS

THROUGH: TIMOTHY E WOOD, CITY MANAGER PRO TEM

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

SUBJECT: *RESOLUTION ACCEPTING AND APPROVING PLANS FOR PLACEMENT OF INSTA-ART AT KEIZER RAPIDS PARK*

The Keizer Public Arts Commission (KPAC) has worked with Isabella Biondi to develop a proposal for insta-art at Keizer Rapids Park on the restroom wall near the Big Toy.

The Parks and Recreation Advisory Board approved the concept of the project on June 8, 2021 and KPAC approved the design on June 22, 2021.

KPAC moved to recommend that Council approve the location of the insta-art mural on the Big Toy restroom wall at Keizer Rapids Park.

The sample of the insta-art mural is attached for your convenience. The attached Resolution accepts and approves the plans and allows placement of the insta-art mural at the Big Toy restroom wall at Keizer Rapids Park. The cost of the mural is estimated to be \$2,200.00 and will be paid as follows:

- \$200 – private cash/material donation
- \$200 – corporate sponsorship
- Up to \$300 – Parks and Recreation Advisory Board grant fund
- \$1,600 – estimated labor donation

RECOMMENDATION:

Adopt the attached Resolution accepting and approving the plans for placement of an insta-art mural at Keizer Rapids Park.

Please let me know if you have any questions. Thank you.

ESJ/tmh
attachment

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

ACCEPTING AND APPROVING PLANS FOR PLACEMENT
OF INSTA-ART MURAL AT KEIZER RAPIDS PARK

WHEREAS, the Keizer Public Arts Commission (KPAC) has been working with
Isabella Biondi to place insta-art at Keizer Rapids Park;

WHEREAS, KPAC has approved the plans for the placement of insta-art at Keizer
Rapids Park;

WHEREAS, KPAC has requested that the Parks and Recreation Advisory Board
approve the design and concept and such approval was granted at the June 8, 2021 meeting;

WHEREAS, the effort of KPAC and the artist has resulted in KPAC's request that the
City Council of the City of Keizer accept and approve the proposal of placing insta-art at Keizer
Rapids Park on the restroom wall near the Big Toy;

WHEREAS, the Keizer City Council has considered the request and wishes to accept
and approve the proposal;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the placement of
insta-art on the restroom wall near the Big Toy in Keizer Rapids Park is hereby accepted and
approved by the City Council.

BE IT FURTHER RESOLVED that any and all expenses connected with the insta-art
shall be from donations and the approved Parks and Recreation Advisory Board grant.

1 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon
2 the date of its passage.

3 PASSED this _____ day of _____, 2021.

4
5 SIGNED this _____ day of _____, 2021.

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Mayor

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City Recorder

The BIG TOY





MINUTES
KEIZER CITY COUNCIL
WORK SESSION
Monday, June 14, 2021
Keizer, Oregon

**CALL TO
ORDER**

Mayor Clark called the work session to order at 7:00 pm. Attendance was as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Elizabeth Smith, Councilor
Dan Kohler, Councilor
Roland Herrera, Councilor
Kyle Juran, Councilor

Other:

Tim Wood, City Manager Pro Tem
Shannon Johnson, City Attorney
Machell DePina, Human Resources Director
Tracy Davis, City Recorder

Absent:

Ross Day, Councilor

DISCUSSION
Meeting with
Interim City
Manager
Candidate

Wes Hare, candidate for Interim City Manager, expressed his desire to serve as the Interim City Manager for the City of Keizer during the recruitment time for the permanent City Manager. Mr. Hare reviewed his past positions as City Manager in the Oregon cities of Oakridge, LaGrande, and Albany. Additionally, he noted he has traveled internationally sharing his local government talents with global countries. Since retirement, Mr. Hare served as the interim City Manager in Toledo, Oregon. The City Council and Mr. Hare discussed further details of his background and the leadership skills he would bring to the City of Keizer.

ADJOURN

Mayor Clark adjourned the work session at 8:32 p.m.

MAYOR:

APPROVED:

Cathy Clark

Tracy Davis, City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Ross Day

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: _____



MINUTES
KEIZER CITY COUNCIL
Monday, June 21, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Ross Day, Councilor
Kyle Juran, Councilor

Staff:

Tim Wood, City Manager Pro Tem
/Finance Director
Andrew Copeland, Police
Shane Witham, Planning Director
Tracy Davis, City Recorder

Absent:

Elizabeth Smith, Councilor
Laura Reid, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Oath of Office –
Keizer Police
Reserves**

Lieutenant Copeland introduced the new reserve officers: Joel Brooks, Michelle Cummings, Caleb Harrison, Ben Johnson and Zach Powell, noting that they had graduated from the Mid-Valley Reserve Training Academy after six months of training. Following being sworn in by City Attorney Shannon Johnson each officer introduced themselves and family and friends in attendance.

**b. Juneteenth
Proclamation**

Mayor Clark read a proclamation recognizing June 19th as a day commemorating the emancipation from slavery of those who had been slaves in the United States.

**COMMITTEE
REPORTS**

**a. Volunteer
Coordinating
Committee
Recommendation
– Parks
Advisory Board
Appointment**

City Manager Pro Tem Tim Wood summarized his staff report.

Councilor Kohler moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Gwen Carr to fill the remainder of the term for position #3 on the Parks Advisory Board. Councilor Day seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith and Reid (2)

PARKS ADVISORY BOARD REPORT: *Mathew Poteet* reported that the Board had approved a grant request from a student to do an Insta-Art mural at Keizer Rapids Park near the Big Toy.

PUBLIC COMMENT *Colleen Busch*, Keizer, outgoing Cherriots representative, thanked the City for the ongoing partnership, reviewed accomplishments and introduced her successor, *R.J. Navarro*.

Kathrine Stone, Keizer, on behalf of citizens of Keizer expressed gratitude for the Police Department and gave the department 50 \$5 gift cards donated by Dutch Bros.

Alicia Itzaina, Keizer, thanked Council for recognizing Juneteenth. She then quoted statements made at the June 7 Council meeting, shared definitions of some of the words used and concluded that it is important that City officials see people as people and speak with care.

Mathew Poteet, Keizer, thanked the Police Department for showing respect at the recent Pride event. He noted that the City has taken sides by choosing only to celebrate certain holidays and urged that the City show support of the LGBTQ+ movement and Juneteenth with action rather than paper.

Ramiro Navarro, Keizer, thanked the Police Department for their assistance at the recent Pride event and shared information about a kayaking event and the positive inclusivity that was part of it. He noted that the Marine Board had urged him to apply for grants to upgrade the Keizer Rapids Park boat dock so that it is ADA accessible.

LaTonya Gibbs, Keizer, read a letter from Ariel Knox relating to LGBTQ suicides and objection to the Council decision not to fly the 'Pride Flag'.

Carol Doerfler, Keizer, questioned if there would be public input into the selection of the Interim City Manager. City Attorney Shannon Johnson replied that there would not, but there would be significant opportunity for public participation in the selection of the permanent City Manager.

Courtney Clendening, Keizer, read a statement submitted by Linda Warner, echoed testimony of Mr. Poteet and urged action.

Claire Snyder, Keizer, read a letter which stated that experiences of racism are not feelings but are actions that need to be addressed and that people of all orientation deserve protection and respect and not just words on paper.

Mayor Clark then acknowledged written comments received as follows: Say NO to the Salem Casino – Celia Macias Melendrez, James Mazzarelli, Kami Blackwell, David Parsons, Richard Clingman, and Sandy Wood; LaTonya Gibbs and Claire Snyder re City Council Values; Jane Herb, State Shared Revenue Funds; Julie Maw, Pride Flag Display; Mana "Blu" Foundry re Susan Court Apartments; Linda Warner re Pride

Month Proclamations and Guy Romano re Chicken and rooster regulations and Code Enforcement refusal to investigate.

PUBLIC HEARING

a. Keizer Mart Liquor License – Change of Ownership

Mayor Clark opened the Public Hearing.

City Manager Pro Tem Tim Wood read his staff report.

With no further testimony Mayor Clark closed the Public Hearing.

Councilor Kohler moved that the Keizer City Council recommend approval of the application for Keizer Mart under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

ADMINISTRATIVE ACTION

a. ORDINANCE - Amending Keizer Development Code Regarding Sections 1.200, 2.130, 2.316, 2.432, and 3.107 Amending Ordinance No. 98-389

City Attorney Shannon Johnson summarized the staff report.

Councilor Kohler moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 1.200 (Definitions), Section 2.130 (River-Cherry Overlay District), Section 2.316 (Infill Development Standards), Section 2.432 (Cottage Cluster Development), and Section 3.107 (Partitions) Amending Ordinance No. 98-389. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

CONSENT CALENDAR

- A. RESOLUTION – Regarding Evaluation of City Attorney
- B. RESOLUTION – Certification of Delinquent Sewer Accounts
- C. RESOLUTION – Declaring the City's Intent to Initiate a Street Lighting Local Improvement District (Aubrey Glenn) and Directing the City Engineer to Make a Survey and File a Written Report with the City Recorder
- D. RESOLUTION – Authorizing the City Manager to Purchase Vacuum Combination Truck
- E. RESOLUTION – Authorizing the Planning Director to Apply for Funds From Oregon Department of Land Conservation and Development for Assistance in Updated Land Use Regulations to Comply with HB2001
- F. RESOLUTION – Amending the Resolution Authorizing Disposition of Surplus Property (Police Department Vehicle); Amending Resolution No. R2020-3084)

- G. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicle)
- H. RESOLUTION – Authorizing Chief of Police to Enter Into Intergovernmental Agreements with Salem-Keizer School District 24J (Safety and Support Response Team Officer; and Youth Safety and Support Officer)
- I. Approval of June 7, 2021 Regular Session Minutes

Item H was pulled.

Councilor Kohler moved for approval of Items A through G, and I of the Consent Calendar. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

Item H: Lt. Copeland explained that this agreement would still allow the City to refer students to Peer Court and other diversion programs; the detective will work on major crimes associated with youth and referred to the City by the School District.

Councilor Kohler moved for approval of Item H of the Consent Calendar. Councilor Juran seconded. Motion passed as follows:

AYES: Clark, Herrera, Kohler, Day and Juran (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith and Reid (2)

OTHER BUSINESS/ STAFF UPDATES

City Manager Pro Tem announced that Council voicemail boxes have been set up on the City's webpage and provided an update on the Corona Virus Relief funds from the federal government.

Lieutenant Copeland commended Keizer Police Officers for their work at the recent Pride event, praised the new reserve officers, and thanked Keizer residents for their support.

COUNCIL MEMBER REPORTS

Councilor Herrera thanked specific police officers for their assistance at the Pride event, reviewed meetings he had attended and announced upcoming ones.

Councilor Kohler asked that a financial report for current management of the Keizer Little League Park be obtained and reviewed before a final agreement is executed. He also reviewed meetings he had attended and updated Council on the Community dinners.

Mayor Clark shared information regarding various meetings and events she had attended and announced upcoming ones. She urged everyone to be considerate in their use of fireworks, commended the McNary Marketing Business students and shared a box of items from them.

AGENDA INPUT July 6, 2021, (Tuesday) 7:00 p.m. - City Council Regular Session
 July 12, 2021, 7:00 p.m. - City Council Work Session - Cancelled
 July 19, 2021, 7:00 p.m. - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:29 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Ross Day

~ Absent ~

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: _____

Written Comments/Testimony and Submitted Documents

Comments Sent to the City Council – June 22 thru July 6, 2021

- Elizabeth Swan – Keizer - Education and Action – dated June 22, 2021
- Elizabeth Swan – Keizer – Dangerous Conditions/Heat – dated June 23, 2021
- Jane Herb – Keizer – State Shared Revenue Funds – received June 23, 2021
- Kim Reyes – Keizer – Drought, Winds, Fireworks – received June 28, 2021
- Claudia Boyd – Keizer – Banning Fire Works on Fourth of July – received June 29, 2021
- Bob Arnsmeier – Keizer – Fireworks Ban – received June 29, 2021
- Linda Warner – Keizer – Upcoming 4th of July – received June 29, 2021
- Roisin Reed – no residence listed – Say No to Salem Casino (form letter) – received June 30, 2021
- Randy Maddox – no residence listed – Please stop the sale of fireworks and ban fireworks from being shot off. Let the professionals do it only please!!! – received July 2, 2021

Davis, Tracy

From: Cathy Clark
Sent: Wednesday, June 23, 2021 5:31 AM
To: Davis, Tracy; Daniel Kohler; Elizabeth Smith; Kyle Juran; Laura Reid; Roland Herrera; Ross Day; elizabethallenswan@gmail.com
Subject: Re: Education and action

Good morning Ms. Swan,
Thank you for your inquiry.

What have we done over the last year to meet the need of anti-racist needs in our community? Individually and collectively, we all have been active in opposing racism and building equity and inclusion.

Have we invested in education and training regarding anti-racism? Yes, both individually (many Council members have extensive work related and professional training in this area as well) and collectively we have invested in training and education.

What policies and practices are in place to protect Black lives in Keizer? Our police continue to provide service and protection and recognize that people's past experiences factor into how they may view public safety services and use that awareness to build new and stronger relationships.

Best regards,
Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Davis, Tracy
Sent: Tuesday, June 22, 2021 8:36:48 AM
To: Cathy Clark; Daniel Kohler; Elizabeth Smith; Kyle Juran; Laura Reid; Roland Herrera; Ross Day
Subject: FW: Education and action

FYI...

Tracy L. Davis, MMC
City Recorder/Community Center Manager
City of Keizer, Oregon

-----Original Message-----

From: elizabethallenswan@gmail.com <elizabethallenswan@gmail.com>
Sent: Tuesday, June 22, 2021 12:49 AM
To: Wood, Tim <WoodT@keizer.org>; Administrator <Administrator@keizer.org>; Davis, Tracy <DavisT@keizer.org>
Subject: Education and action

Hi Keizer City Council members,

Some of you all I have spoken with before but most not--my name is Elizabeth and I have been a Keizer resident for a long time. I know many community members have taken the time and energy to speak with you all and challenge you all to take anti-racist actions--especially over the last year. What have you done so far to meet this need in your community? Have you invested in anti-racism education for yourself or as a board? If you have not already, or even if you have, would you commit as a board to taking an anti-racism course? What policies and practices are you putting in place to protect and defend Black lives here in Keizer? Thank you, Elizabeth Swan

Davis, Tracy

From: Cathy Clark
Sent: Saturday, June 26, 2021 8:33 AM
To: elizabethallenswan@gmail.com; Keizer City Councilors
Subject: Re: Dangerous conditions

Good morning Ms. Swan,

Thank you for sharing your concerns for the health and safety of our community members in this heat wave event.

We are working with community partners and sharing health information to provide resources. Cooling centers are open. Water and electrical power providers have staff on hand to prevent any outages should they occur.

Please help us share this information as well.

Be safe,

Cathy

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Davis, Tracy
Sent: Wednesday, June 23, 2021 4:50:55 PM
To: Cathy Clark; Roland Herrera; Daniel Kohler; Davis, Tracy; DePina, Machell; Elizabeth Smith; Harms, Tammie; Johnson, Shannon; Kyle Juran; Laura Reid; Lawyer, Bill; Ross Day; Witham, Shane; Teague, John; Wood, Tim
Subject: FW: Dangerous conditions

FYI

Tracy L. Davis, MMC
City Recorder/Community Center Manager
City of Keizer, Oregon

From: elizabethallenswan@gmail.com <elizabethallenswan@gmail.com>
Sent: Wednesday, June 23, 2021 4:07 PM
To: citycouncil@cityofsalem.net; Wood, Tim <WoodT@keizer.org>; Administrator <Administrator@keizer.org>; Davis, Tracy <DavisT@keizer.org>
Subject: Dangerous conditions

Elected officials of both Salem and Keizer,

We are expecting an incredibly dangerous heatwave that our community is not prepared for. As I've learned as a student studying extreme weather, heat is one of the most dangerous. Heatwaves kill. The CDC has multiple pages dedicated to the subject: https://www.cdc.gov/disasters/extremeheat/heat_guide.html Heatwaves can put anyone at increased risk but especially those without climate controlled homes, without shelter at all, without easy access to water, without access to fresh food. More community members than ever before are without the necessary support to survive this due to our community's failure to properly support our members through the ongoing pandemic. Places to cool off are already limited to do the necessary Covid guidelines. The city of Salem's unnecessary and violent choice to cut off access

to water at places where our community members have been taking shelter has increased the difficulty to access this basic life sustaining need.

In the past this is what the city of Salem put out, but they have yet to do anything of the sort for this weekend that I can find (and if I just can't find it than it is not accessible): <https://www.cityofsalem.net/Pages/heat-warning-for-salem-area-cooling-locations-and-heat-prevention-tips.aspx>

This is an emergency, a time to work together, cut the red tape, and put together as much support as we can before we lose our neighbors to this heat. We know that Covid is an ongoing crisis, but we also know that businesses are opening up again, people are more vaccinated, and mask wearing saves lives. We can do our best to keep us safe from both.

Open cooling shelters, find businesses and community centers who can open their doors, get water out to our neighbors, disseminate information. Let's take care of each other.

Elizabeth Swan

Davis, Tracy

From: Jane Herb <janeherb08@gmail.com>
Sent: Wednesday, June 23, 2021 7:58 AM
To: Cathy Clark
Cc: Davis, Tracy; Daniel Kohler; Elizabeth Smith; Kyle Juran; Laura Reid; Roland Herrera; Ross Day; Johnson, Shannon; Wood, Tim
Subject: Re: State Revenue Sharing Funds

Thank you for your note, Mayor Clark; I appreciate it! Trashy Tuesday was such a great event--beautiful evening and terrific turn-out. It is the perfect opportunity for people of all ages to make an immediate difference in our city, and I was so happy to be able to bring my family. Looking forward to the next one!

Thank you for the information and direction to continue to work towards this public library goal. We'll be sure to keep in touch with Tim as far as federal funds that are arriving--and hoping some of that could go towards the library.

Warm regards,

Jane

On Wed, Jun 23, 2021 at 6:20 AM Cathy Clark <ClarkC@keizer.org> wrote:

Good morning Jane,

It was so good to visit with you yesterday at the Trashy Tuesday cleanup at Claggett Creek Park.

We discussed the use of state revenue sharing for staffing a library position through the city. The state revenue sharing funds were allocated to the general fund for those expenditures in the 2021-2022 budget.

You mentioned that you talked with Tim about opportunities to use some of the one time funds coming to us through the federal coronavirus packages. That sounds like a good conversation to have and see what the short and long term picture is the community library.

thank you for you dedicated work to get public library services for all the people of Keizer.

Cathy

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Davis, Tracy
Sent: Wednesday, June 9, 2021 9:07:19 AM
To: Cathy Clark; Daniel Kohler; Elizabeth Smith; Kyle Juran; Laura Reid; Roland Herrera; Ross Day
Cc: Johnson, Shannon; Harms, Tammie; Wood, Tim
Subject: FW: State Revenue Sharing Funds

FYI....

Tracy L. Davis, MMC

City Recorder/Community Center Manager

City of Keizer, Oregon

From: Jane Herb <janeherb08@gmail.com>

Sent: Wednesday, June 9, 2021 5:48 AM

To: Wood, Tim <WoodT@keizer.org>; Administrator <Administrator@keizer.org>; Davis, Tracy <DavisT@keizer.org>

Subject: State Revenue Sharing Funds

Dear Mayor Clark and Keizer City Councilors:

I appreciate you! Your work for all of us in Keizer is time-consuming and difficult, even in the best of times, and you have handled the past 16 months with grace and clear-headedness. And, all without pay, which says everything about your true dedication to public service. Thank you.

I watched the meeting this week and found it was once again time for the City to determine if they would accept the State Revenue Sharing funds of about \$397,000; it was approved, and the City will now have these funds. I'd like to make a plea for some of the money to be used for the Keizer Community Library, and in the following way:

\$115,000/year for two additional city staff--a paid librarian and a paid youth services librarian, 1 3/4 time. This figure is also inclusive of benefits.

Do you know that our Keizer Community Library meets all but two of the qualifications to be officially recognized as a public library in Oregon? The two requirements are: have at least half of the library's operating expenses be tax-supported and employ at least a half-time staff person using tax funds. Hiring two librarians (or even one half-time librarian) would meet these two requirements.

Once we become a public library, we can then join CCRLS which would leverage the \$240,000/year that our property taxes contribute to CCRLS. We currently do not get full benefit from these taxes because we do not have a public library.

Being a member of CCRLS would then give our Keizer residents easy access to more than 1 million items in the collection of all the member libraries--with courier service to deliver them right to the Keizer Community Library for people to pick up.

This minor investment would leap us so far ahead of where we are now as a community. Our nearly 40,000 residents deserve access to books and resources that contribute to life-long education and a successful life--especially with the laser focus on inclusivity and opportunity for all.

I would be happy to meet with you or present to the full Council at an open meeting to provide more details, on request.

An additional benefit to becoming a public library is that we would then qualify for substantial grant opportunities that could be used to provide any number of programs and resources to the residents of Keizer. May I leave you with this [article](#) about the resources that could open up for us?

Thank you for your consideration, and I look forward to hearing from you and to continuing this important conversation.

Warm regards,

Jane Herb

Keizer

Davis, Tracy

From: Cathy Clark
Sent: Tuesday, June 29, 2021 10:01 PM
To: Kim Reyes
Cc: Keizer City Councilors
Subject: Re: Drought, winds, fireworks.

Hi Kim,

I am confident in the guidance we have received from fire and emergency professionals.
And we are in communication to adjust and respond as needed if conditions change.

All the best

Cathy

Cathy Clark
Sent from my iPhone

On Jun 29, 2021, at 9:55 PM, Kim Reyes <kimreyeshomes@gmail.com> wrote:

I hope that works out. Portland and Redmond just did bans. A fire broke out this morning in Redmond that high winds made more difficult to subdue. Link below.

<https://ktvz.com/news/fire-alert/2021/06/29/brushfire-erupts-in-se-redmond-task-force-called-up-hwy-126-closed/>

Kim Reyes
Broker
Premiere Property Group, LLC
541 390 6233
kimreyeshomes@gmail.com
premierepropertygroup.com

On Tue, Jun 29, 2021, 7:39 PM Cathy Clark <ClarkC@keizer.org> wrote:

Hello Kim,

Thank you for writing and encouraging safety measures for fireworks and outdoor fires for the upcoming holiday weekend.

With our 2 fire districts, we are watching for any changes or restrictions from the state and county. There are none posted at this time; the county ban on back yard burning is actually a permanent ban in Keizer. Like the city of Salem who also is not banning legal fireworks, Keizer will already have all available resources up and operating. We do encourage people to call the police to report the use of illegal fireworks, as their outreach proved to have success last year.

Please watch for additional information on our Facebook page and website.

best regards,

Cathy

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Kim Reyes <kimreyeshomes@gmail.com>

Sent: Monday, June 28, 2021 8:39:40 PM

To: Cathy Clark; Laura Reid; Ross Day; Kyle Juran; Roland Herrera; Elizabeth Smith; Daniel Kohler; Davis, Tracy

Subject: Drought, winds, fireworks.

Hello. Other towns are emergency banning all fireworks for one week. May we consider a ban on fireworks?

A concerned Keizerite.

Thank you,

Kim Reyes
Broker
Premiere Property Group, LLC
541 390 6233
kimreyeshomes@gmail.com
premierepropertygroup.com

Davis, Tracy

From: Cathy Clark
Sent: Tuesday, June 29, 2021 6:49 PM
To: Claudia Boyd
Cc: Keizer City Councilors
Subject: Re: Banning Fireworks Fourth Of JULY

Good evening Ms. Boyd,

Thank you for contacting me.

And thank you for reporting the tall grass to our code enforcement officer.

I appreciate you writing and encouraging fireworks and other safety measures for the upcoming holiday weekend.

With our 2 fire districts and following the restrictions from the state and county, we will be posting the steps the city will take to join in the effort to protect our community and promote safety. Like the city of Salem who also is not banning legal fireworks, Keizer will already have all available resources up and operating. We do encourage people to call the police to report the use of illegal fireworks, as their outreach proved to have success.

Please watch for additional information on our Facebook page and website.

Best regards,

Cathy

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Claudia Boyd <claudiaboyd@comcast.net>
Sent: Tuesday, June 29, 2021 1:58:49 PM
To: Cathy Clark
Subject: Banning Fireworks Fourth Of JULY

To whom it may concern,

I am contacting Keizer City Council to inquire about the ban of selling and using fireworks this year.

As you know some cities in Oregon have done so and I strongly urge Keizer to do the same. Considering the loss of property, the loss of lives of humans and countless animals in 2020 I propose Keizer will follow suit.

I have lodged a complaint against a property near me which has been vacant for several years with tall and very dry grass growing around it.

I normally don't get involved in other peoples business but with our recent extreme heat I would urge the council to consider banning the sale and use of any kind of fireworks.

Time is of the essence and I am pleading with you to consider my and countless other citizens of this beautiful city concern. I am looking forward to your reply.

Sincerely,
Claudia Boyd
503.510.0021

Sent from my iPhone

Davis, Tracy

From: Cathy Clark
Sent: Tuesday, June 29, 2021 6:27 PM
To: Bob; Jeff Cowan; Keizer City Councilors
Subject: Re: Fireworks Ban

Good evening Bob,

Thank you for writing and encouraging fireworks and other safety measures for the upcoming holiday weekend.

With our 2 fire districts and following the restrictions from the state and county, we will be posting the steps the city will take to join in the effort to protect our community and promote safety. Like the city of Salem who also is not banning legal fireworks, Keizer will already have all available resources up and operating. We do encourage people to call the police to report the use of illegal fireworks, as their outreach proved to have success.

Please watch for additional information on our Facebook page and website.

best regards,

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Bob <oregonpackfan@gmail.com>
Sent: Tuesday, June 29, 2021 3:09:01 PM
To: Jeff Cowan
Cc: Cathy Clark
Subject: Re: Fireworks Ban

Thank you Chief for hearing my concerns. I am confident that you have the best interest of all Keizerites in mind and will do what is in your powers to keep us safe.

Here's to safe and prosperous summer.

Bob Arnsmeier

Sent from my iPhone

On Jun 29, 2021, at 2:16 PM, Jeff Cowan <Chief@keizerfire.com> wrote:

Good afternoon Mr. Arnsmeier,

Keizer Fire District is confidently aware of the fire danger and those posed by fireworks.

As Keizer's Fire Chief, I share your concerns and a great disdain for fireworks. I also want to share with you that Oregon already declared fireworks illegal decades

ago (Rockets, Explosives, Fire emitting) The people of Keizer has ultimately chosen not to respect this. You and I have seen the thousands of fireworks set off on the 4th of July. This is a public safety issue. This is a law enforcement issue. The public has chosen not to obey. When the will of the people is to outlaw fireworks in Keizer, with enforcement, and ban the sale of fireworks, only then do I see this issue being reduced. I say reduced because there will continue to be issues as long as they are sold in other communities. I can and have declared everything we have discussed here, but as demonstrated by the actions of the public at large, it will go unheeded. In my 40-year career in public safety, I have always decried the dangers of fireworks and will continue to do so.

Respectfully and sincerely yours,
Chief Cowan
<mime-attachment>

Davis, Tracy

From: Cathy Clark
Sent: Tuesday, June 29, 2021 6:27 PM
To: Linda Warner
Cc: Keizer City Councilors
Subject: Re: Upcoming July 4th

Good evening Ms. Warner,

Thank you for writing and encouraging fireworks and other safety measures for the upcoming holiday weekend.

With our 2 fire districts and following the restrictions from the state and county, we will be posting the steps the city will take to join in the effort to protect our community and promote safety. Like the city of Salem who also is not banning legal fireworks, Keizer will already have all available resources up and operating. We do encourage people to call the police to report the use of illegal fireworks, as their outreach proved to have success.

Please watch for additional information on our Facebook page and website.

best regards,

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Linda Warner <lindadeewarner@gmail.com>
Sent: Tuesday, June 29, 2021 5:12:04 PM
To: Cathy Clark
Subject: Upcoming July 4th

June 29, 2021

Dear Mayor Clark,

After a weekend of unprecedented heat and the ongoing drought in our state I am asking that Keizer be forward thinking and ban the use of fireworks for this year. I understand that this will be an unpopular decision and that the city will face pushback, but the devastation from last year's wildfires still linger and I am worried that people will unintentionally start brush fires that could lead to further destruction. This morning before the temperature rose yet again to over 90 I raked the leaves from my yard. The large maple trees surrounding my home have been impacted by the heat and the drought and are dropping their leaves. I have seen my friend's photos on Facebook of the vegetation surrounding their homes crisped by the heat. Our area is but a tinderbox just waiting for a match

To give you some perspective, Portland, Tualitin, Eugene, Bend, Cannon Beach, and Ashland have all enacted a firework ban of some form in their communities. Clark County in Washington has enacted bans as have many communities there, including Vancouver. Salem has asked residents to avoid using fireworks. The fire chiefs of Linn and Benton County have asked people to use extreme caution with fireworks due to fire conditions that are ripe for the ignition of unwanted fires. Costco has pulled their fireworks. We have a high fire danger burn ban in effect for much of Oregon and fireworks on the 4th are but the match that will set our state on fire.

Yes, I understand it will be an unpopular decision. Yes, I understand that many churches, community groups, and our beloved McNary use firework sales as major fundraisers. This year we have to ask, at what cost? As Fire Chief Boone from Portland stated: "If we don't take this proactive step now, I fear the consequences could be devastating. It is not

easy to make a decision like this so close to our national holiday but as a fire chief, I feel I have a higher responsibility to sometimes make unpopular decisions during unprecedented times to protect life, property, and the environment." Please consider taking the steps needed to protect Keizer too.

Sincerely,

Linda Warner
Keizer, OR

Davis, Tracy

From: Wood, Tim
Sent: Wednesday, June 30, 2021 2:12 PM
To: Davis, Tracy
Subject: FW: [BULK/SPAM] Say NO to the Salem Casino!

Written Testimony

From: Roisin Reed <roisinreed@gmail.com97305>
Sent: Wednesday, June 30, 2021 2:06 PM
To: citycouncil@cityofsalem.net; commissioners@co.marion.or.us; atha.ciera@co.polk.or.us; Wood, Tim <WoodT@keizer.org>; Administrator <Administrator@keizer.org>
Subject: [BULK/SPAM] Say NO to the Salem Casino!

Hello,

I am a concerned citizen that is urging you to publically oppose the Siletz Tribe's proposal to build a new Vegas-style casino in the heart of Salem.

A new 180,000 square foot casino right off of I-5 would create unprecedented traffic issues, causing our already congested streets to become more dangerous. In addition, if this casino is allowed to move forward, it would completely change the rules of the game regarding gambling in Oregon, which would open the door to new Vegas-sized casinos all over Oregon's cities. If this were to happen, rural economies that rely on casinos would be devastated, costing hundreds of jobs.

Without your public opposition, this casino is more likely to be built. Please, listen to our community and say "no" to the Salem Casino!

www.nosalemcasino.com

-- Roisin Reed
roisinreed@gmail.com97305

Davis, Tracy

From: Cathy Clark
Sent: Friday, July 2, 2021 12:36 PM
To: Davis, Tracy; Lockhart, Debbie
Subject: Fw: Please stop the sale of fireworks and ban fireworks from being shot off. Let the professionals do it only please!!!

For written comment.

Cathy Clark, Mayor
clarkc@keizer.org
503-390-3700

From: Randy Maddox <randy.maddox@me.com>
Sent: Friday, July 2, 2021 11:28 AM
To: Cathy Clark
Subject: Please stop the sale of fireworks and ban fireworks from being shot off. Let the professionals do it only please!!!

Sent from my iPhone

July 6, 2021

Keizer City Council Meeting

Re: Iris Festival 2021

Sherrie Gottfried
7-6-21
tracy - copies

Good Evening Madame Mayor and Councilors

My name is Sherrie Gottfried, I am a member of the SEKNA board and the Manager of The Grass Hut.

I am here today to ask the council to consider the following information before considering the approval of the permit request put forth to you this evening by the Keizer Chamber of Commerce and/or its Representatives in regards to the 2021 Keizer Iris Festival based on the following...

- On June 18, 2021, I received information that the Keizer Chamber of Commerce had applied for and submitted an event permit for the 2021 Keizer Iris Festival; to be held the 3rd weekend in August at the same location/area (Cherry Ave) as in 2019. There have been no notices given to SEKNA, area businesses or those living in the area.
- After I received the information regarding the event permit, I visited the majority of the businesses that will be affected by the impact of the festival. I have submitted a handout with the business names, contacts and if they had received any information regarding the 2021 Iris Festival from the Keizer Chamber and/or representatives.
- To date, there has only been one (1) meeting regarding the festival in which an invitation was sent out to the residents, businesses and the Southeast Keizer Neighborhood Association. The said meeting was held on January 28, 2021 via zoom. At that meeting, discussion was given regarding the possible option of the 3rd weekend in May, but (due to the current executive order) an option of a possible August date/time might work out better; it was then stated that the chamber board would meet to discuss possible options in August.
- So it is now July 2021 and our neighborhood is receiving a 30 day notice about a possible major event. There has been no additional meeting invitations and/or no information regarding the plans for street closures, parking, safety, vendors or being ADA compliant (as prior to 2019 this was an issue); in addition, the festival is typically the 3rd weekend in May - an event in August will bring possible negative impacts to the neighborhood along with a lack of commerce for businesses in the area.

In closing, I would like to remind the city council that in April 2019, the SEKNA board at a regularly scheduled meeting, held a discussion regarding the 2019 Iris Festival. By unanimous vote, the SEKNA board confirmed **"Due to the blatant disregard for the concerns of the Southeast Keizer area residents and businesses, the Keizer Iris Festival is no longer welcome in our neighborhood"**. This message was submitted during Public Testimony at the May 6, 2019 city council meeting.

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Business	Contact	Title	Notice Rec'd Y/N
Keizer Vision Source	Sadilee	Office	Not sure, will let Dr know
Keizer Dental	Lita (Jonathon)	Staff (Office Manager)	Yes as Jonathon is a Chamber Rep
Dominoes Pizza	Nathan	Asst. Manager	Not sure will let GM be aware
Adventures w/Autism	Xo	Staff	No
Elks	Alanna	Staff	Yes Chamber rep
Lions	Rita	Coordinator	Yes Chamber rep
KYKN 1430	Unable to speak with		
Salem Friends for Felines	Jutta	Staff	No
T-Shirt World	Terry	Owner	Not open at visit
Eagles	Helen	Staff	Yes Chamber Rep
Pronto Signs	Jose	Front office	No
The Grass Hut	Sherrie	GM	No
Showroom Auto Spa	Not open		
Red B Barber	Barbara	Owner	No

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[illegible]

2018 Parking/Safety Concerns

Grass Hut management attended the Keizer Iris Fest Meeting in March 2018, at that time we were informed that Cherry Ave would be closed at the Alder and Cherry Avenue intersection for the following reasons...

Safety

Handicap Parking

Due to the ODOT sign being placed at the intersection there were numerous issues with cars assuming everyone was turning onto Alder off of Cherry; this caused three known accidents and alot of near misses for those using Local Access.

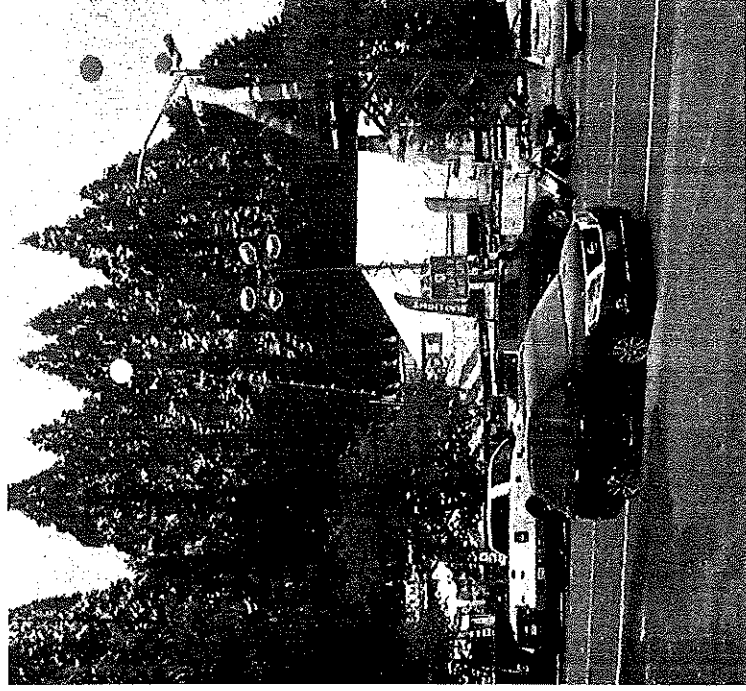
Having the ODOT sign there (Street Closed – Local Access Only) this was definitely a safety issue.

Regarding Handicap Parking, there was not one handicap parking sign or any handicap directional signage in the area that was closed.

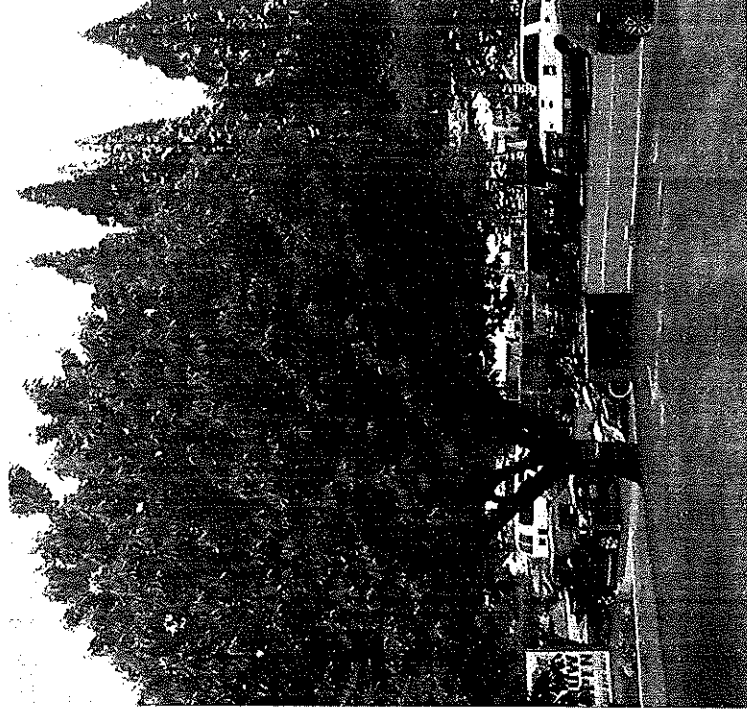
It should be recommended that the Keizer Chamber refer to the American Disabilities Act regarding special events and parking.

Parking

Numerous parking.....



None for handicap!



5 residents of SE Keizer: KeizerFEST isn't welcome

It's not often a declaration during public testimony shocks the members of the Keizer City Council, but members of the Southeast Keizer Neighborhood Association (SEKNA) pulled out a doozy on Monday, May 6.

Joe Tillman, SEKNA's messenger and a volunteer in city committees, read a brief statement that left no room for interpretation: "Due to the blatant disregard of the concerns of residents and businesses, KeizerFEST is no longer welcome in the neighborhood. We really thought this would be a wonderful thing and it has been less than so."

Tillman told the council that a vote was taken at the last meeting of SEKNA and it was unanimously decided to deliver the message to the council. When asked how many members of SEKNA attended the last meeting, Tillman said four, until he was corrected by a member of the audience that there were actually five members in attendance the night the vote was taken.

Sherrie Gottfried, an employee of The Grass Hut II, was the audience member who offered the correction. The Grass Hut has had longstanding disputes with the Keizer Chamber of Commerce, the organizer of KeizerFEST, over the closure of roads leading to their business during the annual event. KeizerFEST headquarters are located at the Keizer Lions Club property which sits cater-corner to Grass Hut II.

At an April meeting of the Keizer City Council, Gottfried presented information to the council about lost business and concerns over disability parking. She said that the given reasons for closing the street, for safety and ADA parking, did not comport with what happened in the space. Closing the street led to accidents and near-misses and there were never any signs put in place to delineate where handicapped parking was available.

Moreover, Gottfried's documents show Grass Hut II lost about a third of its regular foot traffic during KeizerFEST

weekend and about 20 percent of its expected revenue.

KeizerFEST organizers plan to reduce the size of the closure this year and that appeared to alleviate some of Gottfried's concerns until the SEKNA vote was presented to the council.

Council members appeared stunned by the announcement that KeizerFEST wasn't welcome, but Councilor Marlene Parsons leapt to the defense of the Keizer Chamber and chided SEKNA for representing the vote as having more weight than the five people who attended its most recent meeting.

"The Chamber has worked with businesses to get a positive result. I think what needs to happen is a conversation with all 37,000 residents of Keizer. I think that needs to happen with the citizens and you guys in the forefront of that," Parsons said.

"I know that they are working hard to please everybody and every neighbor," added Mayor Cathy Clark.

steps toward shorter sessions